



BOARD BOOK



September 2026

MOTOR VEHICLE DEALER BOARD
COMMONWEALTH OF VIRGINIA



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DEALER PRACTICES COMMITTEE



MOTOR VEHICLE DEALER BOARD



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:00 a.m.

DEALER PRACTICES COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Dealer Practices Committee Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Dealer Practices Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Old Business from the floor

VI. New Business

- a. Review and Action: Informal Fact-Finding Conference

- 1. Mactaw VA2 t/a Pete's RV Center and Todd McGinnis - # [REDACTED]
- 2. Valley View Motors LLC and Karen Munns - # [REDACTED]

Tab 1

Tab 2

- b. Variance Request

- 1. Kitts Auto Sales, Inc. and Adrian Kittrell - # [REDACTED]

Tab 3

- c. New Business from the floor

VII. Reminders

- a. Next Committee Meeting is November 9, 2026.

VIII. Adjourn

* Public comments are limited to those topics that are listed on this Agenda and for which the opportunity for public comment on the issue being addressed has not been previously afforded to the public in another forum such as a public hearing. The individual offering public comment shall limit their remarks to not more than five minutes.

DRAFT

Minutes of Meeting **Dealer Practices Committee**

The Dealer Practices Committee meeting was called to order by Chair Andrew Wiley at 9:02 a.m. on Monday, July 13, 2026. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Tom Barton
Gail Davis
M'Lissa Dunn
Joe Gopaul
Carl Hart
Dick Myers
Kevin Reynolds
Don Sullivan
Andrew Wiley

The following Committee members were absent:

David Koogler
Chip Lindsay
Tim Pohanka

Other Board Members present:

James Church
Saundra M. Jack
Lynn Martin
Ed Maulbeck

The following MVDB staff present for all or part of the meeting:

LaTasha Hill
Lisa Mack-Nelson
Ann Majors
Kelley Smith
Michael Thornton
Tenisha Wallace

The following other individuals were present for all or part of the meeting:

Terry Albright – DMV
Diane Adams-Strickland – DMV
Alacia Moore – DMV
Anne Gambardella – VADA
Alvin Melendez – VIADA
Joe Koch – Wanada
Dwaine G. Tolliver – Respondent
Casey Rosinski – Respondent
Walter Holmes – Respondent

Alexander Page represented the Attorney General's office.

APPROVAL OF AGENDA – Dick Myers moved to approve the agenda for July 13, 2026. Don Sullivan seconded the motion. The motion carried.

The May 11, 2026 meeting minutes were approved.

PUBLIC COMMENT – No public comment.

OLD BUSINESS – No old business.

OLD BUSINESS FROM THE FLOOR – No old business from the floor.

NEW BUSINESS –

Review and Action: Informal Fact-Finding Conferences:

Autosource LLC and Dwaine G. Tolliver - # [REDACTED]. On March 24, 2026, an informal fact-finding conference was conducted to address the alleged violations of Virginia Code §§ 46.2-1533 and 46.2-1575(2). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$250.00.

M'Lissa Dunn moved to accept the hearing officer's recommendation and assess a civil penalty of \$250.00.

Kevin Reynolds seconded the motion. The motion carried.

Bowditch Ford, Inc. and Casey Rosinski - # [REDACTED]. On June 4, 2026, an informal fact-finding conference was conducted to address the alleged violations of Virginia Code §§ 46.2-1542; 46.2-1574; and 46.2-1575(2) and (6). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$9,000.00 and a satisfactory follow up inspection by a Motor Vehicle Dealer Board field representative within 60 days.

Don Sullivan moved to amend the hearing officer's recommendation and assess a civil penalty of \$5,000.00 and a satisfactory follow up inspection by a Motor Vehicle Dealer Board field representative within 60 days.

Kevin Reynolds seconded the motion. The motion carried.

Jerry's Auto Service and Sales and Jerry Farmer - # [REDACTED]. On May 15, 2026, Mr. Farmer wrote to the Board, requesting a variance in hours related to Virginia Code §46.2-1533. His request is to operate Monday – Friday from 4:00 – 8:00 p.m.

M'Lissa Dunn moved to grant the variance in hours.

Gail Davis seconded the motion. The motion carried.

NEW BUSINESS FROM THE FLOOR – No new business from the floor.

NEXT MEETING - Committee Chair Wiley announced the next meeting is scheduled for September 14, 2026.

The Dealer Practices Committee meeting adjourned at 9:52 a.m.

**DEALER
PRACTICES
TAB 1**

COMMONWEALTH of VIRGINIA

MVDB

Dealer Information Sheet

Dealer Certificate Number	
Corporate Name	MACTAW VA2 INC
Trading As Name	PETE'S RV CENTER
Owner's Name	MCGINNIS,TODD,, *
Dealer-Operator's Name	SHEPARD, CHADWICK
Dealer-Operator's Class Date	N/A
IDO Recertification Date	N/A
Initial License Date	7/6/2026
License Expiration Date	7/31/2027
Number of Salespersons	8
Number of Dealer Tags	7
Virginia Retail Sales	246
Virginia Wholesale Sales	0
Date of Last Inspection	4/5/2026
Result	U
Number of Consumer Complaints	0
Online Dealer	Yes



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

MACTAW VA2 Inc trading as Pete's RV Center # [REDACTED] | Todd McGinnis - September 14, 2026 Board Meeting Invitation

1 message

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 8:00 AM

To: [REDACTED]
Cc: Michelle Jefferson <michelle.jefferson@mvdb.virginia.gov>, Lisa Mack-Nelson <lisa.macknelson@mvdb.virginia.gov>, Kim Garber <kim.garber@mvdb.virginia.gov>, Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Attached are the Hearing Officer's Report and related correspondence. Your attendance is not required; however, it is recommended.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



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 9-14-26 Board Meeting Invitation MACTAW VA2 Inc trading as Pete's RV Center # [REDACTED].pdf
1153K



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

September 3, 2026

Via First Class Mail

Todd McGinnis

MACTAW VA2 Inc t/a Pete's RV Center # [REDACTED]

1115 South Battlefield Blvd

Chesapeake, VA 23322

Email

RE: Informal Fact-Finding Conference – Hearing Officer's Report
Dealer Practices Committee and Full Board Review

Dear Todd McGinnis:

On July 7, 2026, an informal fact-finding conference was electronically conducted with the office of the Motor Vehicle Dealer Board (Board). Please find an attached copy of the Hearing Officer's report.

During the Committee and Full Board meetings, you will have an opportunity to speak to your case. Please be advised that the Hearing Officer's Report is a recommendation only. The final decision in this matter rests solely with the Board. The Board has the authority to accept, modify, or reject the recommendation, including the authority to eliminate, increase, or decrease any civil penalty assessed and to suspend or revoke any license issued by the Board.

The Hearing Officer's Report and case file will be presented to the Dealer Practices Committee on:

Date: September 14, 2026

Time: 9:00 a.m.

Location: Department of Motor Vehicles, Executive Conference Room 702
2300 West Broad Street
Richmond, Virginia 23269

The Dealer Practices Committee will review the report and case file and determine what, if any, recommendations to make to the Full Board. The Full Board will consider the Committee's recommendations at their meeting immediately following the Committee meetings.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220

Telephone: (804)367-1100

Email: dboard@mvdv.virginia.gov

Board Meeting Invitation

Todd McGinnis

MACTAW VA2 Inc t/a Pete's RV Center # [REDACTED]

September 3, 2026

Page 2

While your attendance is not required, it is strongly recommended that you participate in the meetings. Being present will provide you with the opportunity to respond to any questions from Board members.

If you plan to attend the Board meeting, you are required to present a government-issued photo ID (such as a driver's license) to comply with DMV's security requirements. Please arrive before 9:00 a.m. to allow sufficient time to clear security.

If you have any questions, you may contact Tenisha Wallace at the Motor Vehicle Dealer Board office at 804-367-1100 ext. 3001# or tenisha.wallace@mvdb.virginia.gov.

Sincerely,

Motor Vehicle Dealer Board

Enclosures: Hearing Officer's Report

CC: Lisa Mack-Nelson, MVDB Field Representative Supervisor

Michelle Jefferson, MVDB Field Representative

Kim Garber, MVDB Field Representative

Kelley Smith, MVDB Executive Director



COMMONWEALTH *of* VIRGINIA



Informal Fact-Finding Conference

Hearing Officer: Arthur Todras
Hearing Date: 07/07/2026

Motor Vehicle Dealer Board vs. Pete's RV Center, Cert #: [REDACTED]

Conference Purpose

The purpose of this Informal Fact-Finding Conference (IFFC) is to determine what action(s), if any, should be taken with Pete's RV Center for violation of Va. Code Sections 46.2-1528, 46.2-1516, and 46.2-1537.

The Board's authority to conduct this hearing is found in Va. Code Section 46.2-1576.

Conference Details

VA Code:	Alleged Violation:
§ 46.2-1528	Examination of audit of license; costs
§ 46.2-1516	Supplemental license locations
§ 46.2-1537	Prohibited solicitation or compensation

Attendees

- Ms. Lisa Mack-Nelson, MVDB Field Representative Supervisor
- Ms. Michelle Jefferson, MVDB Field Representative
- Ms. Kim Garber, MVDB Field Representative
- Mr. Chadwick Shepard, Pete's RV Center
- Mr. Kevin Thomas, Pete's RV Center
- Ms. Katie Richardson, Pete's RV Center
- Ms. Isabella Peterson, Pete's RV Center

Agency Exhibits

Exhibit #	Exhibit Details:
MVDB 1	DEPLTI, dated 05/28/2026 DELOCI, dated 05/28/2026 Audit Sheet, dated 05/28/2026
MVDB 2	MVDB License Renewal Application, dated 06/09/2025 Self-Inspection Checklist, dated 06/09/2025
MVDB 3	Email from Michelle Jefferson of MVDB to Lisa Mack-Nelson of MVDB regarding Pete's RV Center's application for a supplemental license, dated 03/13/2026 Email from Bella Peterson of Pete's RV Center to Drawlean Govan regarding submission of MVDB 22a application, dated 12/02/2025. 3 Temporary Supplemental License Application forms from Pete's RV Center, dated 12/02/2025.
MVDB 4	MVDB Inspection Report, dated 03/13/2026 Violation letter from MVDB Executive Director Kelley Smith, dated 04/15/2026, to Todd McGinnis of Pete's RV Center for violations of Va. Code sections § 46.2-1516 and § 46.2-1528 and with a penalty of \$300.00, including a \$50.00 administrative violation fee
MVDB 5	Appeal email and letter from Katie Richardson of Pete's RV Center, dated 05/05/2026, to Lisa Mack-Nelson requesting an Informal Fact-Finding Conference to review the allegations in the Executive Director's violation letter. This exhibit includes a copy of the violation letter and of the field representative's inspection report.
MVDB 6	Email from Executive Director to Lisa-Mack Nelson, dated 05/05/2026, instructing Ms. Mack-Nelson to proceed with scheduling an Informal Fact-Finding Conference
MVDB 7	MVDB Inspection Report, dated 04/07/2026
MVDB 8	MVDB Inspection Report, dated 04/14/2026
MVDB 9	Letter from Lisa Mack-Nelson to Todd McGinnis of Pete's RV Center, dated 05/06/2026, acknowledging his appeal and advising him of an upcoming Informal Fact-Finding Conference to be conducted by Hearing Officer Art Todras

MVDB 10	A second letter to Mr. McGinnis from Ms. Mack-Nelson, dated 05/28/2026, referring to the inspections of 04/07 and 04/14 and including the additional violation of § 46.2-1537 Letter to Mr. Todras from Ms. Mack-Nelson, dated 05/28/2026, advising him to schedule the hearing Notice of Hearing, dated 06/04/2026, to Mr. McGinnis advising him of IFFC on Tuesday, July 7 at 11:00 am.
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Respondent's Exhibits

Exhibit #	Exhibit Details:

Chronology/Findings of Fact

Date:	Exhibit:	Action:
05/28/2026	MVDB 1	Ms. Mack-Nelson stated the dealership was established on 07/08/2022. It had 260 retail sales as of the date of this report, 8 active salespersons, and 10 dealer plates. The next page shows that Chadwick M. Shepard is the dealer operator. The Audit Sheet on the next page shows the dealership's name, address, telephone number, and email address. This is an on-line dealer whose dealer types are franchise mobile home and franchise trailer. The dealer's hours are Monday, Tuesday, and Wednesday, 9:00 am – 7:00 pm, and Thursday – Sunday, 8:00 am – 8:00 pm. Their processing fee is \$899.00.
06/09/2025	MVDB 2	This is the last dealer license application the MVDB received for Pete's RV Center on 06/17/2025. The license is active until 07/31/2026. Chadwick M. Shepard is the dealer operator. Todd McGinnis is listed as the president, Chadwick Shepard as the secretary, and Scott Burden as treasurer. Mr. Shepard signed the application on 06/09/2025. Ms. Mack-Nelson called attention to questions 6 and 7 on the attached MVDB 58—Self-Inspection Checklist, signed by Isabella Peterson: <i>6. I certify all salesperson(s) hold a valid sales license assigned to the dealership. I also certify that all salesperson(s) payroll records such as W 2s W 4 s payroll statements commission reports and pay stubs are stored at the dealership. IRS Form 1099 is not applicable to salespersons.</i> <i>7. I have checked the dealer certificate salesperson list and processing fee to ensure they are current properly displayed and seen by the general public at the dealership.</i>

03/13/2026	MVDB 3	Ms. Mack-Nelson received an email from Michelle Jefferson stating that Pete's RV was at the VA RV expo and was not issued a temporary supplemental license. They sent Ms. Jefferson a request for off-site forms, which were sent back in December 2025. Ms. Jefferson asked if Ms. Mack-Nelson would like her to proceed and if Ms. Mack-Nelson could send her an IS 12. On this date, Kevin Thomas sent an email to Ms. Jefferson, Ms. Peterson sent an email to Mr. Thomas, and on 12/02/2025 Ms. Peterson sent an email to Drawlean Gowan of the MVDB requesting (3) attached MVDB 22A applications be processed. The first application is for an RV show at Virginia Beach from 01/16-01/18/2026, the second for an RV show in Richmond from 01/30-02/01/2026, and the third for an RV show in Hampton from 03/13-03/15/2026. Ms. Mack-Nelson sent an email to Ms. Jefferson advising her to proceed with citing the violations, stating Pete's RV Center should have followed up on getting the licenses and that she will let Kelley Smith, the MVDB Executive Director, decide how to handle the situation.
03/13/2026 04/15/2026	MVDB 4	Michelle Jefferson inspected Pete's RV Center and summarized her inspection report. She found the dealer in violation at their temporary off-site location at 1610 Coliseum Drive, Hampton, Virginia. She spoke to Kevin Thomas, who told her that the temporary supplemental license application was sent to the MVDB months ago but Ms. Jefferson found no record of the dealer having the license during 03/13-03/15/2026. Ms. Jefferson took a photo and emailed it to Ms. Mack-Nelson. Based on the inspection report. Kelley Smith sent a violation letter to Todd McGinnis, stating that the dealer was engaged in sales activities at 1610 Coliseum Drive in Hampton without being licensed for such activities. Ms. Smith cited the dealer for violation of Virginia Code Section § 46.2-1516—Supplemental Sales Locations—and § 46.2-1528—Examination or audit of license; costs. She assessed a civil penalty of \$250.00 and an administrative fee of \$50.00. The letter goes on to state that the dealer has until 05/15/2026 to pay the penalty or appeal it by requesting an IFFC. The \$50.00 administrative fee cannot be appealed and is due on or before 05/15/2026. The letter referred the dealer to Lisa Mack-Nelson for questions.
05/05/2026	MVDB 5	Katie Richardson emailed an appeal to Lisa Mack-Nelson. Attached to the cover email was a letter requesting an IFFC. In the letter, written by Ms. Richardson and Bella Petterson, they stated they submitted requests for temporary sales licenses to the MVDB on 12/02/2025, 01/02/2026. 01/14/2026, and

		03/13/2026. They received acknowledgments that their requests were being forwarded to the appropriate individual for review and processing. The letter adds that despite their repeated and timely efforts to comply with the regulations, they did not receive a final determination before the event as to the approval or denial of the requests. They stated that the dealership acted in good faith and diligently to follow proper procedure. They believe that the Board's non response to their requests speaks to a breakdown in communications rather than a willful violation of the regulations. They stated that they are prepared to provide copies all email correspondence and supporting documentation, and are prepared to present these materials at the IFFC. The remainder of the appeal packet consists of emails from 12/02/2025, 01/02/2026, 01/14/2026, and 03/13/2026 between Pete's RV Center and the MVDB following up on the dealership's requests for the supplemental sales licenses. A copy of the violation letter from the Executive Director and of Ms. Jefferson's inspection report are also included.
05/05/2026	MVDB 6	Kelley Smith, MVDB Executive Director, emailed Ms. Mack-Nelson, stating that while she understands the dealer's frustration, the dealer may not operate without a license. Ms. Smith advised Ms. Nelson to move forward with the IFFC and added she was copying LaTasha Hill, who is in charge of the technical staff tasked with processing supplemental license requests, to find out where the breakdown happened.
04/07/2026	MVDB 7	Kim Garber identified herself as the field representative covering District 3 and she presented her inspection report. She had received an email from an individual on 04/06/2026 asking if she had seen the Pete's RV Center Valley Mall RV show advertisement. The ad stated the show was lasting through 06/30. She located a certificate number 60357 for a temporary supplemental license issued 04/17-04/30. The name of the event was Pete's RV Roadshow at Valley Mall, 1925 E Market St., Harrisburg. She also noticed via a Google search that Pete's RV Center Mid-Atlantic Valley Mall RV show was exhibiting at that time through June 30th at East Market Street. Ms. Garber located several Pete's RV Center Facebook posts. One referenced that Pete's RV was going to be at the Valley Mall in Harrisburg for the Easter Egg Extravaganza on 04/04-04/05. The other post referenced that they would be at the Valley Mall, 1925 E Market St., Harrisburg, Monday through Saturday, 10:00-8:00 and Sunday, 11:00 to 6:00. On 04/07 at

	12:18 PM she stopped by the Valley Mall and made contact with Tux Frank Vandergriff and Zach Grant. What appeared to be 34 RVs were displayed on the lot. There was signage displayed for Pete's RV Center. A dealer's certificate was not displayed. Photographs were taken. Ms. Garber asked Tux and Zach if they had salesperson licenses. Tux advised that they did not. She asked where they were from. Tux said that he was out of Florida and Zach advised he was from Washington State. Tux informed Ms. Garber that they were subcontractors, 1099 employees with Pete's RV. Tux explained that Pete's sends them all over. She asked if he was referring to the state of Virginia. Tux stated yes and that he has been to Hampton. She also asked if they're talking to customers. Tux advised that they were. She inquired if financing was discussed and Tux said <i>no</i>. She then asked if they were quoting prices. Tux advised that prices of each unit were displayed inside of the units and Tux explained that they were discussing how units are manufactured, how things work, and the camping lifestyle. Ms. Garber also asked if MCOs, titles, buyer's orders, and any paperwork was on site. Tux responded that no paperwork was on site and they referred customers to the Salem location where the sales are conducted. Ms. Garber asked for an inventory list of the displayed units. Tux found a piece of paper but told her that it was not accurate because some of the units went to the Roanoke show. When asked when the show started, Tux advised that they set up on 04/03 but that the show started on 04/04. When she asked how long the show was going to last, because the Internet stated until 06/30, Tux advised that was not correct and they were only there until 04/30. Ms. Garber informed Tux they were not currently licensed to be at this event. Tux handed her his cell phone and informed her that Kevin Thomas wanted to speak with her. Mr. Thomas told her that the system was flagged for the Salem location being over the limit for supplementals. He also advised that their admin at Pete's RV had messed up the dates for this event. Ms. Garber asked why subcontractors and unlicensed salespeople were at this event and Mr. Thomas advised he didn't know why and that he didn't set that part up. He stated that if they needed to shut down for a couple days that they could do that. She asked Mr. Thomas also for his title and he advised he is the regional sales director. She then asked him if
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	he had a salesperson license. He advised that he did and that it's linked to the sale and location. Ms. Garber didn't see Kevin Thomas listed as a salesperson. He asked if his license expired and he explained that he was part owner of American Family RV and it was purchased by Pete's RV. He stated that he travels now and doesn't sell. Ms. Garber asked if paperwork was sent to the Dealer Board for the Harrisonburg show. Mr. Thomas advised that it was sent in. The previous week Ms. Garber received an email from Mr. Thomas which included an MVDB 22A, a temporary supplemental license application. The dealer number 55970 was for Pete's RV located in Chesapeake. The name of the show was Pete's RV Roadshow at Valley Mall, located in 1925 E Market, Harrisonburg. The sale starting date was 04/17, ending on 04/30. The date of the application was 04/01/2026. Mr. Thomas mentioned that the dates on the application were wrong and their administrators messed up the dates after they found out the Salem Location was denied. He advised that Katie Richardson told him that they had not received a supplemental license yet. He informed Ms. Garber that they have been doing off site sales for four years. She asked what they do when a sale lasts longer than 14 days and he advised that they shut down for two days. He also followed up with Pete's RV office staff about his salesperson license and the staff told him it was sent in with the application when they renewed. Horizon, one of the MVDB databases, showed that Mr. Thomas's license was linked to Salem and that it expired 07/31/2025. On 04/08, Mr. Thomas updated Ms. Garber that paperwork was resubmitted for the Roanoke show, with the correct date starting Friday. Paperwork was also resubmitted for the Valey Mall show in Harrisonburg with the date range of 04/04-04/17. Kevin stated he was shutting down the Harrisonburg show on 04/17. In addition, Kevin advised that he would shut the Harrisonburg show down. He did shut it down on 04/07 and would get a licensed salesperson on site for when they opened back up. In addition, the marketing team was also working on correcting the ads. Ms. Garber received an inventory list on 04/08 of 33 units that were on site in Harrisonburg. Ms. Garber requested a civil penalty for violation of § 46.2-1537 for two unlicensed salespersons on site and § 46.2-1516 for failure to submit the license application 15 days prior to the sale.
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04/14/2026	MVDB 8	Ms. Garber received a request from the Dealer Board to conduct a random inspection of an off-site sale whose location was the Valley Mall at 1925 E. Market Street in Harrisonburg, Virginia. The sale dates were 04/10-04/23. She stopped by the sale site at 12:15 pm and made contact with David Lee Winfield, a licensed salesperson with Pete's RV in Salem. A dealer certificate was displayed showing sale dates of 04/01-04/14. The salesperson list showed the names Kevin Thomas and David Winfield. Mr. Thomas was issued a salesperson license of 04/09 by the MVDB. A processing fee of \$999 was displayed on-site but the Dealer Board was showing a processing fee for Salem of \$695 and \$899 for the Chesapeake location. Mr. Winfield advised that their processing fee was \$999 and stated that Pete's Rv's processing clerk was going to send the changed processing to the Board. Later in the day Ms. Garber received an email from the MVDB that Katie Richardson changed the processing fee for both Salem and Chesapeake on 04/14 and advised that the processing changed from \$999 on 01/01/2026. Ms. Garber inquired about a man walking around the lot and Mr. Winfield told her he was just a "show dog." His name was Zach Grant, one of the individuals at the show the week before whom she found was not a licensed salesperson. Mr. Thomas told Ms. Garber that he understood the dealer could have someone at the show to "educate." This had never been an issue. He did not submit an application for a salesperson past this day for another date range. They are shutting down tomorrow (04/15). Ms. Garber told Mr. Thomas that her supervisor clarified that the unlicensed salesperson could only say "Hello" and refer customers to the licensed salesperson. Ms. Garber provided Mr. Thomas her supervisor's name per his request. The Dealer Board requested Ms. Garber to revisit the off-site show on 04/15 to determine that the show was not ongoing and a Closing was displayed. She went to the site on 04/15 and noticed that the RVs were closed and the show tents were lowered to the ground but there was no sign or notification that the show was closed. Ms. Garber requested a civil penalty for violation of § 46.2-1537 for one unlicensed salesperson on site on 04/14.
05/06/2026	MVDB 9	Ms. Mack-Nelson emailed Ms. Richardson and copied Ms. Jefferson with an attached letter from her to Todd McGinnis of Pete's RV advising that an IFFC will be convened to consider a violation of § 46.2-1516, Supplemental sales

		locations, in response to Pete’s RV’s appeal request. The IFFC is to be conducted by Hearing Officer Art Todras, who will send a certified Notice of Hearing letter with the mutually agreed upon date and time of the hearing.
05/28/2026	MVDB 10	Ms. Mack-Nelson sent a second letter to Mr. McGinnis advising that the IFFC would also consider, based on the inspections of 04/07 and 04/14, violation of § 46.2-1528—Examination or audit of licenses; costs—and of § 46.2-1537—Prohibited solicitation and compensation.
06/04/2026		Ms. Mack-Nelson sent a letter to Art Todras requesting he convene the IFFC to address the possible violations of § 46.2-1528, § 46.2-1516, and § 46.2-1537. Mr. Todras sent the Notice of Hearing letter to Mr. McGinnis. Mr. Todras stated his understanding that Chadwick Shepard and Kevin Thomas will be representing the dealership.

Respondent's Position

Mr. Shepard asked Mr. Thomas to speak for the dealership. Mr. Thomas stated he believes there was a communication breakdown between the Board and the dealer. The dealer submitted the license requests in a timely fashion and did not receive a response from the Board, particularly for the Hampton road show. In the past, there was never an issue of the dealer not receiving supplemental licenses from the Board. He added that how the field representatives get the license to the dealer varies—sometimes by hand-delivering it the day of the show, other times by sending it through the mail. At no time has Pete’s RV intentionally violated the licensing laws. He has mentioned in the past the need for field representatives to be better informed about license requests made by the dealer. From this point on, all communication about license requests needs to come to Chadwick Shepard and no longer to Todd McGinnis, who is no longer a working partner in the dealership. Ms. Mack-Nelson stated that the request for this contact change needs to come from Mr. Shepard’s email address.

Katie Richardson explained that Mr. Thomas has always been licensed at the Chesapeake location but more recently his license was moved to the Salem location. His license renewal application was sent to MVDB in July 2025 but his application was not processed. Pete’s RV has called the MVDB to follow up on license requests but messages have not been returned. In response to this statement, Ms. Mack-Nelson instructed the dealership to reach out to their field representative. In the case of the Chesapeake location, which currently does not have a field representative, the dealership can reach out to her.

Conclusions of Law

VA Code:	
§ 46.2-1528	Examination of audit of license; costs Hearing Officer does not recommend a separate civil penalty for this violation.
§ 46.2-1516	Supplemental license locations Hearing Officer recommends a civil penalty of \$250.00 for participating in sales activities at off-site locations without obtaining a temporary supplemental license.
§ 46.2-1537	Prohibited solicitation or compensation Hearing Officer recommends a civil penalty of \$250.00 for allowing individuals without a sales license to engage in sales activities at the Valley Mall in Harrisonburg.

Hearing Officer Narrative

Pete's RV Center submitted the proper paperwork to the MVDB and made a concerted effort to obtain temporary supplemental licenses for RV shows in Hampton and in Harrisonburg (though not in time for the beginning of that show), but the fact is that they operated these shows without having obtained the licenses. It is unfortunate that they received no clear response about the status and processing of their applications—and that is an issue that bears looking into—but the dealership is not permitted to conduct a sales show at a temporary location without a supplemental license. Ms. Mack-Nelson suggested that the dealership look on the MVDB website to see if they have a temporary license, on which the MVDB does not place a stop. If the dealership encounters a future snag in the license application process, it can reach out to its field representative or to Ms. Mack-Nelson for assistance.

As for the 46.2-1537 violation, per Ms. Mack-Nelson, it sounds like the unlicensed salespersons at the road shows were doing more than just acting as greeters and spokespeople for the RV lifestyle. Only a licensed salesperson may talk about the vehicle for sale.

Informal Fact-Finding Conference Recommendations

Date: 07/15/2026

Hearing Officer: Arthur Todras

MVDB vs. Pete's RV Center

Found in Violation: Yes

Hearing Officer Recommendation:	Statement of Explanation:
☐ No Further Action	
☐ Warning	
☒ Civil Penalty	§ 46.2-1516: \$250.00 § 46.2-1537: \$250.00
☐ Revocation	
☐ Suspension	
☐ Satisfactory Inspection Required	
☐ Dealer-Operator Class Required	
☐ Salesperson License Approved	
☐ Salesperson License Denied	
☐ Other	



Digitally signed by Arthur
Todras
Date: 2026.07.15 16:11:43
-04'00'

Arthur Todras
Hearing Officer

07/15/2026

Date



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

NOTICE OF HEARING

June 4, 2026

CERTIFIED RETURN RECEIPT

9589-0710-5270-3456-5876-72

Mr. Todd McGinnis
Pete's RV Center # [REDACTED]
1115 South Battlefield Blvd.
Chesapeake, Virginia 23322

Dear Mr. McGinnis:

PLEASE TAKE NOTICE that on Tuesday, July 7, 2026 at 11:00 a.m. I will convene an Informal Fact-Finding Conference regarding your recent violation of VA Code Sections § 46.2-1528, § 46.2-1516, and § 46.2-1537. The conference will be conducted as an on-line conference call. A link to the conference will be provided before the scheduled date and time.

VA Code Section § 46.2-1528, **Examination or audit of license; costs** states:

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the actual cost of the examination shall be paid by the licensee so examined within thirty days after demand therefor by the Board. The Board may maintain an action for the recovery of these costs in any court of competent jurisdiction.

VA Code Section § 46.2-1516, **Supplemental license locations** states, in part:

The Board may issue a license for a licensed motor vehicle dealer to display for sale or sell vehicles at locations other than his established place of business, subject to compliance with local ordinances and requirements. A license issued pursuant to this section shall not be required for a licensed motor vehicle dealer to display for sale or sell vehicles at wholesale auction; placing vehicles for sale at a wholesale auction shall not be considered a consignment.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23230

Telephone: (804)367-1100

Email: dboard@mvdvb.virginia.gov



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

VA Code Section § 46.2-1537, **Prohibited solicitation and compensation** states:

It shall be unlawful for any motor vehicle dealer or salesperson licensed under this chapter, directly or indirectly, to solicit the sale of a motor vehicle through a pecuniarily interested person, or to pay, or cause to be paid, any commission or compensation in any form whatsoever to any person in connection with the sale of a motor vehicle, unless the person is duly licensed as a salesperson employed by the dealer. It shall also be unlawful for any motor vehicle dealer to compensate, in any form whatsoever, any person acting in the capacity of a salesperson as defined in § 46.2-1500 unless that person is licensed as required by this chapter.

The Board's authority to convene these proceedings may be found in VA Code Section 46.2-1576.

I understand that Chadwick Sheppard and Kevin Thomas will be representing the dealership at the Informal Fact-Finding Conference. They may bring to the conference any witnesses with relevant testimony and any relevant documentary evidence. By written request prior to the proceedings, you may request any documentary evidence that will be presented by the Board. Written requests may be made by contacting MVDB Representative Lisa Mack-Nelson (804) 367-1100. Fees may be charged if you request that documentary evidence be sent to you in advance of the hearing. You may also arrange to view the evidence in our office at no charge. Ms. Mack-Nelson will be present to give evidence for the Board.

PLEASE TAKE NOTICE ALSO that a continuance will be granted ONLY UPON WRITTEN NOTICE received by the Board BEFORE the date of the conference and ONLY FOR GOOD CAUSE SHOWN. If the continuance is not granted and you do not appear, THE HEARING MAY GO FORWARD IN YOUR ABSENCE AND A RECOMMENDATION MADE TO THE BOARD.

Sincerely,

A handwritten signature in dark ink, appearing to read "Arthur Todras".

Arthur Todras
MVDB Hearing Officer

cc: Lisa Mack-Nelson, MVDB Field Representative Supervisor
Kim Garber, MVDB Field Representative
Michelle Jefferson, MVDB Field Representative
Chadwick Sheppard and Kevin Thomas, Pete's RV Center

2201 West Broad Street • Suite 104 • Richmond, Virginia 23230
Telephone: (804)367-1100
Email: dboard@mvdb.virginia.gov

May 28,26 DEPLTI - Dealer Sales and Plate Count Inquiry
DEPLTINB DEPLTIMB

12:48 PM

=> 195 CSS-PROD

> Own: MCGINNIS,TODD, Own No: XXXXXXXXXX
> Bus: MACTAW VA2 INC
T/A: PETE'S RV CENTER
Loc No: 2 Loc Type: INITIAL LOCATION Suppl Loc:
> Cert No: XXXXXXXXXX Typ: FRANCHISED RECREATIONAL Est Dte: 07/08/2022 Agency: B
Exp Dte: 07/31/2026

Sales Totals:	Virginia Retail Sales:	260	Number of Licensed	
	Wholesale/Out-of-State Sales:		Active Salespersons:	8
	Total of All Sales:	260		

	Number of Plates	
Highest Plate Limit in Current License Year:	36	Currently Authorized: 32

Active Dealer Plate Types and Counts

Plate	Count
FM	10

Total Number of Active Plates: 10

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help Csm DealM Cmd

May 28,26

DELOCI - Location Detail Inquiry

12:49 PM

DELOCINA DELOCIMA

=>

195 CSS-PROD

> Own No: [REDACTED] Nam: MCGINNIS,TODD,

Loc No: 2

Typ: I

Suppl:

Fed Id: [REDACTED]

Bus Nam: MACTAW VA2 INC

T/A Nam: PETE'S RV CENTER

Str1: 1115 SOUTH BATTLEFIELD BLVD

Str2:

City: CHESAPEAKE

St: VA Zip: 23322

Juris: CHESAPEAKE

Operator: SHEPARD,CHADWICK,M

Ssn: [REDACTED]

Bond Co: SURETEC # [REDACTED]

Eff Dte: 06/15/2022

Fund Cd: F

Cancel Dte:

Last User: DMVW37 Pgm: DEDEALND Date/Time: 02/10/2026 03:11 PM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help Csm DealM Cmnd

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD, CHESAPEAKE, VA 23322

Bus. Phone: [REDACTED]

Dealer Email: [REDACTED]

Dealership Email: [REDACTED]

Audit Sheet Date: 5/28/2026

POD Date: 02/10/2026

Online Access: YES

Certificate#: [REDACTED]

Contact Phone: [REDACTED]

POD Vendor: MVS

Online Date: 07/21/2022

Licenses At Certificate Location

License Type	Est. Date	Expiration Date
FM	07/08/2022	07/31/2026
FT	07/08/2022	07/31/2026

Owner MCGINNIS, TODD, *

Operator SHEPARD, CHADWICK M

Salespersons: Active:8 Inactive:1

Lic. #	Last Name	First Name	Middle	Lic. Exp. Date	Stop on Lic.
[REDACTED]	ANDERSON	ROSS	WESTEN	7/31/2026	No
[REDACTED]	COLESON	SHAWN	DOUGLAS	7/31/2026	No
[REDACTED]	DUGGINS	NICHOLAS	JAMES	7/31/2026	No
[REDACTED]	HAYMES	KAREN	LUCY	7/31/2026	No
[REDACTED]	LOPER	JASON	GREGORY	7/31/2026	No
[REDACTED]	ROBINSON 3RD	CLEVELAND	PHILLIP	7/31/2026	No
[REDACTED]	SAWYER	GARY	WILLIAM	7/31/2026	No
[REDACTED]	THOMAS	KEVIN	LANE	7/31/2026	No
[REDACTED]	FRIZZELL	JEFFREY	A	7/31/2026	Yes

Dealer Plate Insurance

Insurer: zurich american insurance company

Policy #: [REDACTED]

Contact #: [REDACTED]

From: 5/28/2025

To: 5/28/2026

Plates Covered: (10)

Dealer Plates - Count 10

Plate#	Issue Date	Expiration Date	Status
APFM00004572	7/11/2025	7/31/2026	Active
APFM00004571	7/11/2025	7/31/2026	Active
APFM00004575	7/11/2025	7/31/2026	Active
APFM00004578	7/11/2025	7/31/2026	Active
APFM00004577	7/11/2025	7/31/2026	Active
APFM00004580	7/11/2025	7/31/2026	Active
APFM00004623	7/11/2025	7/31/2026	Active
APFM00004622	7/11/2025	7/31/2026	Active
APFM00004621	7/11/2025	7/31/2026	Active
APFM00010059	7/11/2025	7/31/2026	Active

Hours Of Operation

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9:00 AM	9:00 AM	9:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM
7:00 PM	7:00 PM	7:00 PM	8:00 PM	8:00 PM	8:00 PM	8:00 PM

Dealer Info

Retail Unit Sales	Wholesale Unit Sales	Inspection Date	Processing Fee
-------------------	----------------------	-----------------	----------------

Certificate#: [REDACTED]

Contact Phone: [REDACTED]

Contact Phone: [REDACTED]

Contact Phone: [REDACTED]

Contact Phone: [REDACTED]

POD Vendor: MVS

Online Date: 07/21/2022

Online Access: YES

260

0

04/07/2026

899.00



MOTOR VEHICLE DEALER LICENSE APPLICATION FOR INITIAL LICENSE/RENEWAL/CHANGE

PURPOSE Dealers use this form to apply for initial Dealer License and to notify MVDB of changes. This form is also used for dealer license renewal. Dealers must review for accuracy and complete all items (front and back) and include email addresses. Dealer changes such as dealership address change/location ownership changes add/delete manufacturer or distributor-operator requires supporting documentation before the change is authorized and approved. For additional information visit www.mvdb.org

OFFICE USE ONLY			
CERT	END FEE	PLATE FEE	SLS FEE
320	268	300	
FUND FEE		TOTAL FEE	
		888	
CHECK NUMBER		NOTE	
536		888	
OVERPAY		SHORTAGE	
TECH INITIALS			
TC			

FOR LICENSE YEAR ENDING	DEALER CERTIFICATE NUMBER (if currently licensed)
07/31/2026	

1 If you are a Motor Vehicle Dealer please indicate which of the following applies. (check only one) See letter for additional information.

- ☒ \$350 Fund Fee and \$50 000 Bond
☐ \$100 000 Bond (submit copy)

NO BOND REQUIRED
CERT
ENDORSEMENTS FM FT

SIERRA, COACHMAN, CATALINA, TEAR DROP,

2. TYPE OF APPLICATION

Note: If this is an initial or change in location application an approved Local Zoning Certificate must be submitted with this application. Include any supporting documentation with this application.

- ☐ INITIAL APPLICATION ☒ RENEWAL APPLICATION
☐ CHANGE (EXPLAIN)

3 TYPE OF MOTOR VEHICLE DEALER LICENSE(S) Check all that apply

FRANCHISED	INDEPENDENT
☐ CAR/TRUCK	☐ CAR/TRUCK
☐ MOTORCYCLE	☐ MOTORCYCLE
☒ RECREATIONAL VEHICLE	☐ RECREATIONAL VEHICLE
☒ TRAILER	☐ TRAILER
☐ AMBULANCE	☐ AMBULANCE
☐ FUNERAL VEHICLE	☐ FUNERAL VEHICLE
☐ FIRE FIGHTING VEHICLE	☐ FIRE FIGHTING VEHICLE

4 NAME OF BUSINESS
MACTAW VA2 INC

TRADING AS NAME
PETE'S RV CENTER

BUSINESS ADDRESS STREET (P.O. BOX ONLY IS NOT ACCEPTABLE)
1115 SOUTH BATTLEFIELD BLVD

CITY
CHESAPEAKE VA 23322

ZIP CODE

☐ COUNTY OR ☐ CITY JURISDICTION OF BUSINESS

DEALER-OPERATOR (PERSON OPERATING BUSINESS)
CHADWICK M SHEPARD

DEALER'S SOCIAL SECURITY OR EMPLOYER ID NUMBER

DEALER'S BUSINESS PHONE DEALER/OPERATOR HOME/CELL PHONE NUMBER

DEALER'S EMAIL ADDRESS

DEALER-OPERATOR'S EMAIL ADDRESS

PROCESSING FEE AMOUNT

POSTED BUSINESS HOURS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8 AM	9 AM	9 AM	9 AM	8 AM	8 AM	8 AM
8 PM	7 PM	7 PM	7 PM	8 PM	8 PM	8 PM

5 TYPE OF OWNERSHIP CHECK ONE ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION ☐ LLC

STATE IN WHICH INCORPORATED

6 Name, title and residential address of each owner member partner and/or officer of this business Use additional sheet(s) if necessary

NAME	TITLE	ADDRESS
Todd McGinnis	President	
chad shepard	Secretary	
Scott Borden	Treasurer	

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JUN 17 2015

MVDB 2

7 FRANCHISED DEALERS ONLY Attach a copy of the Franchise and service agreement with manufacturer or distributor if this is an initial application. Only list line makes of vehicles to be sold in this state. DO NOT list models as line makes. Use additional sheet(s) if necessary and attach.

MANUFACTURER	ADDRESS	LINE MAKES

8 FRANCHISED DEALERS ONLY List name and address of individual awarded franchise(s) or sales agreement(s). Use additional sheet(s) if necessary and attach.

NAME			
ADDRESS	CITY	STATE	ZIP CODE

9 READ EACH QUESTION BELOW AND CHECK THE APPROPRIATE RESPONSE

	YES	NO
A Has any owner partner officer or Dealer-Operator of business ever been refused a Motor Vehicle Dealer's License or Certificate of Registration or had his/her license or certificate suspended or revoked?	☐	☒
B Has any owner partner officer or Dealer Operator of business ever been convicted of a felony?	☐	☒
C Has any owner partner officer or Dealer-Operator of business ever been convicted of any fraudulent or criminal act in connection with the business of selling motor vehicles?	☐	☒
D Has any owner partner officer or Dealer Operator of business ever been convicted of larceny of a vehicle OR receipt or sale of a stolen vehicle?	☐	☒
E Has any owner partner officer or Dealer Operator of business ever been convicted of odometer tampering or any related violation?	☐	☒
F Has any owner partner officer or Dealer-Operator committed any act or omitted any duty with the result being administrative action taken by the Board or OMV?	☐	☒
G If the answer to any of the above questions is YES please explain on a separate sheet (include names dates court jurisdictions and result of administrative proceedings)		
H Are all salespersons employees of the dealership (issued a W 2) and not independent contractors (issued a 1099)?	☒	☐
I Is any owner partner officer or Dealer-Operator applying to be required to be or currently licensed as a vehicle manufacturer factory branch distributor distributor branch or subsidiary thereof in the Commonwealth? If YES Indicate Dealer Certificate Number	☐	☒

PRIVACY STATEMENT

In accordance with Virginia Code §§ 2.2-803 2.2-4807 and 58.1-520 et seq the State Comptroller requires that this information including your social security number be collected for debt set off collection purposes

10 CERTIFICATION. Read and certify by printing and signing below

I certify and affirm that all information presented in this form is true and correct that any documents I have presented to MVDB are genuine and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

OWNER PARTNER OFFICER OF THE BUSINESS NAME (print)	NAME OF BUSINESS
CHADWICK SHEPARD	MACTAW VAZ INC
OWNER PARTNER OFFICER OF THE BUSINESS SIGNATURE	DATE (mm/dd/yyyy)
	6/9/25

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JUN 17 2025

MVDB

Please indicate Dealer Certificate Number in Box

--	--	--

RECEIVED MVDB 58 (07/2022)

JUN 17 2025



SELF-INSPECTION CHECKLIST

COMPLETE & SIGN THIS CHECKLIST AND RETURN WITH YOUR RENEWAL

Purpose This checklist may help with the dealer's business operations. Keeping in compliance with these items listed below may help better prepare you for a satisfactory rating on your next MVDB Inspection.

Instructions The Dealer Operator should review each item, initial and sign **BEFORE YOU RETURN THIS CHECKLIST TO MVDB WITH YOUR RENEWAL APPLICATION MAKE A COPY FOR YOUR RECORDS**

AS THE DEALER OPERATOR I CERTIFY THAT I HAVE PERSONALLY REVIEWED EACH OF THE ITEMS BELOW and have initialed and signed this form

No	Dealer operator Initials	Item
1	JP	I have reviewed my insurance policy and certify that the number of dealer plates insured is equal to the number of dealer plates issued to me. I have attached a copy of my Certificate of Liability Insurance indicating the number of plates insured.
2	JP	If an Online Dealer, I certify all passenger plates and decals are kept in a secure storage place at the dealership.
3	JP	I certify that I reviewed and know the proper use of dealer plates including who may use them and when they may be used and that the dealership is keeping proper record of tag use.
4	JP	Only authorized personnel have access to the Print On Demand (POD) user name and password information. Passwords are changed regularly and when those employees with knowledge of the password leave my employment.
5	JP	I know that I am responsible to ensure that all POD authorized personnel have been properly trained on our POD vendor software and know the DMV POD procedures. I certify that POD tags are NEVER emailed or faxed to anyone including my customers.
6	JP	I certify all salesperson(s) hold a valid sales license assigned to the dealership. I also certify that all salesperson(s) payroll records such as W 2s, W 4 s, payroll statements, commission reports and pay stubs are stored at the dealership. IRS Form 1099 is not applicable to salespersons.
7	JP	I have checked the dealer certificate, salesperson list, and processing fee to ensure they are current, properly displayed and seen by the general public at the dealership.
8	JP	I have randomly checked my retail inventory and deal files to ensure that state safety inspections have been performed on all vehicles sold at retail as required by state law and we maintain records of these inspections.
9	JP	I know that I am responsible for advertisements including those posted on the internet. If I advertise on Craigslist or similar websites or mobile apps, my ads will be in the Dealer Section and NOT in the "For Sale by Owner" section.
10	JP	My dealership has an online/social media advertising policy for employees that consolidates advertising efforts to dealership sponsored and approved advertising mediums to include all social media platforms. At a minimum, this policy will be reviewed with dealership employees annually and signed/dated by dealership management and employees.
		CONTINUE ON REVERSE SIDE

No	Dealer operator Initials	ITEM								
11	JP	I maintain all dealer records for 5 years at my dealership location unless I have received prior approval for a record keeping variance by the Board. All of my dealer records are securely stored and readily available for MVDB inspection specifically the Certificate of Liability Insurance indicating the number of dealer plates insured.								
12	JP	I maintain the forms listed are kept in a secure location and they are readily available for the MVDB inspection. At a minimum the records include: 1 Vehicle Title (front and back copy) 2 Odometer Certification Form 3 Copy of Vehicle Safety Inspection 4 Buyer's Order (Bill of Sale) 5 Copy of Reassignment VAD 20 6 Properly completed Federal Buyer's Guide (for pre-owned) 7 Registration Transfer VSA 27 8 Copies of any financing agreement extended service contracts * A "Best Practice" recommendation is to maintain all of the forms listed in a Deal Folder/Jacket for simplicity and ease of retrieval. Also maintained at the dealership is a copy of the most recent Certificate of Liability Insurance.								
13	JP	I have confirmed that the dealership address (current location) matches what is pre-printed on the MVDB 10 (renewal application) and also matches what is displayed on my dealer certificate.								
14	JP	I am using the most current MVDB 61 when hiring a new salesperson. This form and other MVDB forms can be downloaded at https://mvdb.virginia.gov/formsandpublications/								
15	JP	I certify I have provided my current buyer's order to the MVDB.								
16	JP	I will notify MVDB when I plan to close my dealership during its posted business hours.								
17	JP	I have reviewed, completed, and signed all renewal forms with accuracy. If necessary, I have corrected any pre-printed information on the renewal forms prior to submitting to the MVDB.								
18	JP	If you are an independent dealer operator, the dealer operator is current on their recertification requirement and understands they must recertify every 24 months to keep this qualification. Failure to do so may result in a loss of qualification and impact the dealer certificate. I keep the MVDB up to date on my contact information including dealer operator email address, home mailing address, and primary contact telephone number as indicated on the MVDB 10.								
19		Please sign and date this form below upon completion and return with the renewal forms and fees to MVDB. <table border="1"> <tr> <td colspan="2">Dealer/Dealer-Operator Name (print clearly)</td> </tr> <tr> <td colspan="2">Isabella Peterson</td> </tr> <tr> <td colspan="2">Dealer/Dealer-Operator Name (signature) & Date</td> </tr> <tr> <td>x Isabella Peterson</td> <td>06/09/2025</td> </tr> </table>	Dealer/Dealer-Operator Name (print clearly)		Isabella Peterson		Dealer/Dealer-Operator Name (signature) & Date		x Isabella Peterson	06/09/2025
Dealer/Dealer-Operator Name (print clearly)										
Isabella Peterson										
Dealer/Dealer-Operator Name (signature) & Date										
x Isabella Peterson	06/09/2025									

COMPLETE THIS CHECKLIST AND RETURN WITH YOUR RENEWAL

RECEIVED

JUN 17 2025

MVDB



Fw: MVDB 22A (3)

From Jefferson, Michelle (MVDB) <Michelle.Jefferson@mvdb.virginia.gov>

Date Fri 3/13/2026 4:07 PM

To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

 1 attachment (3 MB)

MVDB 22A TIDEWATER RICHMOND HAMPTON.pdf;

Good afternoon Mrs. Lisa,

Hope this email finds you well. Pete RV was found at VA RV expo today. No temporary supplemental license issued. They sent me the request for offsite forms which were sent back in December 2025. I was going to write it up. How would you like to proceed on this? If you would like for me to can you send me a IS-12 ?

Michelle Jefferson | District 6 Field Representative

Work Cell: 804-297-8697

www.mvdb.virginia.gov



From: Kevin Thomas <[REDACTED]>

Sent: Friday, March 13, 2026 3:29 PM

To: Jefferson, Michelle (MVDB) <Michelle.Jefferson@mvdb.virginia.gov>

Subject: Fw: MVDB 22A (3)

Get [Outlook for iOS](#)

From: Bella Peterson <[REDACTED]>

Sent: Friday, March 13, 2026 11:52:36 AM

To: Kevin Thomas <[REDACTED]>

Subject: Fw: MVDB 22A (3)

Subject: Fw: MVDB 22A (3)

Get [Outlook for iOS](#)

From: Bella Peterson <[REDACTED]>
Sent: Friday, March 13, 2026 11:52:36 AM
To: Kevin Thomas <[REDACTED]>
Subject: Fw: MVDB 22A (3)



Bella Peterson
Admin | Pete's RV Center
P ext: [REDACTED]
E [REDACTED]
1115 S Battlefield Blvd Chesapeake, VA 23322

PETESRVCENTER.COM

From: Bella Peterson <[REDACTED]>
Sent: Tuesday, December 2, 2025 9:46 AM
To: Govan, Drawlean (MVDB) <drawlean.govan@mvdb.virginia.gov>
Subject: MVDB 22A (3)

Good morning,

Looking to have (3) MVDB 22A applications processed. They are attached.

Bella Peterson | Title Clerk
Pete's RV Center
1115 Battlefield Blvd S
Chesapeake, VA 23322
Phone: 757-546-9207 ext. 1820





TEMPORARY SUPPLEMENTAL LICENSE APPLICATION

AGENCY USE ONLY

Sup Cert #

FEE

Initials

INSTRUCTIONS FOR TEMPORARY OFF-SITE SALE : Complete this form and submit \$40 to MVDB no later than 15 days prior to the sale. Maximum of 8 temporary supplemental sales issued per license year.

Note: Consecutive Temporary Sales Licenses cannot be issued for the same jurisdiction. Sales Duration Not To Exceed 7 days for Cars/Trucks; 14 days for Motorcycles, Recreational Vehicles, and Trailers.

DEALER INFORMATION

BUSINESS TRADING AS NAME PETE'S RV CENTER		DEALER CERTIFICATE NUMBER [REDACTED]	
BUSINESS STREET ADDRESS 1115 S BATTLEFIELD BLVD	CITY CHESAPEAKE	STATE VA	ZIP CODE 23322
PRIMARY CONTACT TELEPHONE NUMBER ISABELLA PETERSON [REDACTED]	FAX NUMBER n/a	BUSINESS EMAIL ADDRESS [REDACTED]	

PROMOTER/SPONSOR INFORMATION

NAME PETE'S RV CENTER			
STREET ADDRESS 1115 S BATTLEFIELD BLVD	CITY CHESAPEAKE	STATE VA	ZIP CODE 23322
PRIMARY CONTACT TELEPHONE NUMBER ISABELLA PETERSON [REDACTED]	FAX NUMBER N/A	BUSINESS EMAIL ADDRESS [REDACTED]	

TEMPORARY OFF-SITE SALES LOCATION INFORMATION

NAME OF SHOW RV SHOW OF TIDEWATER			
TEMPORARY SALES LOCATION STREET ADDRESS 1000 19TH ST	CITY VIRGINIA BEACH	STATE VA	ZIP CODE 23451
SALE STARTING DATE (mm/dd/yyyy) 01/16/2026	SALE ENDING DATE (mm/dd/yyyy) 01/18/2026		

NEW MOTOR VEHICLE OFF-SITE SALE

Instructions: List the line-makes you have a franchise/sales agreement for and will be selling at the temporary sales location below. Check the appropriate statement and sign the CERTIFICATION below.

FOREST RIVER	FLAGSTAFF
BRINKLEY	HIDEOUT

- ☒ I certify that the temporary supplemental sales location is within my Dealership's area of responsibility. I have obtained permission from the franchise(s) to participate in the sale dates as noted above.
- ☐ I certify the temporary sale is NOT exclusively within my Dealership area of responsibility as defined in the franchise/sales agreement; however, I have contacted the dealers of the same line-make and they do not object to the temporary sales for the line-makes listed above.

USED MOTOR VEHICLE OFF-SITE SALE

Instructions: Check the appropriate statement and sign the CERTIFICATION below.

- ☐ I am selling used motor vehicles for the sale dates listed above. The sale is in the county, city, or town where I have a dealer license (46.2-1510) or for the contiguous county, city, or town.
- ☐ I am selling used motor vehicles for the sale dates listed above and the location is outside the county, city, or town where I have a dealer license or for the contiguous county, city, or town. I, or the promoter sent a letter by certified mail to each dealer(s) in the county, city, or town listed above 30 days prior to the sale and invited them to participate in the sale under the same terms as the temporary sales license for the sale dates. I have attached to this application a list of the dealers that were invited, a copy of the letter of invitation sent to dealers, proof of the certified mailings, and an itemized listing of all costs that will be shared by each participating dealer. See page 2 for information that should be included in the letter of invitation.

CERTIFICATION

I certify and affirm that THIS TEMPORARY SUPPLEMENTAL sales location is in compliance with applicable local ordinances and requirements and all information presented in this form is true and correct, that any documents I have presented to MVDB are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

OWNER/PARTNER/OFFICER OF CORPORATION NAME (print) Pete's RV Center Isabella Peterson TC	OWNER/PARTNER/OFFICER OF CORPORATION SIGNATURE Pete's RV center Isabella Peterson TC	DATE (mm/dd/yyyy) 12/02/2025
---	--	--



TEMPORARY SUPPLEMENTAL LICENSE APPLICATION

AGENCY USE ONLY

Sup Cert #

FEE

Initials

INSTRUCTIONS FOR TEMPORARY OFF-SITE SALE : Complete this form and submit \$40 to MVDB no later than 15 days prior to the sale. Maximum of 8 temporary supplemental sales issued per license year.

Note: Consecutive Temporary Sales Licenses cannot be issued for the same jurisdiction. Sales Duration Not To Exceed 7 days for Cars/Trucks; 14 days for Motorcycles, Recreational Vehicles, and Trailers.

DEALER INFORMATION

BUSINESS TRADING AS NAME PETE'S RV CENTER		DEALER CERTIFICATE NUMBER [REDACTED]	
BUSINESS STREET ADDRESS 1115 S BATTLEFIELD BLVD	CITY CHESAPEAKE	STATE VA	ZIP CODE 23322
PRIMARY CONTACT TELEPHONE NUMBER ISABELLA PETERSON [REDACTED]	FAX NUMBER n/a	BUSINESS EMAIL ADDRESS [REDACTED]	

PROMOTER/SPONSOR INFORMATION

NAME PETE'S RV CENTER			
STREET ADDRESS 1115 S BATTLEFIELD BLVD	CITY CHESAPEAKE	STATE VA	ZIP CODE 23322
PRIMARY CONTACT TELEPHONE NUMBER ISABELLA PETERSON [REDACTED]	FAX NUMBER N/A	BUSINESS EMAIL ADDRESS [REDACTED]	

TEMPORARY OFF-SITE SALES LOCATION INFORMATION

NAME OF SHOW RICHMOND RV SHOW			
TEMPORARY SALES LOCATION STREET ADDRESS 600 E. LABURNUM AVE	CITY RICHMOND	STATE VA	ZIP CODE 23222
SALE STARTING DATE (mm/dd/yyyy) 01/30/2026	SALE ENDING DATE (mm/dd/yyyy) 02/01/2026		

NEW MOTOR VEHICLE OFF-SITE SALE

Instructions: List the line-makes you have a franchise/sales agreement for and will be selling at the temporary sales location below. Check the appropriate statement and sign the CERTIFICATION below.

FOREST RIVER	FLAGSTAFF
BRINKLEY	HIDEOUT

- ☒ I certify that the temporary supplemental sales location is within my Dealership's area of responsibility. I have obtained permission from the franchise(s) to participate in the sale dates as noted above.
- ☐ I certify the temporary sale is NOT exclusively within my Dealership area of responsibility as defined in the franchise/sales agreement; however, I have contacted the dealers of the same line-make and they do not object to the temporary sales for the line-makes listed above.

USED MOTOR VEHICLE OFF-SITE SALE

Instructions: Check the appropriate statement and sign the CERTIFICATION below.

- ☐ I am selling used motor vehicles for the sale dates listed above. The sale is in the county, city, or town where I have a dealer license (46.2-1510) or for the contiguous county, city, or town.
- ☐ I am selling used motor vehicles for the sale dates listed above and the location is outside the county, city, or town where I have a dealer license or for the contiguous county, city, or town. I, or the promoter sent a letter by certified mail to each dealer(s) in the county, city, or town listed above 30 days prior to the sale and invited them to participate in the sale under the same terms as the temporary sales license for the sale dates. I have attached to this application a list of the dealers that were invited, a copy of the letter of invitation sent to dealers, proof of the certified mailings, and an itemized listing of all costs that will be shared by each participating dealer. See page 2 for information that should be included in the letter of invitation.

CERTIFICATION

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OWNER/PARTNER/OFFICER OF CORPORATION NAME (print) Pete's RV Center Isabella Peterson	OWNER/PARTNER/OFFICER OF CORPORATION SIGNATURE Pete's RV Center Isabella Peterson	DATE (mm/dd/yyyy) 12/02/2025
--	---	--



TEMPORARY SUPPLEMENTAL LICENSE APPLICATION

AGENCY USE ONLY

Sup Cert #

FEE

Initials

INSTRUCTIONS FOR TEMPORARY OFF-SITE SALE : Complete this form and submit \$40 to MVDB no later than 15 days prior to the sale. Maximum of 8 temporary supplemental sales issued per license year.

Note: Consecutive Temporary Sales Licenses cannot be issued for the same jurisdiction. Sales Duration Not To Exceed 7 days for Cars/Trucks; 14 days for Motorcycles, Recreational Vehicles, and Trailers.

DEALER INFORMATION

BUSINESS TRADING AS NAME PETE'S RV CENTER		DEALER CERTIFICATE NUMBER [REDACTED]	
BUSINESS STREET ADDRESS 1115 S BATTLEFIELD BLVD	CITY CHESAPEAKE	STATE VA	ZIP CODE 23322
PRIMARY CONTACT TELEPHONE NUMBER ISABELLA PETERSON [REDACTED]	FAX NUMBER n/a	BUSINESS EMAIL ADDRESS [REDACTED]	

PROMOTER/SPONSOR INFORMATION

NAME PETE'S RV CENTER			
STREET ADDRESS 1115 S BATTLEFIELD BLVD	CITY CHESAPEAKE	STATE VA	ZIP CODE 23322
PRIMARY CONTACT TELEPHONE NUMBER ISABELLA PETERSON [REDACTED]	FAX NUMBER N/A	BUSINESS EMAIL ADDRESS [REDACTED]	

TEMPORARY OFF-SITE SALES LOCATION INFORMATION

NAME OF SHOW HAMPTON RV EXPO			
TEMPORARY SALES LOCATION STREET ADDRESS 1610 COLISEUM DR	CITY HAMPTON	STATE VA	ZIP CODE 23666
SALE STARTING DATE (mm/dd/yyyy) 03/13/2026		SALE ENDING DATE (mm/dd/yyyy) 03/15/2026	

NEW MOTOR VEHICLE OFF-SITE SALE

Instructions: List the line-makes you have a franchise/sales agreement for and will be selling at the temporary sales location below. Check the appropriate statement and sign the CERTIFICATION below.

FOREST RIVER	FLAGSTAFF
BRINKLEY	HIDEOUT

☒ I certify that the temporary supplemental sales location is within my Dealership's area of responsibility. I have obtained permission from the franchise(s) to participate in the sale dates as noted above.

☐ I certify the temporary sale is NOT exclusively within my Dealership area of responsibility as defined in the franchise/sales agreement; however, I have contacted the dealers of the same line-make and they do not object to the temporary sales for the line-makes listed above.

USED MOTOR VEHICLE OFF-SITE SALE

Instructions: Check the appropriate statement and sign the CERTIFICATION below.

- ☐ I am selling used motor vehicles for the sale dates listed above. The sale is in the county, city, or town where I have a dealer license (46.2-1510) or for the contiguous county, city, or town.
- ☐ I am selling used motor vehicles for the sale dates listed above and the location is outside the county, city, or town where I have a dealer license or for the contiguous county, city, or town. I, or the promoter sent a letter by certified mail to each dealer(s) in the county, city, or town listed above 30 days prior to the sale and invited them to participate in the sale under the same terms as the temporary sales license for the sale dates. I have attached to this application a list of the dealers that were invited, a copy of the letter of invitation sent to dealers, proof of the certified mailings, and an itemized listing of all costs that will be shared by each participating dealer. See page 2 for information that should be included in the letter of invitation.

CERTIFICATION

I certify and affirm that THIS TEMPORARY SUPPLEMENTAL sales location is in compliance with applicable local ordinances and requirements and all information presented in this form is true and correct, that any documents I have presented to MVDB are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

OWNER/PARTNER/OFFICER OF CORPORATION NAME (print) Pete's RV Center Isabella Peterson	OWNER/PARTNER/OFFICER OF CORPORATION SIGNATURE Pete's RV Center Isabella Peterson	DATE (mm/dd/yyyy) 12/02/25
--	---	--------------------------------------

Re: MVDB 22A (3)

From Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Date Fri 3/13/2026 4:33 PM
To Jefferson, Michelle (MVDB) <Michelle.Jefferson@mvdb.virginia.gov>

Proceed with citing the violation. They should have followed up on the license. We will let Kelley decide on how she wishes to handle it.

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov

From: Jefferson, Michelle (MVDB) <Michelle.Jefferson@mvdb.virginia.gov>
Sent: Friday, March 13, 2026 4:05 PM
To: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Subject: Fw: MVDB 22A (3)

Good afternoon Mrs. Lisa,

Hope this email finds you well. Pete RV was found at VA RV expo today. No temporary supplemental license issued. They sent me the request for offsite forms which were sent back in December 2025. I was going to write it up. How would you like to proceed on this? If you would like for me to can you send me a IS-12 ?

Michelle Jefferson | District 6 Field Representative

Work Cell: 804-297-8697

www.mvdb.virginia.gov



From: Kevin Thomas [REDACTED]
Sent: Friday, March 13, 2026 3:29 PM

4

Dealer found in violation at Temporary off-site supplemental sale located at 1610 Coliseum Drive Hampton, VA 23666 March 13- March 15, 2026. Field Representative spoke with Mr. Thomas(Salesperson) whom stated temporary off-site application was sent to MVDB HQ months ago. FR found no record of dealer having approval of temporary off-site supplemental sale during the period of 03/13-03/15. Photos taken & emailed to FR supervisor(LMN).



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED
9589 0710 5270 1227 5446 26

April 15, 2026

Todd McGinnis
Pete's RV Center # [REDACTED]
1115 South Batterfield Blvd.
Chesapeake VA 23322

Re: Title 46.2. of the Code of Virginia

Dear Todd McGinnis:

Enclosed is Motor Vehicle Dealer Board (MVDB) dealer record of inspection dated March 13, 2026, indicating that you participated in sales activity at 1610 Coliseum Drive Hampton Va. You were not duly licensed by the Board to engage in any sales activities at this location.

§ 46.2-1516. Supplemental sales locations.

The Board may issue a license for a licensed motor vehicle dealer to display for sale or sell vehicles at locations other than his established place of business, subject to compliance with local ordinances and requirements. A license issued pursuant to this section shall not be required for a licensed motor vehicle dealer to display for sale or sell vehicles at wholesale auction; placing vehicles for sale at a wholesale auction shall not be considered a consignment.

§ 46.2-1528. Examination or audit of licensee; costs.

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

This cost is referred to as the administrative violation fee.

Todd McGinnis
Pete's RV Center # [REDACTED]
April 15, 2026
Page 2

Virginia Code Section 46.2-1507 gives the Motor Vehicle Dealer Board the authority to assess civil penalties that do not exceed \$1,000.00 for any single violation of Chapter 46.2 of the Code of Virginia. It has been determined that you should be offered the option to pay a penalty of \$300.00. This includes \$250.00 conducting vehicle sales from an unlicensed location and a \$50.00 administrative violation fee.

If you do not file a written appeal requesting an informal conference or pay the \$250.00 civil penalty on or before May 15, 2026, we will consider this decision as final; and that you have waived your right to appeal. Failure to respond could result in the suspension or revocation of your license, and the agency placing the civil penalty into the Virginia debt set off program.

The \$50.00 administrative violation fee cannot be appealed and must be paid on or before May 15, 2026, to avoid the immediate suspension of your dealer's license.

Total amount due \$300.00.

Should you choose to appeal this civil penalty please understand that all violations issued against your dealership, including consumer complaints, may be submitted for consideration if an informal fact-finding conference is convened.

This letter also serves as a warning against violating any Virginia Motor Vehicle Dealer Licensing Law. These laws can be found at www.mydb.virginia.gov/codes-and-regulations.

Please direct your questions to the Field Representative Supervisor, Lisa Mack-Nelson at 804 367 1100, ext. 3005# or lisa.macknelson@mvdb.virginia.gov. If mailing your payment, please send it to the address listed at the bottom of the first page of this letter.

Sincerely,



Kelley Smith
Executive Director

/lmn

em: Field Representative Michelle Jefferson/Monique Franklin

From: Katie Richardson <[REDACTED]>
Sent: Tuesday, May 5, 2026 10:30 AM
To: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Cc: Kevin Thomas <[REDACTED]>; Bella Peterson <[REDACTED]>; Katie Richardson <[REDACTED]>
Subject: Request for Informal Conference – Appeal of Alleged Violation (Temporary Off-Site Sale)

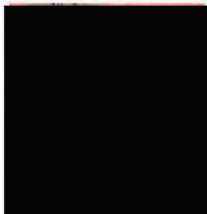
Good morning,

Please see attached written appeal for the alleged violation for the temporary off-site sale for Pete's RV Center, Dealer Certificate Number [REDACTED].

This written appeal has also been mailed to 2201 West Broad St. Suite 104 Richmond VA, 23220 to your attention.

Thank you

Katie Richardson



Katie Richardson
Admin | Pete's RV Center
P [REDACTED]
E [REDACTED]
1259 E Main St Salem, VA 24153

PETESRVCENTER.COM

Dear Sir or Madam,

I am writing to formally request an informal conference regarding the alleged violation issued to Pete's RV Center (dealer certificate number [REDACTED] concerning a temporary off-site sale for which it was stated that no approval had been granted.

We respectfully dispute this finding. Prior to conducting the off-site sale, our dealership made multiple documented attempts to obtain the required approval from the Board. Specifically, requests were submitted on the following dates:

- December 2, 2025
- January 2, 2026
- January 14, 2026
- March 13, 2026

In response to these submissions, we received acknowledgments indicating that our requests had been forwarded to the appropriate individual for review and processing. However, despite our repeated and timely efforts to comply with all regulatory requirements, we did not receive a final determination or approval/denial prior to the event.

At all times, our dealership acted in good faith and made diligent efforts to follow proper procedures. The absence of a formal response from the Board left us without guidance, despite our consistent follow-up. We believe this situation reflects a breakdown in communication rather than a willful violation of applicable regulations.

We are prepared to provide copies of all email correspondence and supporting documentation demonstrating our repeated attempts to secure approval.

Given these circumstances, we respectfully request an informal conference to present this information and seek a fair resolution.

Thank you for your time and consideration. Please let us know a convenient date and time for this conference.

Sincerely,



Kate Richardson & Bella Petterson

Title Clerk - Admin

Pete's RV Center



Re: MVDB 22A (3)

From dboardreply <dboard@mvdb.virginia.gov>

Date Fri 2026-03-13 2:15 PM

To Bella Peterson <[REDACTED]>

Good afternoon,

Your request has been sent to the appropriate person for review and updating.

Thanks

Shay Betts

Consumer Assistance Analyst

From: Bella Peterson <[REDACTED]>

Sent: Friday, March 13, 2026 11:53 AM

To: dboardreply <dboard@mvdb.virginia.gov>

Subject: Re: MVDB 22A (3)

Hello,

I requested these sales licenses 2 months ago. Please give me an update.

From: dboardreply <dboard@mvdb.virginia.gov>

Sent: Wednesday, January 14, 2026 8:39 AM

To: Bella Peterson <[REDACTED]>

Subject: Re: MVDB 22A (3)

Good Morning,

Your email was forwarded to the Quessie Harvin, licensing tech, for her review.

Diane Handy

Consumer Assistance Analyst

From: Bella Peterson <[REDACTED]>

Sent: Wednesday, January 14, 2026 8:29 AM

To: dboardreply <dboard@mvdb.virginia.gov>

Subject: Re: MVDB 22A (3)

Good morning,

I'm looking for an update on these sales licenses.

From: dboardreply <dboard@mvdb.virginia.gov>

Sent: Friday, January 2, 2026 1:48 PM

To: Bella Peterson <[REDACTED]>

Subject: Re: MVDB 22A (3)

Hello,

Your email was forwarded to the licensing department for their review and processing.

Thanks

Diane Handy

Consumer Assistance Analyst

From: Bella Peterson <[REDACTED]>

Sent: Friday, January 2, 2026 1:24 PM

To: dboardreply <dboard@mvdb.virginia.gov>

Subject: Fw: MVDB 22A (3)

From: Bella Peterson <[REDACTED]>

Sent: Friday, January 2, 2026 1:20 PM

To: Starke, Debbie (MVDB) <debbie.starke@mvdb.virginia.gov>

Subject: Fw: MVDB 22A (3)

Looking to have these three completed. Is there a general MVDB 22A email address?

From: Bella Peterson <[REDACTED]>

Sent: Friday, January 2, 2026 10:22 AM

To: Govan, Drawlean (MVDB) <drawlean.govan@mvdb.virginia.gov>

Subject: Re: MVDB 22A (3)

Good morning,

I'm looking for an update on these three applications.

From: Bella Peterson <[REDACTED]>

Sent: Tuesday, December 2, 2025 9:46 AM

To: Govan, Drawlean (MVDB) <drawlean.govan@mvdb.virginia.gov>

Subject: MVDB 22A (3)

Good morning,

Looking to have (3) MVDB 22A applications processed. They are attached.

Bella Peterson | Title Clerk

Pete's RV Center

1115 Battlefield Blvd S

Chesapeake, VA 23322

Phone: 757-546-9207 ext. 1820





COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

9589 0710 5270 1227 5446 26

April 15, 2026

Todd McGinnis
Pete's RV Center # [REDACTED]
1115 South Batterfield Blvd.
Chesapeake VA 23322

Re: Title 46.2. of the Code of Virginia

Dear Todd McGinnis:

Enclosed is Motor Vehicle Dealer Board (MVDB) dealer record of inspection dated March 13, 2026, indicating that you participated in sales activity at 1610 Coliseum Drive Hampton Va. You were not duly licensed by the Board to engage in any sales activities at this location.

§ 46.2-1516. Supplemental sales locations.

The Board may issue a license for a licensed motor vehicle dealer to display for sale or sell vehicles at locations other than his established place of business, subject to compliance with local ordinances and requirements. A license issued pursuant to this section shall not be required for a licensed motor vehicle dealer to display for sale or sell vehicles at wholesale auction; placing vehicles for sale at a wholesale auction shall not be considered a consignment.

§ 46.2-1528. Examination or audit of licensee: costs.

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

This cost is referred to as the administrative violation fee.

Todd McGinnis
Pete's RV Center # [REDACTED]
April 15, 2026
Page 2

Virginia Code Section 46.2-1507 gives the Motor Vehicle Dealer Board the authority to assess civil penalties that do not exceed \$1,000.00 for any single violation of Chapter 46.2 of the Code of Virginia. It has been determined that you should be offered the option to pay a penalty of \$300.00. This includes \$250.00 conducting vehicle sales from an unlicensed location and a \$50.00 administrative violation fee.

If you do not file a written appeal requesting an informal conference or pay the \$250.00 civil penalty on or before May 15, 2026, we will consider this decision as final; and that you have waived your right to appeal. Failure to respond could result in the suspension or revocation of your license, and the agency placing the civil penalty into the Virginia debt set off program.

The \$50.00 administrative violation fee cannot be appealed and must be paid on or before May 15, 2026, to avoid the immediate suspension of your dealer's license.

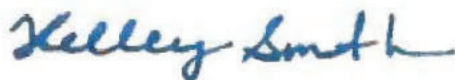
Total amount due \$300.00.

Should you choose to appeal this civil penalty please understand that all violations issued against your dealership, including consumer complaints, may be submitted for consideration if an informal fact-finding conference is convened.

This letter also serves as a warning against violating any Virginia Motor Vehicle Dealer Licensing Law. These laws can be found at www.mvdb.virginia.gov/codes-and-regulations.

Please direct your questions to the Field Representative Supervisor, Lisa Mack-Nelson at 804 367 1100, ext. 3005# or lisa.macknelson@mvdb.virginia.gov. If mailing your payment, please send it to the address listed at the bottom of the first page of this letter.

Sincerely,



Kelley Smith
Executive Director

/lmn

em: Field Representative Michelle Jefferson/Monique Franklin

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD
 CHESAPEAKE VA 23322

Certificate#: [REDACTED]

Business Phone	Expiration	Inspection Date
[REDACTED]	07/31/26	03/13/26 13:39 PM

Dealership Info

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
03/13/26	6	Random Inspection	CAKE	FM,FT	899.00

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-153.1 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	N/A	
2	46.2-153.3 Are Business Hours posted and maintained in compliance with the statute?	N/A	
3	46.2-15.10 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealership, is the dealership property equipped, and has the dealership designated space for the display of at least 10 vehicles?	N/A	
4	46.2-15.15 Is the dealer certificate properly displayed in a conspicuous place?	N/A	
5	46.2-15.18 Is the list of salespersons' current and conspicuously displayed?	N/A	
6	46.2-15.1 Is the processing fee sign conspicuously displayed in a public sales area?	N/A	
7	46.2-15.19 Are all employees who sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years or better, complete with proper approval?	N/A	
8	46.2-15.50 46.2-15.29 Are copies (front and back) of titles maintained for completed sales?	N/A	
9	46.2-15.32 Are odometer records maintained in original or duplicated form for 5 years?	N/A	
10	46.2-15.42-46.2-15.50 2/46.2-15.59 Are all Plate records in proper order?	N/A	
11	46.2-15.44 46.2-15.57 Are plates issued by authorized and are written records maintained?	N/A	
12	If online Dealer are plates and decals kept in a secure location?	N/A	
13	46.2-15.37 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors (issued a 1099)?	N/A	
14	46.2-15.39 Are all vehicles sold at retail safely inspected and records maintained?	N/A	
15	Was a copy of the Audit Report provided to the Dealer representative?	N/A	

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
		-	N/A

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
		Michelle Jefferson		U

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD
CHESAPEAKE VA 23322

Certificate#: [REDACTED]

Business Phone	Expiration	Inspection Date
[REDACTED]	07/31/26	03/13/26 13:39 PM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
		Michelle Jefferson		U

Regulatory Section

Action To Take

Regulatory Letter

Comments

Dealer found in violation at Temporary off-site supplemental sale located at 1610 Coliseum Drive Hampton, VA 23666 March 13- March 15, 2026. Field Representative spoke with Mr. Thomas(Salesperson) whom stated temporary off-site application was sent to MVDB HQ months ago. FR found no record of dealer having approval of temporary off-site supplemental sale during the period of 03/13-03/15. Photos taken & emailed to FR supervisor(LMN).

Re: Request for Informal Conference – Appeal of Alleged Violation (Temporary Off-Site Sale)

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>

Date Tue 5/5/2026 8:09 PM

To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; Hill, Latasha (MVDB) <Latasha.Hill@mvdb.virginia.gov>

Hi Lisa,

While I understand their frustration, you can't operate without a license correct? We can certainly move forward with an informal.

I am copying LaTasha to find out where the breakdown happened with the licenses.

Thanks,
Kelley

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Sent: Tuesday, May 5, 2026 3:58 PM

To: Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>

Subject: Fw: Request for Informal Conference – Appeal of Alleged Violation (Temporary Off-Site Sale)

For your review.

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



MVDB
Exhibit

6

Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD
 , CHESAPEAKE VA 23322

Certificate#: [Redacted]

Business Phone	Expiration	Inspection Date
[Redacted]	07/31/26	04/07/26 12:18 PM

Dealership Info

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
04/07/26	6	Dealer Investigation	CAKE	FM,FT	899.00

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	YES	
2	46.2-1533 Are Business Hours posted and maintained in compliance with the statute?	N/A	
3	46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealerships, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles?	N/A	
4	46.2-1515 Is the dealer certificate properly displayed in a conspicuous place?	NO	
5	46.2-1518 Is the list of salesperson(s) current and conspicuously displayed?	N/A	
6	46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area?	N/A	
7	46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)?	N/A	
8	46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales?	N/A	
9	46.2-1532 Are odometer records maintained in original or duplicated form for 5 years?	N/A	
10	46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order?	N/A	
11	46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained?	N/A	
12	If online Dealer, are plates and decals kept in a secure location?	N/A	
13	46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors(issued a 1099)?	NO	
14	46.2-1539 Are all vehicles sold at retail safety inspected and records maintained?	N/A	
15	Was a copy of the Audit Report provided to the Dealer representative?	YES	

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
zurich american insurance company	[Redacted]	05/28/25 - 05/28/26	YES

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD
 , CHESAPEAKE VA 23322

Certificate#: [REDACTED]

Business Phone	Expiration	Inspection Date
[REDACTED]	07/31/26	04/07/26 12:18 PM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
kevin thomas	regional sales director	Kim Garber		U

Regulatory Section

Action To Take

Regulatory Letter

Comments

On 4/6/2026 I received an email from an individual asking if I had seen an advertisement. A screenshot was attached of an advertisement for Pete's RV Center Valley Mall RV Show. The advertisement listed hours of Monday-Saturday 10AM-7PM and Sunday 11AM-5PM. I was also informed that a Facebook ad states they are there through 6/30/2026.

I researched records through Horizon on 4/6/2026. I located certificate # [REDACTED] for a Temporary Supplemental License issued 4/17/2026 through 4/30/2026. The name of the event is Pete's RV Road Show At Valley Mall located at 1925 E. Market Street Harrisonburg, VA 22801. I also discovered there are two Pete's RV Center dealerships in the state of Virginia. Certificate # [REDACTED] is linked to the Salem location and # [REDACTED] is linked to the Chesapeake location.

I also researched the advertisements that could be located via online and Facebook. A Google search yielded a result of Pete's RV Center-Mid Atlantic Valley Mall RV Show now-June 30th 1925 E. Market St. Harrisonburg, VA (screenshot was saved).

A Facebook post by Pete's RV Center-Salem VA states: Shenandoah Valley, we're coming to you! Join Keystone RV and Pete's RV at Valley Mall in Harrisonburg for the Easter Egg Extravaganza on April 4th & 5th! Come check out the newest RVs and travel trailers right outside the mall this Easter weekend. Drop in Saturday 10am-8pm or Sunday 11am-6pm. Free admission, show specials, and fun for the whole family!

Another Facebook post by Pete's RV Center-Salem VA states: We're Opening Tomorrow! Hop in for Easter Weekend fun at the Valley Mall RV Show! Deals You'll Love...Up to 50% OFF new and used motorhomes Test drives & factory scratch & dent models Buy Now, Camp Now-only \$139/mo No Money down, no payments until July! 1925 E. Market St, Harrisonburg, VA Mon-Sat: 10-8 Sun: 11-6

An additional Facebook post by Pete's RV Center-Salem VA states: The Valley Mall RV Show is now open with deals that you will Love... Up to 50% Off new & used motorhomes Test drives & factory scratch & dent models Buy Now, Camp Now-only \$139/mo No Money down, no payments until July! 1925 E Market St, Harrisonburg, VA Mon-Sat: 10-8 Sun:11-6

A fourth Facebook post by Pete's RV Center-Salem VA states: Day 2 at the Valley Mall in Virginia is in the books. Another great day connecting with amazing people, showing off some incredible RVs, and helping future campers get one step closer to the road. If you haven't stopped by yet, there's still time to come see us and find your perfect adventure!

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD
CHESAPEAKE VA 23322

Certificate#: [REDACTED]

Business Phone	Expiration	Inspection Date
[REDACTED]	07/31/26	04/07/26 12:18 PM

Comments

On 4/7/2026 at 12:18 PM I stopped by the Valley Mall located at 1925 E. Market Street Harrisonburg, VA 22801. Contact was made with two individuals on-site at the Pete's RV Center tents set up on the parking lot. Numerous RV's were also displayed on the lot along with signage for Pete's RV Center. I asked for the names of the individuals and whether they were licensed Salespersons. Tux Frank Vandergriff and Zach Grant were the names provided. Tux was wearing a shirt that said RV Lifestyle Consultant. Tux advised they don't have Salesperson Licenses. I also could not cross reference their names with the Audit Sheets for the Salem and Chesapeake dealerships. I asked where the guys were from. Tux advised that he's out of Florida and Zach advised that he's out of Washington state. Tux advised that they are sub-contractors. I inquired if they are sub-contractors with a certain company. Tux advised that they are 1099 employees with Pete's RV. I asked for Zach's middle name and he advised he was not going to give that to me and that I have enough. Tux also informed me that Pete's sends them all over. I asked if he's referring to Virginia. Tux advised yes and that he's been to Hampton. I also inquired whether they are talking to customers. Tux advised that they are. I asked if they discuss financing and he advised they do not. I asked Tux if they are quoting prices. Tux advised that the prices of each unit are displayed inside. Tux advised that they are discussing how the units are manufactured, how things work and the camping lifestyle. I inquired whether there are MCO's/titles, Buyer's Orders or any paperwork on-site. Tux advised they don't have any paperwork on-site and that they refer the customers to the Salem location. Tux advised that all sales are being conducted at the Salem dealership. I asked how the customers are supposed to get in touch with the Salem store. Tux advised that they are referred to the physical location or online. Tux mentioned that they don't even have a laptop on-site. I asked for an inventory list of what is displayed. Tux located a sheet of paper, but advised that it's not an accurate count because some of the units on the sheet went to the Roanoke show.

While speaking with Tux I inquired as to when this show started. Tux advised that they started moving units last week and set up on Friday (April 3rd). I confirmed that they were on-site this past weekend at the Easter Egg Extravaganza and Tux advised they were here starting on April 4th. I inquired whether test drives have taken place and I pointed out the ad that references test drives. Tux laughed and said that no test drives occur at this show. I asked if there are dealer plates on-site and I was informed they don't have any dealer plates at the show. I asked Tux for a point of contact for Pete's RV that I can reach out to. Tux provided phone numbers and the names Kevin Thomas and Robert Dascenzo. I also asked Tux how long this show is going to last and I made reference to the internet stating June 30th. Tux advised that was not correct and that they're only there until April 30th. I asked where the paperwork for the sales are being conducted. Tux advised they are sending customers to the Salem store and everything has to be done at the Salem location. I was also informed that more units might be arriving to this event but they are unsure at this point. I informed Tux and Zach that they are not currently licensed to be at this event. I also made it clear that an off-site show can only last 14 days.

On 4/7/2026 while at the Valley Mall show Tux handed me his phone and advised that Kevin Thomas wanted to speak with me. Kevin explained that the system was flagged that they were over their limit for supplementals. Kevin also advised that their Admin with Petes RV messed up the dates for this event. Kevin explained that they reached their limit for their Salem location. I asked Kevin why subcontractors/unlicensed salespeople are at this event. Kevin advised that he didn't know why and that he didn't set that part up. Kevin informed me that if they need to shut down for a couple days they can do that. I informed Kevin that I'm currently speaking with our main office and that I would call him back in a little while. Photographs were taken of the off-site sale. What appeared to be (34) units were counted on the lot.

On 4/8/2026 at 11:25 AM I received a phone call from Kevin. Kevin was touching base about a previous email I sent to him inquiring as to who Keystone RV is. Kevin advised that Pete's owns Keystone RV and they are located in Pennsylvania. Kevin advised that all the units are in Pete's RV name and wondered why I brought up Keystone RV. I explained that while taking photographs at the off-site sale I observed a trailer with the wording Keystone RV Center and wasn't sure whether this was another dealership.

PETE'S RV CENTER

1115 SOUTH BATTLEFIELD BLVD
 , CHESAPEAKE VA 23322

Certificate#: [REDACTED]

Business Phone	Expiration	Inspection Date
[REDACTED]	07/31/26	04/07/26 12:18 PM

Comments

Kevin also updated me regarding their Admin leaving a message and email for MVDB about his Salesperson License. Kevin advised that contact was also made with Quessie Harvin at MVDB. The dealership is resubmitting the paperwork for the Roanoke sale with the correct date that starts this Friday. In addition, the paperwork was resubmitted today to MVDB for the Valley Mall show in Harrisonburg with a date range of 4/4/2026 through 4/17/2026. Kevin advised that he's going to shut down the show in Harrisonburg on April 17th. I asked if the dealership is going to wait a day or two and set back up for two more weeks. Kevin advised they are not going to reapply for more days. According to Kevin, the Chesapeake dealership has conducted three off-sites so far. Kevin also informed me that he shut down the Harrisonburg show yesterday and will get a licensed Salesperson on-site when they receive their license and open back up. Kevin also advised that their marketing team is working on correcting the ads. I informed Kevin that I still have not received the inventory list for the Harrisonburg show. Kevin made contact with Robert and informed him to send me the inventory list as soon as possible.

On 4/8/2025 at 11:50 AM I received an email from Robert Dascenzo (licensed Salesperson with Pete's RV in Salem # [REDACTED]). The email included an inventory list of (33) units on-site in Harrisonburg. I informed Robert that I had documented a count of (34) units on-site. That being said, the way the units were displayed made it difficult to count and that my number was possibly off. Robert advised that they have one of their employees from Pennsylvania driving through to Salem. This employee is being asked to stop and double check to recount the campers. As of 4/8/2026 at 4:25 PM I have not heard back from Robert regarding a recount. The following is a list of the units: 1. 2026 Cardinal 35 CRIB (VIN: 5ZT3C30B0TG107311) 2. 2026 Cardinal 35FL (VIN: 5ZT3C30B8TG107296) 3. 2026 Cardinal 36FUN (VIN: 5ZT3C31B6TG107215) 4. 2025 Columbus 376DS (VIN: 4X4FCMP21S6014709) 5. 2026 Columbus 388FKH (VIN: 4X4FCMR24T6015304) 6. 2026 Sabre 33RLP (VIN: 5ZT3SRYP8T6117911) 7. 2026 Sierra 3710HBFB (VIN: 4X4FSEN27TJ055095) 8. 2026 Sierra 3800RK (VIN: 4X4FSEP21TJ055106) 9. 2026 Apex Nano 190RBS (VIN: 5ZT2CXHC3TL019408) 10. 2026 Bullet Crossfire 2290B (VIN: 4YDTBLK29TD431597) 11. 2026 Bullet Crossfire 2530R (VIN: 4YDTBLM2XTD431637) 12. 2026 Bullet Premium 310RES (VIN: 4YDTBLR28TD431712) 13. 2026 Catalina Legacy 293QBC (VIN: 5ZT2CAUB2TN302882) 14. 2026 Catalina Summit 164BHX (VIN: 5ZT2CAEC8TK01499) 15. 2026 Catalina Summit 194RBS (VIN: 5ZT2CAHB1TU047416) 16. 2026 Catalina Summit 221EPI (VIN: 5ZT2CALB1TU048041) 17. 2026 Catalina Summit 231BHS (VIN: 5ZT2CAMB9TU047461) 18. 2026 Catalina Summit 261BH (VIN: 5ZT2CARB7TU047290) 19. 2026 Catalina Summit 261BHS (VIN: 5ZT2CARBXTU047915) 20. 2026 Catalina Summit 281QBU (VIN: 5ZT2CATB0TN302218) 21. 2026 Grand Surveyor 253RLS (VIN: 4X4TSVA24TL053365) 22. 2026 Grand Surveyor 267RBSS (VIN: 4X4TSVC23TL053368) 23. 2026 Grey Wolf 26DBH (VIN: 4X4TCKB29TK097409) 24. 2026 Grey Wolf 26LP (VIN: 4X4TCKB24TK099472) 25. 2026 Grey Wolf 29TE (VIN: 4X4TCKE20TX168334) 26. 2026 Hideout 262BHS (VIN: 4YDTH1M28T7242471) 27. 2026 No Boundaries 20.7 (VIN: 5NHTRDW20TD212121) 28. 2026 No Boundaries 20.8 (VIN: 5NHTRDW27TD212746) 29. 2026 No Boundaries 20.9 (VIN: 5NHTRDW28TD212142) 30. 2026 Surveyor Camp 29CAMP (VIN: 4X4TSVE21TL053351) 31. 2026 Surveyor Legend 260BHL (VIN: 4X4TSVB21TL052964) 32. 2026 Wolf Den 301BH (VIN: 4X4TCKF21TX168762) 33. 2026 Wolf Den 304SR (VIN: 4X4TCKF20TX168199).

Question #4-Dealer Certificate not displayed on-site.

Question #2, 3, 5-12 and 14-N/A- Off-site sale and paperwork not conducted at event.

Question #13-Two individuals on-site advised they are not licensed Salespersons and are sub-contractors (1099 employees).

A civil penalty is requested for violation of 46.2-1537 (two unlicensed Salespersons on-site) and 46.2-1516 (failed to submit application 15 days prior to sale). The date of the MVDB 22 A is 4/1/2026, the dates listed on the form are 4/17/2026-4/30/2026 and the sale actually began on 4/4/2026.

A copy of this inspection was emailed to the dealership on 4/8/2026.

PETER'S RV ROAD SHOW AT VALLEY MALL

Certificate#: [REDACTED]

1925 E MARKET STREET
HARRISONBURG VA 22801

Business Phone	Expiration	Inspection Date
[REDACTED]	04/14/26	04/14/26 12:15 PM

Dealership Info

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
04/14/26	3	Random Inspection	HURG	FM	0

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	YES	
2	46.2-1533 Are Business Hours posted and maintained in compliance with the statute?	N/A	
3	46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealerships, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles?	N/A	
4	46.2-1515 Is the dealer certificate properly displayed in a conspicuous place?	YES	
5	46.2-1518 Is the list of salesperson(s) current and conspicuously displayed?	YES	
6	46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area?	YES	999
7	46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)?	N/A	
8	46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales?	N/A	
9	46.2-1532 Are odometer records maintained in original or duplicated form for 5 years?	N/A	
10	46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order?	N/A	
11	46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained?	N/A	
12	If online Dealer, are plates and decals kept in a secure location?	N/A	
13	46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors(issued a 1099)?	NO	
14	46.2-1539 Are all vehicles sold at retail safety inspected and records maintained?	N/A	
15	Was a copy of the Audit Report provided to the Dealer representative?	YES	

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
zurich american insurance	[REDACTED]	05/28/25 - 05/28/26	YES

MVDB
Exhibit

8

Certificate#:

1925 E MARKET STREET
HARRISONBURG VA 22801

Business Phone	Expiration	Inspection Date
[REDACTED]	04/14/26	04/14/26 12:15 PM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
david lee winfield/kevin thomas	salesperson/regional sales director	Jim Garber		U

Regulatory Section

Action To Take

Regulatory Letter

Comments

On 4/13/2026 at 5:07 PM I received a request from MVDB to conduct a random inspection of an off-site sale. The sale location is at the Valley Mall located at 1925 E. Market Street Harrisonburg, VA 22801. The name of the show is Pete's RV Road Show at Valley Mall. The dates of the sale are 4/10/2026-4/23/2026.

I stopped by the off-site sale on 4/14/2026 at 12:15 PM. Contact was made with David Lee Winfield. David handed me his Salesperson License and driver's license when I walked up to the show tent. David is licensed through Pete's RV Center located in Salem, VA (#55969).

Question #1: Signage was displayed on-site.

Question #2, 3, 7, 8, 9, 10, 11, 12 and 14: N/A-This is an off-site sale. No paperwork/records are on-site and sales are completed through the Salem location.

Question #4-A Dealer Certificate was displayed on-site. The dates of the sale on this certificate are 4/1/2026 through 4/14/2026 (Photograph taken).

Question #5-A Salesperson List was displayed with the names Kevin Thomas and David Winfield (photograph taken). Kevin was issued a Salesperson License by MVDB on 4/9/2026 and the license expires 7/31/2026.

Question #6-A Processing Fee sign of \$999 was displayed on-site (photograph taken). MVDB currently has a processing fee on file for the Salem location of \$695. The Chesapeake location has a processing fee of \$899 on file. I informed David that MVDB has a different processing fee on file for Salem and Chesapeake. I asked if both locations have the same processing fee and if their processing fee has changed. David advised that their Processing Fee is \$999. I asked if the dealership notified MVDB when their processing fee changed. David advised that he didn't know they had to change the processing fee with MVDB. David contacted their title clerk and he informed me that she is sending in the change right now.

Question #13-While at the off-site sale, I observed another guy walking around on the parking lot. I asked David who the guy was. David advised, "He's just a show dog." I asked if his name is Grant and he advised that is his name. Zach Grant was one of the guys who was at the show last week (independent contractor/not licensed salesperson). I made contact with Kevin Thomas, Regional Sales Director. I asked Kevin about Zach being at the show. Kevin advised that it has been his understanding that they can have someone at the show to "educate". Kevin advised this has never been an issue in the past. I informed Kevin that I would make contact with my Supervisor about his understanding of unlicensed Salespersons being on-site to educate customers.

Re: Request for Informal Conference – Appeal of Alleged Violation (Temporary Off-Site Sale)

From Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Date Wed 5/6/2026 4:54 PM

To Katie Richardson <[REDACTED]>

Cc Jefferson, Michelle (MVDB) <Michelle.Jefferson@mvdb.virginia.gov>

1 attachment (48 KB)

APPEAL ACK PETES RV 55970.pdf;

Good Afternoon,

Please see the attached letter and let me know if you have any question.

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website:

Visit www.mvdb.virginia.gov

From: Katie Richardson <[REDACTED]>

Sent: Tuesday, May 5, 2026 10:30 AM

To: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Cc: Kevin Thomas <[REDACTED]>; Bella Peterson <[REDACTED]>; Katie Richardson <[REDACTED]>

Subject: Request for Informal Conference – Appeal of Alleged Violation (Temporary Off-Site Sale)

MVDB
Exhibit

9



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

May 6, 2026

Todd McGinnis
Pete's RV Center # [REDACTED]
1115 South Battlefield Blvd.
Chesapeake VA 23322

Re: Violations of §46.2 of the Code of Virginia

Dear Todd McGinnis,

I am in receipt of your appeal request to the civil penalty letter dated April 15, 2026 addressed to Todd McGinnis and Pete's RV Center.

Therefore, an informal fact-finding conference will be convened to determine what, if any, action the Motor Vehicle Dealer Board (Board) may take with your dealer and/or salesperson's licenses and dealer-operator and/or salesperson qualifications.

§ 46.2-1516. Supplemental sales locations.

The Board may issue a license for a licensed motor vehicle dealer to display for sale or sell vehicles at locations other than his established place of business, subject to compliance with local ordinances and requirements. A license issued pursuant to this section shall not be required for a licensed motor vehicle dealer to display for sale or sell vehicles at wholesale auction; placing vehicles for sale at a wholesale auction shall not be considered a consignment.

These laws can be found at <https://mvdb.virginia.gov/codes-and-regulations/>

Todd McGinnis
Pete's RV Center # [REDACTED]

May 6, 2026

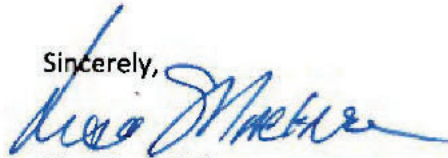
Page 2

Virginia Code Section 46.2-1507 states that any person violating any provision of the Motor Vehicle Dealer Licensing Laws may be assessed a civil penalty by the Board. No such penalty shall \$1,000.00 for any single violation of Chapter 46.2 of the Code of Virginia.

The purpose of the conference will be to determine what action, if any, the Board may take concerning possible violations of Virginia Motor Vehicle Dealer Licensing Laws.

I have assigned Art Todras to act as the hearing officer and to conduct the informal fact-finding conference. You will receive a certified letter that will be identified as a Notice of Hearing, which contains the date and time agreed upon by you and Mr. Todras. He will attempt to contact you by calling (757) 546-9207 or (802) 999-7377. If he is unable to speak with you directly and obtain your participation in the scheduling of the conference, it will be convened and held without you. It is extremely important that you respond accordingly.

Sincerely,



Lisa Mack-Nelson
Field Representative Supervisor

c: Art Todras, Hearing Officer
Michelle Jefferson, Field Representative



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

May 28, 2026

Todd McGinnis
Pete's RV Center # [REDACTED]
1115 South Battlefield Blvd.
Chesapeake VA 23322

Re: Violations of §46.2 of the Code of Virginia

Dear Todd McGinnis,

I am in receipt of your appeal request to the civil penalty letter dated April 15, 2026, addressed to Todd McGinnis and Pete's RV Center. In reviewing your records in addition to the inspection dated 3-13-2026 there were inspections completed dated April 7 and April 14, 2026. These inspections indicate an unsatisfactory result.

Therefore, an informal fact-finding conference will be convened to determine what, if any, action the Motor Vehicle Dealer Board (Board) may take with your dealer and/or salesperson's licenses and dealer-operator and/or salesperson qualifications.

§ 46.2-1528. Examination or audit of licensee; costs.

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

§ 46.2-1516. Supplemental sales locations.

The Board may issue a license for a licensed motor vehicle dealer to display for sale or sell vehicles at locations other than his established place of business, subject to compliance with local ordinances and requirements. A license issued pursuant to this section shall not be required for a licensed motor vehicle dealer to display for sale or sell vehicles at wholesale auction; placing vehicles for sale at a wholesale auction shall not be considered a consignment.

MVDB
Exhibit

10

Todd McGinnis

Pete's RV Center # [REDACTED]

May 6, 2026

Page 2

§ 46.2-1537. Prohibited solicitation and compensation.

It shall be unlawful for any motor vehicle dealer or salesperson licensed under this chapter, directly or indirectly, to solicit the sale of a motor vehicle through a pecuniarily interested person, or to pay, or cause to be paid, any commission or compensation in any form whatsoever to any person in connection with the sale of a motor vehicle, unless the person is duly licensed as a salesperson employed by the dealer. It shall also be unlawful for any motor vehicle dealer to compensate, in any form whatsoever, any person acting in the capacity of a salesperson as defined in § 46.2-1500 unless that person is licensed as required by this chapter.

These laws can be found at <https://mvdv.virginia.gov/codes-and-regulations/>

Virginia Code Section 46.2-1507 states that any person violating any provision of the Motor Vehicle Dealer Licensing Laws may be assessed a civil penalty by the Board. No such penalty shall be greater than \$1,000.00 for any single violation of Chapter 46.2 of the Code of Virginia.

The purpose of the conference will be to determine what action, if any, the Board may take concerning possible violations of Virginia Motor Vehicle Dealer Licensing Laws.

I have assigned Art Todras to act as the hearing officer and to conduct the informal fact-finding conference. You will receive a certified letter that will be identified as a Notice of Hearing, which contains the date and time agreed upon by you and Mr. Todras. He will attempt to contact you by calling [REDACTED] or [REDACTED]. If he is unable to speak with you directly and obtains your participation in the scheduling of the conference, it will be convened and held without you. It is extremely important that you respond accordingly.

Sincerely,



Lisa Mack-Nelson

Field Representative Supervisor

c: Art Todras, Hearing Officer

Michelle Jefferson, Kim Garber Field Representative



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

May 28, 2026

Mr. Arthur Todras, Hearing Officer

Re: Todd McGinnis Pete's RV Center v. Motor Vehicle Dealer Board

Dear Arthur Todras:

Enclosed you will find copies of the agency documents involving Pete's RV Center. Please convene an informal fact-finding conference. These proceedings are being convened to address the possible violations of Va. Code § 46.2-1528, § 46.2-1516, and § 46.2-1537.

In scheduling the hearing, please contact Kim Garber at (804) 539-5212 or kim.garber@mvdv.virginia.gov, Michelle Jefferson at Michelle.Jefferson@mvdv.virginia.gov and me at (804) 367-1100, ext. 3005# or lisa.macknelson@mvdv.virginia.gov to present the case for the Board.

Please send the Notice of Hearing to:
Todd McGinnis
Pete's RV Center # [REDACTED]
1115 South Battlefield Blvd.
Chesapeake VA 23322

You may contact Todd McGinnis by calling [REDACTED] or [REDACTED].

Upon creation of the notice of hearing, please send a copy for my files.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa Mack-Nelson".

Lisa Mack-Nelson
Field Representative

Enclosures

c: Michelle Jefferson and Kim Garber Field Representative

**DEALER
PRACTICES
TAB 2**

COMMONWEALTH of VIRGINIA

MVDB

Dealer Information Sheet

Dealer Certificate Number	
Corporate Name	VALLEY VIEW MOTORS LLC
Trading As Name	VALLEY VIEW MOTORS LLC
Owner's Name	MUNNS, KAREN
Dealer-Operator's Name	MUNNS, KAREN
Dealer-Operator's Class Date	6/9/2026
IDO Recertification Date	4/25/2005
Initial License Date	5/5/2026
License Expiration Date	4/30/2027
Number of Salespersons	1
Number of Dealer Tags	2
Virginia Retail Sales	1
Virginia Wholesale Sales	0
Date of Last Inspection	4/23/2026
Result	U
Number of Consumer Complaints	1
Online Dealer	No



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Valley View Motors, LLC # [REDACTED] | Karen Munns - September 14, 2026 Board Meeting Invitation

1 message

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 8:00 AM

To: [REDACTED]

Cc: Lisa Mack-Nelson <lisa.macknelson@mvdb.virginia.gov>, Jason McCoy <jason.mccoy@mvdb.virginia.gov>, Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Attached are the Hearing Officer's Report and related correspondence. Your attendance is not required; however, it is recommended.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

image.png

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9-14-26 Board Meeting Invitation Valley View Motors, LLC # [REDACTED].pdf
1559K



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

September 3, 2026

Via First Class Mail

Karen Munns
Valley View Motors, LLC # [REDACTED]
25 Bolivar Street
Mount Sidney, VA 24467

Email

valleyviewmotorsllc@yahoo.com

RE: Informal Fact-Finding Conference – Hearing Officer's Report
Dealer Practices Committee and Full Board Review

Dear Karen Munns:

On July 23, 2026, an informal fact-finding conference was electronically conducted with the office of the Motor Vehicle Dealer Board (Board). Please find an attached copy of the Hearing Officer's report.

During the Committee and Full Board meetings, you will have an opportunity to speak to your case. Please be advised that the Hearing Officer's Report is a recommendation only. The final decision in this matter rests solely with the Board. The Board has the authority to accept, modify, or reject the recommendation, including the authority to eliminate, increase, or decrease any civil penalty assessed and to suspend or revoke any license issued by the Board.

The Hearing Officer's Report and case file will be presented to the Dealer Practices Committee on:

Date: September 14, 2026
Time: 9:00 a.m.
Location: Department of Motor Vehicles, Executive Conference Room 702
2300 West Broad Street
Richmond, Virginia 23269

The Dealer Practices Committee will review the report and case file and determine what, if any, recommendations to make to the Full Board. The Full Board will consider the Committee's recommendations at their meeting immediately following the Committee meetings.

While your attendance is not required, it is strongly recommended that you participate in the meetings. Being present will provide you with the opportunity to respond to any questions from Board members.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804)367-1100 Email: dboard@mvdv.virginia.gov

Board Meeting Invitation

Karen Munns

Valley View Motors, LLC # [REDACTED]

September 3, 2026

Page 2

If you plan to attend the Board meeting, you are required to present a government-issued photo ID (such as a driver's license) to comply with DMV's security requirements. Please arrive before 9:00 a.m. to allow sufficient time to clear security.

If you have any questions, you may contact Tenisha Wallace at the Motor Vehicle Dealer Board office at 804-367-1100 ext. 3001# or tenisha.wallace@mvdb.virginia.gov.

Sincerely,

Motor Vehicle Dealer Board

Enclosures: Hearing Officer's Report

CC: Lisa Mack-Nelson, MVDB Field Representative Supervisor

Jason McCoy, MVDB Field Representative

Kelley Smith, MVDB Executive Director



COMMONWEALTH *of* VIRGINIA



Informal Fact-Finding Conference

Hearing Officer: Leon Hobson

Hearing Date: July 23, 2026

Motor Vehicle Dealer Board vs. Valley View Motors LLC Cert #: [REDACTED]

Conference Purpose

The purpose of the conference was to grant Valley View Motors LLC # [REDACTED] an Informal Fact-Finding Conference. This hearing is under authority of Va. Code Section 46.2-1576 to determine what recommendations for action should be presented to the Board for violations of Virginia Motor Vehicle Dealer Codes.

Conference Details

VA Code:	Alleged Violation:
§ 46.2-1533	Failure to maintain posted minimum business hours
§ 46.2-1575.2	Failure to comply with the law after receiving a written warning

Attendees

MVDB Field Representative Supervisor
Field Representative:
Owner/Operator:

Lisa Mack-Nelson
Jason McCoy
Karen Munns, failed to appear

This session was held virtually using the Zoom application.

Agency Exhibits & Findings of Fact

presented by Ms. Mack Nelson

Exhibit #	DETAILS
MVDB 1	Hours of Operation Monday & Tuesday 8am-6pm, 2 retail sales last inspection 4/24/26
MVDB 2	License renewal application completed 4/27/26 by Karen Munns, received May 4, 2026,
MVDB 3	Board-resolution on July 10, 2023, for alleged violations of 46.2-1510, 46.2-1533 and 46.2-1575 (2). Assessed \$1K civil penalty. Penalty waived if dealership receives a satisfactory inspection on or before 10/10/2023. Ms. Munns appeared before the board on January 8, 2024, for the failed inspection and failing to pay the resulting \$1K civil penalty. Board voted to allow Ms. Munns until 2/16/2024 to obtain a satisfactory inspection. Failure to do so would result in a \$1K civil penalty
MVDB 4	Board mandated inspection report on 2/9/2024 by Field Rep Jason McCoy was unsatisfactory for failing to maintain & properly completed sales, inventory title and employee records
MVDB 5	Letter and email to Karen Munns from MVDB on 2/16/24 indicating failed board mandated inspection for failing to provide 2 retail sales records. \$1K civil penalty was assessed.
MVDB 6	Email from Ann Majors of MVDB in response to an inquiry by Karen Munns requesting # of sales on record for Valley View Motors for the licensed year of April 2023-24 thru Feb 9, 2024. MVDB records show 6 retail sales for time-period indicated
MVDB 7	Email from Micah Bailey to Lisa Mack-Nelson & Kim Garber indicating Micah Bailey in May 2024 has repeatedly informed Ms. Munns that an single day's hours cannot be changed.
MVDB 8	Email request from Karen Munns to temporarily alter business operating hours.
MVDB 9	Email and attachment of relocation application from Valley View Motors received by MVDB on 7/16/2025. Inspection report from 9/24/2025 was satisfactory
MVDB 10	Email from Karen Munns to Ann Majors requesting an extension to the dealer recertification due to medical issues
MVDB 11	Email from Ann Majors to Ms. Karen Munns indicating that the request for an extension of the recertification is denied unless medical documentation showing why she couldn't complete the 4-hour online course can be provided by 2/28/26
MVDB 12	Email from Ann Majors to Karen Munns indicating loss of dealer license has been mailed to Valley View Motors due to failing to meet the dealer recertification requirements. And that outlines the steps to have or assign a qualified Dealer/Operator by 6/30/2026. A suspension order will be placed if this requirement isn't met by the due date.
MVDB 13	Email from Ann Majors granting an extension to attend in person recertification that must be completed by March 31, 2026. A list of vendors was provided. This in response a letter from medical professional that Ms. Munns is under care for post-concussion syndrome and must limit screen time.
MVDB 14	Random inspection requested by Ann Majors to Kim Garber (conducted 3/24/26) to verify compliance with MVDB requirements. Inspection was unsatisfactory. No

	dealer sign posted, no business hours posted, and no authorized closings on record
MVDB 15	04/24/26 Failed inspection report by Jason McCoy & notice of violation sent to Karen Munns dated May 12, 2026, for violating 46.2-1533 & 46.2 1575 (2) for not maintaining posted minimum business hours and failure to comply with the law after receiving a written warning. A \$750 civil penalty and \$50 Administrative Fee has been assessed. Total amount due is \$800. No approved record of closure was on file. Follow up to inspection on 4/24/26. No one present for 2nd time and no posted business hours
MVDB 16	Communications between Karen Munns and the MVDB re: unscheduled inspections & no requirement form advance scheduling is needed per MVDB laws. Mack-Nelson suggested to send a prepaid envelope to have the requested items delivered. Several mail pieces sent to the dealer's address of record were returned to sender as undeliverable due to no such address being on file
MVDB 17	Email from Karen Munns to Kelley Smith indicating dissatisfaction and pressure from MVDB regarding inspections and compliance while she was under medical care.
MVDB 18	Civil Penalty email letter dated June 11, 2026, verified by USPS tracking received from USPS by the MVDB indicating delivery on May 14 @ 11am. The letter documented the civil penalty of \$750 and \$50 admin fee both due by COB June 11, 2026
MVDB 19	Email from Karen Munns to Jazmine Lewis and Exec Director Kelley Smith challenging the fines claiming that the closures were not on the recorded business hours on file with MVDB
MVDB 20	Letter from Exec Director Kelley Smith to Ms. Munn indicating the change of business hours was dated 6/18/2025 but renewal application processed on 5/5/2026 included being open on Fridays 9am to 2pm. Requested proof of change of hours request prior to the 4/24/26 inspection no later than Friday 6/12/26. \$750 fine recommended
MVDB 21	Request from Karen Munns to Kelley Smith for the records dated June 18, 2025, referencing the operating hours on Fridays 9a-2p.
MVDB 22	Email from Karen Munns to Kelley Smith highlighting her Brain injury requesting exact instructions to remain compliant and in business. She indicated being on total disability. Indicated she did her best given her condition despite the hours on file as being on total disability
MVDB 23	Email response to Karen Munns from Kelley Smith indicating no record of request to change business hours is on file confirming the fine to be paid but also offering the informal fact-finding hearing as an option
MVDB 24	Email on June 14, 2026 from Karen Munns reaffirming her request for an appeal
MVDB 25	Correspondence from MVDB Executive Director Kelley Smith, J.D. on June 15, 2026, to Karen Munns informing Ms. Munns that she will be contacted on the next steps regarding the informal conference. Ms. Munns responded via email indicating that she'd already sent an email on June 11, 2026, to the MVDB indicting she was appealing and questioning why she needed to send another communication since in Ms. Munns estimation the June 11, 2026, email served as notification of her wish to appeal.
MVDB 26	Email from Karen Munns that the dealership will be closed the week of June 15-21 and June 22-28

MVDB 27	Receipt from MVDB for admin fee of \$50
MVDB 28	List of correspondence interactions with Valley View Motors with dates ranging from 1/28/25 to 6/15/26
MVDB 29	Letter (dated June 18, 2026) to Karen Munns indicating violation of 46.2-1533 failure to be open for at least 20 hours per week and 46.2-1575.2 failure to comply with a written warning from the board or department.

Respondent's Position

The hearing was set and held on July 23, 2026. The dealer failed to appear.

Hearing Officer Narrative

Hearing Status	The informal fact-finding conference was held on July 23, 2026, as scheduled. The dealer did not appear for the hearing.
Request for Continuance	After the hearing date was set, the dealer submitted a subsequent request to continue the hearing. Hearing Officer Leon Hobson denied the request.
Exhibit Delivery	The dealer also requested that Mrs. Mack-Nelson scan the case exhibits and send them by email. In response, Mrs. Mack-Nelson scanned the documents and sent the exhibits to the dealer's email address of record.
Day-of-Hearing Communication	On the morning of the hearing, the dealer contacted Mrs. Mack-Nelson and stated that the encrypted files could not be opened. Before the conference began, Mrs. Mack-Nelson attempted to contact the dealer to provide additional assistance. The dealer did not respond to that offer of assistance.

Conclusions of Law

VA Code:	
§ 46.2-1533	Failure to be open for business a minimum of 20 hours per week
§ 46.2-1575.2	Failure to comply subsequent to receipt of a written warning from the Department or the Board or any willful failure to comply with any provision of this chapter or any regulation promulgated by the Commissioner or the Board under this chapter

Informal Fact-Finding Conference

Hearing Officer Recommendations

Hearing Date: July 23, 2026
Hearing Officer: Leon Hobson

Valley View Motors LLC # [REDACTED]

Found in Violation: Yes

Hearing Officer Recommendation:	Statement of Explanation:
☐ No Further Action	
☐ Warning	
☒ Civil Penalty	\$750 for failure to be open for business a minimum of 20 hours per week (46.2-1533) \$1000 for failure to comply subsequent to receipt of a written warning from the Department or the Board or any willful failure to comply with any provision of this chapter or any regulation promulgated by the Commissioner or the Board under this chapter (46.2-1575.2). TOTAL Civil Penalty: \$1750
☐ Revocation	
☐ Suspension	
☒ Inspection	Follow up inspection within 60 days
☒ Further Training	Dealer/Operator course within 60 days
☐ License not recommend	
☐ License recommended	



Hearing Officer

8/3/2026

Date

NOTICE OF HEARING

23 June 2025

CERTIFIED RETURN RECEIPT
9589 0710 5270 2455 2909 96

Karen Munns
Valley View Motors LLC # [REDACTED]
25 Bolivar Street
Mount Sidney, VA 24467

Dear Karen Munns:

PLEASE TAKE NOTICE that on Thursday, **July 23, 2026 at 1:00 pm.** for the office of the Motor Vehicle Dealer Board, I will convene an informal fact-finding Hearing for Valley View Motors LLC # [REDACTED]. These proceedings are being convened to address the allegations that the dealership has been found in violation of VA Code Section §46.2-1533, and § 46.2-1575.2. The Board's authority to convene these proceedings may be found in VA Code 46.2-1576. This hearing will be virtual; the number and code will be provided to you by email prior to the appointed date. Please be certain that the MVDB office has your *current* email address.

You may have with you at the conference any witness(es) with relevant testimony and any relevant documentary evidence. By written request prior to the proceedings, you may request any documentary evidence that will be presented by the Board. Written requests may be made by contacting Mrs. Lisa Mack-Nelson, MVDB Field Representative Supervisor at (804) 367-1100, ext. 3005#. Fees may be charged if you request that documentary evidence be sent to you in advance of the hearing. You may also arrange to view the evidence in our office at no charge. Mrs. Mack-Nelson will be present to give evidence for the Board.

Page 2
Notice of Hearing
Karen Munns
23 June, 2026

PLEASE TAKE NOTICE ALSO that a continuance may be granted ONLY UPON WRITTEN NOTICE received by the Board BEFORE the date of the conference and ONLY FOR GOOD CAUSE SHOWN. If the continuance is not granted and you do not appear, THE HEARING MAY GO FORWARD IN YOUR ABSENCE AND A RECOMMENDATION MADE TO THE BOARD.

Sincerely,

Leon K. Hobson
MVDB Hearing Officer

cc: Lisa Mack-Nelson, Field Representative Supervisor
Kim Garber, Field Representative

Jun 17,26

DEPLTI - Dealer Sales and Plate Count Inquiry

04:57 PM

DEPLTINB DEPLTIMB

=>

195 CSS-PROD

> Own: MUNNS,KAREN,D

Own No: [REDACTED]

> Bus: VALLEY VIEW MOTORS LLC

T/A: VALLEY VIEW MOTORS LLC

Loc No: 1 Loc Type: INITIAL LOCATION

Suppl Loc:

> Cert No: [REDACTED] Typ: INDEPENDENT DEALER

Est Dte: 04/27/2005 Agency: B

Exp Dte: 04/30/2027

Sales Totals: Virginia Retail Sales:

2 Number of Licensed

Wholesale/Out-of-State Sales:

Active Salespersons: 1

Total of All Sales:

2

Number of Plates

Currently Authorized: 2

Highest Plate Limit in Current License Year: 2

Active Dealer Plate Types and Counts

Plate Count

ID 2

Total Number of Active Plates: 2

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help Csm DealM Cmd

**MVDB
Exhibit**

1

Jun 17,26

DELOCI - Location Detail Inquiry

04:58 PM

DELOCINA DELOCIMA

=>

195 CSS-PROD

> Own No: [REDACTED] Nam: MUNNS, KAREN, D

Loc No: 1

Typ: I

Suppl:

Fed Id: [REDACTED]

Bus Nam: VALLEY VIEW MOTORS LLC

T/A Nam: VALLEY VIEW MOTORS LLC

Str1: 25 BOLIVAR STREET

Str2:

City: MOUNT SIDNEY

St: VA Zip: 24467

Juris: AUGUSTA

Operator: MUNNS, KAREN, DEAN

Ssn: [REDACTED]

Bond Co: [REDACTED]

Eff Dte: 04/30/2005

Fund Cd: F

Cancel Dte:

Last User: MVBAJW Pgm: DEDRENNA Date/Time: 05/05/2026 03:14 PM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help Csm DealM Cmnd

VALLEY VIEW MOTORS LLC

25 BOLIVAR STREET, MOUNT SIDNEY, VA 24467

Bus. Phone:(540) 434-9966

Dealer Email:

Dealership Email:

Audit Sheet Date: 6/17/2026

POD Date: 09/09/2011

Online Access: NO

Certificate#:

Contact Phone:(540) 820-9966

POD Vendor: VI

Online Date:

Licenses At Certificate Location

License Type	Est. Date	Expiration Date
ID	04/26/2005	04/30/2027

Owner MUNNS, KAREN
Operator MUNNS, KAREN DEAN

Recertify by: 12/31/2025

Recertify by: 12/31/2025

Salespersons: Active:1 Inactive:0

Lic. #	Last Name	First Name	Middle	Lic. Exp. Date	Stop on Lic.
	MUNNS	KAREN	DEAN	4/30/2027	No

Dealer Plate Insurance

Insurer:	Policy #:	Contact #:
Company		
From: 5/4/2026	To: 5/4/2027	Plates Covered: (2)

Dealer Plates - Count 2

Plate#	Issue Date	Expiration Date	Status
APID00017582	5/5/2026	4/30/2027	Active
APID00017581	5/5/2026	4/30/2027	Active

Hours Of Operation

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00 AM	8:00 AM	N/A	N/A	N/A	N/A	N/A
6:00 PM	6:00 PM	N/A	N/A	N/A	N/A	N/A

Dealer Info

Retail Unit Sales	Wholesale Unit Sales	Inspection Date	Processing Fee
2	0	04/24/2026	100.00

FOR INITIAL LICENSE/RENEWAL/CHANGE

28 168

PURPOSE: Dealers use this form to apply for initial Dealer License and to notify MVDB of changes. This form is also used for dealer license renewal. Dealers must review for accuracy and complete all items (front and back) and **include email addresses**. Dealer changes such as dealership address change/relocation, ownership changes, add/delete manufacturer or distributor-operator requires supporting documentation before the change is authorized and approved. For additional information, visit www.mvdb.gov.

OFFICE USE ONLY		
CERT. END FEE	PLATE FEE	SLS FEE
270	60	50
FUND FEE	TOTAL FEE	
	380.00	
CHECK NUMBER	NOTE	
OVERPAY	SHORTAGE	
TECH INITIALS		
ASW		

FOR LICENSE YEAR ENDING	DEALER CERTIFICATE NUMBER (if currently licensed)
04/30/2027	

1. If you are a Motor Vehicle Dealer, please indicate which of the following applies. (check only one.) See letter for additional information.

- ☐ \$350 Fund Fee and \$50,000 Bond
☐ \$100,000 Bond (submit copy)

NO BOND REQUIRED

CERT: [REDACTED]

ENDORSEMENTS: 1D

USED

ASW 5/5
#2

2. TYPE OF APPLICATION

Note: If this is an initial or change in location application, an approved Local Zoning Certificate must be submitted with this application. Include any supporting documentation with this application.

- ☐ INITIAL APPLICATION ☒ RENEWAL APPLICATION
☐ CHANGE (EXPLAIN)

3. TYPE OF MOTOR VEHICLE DEALER LICENSE(S) Check all that apply.

FRANCHISED	INDEPENDENT
☐ CAR/TRUCK	☒ CAR/TRUCK
☐ MOTORCYCLE	☐ MOTORCYCLE
☐ RECREATIONAL VEHICLE	☐ RECREATIONAL VEHICLE
☐ TRAILER	☐ TRAILER
☐ AMBULANCE	☐ AMBULANCE
☐ FUNERAL VEHICLE	☐ FUNERAL VEHICLE
☐ FIRE-FIGHTING VEHICLE	☐ FIRE-FIGHTING VEHICLE

4. NAME OF BUSINESS

VALLEY VIEW MOTORS LLC

TRADING AS NAME

VALLEY VIEW MOTORS LLC

BUSINESS ADDRESS: STREET (P.O. BOX ONLY IS NOT ACCEPTABLE)

25 BOLIVAR ST, MT. SIDNEY, VA 24467

CITY

ZIP CODE

☒ COUNTY OR ☐ CITY JURISDICTION OF BUSINESS

AUGUSTA

DEALER-OPERATOR (PERSON OPERATING BUSINESS)

KAREN DEAN MUNNS

DEALER'S SOCIAL SECURITY OR EMPLOYER ID NUMBER

DEALER'S BUSINESS PHONE | DEALER/OPERATOR HOME/CELL PHONE NUMBER

DEALER'S EMAIL ADDRESS

DEALER-OPERATOR'S EMAIL ADDRESS

PROCESSING FEE AMOUNT

100.-

POSTED BUSINESS HOURS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	8:00 AM	8:00 AM	AM	AM	AM	AM
PM	6:00 PM	6:00 PM	PM	PM	PM	PM

5. TYPE OF OWNERSHIP CHECK ONE:

- ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION ☒ LLC

STATE IN WHICH INCORPORATED

VA

6. Name, title and residential address of each owner, member, partner and/or officer of this business. Use additional sheet(s), if necessary.

NAME	TITLE	ADDRESS
Karen D Munns	100% member/owner	[REDACTED]

RECEIVED
MAY 04 2026
MVDB

MVDB
Exhibit

2

7. FRANCHISED DEALERS ONLY Attach a copy of the Franchise and service agreement with manufacturer or distributor if this is an initial application. Only list line-makes of vehicles to be sold in this state. DO NOT list models as line-makes. Use additional sheet(s), if necessary and attach.

MANUFACTURER	ADDRESS	LINE-MAKES
N/A		

8. FRANCHISED DEALERS ONLY List name and address of individual awarded franchise(s) or sales agreement(s). Use additional sheet(s), if necessary and attach.

NAME			
N/A			
ADDRESS	CITY	STATE	ZIP CODE

9. READ EACH QUESTION BELOW AND CHECK THE APPROPRIATE RESPONSE

	YES	NO
A. Has any owner, partner, officer or Dealer-Operator of business ever been refused a Motor Vehicle Dealer's License or Certificate of Registration or had his/her license or certificate suspended or revoked?	☐	☒
B. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of a felony?	☐	☒
C. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of any fraudulent or criminal act in connection with the business of selling motor vehicles?	☐	☒
D. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of larceny of a vehicle OR receipt or sale of a stolen vehicle?	☐	☒
E. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of odometer tampering or any related violation?	☐	☒
F. Has any owner, partner, officer or Dealer-Operator committed any act or omitted any duty, with the result being administrative action taken by the Board or DMV?	☐	☒
G. If the answer to any of the above questions is YES, please explain on a separate sheet (include names, dates, court jurisdictions and result of administrative proceedings).		
H. Are all salespersons employees of the dealership (issued a W-2) and <u>not</u> independent contractors (issued a 1099)?	☒	☐
I. Is any owner, partner, officer or Dealer-Operator applying to be, required to be, or currently licensed as a vehicle manufacturer, factory branch, distributor, distributor branch, or subsidiary thereof in the Commonwealth? If YES, indicate Dealer Certificate Number:	☐	☒

PRIVACY STATEMENT

In accordance with Virginia Code §§ 2.2-803, 2.2-4807 and 58.1-520 et seq, the State Comptroller requires that this information, including your social security number, be collected for debt set off collection purposes.

10. CERTIFICATION. Read and certify by printing and signing below.

I certify and affirm that all information presented in this form is true and correct, that any documents I have presented to MVDB are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

OWNER, PARTNER, OFFICER OF THE BUSINESS NAME (print)	NAME OF BUSINESS
Karen D Munns	Valley View Motors LLC
OWNER, PARTNER, OFFICER OF THE BUSINESS SIGNATURE	DATE (mm/dd/yyyy)
	4-27-26

**SELF-INSPECTION CHECKLIST****COMPLETE & SIGN THIS CHECKLIST AND RETURN WITH YOUR RENEWAL**

Purpose: This checklist may help with the dealer's business operations. Keeping in compliance with these items listed below may help better prepare you for a satisfactory rating on your next MVDB Inspection.

Instructions: The Dealer -Operator should review each item, initial and sign. **BEFORE YOU RETURN THIS CHECKLIST TO MVDB WITH YOUR RENEWAL APPLICATION MAKE A COPY FOR YOUR RECORDS.**

RECEIVED

AS THE DEALER OPERATOR I CERTIFY THAT I HAVE PERSONALLY REVIEWED EACH OF THE ITEMS BELOW and have initialed and signed this form:

MAY 04 2020

MVDB

No.	Dealer-operator initials	Item
1	KM	I have reviewed my insurance policy and certify that the number of dealer plates insured is equal to the number of dealer plates issued to me. I have attached a copy of my Certificate of Liability Insurance indicating the number of plates insured.
2	KM	If an Online Dealer, I certify all passenger plates and decals are kept in a secure storage place at the dealership.
3	KM	I certify that I reviewed and know the proper use of dealer plates including who may use them and when they may be used and that the dealership is keeping proper record of tag use.
4	KM	Only authorized personnel have access to the Print On Demand (POD) user name and password information. Passwords are changed regularly and when those employees with knowledge of the password leave my employment.
5	KM	I know that I am responsible to ensure that all POD authorized personnel have been properly trained on our POD vendor software and know the DMV POD procedures. I certify that POD tags are NEVER emailed or faxed to anyone including my customers.
6	KM	I certify all salesperson(s) hold a valid sales license assigned to the dealership. I also certify that all salesperson(s) payroll records such as W-2s; W-4's; payroll statements; commission reports and pay stubs are stored at the dealership. IRS Form 1099 is not applicable to salespersons.
7	KM	I have checked the dealer certificate, salesperson list, and processing fee to ensure they are current, properly displayed and seen by the general public at the dealership.
8	KM	I have randomly checked my retail inventory and deal files to ensure that state safety inspections have been performed on all vehicles sold at retail as required by state law and we maintain records of these inspections.
9	KM	I know that I am responsible for advertisements, including those posted on the internet. If I advertise on Craigslist or similar websites or mobile apps my ads will be in the Dealer Section and NOT in the "For Sale by Owner" section.
10	KM	My dealership has an online/social media advertising policy for employees that consolidates advertising efforts to dealership sponsored and approved advertising mediums, to include all social media platforms. At a minimum, this policy will be reviewed with dealership employees annually and signed/dated by dealership management and employees.
		CONTINUE ON REVERSE SIDE

No.	Dealer-operator Initials	ITEM
11	KM	I maintain all dealer records for 5 years at my dealership location unless I have received prior approval for a record keeping variance by the Board. All of my dealer records are securely stored and readily available for MVDB inspection, specifically the Certificate of Liability Insurance indicating the number of dealer plates insured.
12	KM	I maintain the forms listed are kept in a secure location and they are readily available for the MVDB inspection. At a minimum the records include: 1. Vehicle Title (front and back copy) 2. Odometer Certification Form 3. Copy of Vehicle Safety Inspection 4. Buyer's Order (Bill of Sale) 5. Copy of Reassignment VAD 20 6. Properly completed Federal Buyer's Guide (for pre-owned) 7. Registration Transfer VSA 27 8. Copies of any financing agreement, extended service contracts * A "Best Practice" recommendation is to maintain all of the forms listed in a Deal Folder/Jacket for simplicity and ease of retrieval. Also maintained at the dealership is a copy of the most recent Certificate of Liability Insurance.
13	KM	I have confirmed that the dealership address (current location) matches what is pre-printed on the MVDB 10 (renewal application) and also matches what is displayed on my dealer certificate.
14	KM	I am using the most current MVDB 61 when hiring a new salesperson. This form and other MVDB forms can be downloaded at: http://www.mvdb.virginia.gov/forms/default.aspx
15	KM	I certify I have provided my current buyer's order to the MVDB
16	KM	I will notify MVDB when I plan to close my dealership during its posted business hours
17	KM	I have reviewed, completed, and signed all renewal forms with accuracy. If necessary, I have corrected any pre-printed information on the renewal forms prior to submitting to the MVDB.
18	KM	If you are an independent dealer-operator, the dealer-operator is current on their recertification requirement and understands they must recertify every 36 months to keep this qualification. Failure to do so may result in a loss of qualification and dealer certificate. I keep the MVDB up to date on my contact information including dealer-operator email address, home mailing address, and primary contact telephone number as indicated on the MVDB 10.
19		Please sign and date this form below upon completion and return with the renewal forms and fees to MVDB. Dealer/Dealer-Operator Name (print clearly) Karen Munnas Dealer/Dealer-Operator Name (signature) & Date [Signature] X

COMPLETE THIS CHECKLIST AND RETURN WITH YOUR RENEWAL

RECEIVED
 MAY 06 2020
 MVDB

Valley View Motors LLC and Karen Munns
July 10, 2023

WHEREAS, the Board has reviewed and considered the facts and evidence and the report of an informal fact-finding conference as prepared by the hearing officer concerning Valley View Motors and Karen Munns for alleged violations of Va. Code sections §46.2-1510, 46.2-1533 and 46.2-1575 (2); and

WHEREAS, based on due consideration, the Board believes that the following actions should be taken against Valley View Motors and Karen Munns;

1. Assessed a civil penalty of \$1,000.00; and
2. Waive the \$1,000.00 civil penalty if the Valley View Motors dealership receives a satisfactory inspection when inspected by a Motor Vehicle Dealer Board field representative on or before October 10, 2023.

NOW THEREFORE, BE IT RESOLVED that the Board mandates that Karen Munns hereby be assessed a civil penalty of \$1,000.00; and that \$1,000.00 civil penalty will be waived if the Valley View Motors dealership receives a satisfactory inspection from a Motor Vehicle Dealer Board field representative on or before October 10, 2023; and

THEREFORE, BE IT FURTHER RESOLVED by the Board that failure to comply with the Board's mandates by the required dates will result in the suspension of all licenses and certificates issued by the Board until such time the Valley View Motors dealership and Karen Munns successfully complies with the Board's mandates.

Notes – Valley View Motors (Karen Munns); At her request, Ms. Munns appeared before the Board on January 8, 2024. She wanted an opportunity to address the Board regarding her situation. Prior to the Board meeting, her dealership was suspended for failing to achieve a satisfactory inspection on or before October 10, 2023 and for not paying the \$1,000.00 civil penalty, which became effective once her dealership failed to achieve the mandated satisfactory inspection. After addressing the Board and answering questions, the Board voted to allow Ms. Munns' until February 16, 2024 to achieve a satisfactory inspection; failure to do so will result in a \$1,000.00 civil penalty.

VALLEY VIEW MOTORS LLC

Certificate#: [REDACTED]

750 EAST MARKET STREET
HARRISONBURG VA 22801

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/27	02/09/24 12:50 PM

Dealership Info

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
02/09/24	3	Board Mandated	ASTA	ID	100.00

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	YES	
2	46.2-1533 Are Business Hours posted and maintained in compliance with the statute?	YES	
3	46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealerships, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles?	YES	
4	46.2-1515 Is the dealer certificate properly displayed in a conspicuous place?	YES	
5	46.2-1518 Is the list of salesperson(s) current and conspicuously displayed?	YES	
6	46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area?	YES	100
7	46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)?	NO	
8	46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales?	YES	
9	46.2-1532 Are odometer records maintained in original or duplicated form for 5 years?	YES	
10	46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order?	YES	
11	46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained?	YES	
12	If online Dealer, are plates and decals kept in a secure location?	N/A	
13	46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors (issued a 1099)?	YES	
14	46.2-1539 Are all vehicles sold at retail safety inspected and records maintained?	YES	
15	Was a copy of the Audit Report provided to the Dealer representative?	YES	

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
[REDACTED]	[REDACTED]	04/29/23 - 04/29/24	YES

MVDB
Exhibit

4

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
Karen Munns	Owner/Operator	Jason McCoy		U

VALLEY VIEW MOTORS LLC

Certificate#: [REDACTED]

750 EAST MARKET STREET
, HARRISONBURG VA 22801

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/27	02/09/24 12:50 PM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
Karen Munns	Owner/Operator	Jason McCoy		U

Regulatory Section**Action To Take**

Regulatory Letter

Comments

**** INSPECTION WAS CONDUCTED AS A BOARD MANDATED INSPECTION DUE TO PREVIOUS VIOLATIONS ** PLEASE REVIEW FOR POSSIBLE REGULATORY ACTIONS ****

#7 - According to MVDB records, the dealer had six retail sales from 04/30/23 - 04/30/24. Dealer could only provide records for four of six retail sales.

Owner questioned as to whether our sales count could be incorrect. She later stated that she possibly made two sales during previous license period of 04/30/22 - 04/30/23, and that the purchasers did not title the vehicles until after 04/30/23. However, she was not able to provide those retail records, even though she had all other sales records for the last five years.

All other records were in compliance at time of inspection.

Copy of audit report provided to Karen Munns.

VALLEY VIEW MOTORS, LLC # [REDACTED] - KAREN MUNNS - FAILED BOARD MANDATED INSPECTION

From Weedon, Alice (MVDB) <alice.weedon@mvdb.virginia.gov>

Date Fri 2/16/2024 1:41 PM

To Karen Munns <[REDACTED]>

Cc Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; Mccoy, Jason (MVDB) <Jason.McCoy@mvdb.virginia.gov>; Childress, William (MVDB) <William.Childress@mvdb.virginia.gov>

February 16, 2024

Karen Munns

Valley View Motors, LLC # [REDACTED]

Good morning,

I hope this email finds you well and safe.

On January 8, 2024, you were given the opportunity to discuss your situation with the Dealer Practices and Full Board Committee Members. After addressing the Board and answering questions, the Board voted to allow you until February 16, 2024 to achieve a satisfactory inspection and failure to do so will result in a \$1,000.00 civil penalty.

On February 9, 2024, Field Representative Jason McCoy visited your dealership and conducted the board mandated inspection as required. It appears you were unable to provide 2 retail records, therefore a civil penalty of \$1,000.00 has been assessed against you and Valley View Motors. This civil penalty is due on or before March 16, 2024. If you have any further questions or concerns, please contact Lisa Mack-Nelson, Field Representative Supervisor, at (804) 367-1100 ex: 3005#.

This email has also been formatted into a certified letter with William Childress's signature.

With kindest regards,
Alice R. Weedon
Administrative Assistant
to
William R. Childress
Executive Director

MVDB
Exhibit

5



(804) 367-1100 ex: 3001#

Hours: M-F 8:30 a.m. to 4:30 p.m.

Original mailed Certified to:

Karen D. Munns

Valley View Motors # [REDACTED]

750 East Market Street

Harrisonburg, Virginia 22801

Mailed regular to:

[REDACTED]

Mailed regular to:

[REDACTED]



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

February 16, 2024

Certified Mail

7019 2280 0001 5932 8326

Karen Munns
Valley View Motors, LLC # [REDACTED]
750 East Market Street
Harrisonburg, Virginia 22801

Dear Karen Munns

On January 8, 2024, you were given the opportunity to discuss your situation with the Dealer Practices and Full Board Committee Members. After addressing the Board and answering questions, the Board voted to allow you until February 16, 2024 to achieve a satisfactory inspection and failure to do so will result in a \$1,000.00 civil penalty.

On February 9, 2024, Field Representative Jason McCoy visited your dealership and conducted the board mandated inspection as required. It appears you were unable to provide 2 retail records, see enclosed report. Therefore, a civil penalty of \$1,000.00 has been assessed against you and Valley View Motors. This civil penalty is due on or before March 16, 2024. If you have any further questions or concerns, please contact Lisa Mack-Nelson, Field Representative Supervisor, at (804) 367-1100 ex: 3005#.

Sincerely,

William R. Childress

WRC/arw

c: Karen D. Munns

Karen D. Munns

RE:

From Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>

Date Fri 2/9/2024 10:28 AM

To [REDACTED]

Cc Garber, Kim (MVDB) <Kim.Garber@mvdb.virginia.gov>; Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Karen Munns:

Our records indicate you have 6 retail sales since your last renewal.

Ann Majors
804-998-7785

From: dboardreply <dboard@mvdb.virginia.gov>

Sent: Friday, February 9, 2024 10:11 AM

To: Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>

Subject: Fw:

From: Karen Munns <[REDACTED]>

Sent: Friday, February 9, 2024 9:59 AM

To: dboardreply <dboard@mvdb.virginia.gov>; Garber, Kim (MVDB) <kim.garber@mvdb.virginia.gov>

Subject:

Please inform me how many "sales" are on record for Valley View Motors LLC # [REDACTED] for the licensed year of April 2023-24 as of today Friday, Feb 9, 2024.

Thank you,
Karen Munns, Owner

Sent from Yahoo Mail. [Get the app](#)

MVDB
Exhibit

6

RE: Re:

From Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>

Date Mon 2/12/2024 11:57 AM

To Karen Munns <[REDACTED]>

Cc Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; Garber, Kim (MVDB) <Kim.Garber@mvdb.virginia.gov>

Please send a FOIA request through the DMV. DMV should be able to send you a report on what vehicles comprise the 6 retail sales. Here is a link to their FOIA request page.

<https://www.dmv.virginia.gov/records/foia#requesting>

Ann Majors

804-998-7785

From: Karen Munns <[REDACTED]>

Sent: Monday, February 12, 2024 9:32 AM

To: Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>

Subject: Re: Re:

I am not showing 6 sales from April 2023 to current date Feb 2024. How do I get the EXACT information on the "reported" sales to check the records?

Thanks,
Karen Munns, Owner

Sent from Yahoo Mail. [Get the app](#)

On Friday, February 9, 2024 at 11:29:59 AM EST, Karen Munns <[REDACTED]> wrote:

Sorry, I meant to say I'm NOT showing 6 sales

Sent from Yahoo Mail. [Get the app](#)

On Friday, February 9, 2024 at 11:28:04 AM EST, Karen Munns <[REDACTED]> wrote:

Thanks for your quick response.

I am now showing 6 sales.

"From" What date are you using so I can be sure my records are matching?

Date of last inspection? / or renewal April 2023?

Thanks,
Karen

Sent from Yahoo Mail. [Get the app](#)

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov

From: Bailey, Micah (MVDB) <micah.bailey@mvdb.virginia.gov>

Sent: Friday, May 24, 2024 10:16 AM

To: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; Garber, Kim (MVDB) <Kim.Garber@mvdb.virginia.gov>

Subject: FW: Re:

I have told her we can't change a single day's hours. She honestly doesn't appear to be grasping the rules for hours and closings and I'm not sure why. I've told her multiple times what's allowed and what's not.

Micah E. Bailey, Recovery Fund Analyst

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104

Richmond, Virginia 23220

(804) 367-1100, ext. 3007#

(804) 367-1053 - Fax



MVDB
Exhibit

7

From: Karen Munns <[REDACTED]>

Sent: Tuesday, May 21, 2024 1:22 PM

To: Bailey, Micah (MVDB) <micah.bailey@mvdb.virginia.gov>

Subject: Re:

RE: Munns

From Childress, William (MVDB) <William.Childress@mvdb.virginia.gov>

Date Fri 5/24/2024 12:19 PM

To Bailey, Micah (MVDB) <Micah.Bailey@mvdb.virginia.gov>

Cc Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; Garber, Kim (MVDB) <Kim.Garber@mvdb.virginia.gov>

All:

I do not want you guys stressing out over Ms. Munns. No matter what we do, say, or tell her, she is going to argue our process and do what she wants to do. We are awaiting an ad hoc request from the DMV. Once we have an opportunity to review the ad hoc we will be able to decide on a course of action regarding her dealership. In case you've forgotten, depending on the results, her dealership may be suspended...which will bring on another headache.

For now, I want you all to ignore her...that is right, ignore her. Do not visit or inspect her facility, do not respond (other than thank you) to her emails (change of hours request included) or phone calls, **just ignore her**. BUT do keep a running tab on the change of hours notifications and when they are submitted. In fact, make this listing retroactive to when she last appeared before the Board so that we can show that if needed.

Hopefully, we won't get a customer complaint about her anytime soon.

Wm.

William R. Childress

Executive Director | Virginia Motor Vehicle Dealer Board | P - 804 367 1100 ext. 3002# | F - 804 367 1053

William.Childress@mvdb.virginia.gov | www.mvdb.virginia.gov

From: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Sent: Friday, May 24, 2024 10:27 AM

To: Childress, William (MVDB) <William.Childress@mvdb.virginia.gov>

Subject: Fw: Re:

Good Morning,

While I understand her medical issue she fails to understand the requirements of the law. It appears she chooses to ignore Micah's emails advising our inability to change hours temporarily.

I could try to explain this to her if you would like. I'm still awaiting the ad hoc report.

From: dboardreply
Sent: Wednesday, June 18, 2025 12:18:39 PM
To: Bailey, Micah (MVDB)
Subject: Fw:

From: Karen Munns <[REDACTED]>
Sent: Wednesday, June 18, 2025 12:18 PM
To: dboardreply <dboard@mvdb.virginia.gov>
Subject:

Valley View Motors LLC # [REDACTED] will be open today Wed 12-6pm.
I will be closed Thursday 6-19-25 (10am-6pm).
Friday 6-20-25 hours will be modified to 9am-2pm and Sat hours 10am-12noon added to cover the 20-hour minimum for the week.

Listed Hours would be:

Tues 10am-5pm
Wed 12-6pm
Fri 9am-2pm
Sat 10am-12noon

Thank you,

Karen Munns, Owner

Sent from Yahoo Mail. [Get the app](#)

MVDB
Exhibit

8

Re-location

From Karen Munns <[REDACTED]>

Date Wed 7/16/2025 8:17 AM

To dboardreply <dboard@mvdb.virginia.gov>

 3 attachments (26 MB)

20250716_080349.jpg; 20250716_080407.jpg; 20250716_080415.jpg;

Valley View Motors LLC # [REDACTED] re-location application. Please forward to the appropriate dept.

Thank you,
Karen Munns, Owner

Sent from Yahoo Mail. [Get the app](#)

----- Forwarded Message -----

From: Karen Munns <[REDACTED]>

To: "[REDACTED]"

Sent: Wednesday, July 16, 2025 at 08:09:12 AM EDT

Subject:

MVDB
Exhibit

9

28768



MOTOR VEHICLE DEALER LICENSE APPLICATION FOR INITIAL LICENSE/RENEWAL/CHANGE

MVDB 10/07/01/2018

PURPOSE: Dealers use this form to apply for initial dealer license and to notify MVDB of changes. This form is also used for dealer license renewal. Dealers must review for accuracy and complete all items (front and back) and include email addresses. Dealer changes such as dealership address change/relocation, ownership changes, add/delete manufacturer or distributor-operator requires supporting documentation before the change is authorized and approved. For additional information, visit www.mvdb.virginia.gov.

FOR LICENSE YEAR ENDING **2025-2026** DEALER CERTIFICATE NUMBER (# currently licensed) [REDACTED]

OFFICE USE ONLY	
CERT. END FEE (PLATE FEE)	180
FUND FEE	14
CHECK NUMBER	194
OVERPAY	194
TECH INITIALS	MMH

1. If you are a Motor Vehicle Dealer, please indicate which of the following applies. (Check only one.) See letter for additional information.

- ☐ \$350 Fund Fee and \$50,000 Bond
☐ \$100,000 Bond (submit copy)

2. TYPE OF APPLICATION

Note: If this is an initial or change in location application, an approved Local Zoning Certificate must be submitted with this application. Include any supporting documentation with this application.

☐ INITIAL APPLICATION - ☐ RENEWAL APPLICATION

☒ CHANGE (EXPLAIN) **Re-Location (Change of Address)**

3. TYPE OF MOTOR VEHICLE DEALER LICENSE(S) Check all that apply

FRANCHISED	INDEPENDENT
☐ CAR/TRUCK	☒ CAR/TRUCK
☐ MOTORCYCLE	☐ MOTORCYCLE
☐ RECREATIONAL VEHICLE	☐ RECREATIONAL VEHICLE
☐ TRAILER	☐ TRAILER
☐ AMBULANCE	☐ AMBULANCE
☐ FUNERAL VEHICLE	☐ FUNERAL VEHICLE
☐ FIRE-FIGHTING VEHICLE	☐ FIRE-FIGHTING VEHICLE

4. NAME OF BUSINESS **Valley View Motors LLC**

TRADING AS NAME

BUSINESS ADDRESS: STREET (P.O. BOX ONLY IS NOT ACCEPTABLE)

25 Bolivar St.

Mount Sidney VA

24467

☒ COUNTY OR ☐ CITY

JURISDICTION OF BUSINESS

Augusta

DEALER-OPERATOR (PERSON OPERATING BUSINESS)

Karen Munns

DEALER'S BUSINESS PHONE

DEALER-OPERATOR HOME/CELL PHONE NUMBER

DEALER'S EMAIL ADDRESS

DEALER-OPERATOR'S EMAIL ADDRESS

PROCESSING FEE AMOUNT

\$100.00

POSTED BUSINESS HOURS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM

5. TYPE OF OWNERSHIP. CHECK ONE:

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION ☒ LLC

STATE IN WHICH INCORPORATED

6. Name, title and residential address of each owner, member, partner and/or officer of this business. Use additional sheet(s), if necessary.

NAME	TITLE	ADDRESS
Karen Munns	100% Member/Owner	[REDACTED]

RECEIVED

JUL 16 2025

MVDB

28768

MVDB 10 (07/01/2019)

7. FRANCHISED DEALERS ONLY Attach a copy of the Franchise and service agreement with manufacturer or distributor if this is an initial application. Only list line-makes of vehicles to be sold in this state. DO NOT list make's as line-makes. Use additional sheets, if necessary, and attach.

MANUFACTURER	ADDRESS	LINE-MAKES
N/A		

8. FRANCHISED DEALERS ONLY List name and address of individual awarded franchise(s) or sales agreement(s). Use additional sheet(s), if necessary, and attach.

NAME: N/A

ADDRESS: N/A CITY: STATE: ZIP CODE:

9. READ EACH QUESTION BELOW AND CHECK THE APPROPRIATE RESPONSE

	YES	NO
A. Has any owner, partner, officer or Dealer-Operator of business ever been refused a Motor Vehicle Dealer's License or Certificate of Registration or has his/her license or certificate suspended or revoked?	☐	☒
B. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of a felony?	☐	☒
C. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of any fraudulent or criminal act in connection with the business of selling motor vehicles?	☐	☒
D. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of larceny of a vehicle OR receipt or sale of a stolen vehicle?	☐	☒
E. Has any owner, partner, officer or Dealer-Operator of business ever been convicted of odometer tampering or any related violation?	☐	☒
F. Has any owner, partner, director, officer or Dealer-Operator committed any act or omitted any duty, with the result being administrative action taken by the Board or DMV?	☐	☒
G. If the answer to any of the above questions is YES, please explain on a separate sheet (include names, dates, court jurisdictions and result of administrative proceedings).		
H. Are all salespersons employees of the dealership (issued a W-2) and not independent contractors (issued a 1099)?	☒	☐
I. Is any owner, partner, officer or Dealer-Operator applying to be, required to be, or currently licensed as a vehicle manufacturer, factory branch, distributor, distributor branch, or subsidiary thereof in the Commonwealth? If YES, indicate Dealer Certificate Number:	☐	☒

PRIVACY STATEMENT

In accordance with Virginia Code §§ 2.2-803, 2.2-4807 and 58.1-520 et seq, the State Comptroller requires that this information, including your social security number, be collected for debt set off collection purposes.

10. CERTIFICATION. Read and certify by printing and signing below.

I certify and affirm that all information presented in this form is true and correct, that any documents I have presented to MVDB are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

OWNER, PARTNER, OFFICER OF THE BUSINESS (NAME AND SIGNATURE): Karen Mungas

NAME OF BUSINESS: Valley View Motors LLC

DATE (mm/dd/yyyy): 7-1-25

OWNER, PARTNER, OFFICER OF THE BUSINESS SIGNATURE: [Signature]

RECEIVED
JUL 16 2025
MVDB

VALLEY VIEW MOTORS LLC

Certificate#: [REDACTED]

 25 BOLIVAR STREET
 , MOUNT SIDNEY VA 24467

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/27	09/24/25 11:00 AM

Dealership Info

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
09/24/25	3	Change - Location / Name	ASTA	ID	100.00

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	YES	
2	46.2-1533 Are Business Hours posted and maintained in compliance with the statute?	YES	
3	46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealerships, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles?	YES	
4	46.2-1515 Is the dealer certificate properly displayed in a conspicuous place?	YES	
5	46.2-1518 Is the list of salesperson(s) current and conspicuously displayed?	YES	
6	46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area?	YES	100
7	46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)?	YES	
8	46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales?	YES	
9	46.2-1532 Are odometer records maintained in original or duplicated form for 5 years?	YES	
10	46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order?	YES	
11	46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained?	YES	
12	If online Dealer, are plates and decals kept in a secure location?	N/A	
13	46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors (issued a 1099)?	YES	
14	46.2-1539 Are all vehicles sold at retail safety inspected and records maintained?	YES	
15	Was a copy of the Audit Report provided to the Dealer representative?	YES	

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
[REDACTED]		02/16/25 - 02/16/26	YES

VALLEY VIEW MOTORS LLC

Certificate#: [REDACTED]

25 BOLIVAR STREET
MOUNT SIDNEY VA 24467

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/27	09/24/25 11:00 AM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
Karen Munns	Owner/Operator	Jason McCoy		S

Regulatory Section**Action To Take**

None

Comments

Field Rep conducted inspection to relocate dealership to:
25 Boliver Street
Mount Sydney, VA 24467

Field Rep reviewed VA Motor Vehicle Codes and regulations with owner and answered all applicable questions.

Provided owner with all documentation and licenses to include:

Dealer Certificate # [REDACTED]

Salesperson License for: Karen Munns

Two Dealer Plate Registrations

Field Rep verified that dealer's location met all requirements set forth in VA Motor Vehicle Code to include minimum of 250 sq.ft of office/sales/service space, proper signage, business hours postings, salesperson and dealer certificate postings, posting of processing fee, a minimum of 10 parking spaces for display of vehicles, and that the office was properly equipped with required furnishings, office equipment, proper facilities, a means of heating, working telephone and internet service in the dealership's name.

Dealership has current certificate of zoning on file as required issued by the County of Rockingham.

Field Rep verified insurance coverage for garage liability and dealer plates.

Copy of audit report provided to Karen Munns.

-----Original Message-----

From: [REDACTED]

Sent: Wednesday, February 25, 2026 7:54 AM

To: Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>

Subject: Recertification Extension Request

Good morning.

I am requesting a one time extension on my dealer recertification due to complications from medical issues. I have spoke with William Childress/VIADA regarding my dealer recertification and would be able to attend the class in March.

Thank you for your consideration and assistance.

Karen Munns

Valley View Motors LLC

2

**MVDB
Exhibit**

10

RE: Recertification Extension Request

MVDB
Exhibit 11

From Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>
Date Wed 2/25/2026 11:37 AM

To [REDACTED]
Cc Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>; Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Hi Ms. Munn:

Your request for an extension is denied unless you can supply medical documentation showing why you cannot complete the 4 hour online zoom class on or before 02/28/2026.

As a courtesy, you were granted many extensions in the past, and the MVDB has emailed you multiple reminders about your upcoming deadline of 02/28/26. I recommend you contact the 3 vendors and see if they still have room in one of their classes for you to attend via online zoom.

Below are the vendors and their contact info.

Compass Systems Inc.	https://www.eProLead.com	[REDACTED]	[REDACTED]
JTZ Enterprise	https://www.recertifmydealership.com/	[REDACTED]	[REDACTED]
VIADA	https://www.VADealerRecertification.com	[REDACTED]	[REDACTED]

Ann Majors
Operations Manager
804-998-7785

-----Original Message-----

From: [REDACTED]
Sent: Wednesday, February 25, 2026 7:54 AM
To: Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>
Subject: Recertification Extension Request

Good morning,

I am requesting a one time extension on my dealer recertification due to complications from medical issues. I have spoke with William Childress/VIADA regarding my dealer recertification and would be able to attend the class in March.

Thank you for your consideration and assistance.

Karen Munn
Valley View Motors LLC
[REDACTED]

DEALER BOARD - Regulatory Letter -Loss of Dealer-Operator - Failure to Recertify

From Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>

Date Fri 3/6/2026 10:29 AM

To [REDACTED]
[REDACTED]; Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>

Owner : MUNNS, KAREN

Dealership: VALLEY VIEW MOTORS LLC, Certificate #: [REDACTED]

25 BOLIVAR STREET

MOUNT SIDNEY VA, 24467

You are receiving this email as a notice that a loss of dealer-operator regulatory letter has been mailed to VALLEY VIEW MOTORS LLC, Certificate # [REDACTED]. This referenced letter states in part that, as of 2/28/2026, MUNNS, KAREN; Independent Dealer-Operator for VALLEY VIEW MOTORS LLC, [REDACTED], did not meet the Dealer-Operator recertification requirements. Therefore, MUNNS, KAREN is no longer a qualified Dealer-Operator.

Furthermore, the loss of Dealer-Operator letter outlines the following steps needed for you, as the dealer, to assign a qualified Dealer-Operator on or before 6/30/2026. To be a qualified dealer-operator the Individual must:

1. Take and pass the 2-day Dealer-Operator class
2. Pass the Dealer-Operator exam at the DMV
3. Or you, as the dealer, can send in an MVDB 10 assigning a different qualified Dealer-operator.

If you, as the dealer, fail to assign a qualified Dealer-Operator by 6/30/2026, an Order of Suspension will be placed on the dealer's record until compliance with the Dealer-Operator requirements are met, and payment of the \$50.00 reinstatement fee has been received by the MVDB.

If you have any questions please visit our website or contact Ann Majors at the information provided below.

Ann Majors
Motor Vehicle Dealer Board
Independent Dealer Operator Recertification
ann.majors@mvdb.virginia.gov
804-367-1100 ext.3016#
2201 West Broad Street,
Richmond, Va. 23220

MVDB
Exhibit

12

MVDB - EXTENSION for Recertification

From Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>

Date Thu 3/12/2026 1:33 PM

To Karen Munns [REDACTED]

Cc Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>; Garber, Kim (MVDB) <Kim.Garber@mvdb.virginia.gov>; Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

3 attachments (602 KB)

Untitled.pdf; DEALER BOARD - Regulatory Letter -Loss of Dealer-Operator - Failure to Recertify; RE: Recertification Extension Request;

Mr. Munns:

The MVDB is granting an extension for you to attend an in person recertification. You mentioned in your earlier email that you could schedule your course in March; therefore, your deadline to complete your recertification requirement that was due 02/28/2026 is now **March 31, 2026**. Please contact the recertification vendors to schedule an in-person recertification course. You may also take a Recertification exam at the DMV.

Here is the link on our website that gives the vendor contact information, as well as the information on the recertification exam at the DMV.

<https://mvdb.virginia.gov/ido-recertification-program/>

Ann Majors
Operations Manager
804-998-7785

From: Occupational Health [REDACTED]
Sent: Thursday, March 12, 2026 12:31 PM
To: Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>
Subject: K.Munns 9/16/1967

Please see attached letter, thank you!

Occupational & Employee
Health and Wellness



Phone: [REDACTED]

Fax: [REDACTED]

MVDB
Exhibit

13

Date: March 5, 2026

To: Motor Vehicle Dealer Board

From: [REDACTED] MSN, APRN, FNP-C

Subject: Karen Munns (DOB: [REDACTED])

To whom it may concern:

Karen Munns is currently under my care for post-concussion syndrome following a workplace injury sustained on 12/31/2025. Her current treatment includes work restrictions, physical therapy, vestibular rehabilitation, and supportive medications.

Her work restrictions require minimizing electronic screen use. Restricted screens include any high-intensity, fast-paced, bright, or high-contrast displays such as computers, tablets, smartphones, video games, and televisions. With her current work restrictions, Ms. Munns is unable to take a 4-hour computer-based course.

Please feel free to contact me at [REDACTED] or [REDACTED] with any questions or concerns regarding this matter.

[REDACTED]

FNP-C

[REDACTED] MSN, APRN, FNP-C

Occupational & Employee Health and Wellness

78 Medical Center Drive
Fishersville, VA 22939
augustahealth.com

[REDACTED]

IS12 Created

From Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>
Date Mon 3/23/2026 9:11 AM
To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>; Lewis, Jazmine (MVDB) <jazmine.lewis@mvdb.virginia.gov>; Hill, Latasha (MVDB) <Latasha.Hill@mvdb.virginia.gov>; Thornton, Michael (MVDB) <michael.thornton@mvdb.virginia.gov>; Wallace, Tenisha (MVDB) <tenisha.wallace@mvdb.virginia.gov>; Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>

Date: 3/23/2026

Requestor: Ann, Majors

Inspection Type: Random Inspection

Assigned To: Kim, Garber

Dealer #: [REDACTED]

Name: VALLEY VIEW MOTORS LLC

Address: 25 BOLIVAR STREET

City: MOUNT SIDNEY

24467
[REDACTED]

Reason: Ms Munns has sent in multiple Drs notes stating she is unable to drive more than 25 minutes and her work restrictions minimizing electronic screen use. It also states "she is currently unable to perform normal activities of daily living". Please inspect for MVDB dealership compliance.

MVDB
Exhibit 14

Supervisor Notes:

VALLEY VIEW MOTORS LLC25 BOLIVAR STREET
MOUNT SIDNEY VA 24467**Business Phone**

04/30/27

Inspection Date

03/24/26 12:10 PM

Certificate#:**Dealership Info**

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
03/24/26	3	Random Inspection	ASTA	ID	100.00

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	NO	
2	46.2-1533 Are Business Hours posted and maintained in compliance with the statute?	NO	
3	46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealerships, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles?	N/A	
4	46.2-1515 Is the dealer certificate properly displayed in a conspicuous place?	N/A	
5	46.2-1518 Is the list of salesperson(s) current and conspicuously displayed?	N/A	
6	46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area?	N/A	
7	46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)?	N/A	
8	46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales?	N/A	
9	46.2-1532 Are odometer records maintained in original or duplicated form for 5 years?	N/A	
10	46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order?	N/A	
11	46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained?	N/A	
12	If online Dealer, are plates and decals kept in a secure location?	N/A	
13	46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors (issued a 1099)?	N/A	
14	46.2-1539 Are all vehicles sold at retail safety inspected and records maintained?	N/A	
15	Was a copy of the Audit Report provided to the Dealer representative?	N/A	

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
		-	N/A

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
		Jason McCoy		U

VALLEY VIEW MOTORS LLC

Certificate# [REDACTED]

 25 BOLIVAR STREET
 , MOUNT SIDNEY VA 24467

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/27	03/24/26 12:10 PM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
		Jason McCoy		U

Regulatory Section**Action To Take**

Regulatory Letter

Comments**** REGULATORY LETTER ISSUED FOR INITIAL VIOLATIONS OF 46.2-1534 & 46.2-1533 ****

I attempted this inspection as a result of a work order issued by MVDB requesting an inspection be conducted for dealership compliance.

#1 - I arrived to find that there is currently NO DEALERSHIP SIGN posted or displayed anywhere on the dealer's property. (PICS)

#2 - There is no signage displayed showing dealer's business hours. (PICS). No one was available to provide required records during normal business hours on record with MVDB for this dealership. There was no authorized closing notice displayed anywhere. Dealer has no authorized closings on file with MVDB for this date and time.

The office furniture can be seen through the front entrance windows, however without access to the interior of the dealership, I cannot confirm that the dealership is properly equipped with required working internet and telephone services.

As of 04/13/2026, no response has been received from dealer.

Violation 46.2-1533: Failure to maintain business hours.

From Mccoy, Jason (MVDB) <jason.mccoy@mvdb.virginia.gov>

Date Wed 4/1/2026 9:08 AM

To [REDACTED]; Mccoy, Jason (MVDB) <jason.mccoy@mvdb.virginia.gov>; dboardhorizon (MVDB) <dboardhorizon@mvdb.virginia.gov>

Motor Vehicle Dealer Board
Notice of Attempted Dealer Inspection
Date: 3/24/2026 12:10:00 PM

To: Dealer: VALLEY VIEW MOTORS LLC Certificate #: [REDACTED]

I have attempted to inspect your dealership during your posted business hours, only to find the dealership closed. In researching your dealer records, I could not find any prior notifications that your dealership would be closed today.

Based upon this attempted inspection, your dealership is in violation of 46.2 - 1533 of the Code of Virginia, which states in part that each motor vehicle dealer shall be open for business a minimum of twenty hours per week, at least ten of which shall be between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday. In addition, you must include your business hours on your original and renewal applications, and you must notify the Board immediately in writing of any changes in these hours.

It is important that you understand the process for informing the Board when you are not able to maintain your business hours. Anytime the dealership is closed during the posted hours, you must notify the Board via email: dboard@mvdb.virginia.gov or fax (804) - 367 - 1053 using the MVDB 40 (03 / 01 / 2018), Dealership Temporary Closing Notice or alternative form. The MVDB 40 or alternative notice is to be posted at or in close proximity of the dealership's front entrance so that it is visible to the public. You can download and print the MVDB 40 at <http://www.mvdb.virginia.gov/forms/files/MVDB-40.pdf>

Your emailed response to me at (jason.mccoy@mvdb.virginia.gov) must be received within 7 days of the date of this email. This email serves as your initial written warning. Any further violation of VA. Code 46.2-1533 could result in the assessment of a civil penalty not to exceed \$1,000, or subject your dealership to an administrative hearing.

Should you have any questions please do not hesitate to contact me.

Sincerely,

jason.mccoy
MVDB Field Representative
Contact Number, (804) 539-5220



WHAH!

Bad bitch's only
L n i l o l n i g
L a c o t o u l g o
u l k n t t g h
e e s s f e o
e e s s a r e
a e s s n s

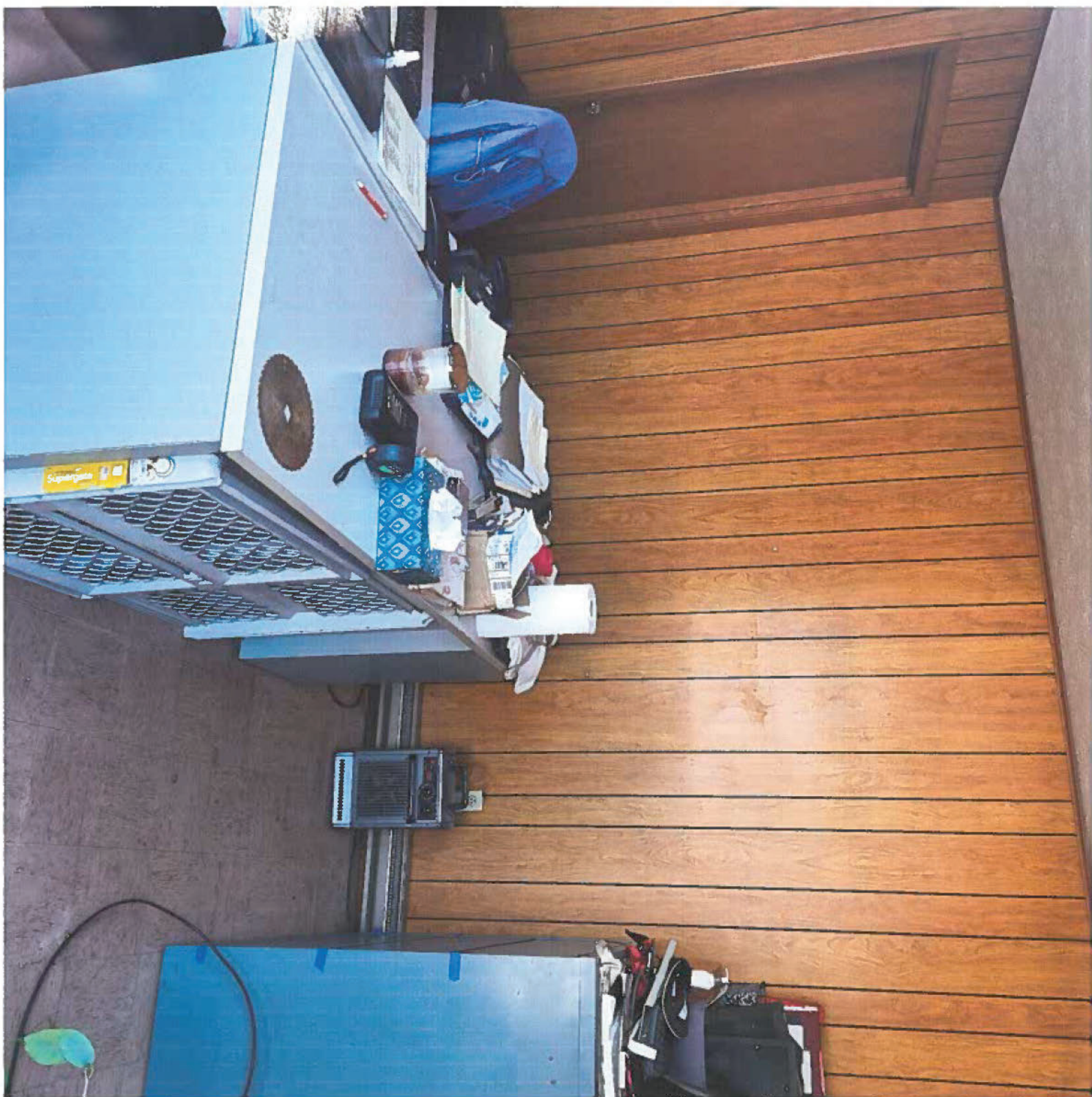
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VALLEY VIEW MOTORS LLC

Certificate#: [REDACTED]

25 BOLIVAR STREET
MOUNT SIDNEY VA 24467

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/27	04/24/26 12:35 PM

Dealership Info

Inspection Date	District	Inspection Type	Jurisdiction	License type	Processing Fee
04/24/26	3	Followup Inspection	ASTA	ID	100.00

Questions - Any question answered no must be explained.

#	Question	Answer	Amount
1	46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height?	NO	
2	46.2-1533 Are Business Hours posted and maintained in compliance with the statute?	NO	
3	46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealerships, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles?	N/A	
4	46.2-1515 Is the dealer certificate properly displayed in a conspicuous place?	N/A	
5	46.2-1518 Is the list of salesperson(s) current and conspicuously displayed?	N/A	
6	46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area?	N/A	
7	46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)?	N/A	
8	46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales?	N/A	
9	46.2-1532 Are odometer records maintained in original or duplicated form for 5 years?	N/A	
10	46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order?	N/A	
11	46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained?	N/A	
12	If online Dealer, are plates and decals kept in a secure location?	N/A	
13	46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors(issued a 1099)?	N/A	
14	46.2-1539 Are all vehicles sold at retail safety inspected and records maintained?	N/A	
15	Was a copy of the Audit Report provided to the Dealer representative?	N/A	

**MVDB
Exhibit**

15

Insurance

Insurer	Policy No.	Policy Dates	Plates Insured
		-	N/A

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
		Jason McCoy		U

VALLEY VIEW MOTORS LLC

Certificate#: [REDACTED]

 25 BOLIVAR STREET
 , MOUNT SIDNEY VA 24467

Business Phone	Expiration	Inspection Date
[REDACTED]	04/30/26	04/24/26 12:35 PM

Interview

Interviewed	Position	Field Rep	Rep Phone#	Inspection Result
		Jason McCoy		U

Regulatory Section**Action To Take**

Regulatory Letter

Comments

**** CIVIL PENALTY REQUESTED FOR VIOLATION OF 46.2-1534 & CONTINUED VIOLATIONS OF 46.2-1533 ****

I attempted this inspection as a follow up from dealer receiving a regulatory letter for initial violation of 46.2-1533, on an attempted inspection on 03/24/26.

#1 - On both attempted inspection dates of 03/24/2026 & 04/24/2026, there was no dealership trade name sign displayed anywhere on the dealership's property. (PICS)

#2 - On both attempted inspection dates of 03/24/2026 & 04/24/2026, there was no one at the dealership to provide required records for inspection, and on both occasions, there were no business hours posted at all. (PICS)

The front and only entrance door was locked. No one responded to repetitive knocking on the dealership's door. There was no closing notice of any kind posted or displayed at the dealership. The dealer has no authorized closings on record with MVDB for either date or time of attempted inspections.

At the time of this attempted inspection, MVDB records indicate there have been only two retail sales since dealer's license was renewed 04/30/2025.

Insurance coverage of dealer plates could not be verified. MVDB records indicate that the current insurance coverage expired on 02/16/2026.



PROCESSING FEE
\$100.00

DEPOSITS AND/OR DOWN
PAYMENTS ARE NON-REFUNDABLE
(PAID ONLY IF VEHICLE IS NOT APPROVED)

RETURNED CHECK FEE \$50.00

DMV
COMMONWEALTH OF VIRGINIA
MOTOR VEHICLE DEALER BOARD

CERTIFICATE NUMBER: 14426-1-0-28768

ISSUED: 05/30/2023
EXPIRES: 04/30/2024
210 MVB015

THIS IS TO CERTIFY THAT
7/A VALLAT VIRM MOTORS LLC
750 EAST MARKET STREET
KEMPSWORTH VA 22081

IS NOW LICENSED, AS PROVIDED BY THE VIRGINIA MOTOR VEHICLE
LICENSING ACT, CHAPTER 15, TITLE 46.2 CODE OF VIRGINIA
TO ENGAGE IN THE BUSINESS OF THE COMMONWEALTH WITH THE FOLLOWING
EXCEPTIONS:
- INSURANCE BROKERS
- USED CARS AND TRUCKS

William Childers
Vice President
Executive Director
Motor Vehicle Dealer Board

David P. Lasky
David P. Lasky, MD
Commissioner, Department of Motor Vehicles

DMV
COMMONWEALTH OF VIRGINIA
MOTOR VEHICLE DEALER BOARD

CERTIFICATE NUMBER: 14426-1-0-28768

ISSUED: 08/04/2023
EXPIRES: 04/30/2024
210 MVB015

7/A VALLAT VIRM MOTORS LLC
25 BOLIVIA STREET
SCOTT STATION VA 24467

IS NOW LICENSED, AS PROVIDED BY THE VIRGINIA MOTOR VEHICLE
LICENSING ACT, CHAPTER 15, TITLE 46.2 CODE OF VIRGINIA
TO ENGAGE IN THE BUSINESS OF THE COMMONWEALTH WITH THE FOLLOWING
EXCEPTIONS:
- INSURANCE BROKERS
- USED CARS AND TRUCKS

William Childers
Vice President
Executive Director
Motor Vehicle Dealer Board

David P. Lasky
David P. Lasky, MD
Commissioner, Department of Motor Vehicles



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED
9589 0710 5270 1227 5324 18

May 12, 2026

Ms. Karen Munns
Valley View Motors LLC # [REDACTED]
25 Bolivar Street
Mount Sidney, Virginia 24467

Re: Violations of Title 46.2 of the Code of Virginia

Dear Ms. Karen Munns:

Section 46.2-1533 of the Code of Virginia states that each motor vehicle dealer shall be open for business a minimum of twenty hours per week, at least ten of which shall be between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday.

In an email dated **March 24, 2026** you were notified that Field Representative, **Jason McCoy** attempted to inspect your dealership during your posted business hours, only to find the dealership closed.

We are in receipt of a **second** Record of Inspection from Field Representative; **Jason McCoy** dated **April 24, 2026** indicating that your dealership was closed during your posted business hours. In researching your dealer records, we could not find any prior notification that your dealership would be closed on **April 24, 2026**. Based upon this information, your dealership is in violation of §46.2-1533 and §46.2-1575(2) of the Code of Virginia, for not maintaining the posted minimum business hours and failure to comply with the law after receiving a written warning.

§ 46.2-1528. Examination or audit of licensee; costs.

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

This cost is referred to as the administrative violation fee.

Ms. Karen Munns
Valley View Motors LLC [REDACTED]
May 12, 2026
Page 2

Section §46.2-1507 of the Code of Virginia, states that any person violating any of the provisions of the laws pertaining to Motor Vehicle Dealer may be assessed a civil penalty. No such penalty shall exceed \$1,000 for any single violation. In addition, the Board has the authority to revoke or suspend your licenses for violation of §46.2-1575(2).

As a result of the above defined violation of §46.2-1533, you are hereby assessed a penalty of **\$750 civil penalty and a \$50 Administration violation fee**. If you wish to contest this civil penalty, the Board is hereby giving you notice and an opportunity for an informal fact finding conference to present evidence that you are not in violation of §46.2-1533.

If it is your desire to waive the informal fact finding conference, the civil penalty of **\$750** will be due on **June 11, 2026** by money order or certified funds.

If we do not hear from you regarding this matter by **June 11, 2026** we will take this decision as final and that you have waived your right to appeal. Please be advised that a lack of response will place this agency in a position to take appropriate action, including the suspension or revocation of all dealer and salespersons licenses and dealer plates. For your information **all alleged violations** may be presented for consideration if an informal fact-finding conference is convened. This letter also serves as a warning against violating any Virginia Motor Vehicle Dealer Licensing Law.

The \$50.00 administrative violation fee cannot be appealed and must be paid on or before June 11, 2026, to avoid the immediate suspension of your dealer's license.

Total amount due \$800.

If you have any questions, please call Ms. Jazmine Lewis at (804) 367-1100 ext. 3009. All correspondence should be directed to Ms. Lewis at the address listed at the bottom of the first page of this letter.

Ms. Karen Munns
Valley View Motors LLC # [REDACTED]
May 12, 2026
Page 3

Sincerely,

A handwritten signature in cursive script that reads "Kelley Smith".

Kelley Smith
Executive Director

KS/jml

Enclosures

em: Jason McCoy, Field Representative

Fw: Violation 46.2-1533: Failure to maintain business hours.

From Karen Munns <[REDACTED]>
Date Thu 6/4/2026 9:51 AM
To dboardreply <dboard@mvdb.virginia.gov>

Please forward to the appropriate dept.

Jason, field inspection agent, refuses to provide the information I have requested, referring my request to the "Richmond office". Therefore, accept this forwarded email as my official request for the information from the Richmond office. Information requested is provided in the attached forwarded email address to field inspection agent Jason.

K. Munns
Valley View Motors LLC # [REDACTED]

Sent from Yahoo Mail. [Get the app](#)

----- Forwarded Message -----

From: Mccoy, Jason (MVDB) <jason.mccoy@mvdb.virginia.gov>
To: Karen Munns <[REDACTED]>; Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Sent: Thursday, June 4, 2026 at 08:22:33 AM EDT
Subject: Re: Violation 46.2-1533: Failure to maintain business hours.

Miss Munns,
You will need to direct all requests to our Richmond office. Information for contacting the MVDB can be found on our website.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Karen Munns <valleyviewmotorsllc@yahoo.com>
Sent: Thursday, June 4, 2026 8:07:16 AM
To: Mccoy, Jason (MVDB) <jason.mccoy@mvdb.virginia.gov>
Subject: Re: Violation 46.2-1533: Failure to maintain business hours.

Jason,
In regards to this email/inspection:
Please send me via email any true copy documents in PDF file, ie emails, etc, received by yourself instructing you to do an unscheduled inspection on this day by the MVDB. If no documents are on file, please email the information regarding the same requested information on who and when the inspection was ordered.

Thank you,
K.Munns
Valley View Motors LLC

MVDB
Exhibit

16

Re: Violation 46.2-1533: Failure to maintain business hours.

From Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Date Thu 6/4/2026 11:38 AM

To Mccoy, Jason (MVDB) <Jason.McCoy@mvdb.virginia.gov>; Karen Munns <[REDACTED]>

Good Morning Ms. Munns,

I pray all is well with you.

Per VA Motor Vehicle Licensing Laws, a Motor Vehicle Dealer Board field representatives are allowed to inspect any dealer's records during their posted business hours. There is no requirement that a field representative schedule an inspection.

[§ 46.2-1528](#). Examination or audit of licensee; costs.

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov

From: Mccoy, Jason (MVDB) <Jason.McCoy@mvdb.virginia.gov>

Sent: Thursday, June 4, 2026 8:22 AM

To: Karen Munns <[REDACTED]>; Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Subject: Re: Violation 46.2-1533: Failure to maintain business hours.

Miss Munns,

You will need to direct all requests to our Richmond office. Information for contacting the MVDB can be found on our website.

Mack-Nelson, Lisa (MVDB)

From: Karen Munns <[REDACTED]>
Sent: Sunday, June 7, 2026 5:57 PM
To: Mack-Nelson, Lisa (MVDB)
Subject: Re: Violation 46.2-1533: Failure to maintain business hours.

Ms. Mack-Nelson,

First, thank you for thought of my wellness. My healing process has been slow and difficult but I am starting to show some improvement.

I appreciate your quick response. Being a VA Dealer for 19 yrs, I am aware of the MVDB regulations, allowing field inspection agents to drop by anytime during our posted hours to perform inspections scheduled or unscheduled. Unfortunately, that is not what I specifically requested. As I'm sure you're aware, I am not in Jason's district, therefore, as he has made me aware in the past, he is notified to inspect me specifically. That is the information I have requested. I would like to be informed who notified him to do an unscheduled inspection and the date of such request. Please forward the information, as I should have all legal rights to ask for this, as it should be in my dealer file/notes. Thank you for your assistance in this matter.

Karen Munns, Owner
Valley View Motors LLC

Sent from Yahoo Mail. [Get the app](#)

On Thursday, June 4, 2026 at 11:38:12 AM EDT, Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov> wrote:

Good Morning Ms. Munns,

I pray all is well with you.

Per VA Motor Vehicle Licensing Laws, a Motor Vehicle Dealer Board field representatives are allowed to inspect any dealer's records during their posted business hours. There is no requirement that a field representative schedule an inspection.

[§ 46.2-1528](#). Examination or audit of licensee; costs.

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

Re: Violation 46.2-1533: Failure to maintain business hours.

From Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Date Mon 6/8/2026 1:14 PM

To Karen Munns <[REDACTED]>

Cc McCoy, Jason (MVDB) <Jason.McCoy@mvdb.virginia.gov>; Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>

 1 attachment (55 KB)

Returned mail 28768.pdf;

Good afternoon,

I have researched and found that the request came from Ms. Majors and approved by me on March 23, 2026. However, please note that Field Representative McCoy can visit your location during your business hours without any further prior approval.

In addition, the pdf attached shows that on three separate occasions we have attempted to have mail delivered to your dealership without success. Please contact your local postmaster to ensure the proper issuance of your mail. The last item appears to be your renewed license, registration, and decals.

If you like you may send a prepaid (express) envelope for delivery to your dealership and we will send the items to you.

Best regards,

Lisa Mack-Nelson

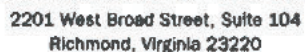
Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

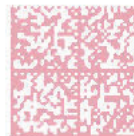
Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov



FIRST-CLASS



ZIP 23269 \$ 000.74⁰
02 7M
0008033373 AUG 07 2025

VALLEY VIEW MOTORS LLC
T/A VALLEY VIEW MOTORS LLC
25 BOLIVAR STREET
MOUNT SIDNEY VA 24467

IMPORTANT
OPEN AT ONCE

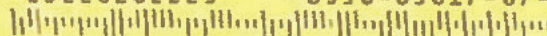
LIVOR 1

NIXIE 231 FE 1 0008/11/25

RETURN TO SENDER
NOT DELIVERABLE AS ADDRESSED
UNABLE TO FORWARD

2446732257 MO52
23220>2022

BC: 23220202229 *0950-03017-07-44



DEC 19 2025

MVDB

RECEIVED

DEC 19 2025

MVDB

VALLEY VIEW MOTORS LLC
T/A VALLEY VIEW MOTORS LLC
25 BOLIVAR STREET
MOUNT SIDNEY VA 24467

**IMPORTANT
OPEN AT ONCE**

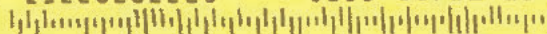
MYD88 1

67547 231 02 1 0012/15/75

RETURN TO SENDER
NO MAIL RECEPTACLE
UNABLE TO FORWARD

NMR
24467-225725

BC: 23220202229 * 0892-00781-15-43

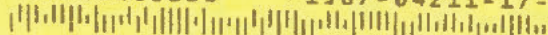


VALLEY VIEW MOTORS LLC
T/A VALLEY VIEW MOTORS LLC
25 BOLIVAR STREET
MOUNT SIDNEY VA 24467

NIXIE 274 DE 1 0005/17/26

RETURN TO SENDER
NO SUCH STREET
UNABLE TO FORWARD

BC: 23220202229 *1587-04211-17-26



2145752255

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

Fw: # [REDACTED]

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Date Mon 6/15/2026 9:37 AM
To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Karen Munns <[REDACTED]>
Sent: Wednesday, June 10, 2026 5:22 PM
To: Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>
Subject: # [REDACTED]

On May 14, 2026 I received by certified mail from you a letter dated May 12, 2026 regarding my dealership being accused of a violation. From what the letter states, due to a second inspection on April 24, 2026 with the dealership being found closed, I was imposed a \$750 civil penalty and \$50 administration violation fee. At the time of these inspections my posted hours on file with MVDB were Monday and Tuesday 8am-6pm, considering this second inspection was performed on Friday, April 24, 2026, I was not in violation. Therefore, I would request this violation be expunged/removed from my file/records and all penalties/fees also be removed.

There is also an issue with the 1st inspection on March 24, 2026: This inspection was ordered on March 23 by Ann Majors only after numerous emails from myself requesting an extension for my dealer recertification due to medical issues. Considering I was quite ill and had limited abilities, Ms Majors caused me unnecessary stress and hardship not excepting what I was providing her .ie hospital diagnosis and work excuse. She continued demanding numerous more emails/communication from myself and the Dr.s office to satisfy her need for very specific information regarding my personal medical records, which is Federally protected records. There was no reason for Ms Majors to continue demanding more and more information just to extend my dealer recertification due date. It was quite clear from the 1st email from the Dr that I was suffering from "post concussion syndrome" and was on work restriction, which came to the dealer board in writing from the Dr's office, due to my inability to do so. The 1st Dr's email wasn't sufficient for Ms Majors, which caused My Dr to have to provide more of my personal medical information in order to get an extension on my recertification. It is actually shameful behavior from a State employee. And with the 2nd Dr's email explaining in writing, more detailed description of my condition, it should have been quite clear.....I was on a no work restriction, with limited abilities. Due to this, I was assuming the Dealer Board had received and accepted this as an "in writing medical closure". So considering Ms Majors ordered field inspector Jason McCoy to perform an unscheduled inspection on March 23(the same day my extension was approved by yourself) for the next day March 24, it is quite clear it was a personal retaliation, especially with her being notified by the Dr office that I was on a no work restriction. This entire situation was handled very poorly and in a discriminative, somewhat harassing manner. It has caused me a great deal of stress while dealing with my injuries.

While I am healing and showing improvements, the Dr did release me to start introducing myself back to screens in moderation. Although the 4hour course proved to be bothersome to me due to the time on the screen, I did complete the VIADA online course for my recertification extension due date June 30, 2026 as to not have any more unnecessary stress/harassment.

I am currently still under Dr's care, receiving medical treatment, Physical Therapy, etc. At this point, is there anything I need to do to be sure I will not continue having any violation issues until I am permanently released by the Dr. to return to a regular schedule?

Thank you for hopefully, your understanding and assistance.

Karen Munns
Valley View Motors LLC
[REDACTED]

MVDB
Exhibit

17

On Thursday, June 11, 2026 at 10:47:09 AM EDT, Lewis, Jazmine (MVDB) <jazmine.lewis@mvdb.virginia.gov> wrote:

JUNE 11, 2026

KAREN MUNNS

VALLEY VIEW MOTORS LLC # [REDACTED]

Re: 1533 Civil Penalty Letter

On **May 12, 2026**, you were mailed a 1533 civil penalty letter. According to the USPS tracking number the letter was delivered on **May 14, 2026, at 11:00 AM** and left with an individual. The Dealer Board also received the Return Receipt Green Card which indicated you received this letter on an unspecified date and was signed by a signature that could not be deciphered. I've also attached your letter to this email for you. Along with this email you were sent a separate reminder email of your civil penalty letter. As the letter states you have until the end of the day **June 11, 2026** to pay or appeal the \$750 civil penalty and pay the \$50 administrative violation fee. The \$50 fee cannot be appealed and must be paid by the end of the day **June 11, 2026**. Please contact me at the number listed below if you have any further questions or concerns regarding your letter.

Regards,

Jazmine Lewis

Program Support Technician



(804) 367-1100 ex: 3009#

Hours: M-F 8:30 a.m. to 4:30 p.m.

MVDB
Exhibit

18

Fw: URGENT: CIVIL PENALTY PAYMENT REMINDER- VALLEY VIEW MOTORS LLC # [REDACTED]

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>

Date Mon 6/15/2026 9:37 AM

To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Kelley Smith, J.D.

Executive Director

2201 West Broad Street, Suite 104, Richmond, VA 23220

O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Karen Munns <[REDACTED]>

Sent: Thursday, June 11, 2026 12:46 PM

To: Lewis, Jazmine (MVDB) <jazmine.lewis@mvdb.virginia.gov>; Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>

Subject: Re: URGENT: CIVIL PENALTY PAYMENT REMINDER- VALLEY VIEW MOTORS LLC # [REDACTED]

[REDACTED]

I sent an email yesterday afternoon to the Executive Director (Kelley Smith) in regards to this letter. I would've "cc'd" you on the email but no email address was provided for you on the letter. I did explain to her I was NOT in violation as accused due to the fact the 2nd inspection, inwhich MVDB assessed the penalties and fees, was done on a Friday April 24, 2026, which is not what is on file with MVDB to be my hours of operation. On file, Monday & Tuesday 8am-6pm are my hours. I requested the violation be expunged/removed from my file/record due to the fact I was not in violation. Also, any penalties/fees should be removed.

Thank you,
Karen Munns
Valley View Motors LLC
[REDACTED]

MVDB
Exhibit

19

Fw: # [REDACTED]

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Date Mon 6/15/2026 9:37 AM
To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930
Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Karen Munns <[REDACTED]>
Sent: Thursday, June 11, 2026 4:17 PM
To: Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>; Lewis, Jazmine (MVDB) <Jazmine.lewis@mvdb.virginia.gov>
Subject: # [REDACTED]

Take this as notification, I will be appealing the violation I have been falsely accused of.
Please provide me with information on the next steps for me to take.

Karen Munns
Valley View Motors LLC

Sent from Yahoo Mail. [Get the app](#)



VALLEY VIEW MOTORS LLC

25 BOLIVAR STREET, MOUNT SIDNEY, VA 24467

Bus. Phone: [REDACTED]

Dealer Email: [REDACTED]

Dealership Email:

Audit Sheet Date: 8/18/2025

POD Date: 9/9/2011

Online Access: NO

Certificate#: [REDACTED]

Contact Phone: [REDACTED]

POD Vendor: VI

Online Date:

Licenses At Certificate Location

| License Type | Est. Date | Expiration Date |
|--------------|-----------|-----------------|
| ID | 4/27/2005 | 4/30/2026 |

| Owner & Operator Details | | Expire Date | Status |
|--------------------------|--------------|-------------|-----------|
| Owner | MUNNS, KAREN | | |
| Operator | MUNNS, KAREN | 12/31/2025 | DOSstatus |

Salespersons: Active:1 Inactive:0

| Lic. # | Last Name | First Name | Middle | Lic. Exp. Date | Stop on Lic. |
|------------|-----------|------------|--------|----------------|--------------|
| [REDACTED] | MUNNS | KAREN | DEAN | 4/30/2026 | No |

Dealer Plate Insurance

| | | |
|---------------------|----------------------|-----------------------|
| Insurer: [REDACTED] | Policy #: [REDACTED] | Contact #: [REDACTED] |
| From: 2/16/2025 | To: 2/16/2061 | Plates Covered: (2) |

Dealer Plates - Count 2

| Plate# | Issue Date | Expiration Date | Status |
|--------------|------------|-----------------|--------|
| APID00017582 | 5/7/2025 | 4/30/2026 | Active |
| APID00017581 | 5/7/2025 | 4/30/2026 | Active |

Hours Of Operation

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------------------|---------|-----------|----------|----------|----------|--------|
| N/A 8-8 | 8:00 AM | N/A | 10:00 AM | 12:00 PM | N/A | N/A |
| N/A 6- | 6:00 PM | N/A | 6:00 PM | 5:00 PM | N/A | N/A |

Dealer Info

| | | | |
|-------------------|----------------------|-----------------|----------------|
| Retail Unit Sales | Wholesale Unit Sales | Inspection Date | Processing Fee |
| 2 | 0 | 8/21/2024 | 100.00 |



VALLEY VIEW MOTORS LLC

25 BOLIVAR STREET

Dealer Email: valleyviewmotorsllc@yahoo.com

28768

Contact Phone:

Dealership Email:



VALLEY VIEW MOTORS LLC

25 BOLIVAR STREET, MOUNT SIDNEY, VA 24467

Bus. Phone: [REDACTED]

Dealer Email: [REDACTED]

Dealership Email:

Audit Sheet Date: 8/18/2025

POD Date: 9/9/2011

Online Access: NO

Certificate#: [REDACTED]

Contact Phone: [REDACTED]

POD Vendor: VI

Online Date:

Licenses At Certificate Location

| License Type | Est. Date | Expiration Date |
|--------------|-----------|-----------------|
| ID | 4/27/2005 | 4/30/2026 |

Owner & Operator Details

| | | Expire Date | Status |
|----------|--------------|-------------|-----------|
| Owner | MUNNS, KAREN | | |
| Operator | MUNNS, KAREN | 12/31/2025 | DOSstatus |

Salespersons: Active:1 Inactive:0

| Lic. # | Last Name | First Name | Middle | Lic. Exp. Date | Stop on Lic. |
|------------|-----------|------------|--------|----------------|--------------|
| [REDACTED] | MUNNS | KAREN | DEAN | 4/30/2026 | No |

Dealer Plate Insurance

| | | |
|---------------------|----------------------|-----------------------|
| Insurer: [REDACTED] | Policy #: [REDACTED] | Contact #: [REDACTED] |
| From: 2/16/2025 | To: 2/16/2061 | Plates Covered: (2) |

Dealer Plates - Count 2

| Plate# | Issue Date | Expiration Date | Status |
|--------------|------------|-----------------|--------|
| APID00017582 | 5/7/2025 | 4/30/2026 | Active |
| APID00017581 | 5/7/2025 | 4/30/2026 | Active |

Hours Of Operation

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---------------|------------------|-----------|----------|----------|----------|--------|
| N/A <i>BB</i> | <i>B</i> 8:00 AM | N/A | 10:00 AM | 12:00 PM | N/A | N/A |
| N/A <i>b-</i> | <i>b</i> 8:00 PM | N/A | 6:00 PM | 5:00 PM | N/A | N/A |

Dealer Info

| | | | |
|-------------------|----------------------|-----------------|----------------|
| Retail Unit Sales | Wholesale Unit Sales | Inspection Date | Processing Fee |
| 2 | 0 | 8/21/2024 | 100.00 |



VALLEY VIEW MOTORS LLC

25 BOLIVAR STREET

Bus. Phone: [REDACTED]

Dealer Email: [REDACTED]

[REDACTED]

Contact Phone:

Dealership Email:

Hours Of Operation

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|-----------|----------|----------|----------|--------|
| N/A | 8:00 AM | N/A | 10:00 AM | 12:00 PM | N/A | N/A |
| N/A | 6:00 PM | N/A | 8:00 PM | 5:00 PM | N/A | N/A |

Dealer Info

Retail Unit Sales
2Wholesale Unit Sales
0Inspection Date
8/21/2024Processing Fee
100.00

MYDB 38

VALLEY VIEW MOTORS LLC

26 BOLIVAR STREET

Bus. Phone: [REDACTED]

Dealer Email: [REDACTED]

Contact Phone: [REDACTED]

Dealership Email: [REDACTED]

Type of Inspection RELOCATIONDate of Inspection 09/24/25

- 1 46.2-1534 Does the dealership sign contain the trade name in letters no less than 6 inches in height? YES NO NA
- 2 46.2-1533 Are Business Hours posted and maintained in compliance with the statute? YES NO NA
- 3 46.2-1510 Is the sales, service, and office space at least 250 sq. ft. devoted exclusively to the dealership, is the dealership properly equipped, and has the dealership designated space for the display of at least 10 vehicles? YES NO NA
- 4 46.2-1515 Is the dealer certificate properly displayed in a conspicuous place? YES NO NA
- 5 46.2-1518 Is the list of salesperson(s) current and conspicuously displayed? YES NO NA
- 6 46.2-1530 Is the processing fee sign conspicuously displayed in a public sales area? Processing Fee 100 YES NO NA
- 7 46.2-1529 Are all employee and sales records, vehicle inventory records and titles, etc. properly completed and maintained for 5 years (or by computer with proper approval)? YES NO NA
- 8 46.2-1530 46.2-1529 Are copies (front and back) of titles maintained for completed sales? YES NO NA
- 9 46.2-1532 Are odometer records maintained in original or duplicated form for 5 years? YES NO NA
- 10 46.2-1542/46.2-1550.2/46.2-1559 Are all Plate records in proper order? YES NO NA
- 11 46.2-1548 46.2-1550 Are plates used as authorized and are written records maintained? YES NO NA
- 12 If online Dealer, are plates and decals kept in a secure location? YES NO NA
- 13 46.2-1537 Are all salespersons licensed and employees of the dealership (issued a W-2) and not independent contractors (issued a 1099)? YES NO NA
- 14 46.2-1539 Are all vehicles sold at retail safety inspected and records maintained? YES NO NA
- 15 Was a copy of the Audit Report provided to the Dealer representative? YES NO NA

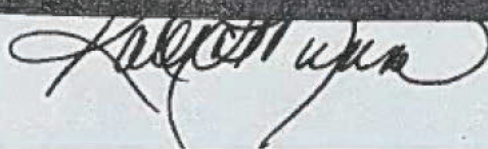
Insurer [REDACTED]

Policy # [REDACTED]

Contact # [REDACTED]

From: 2/16/25To: 2/16/26Plates Insured YES NOIs a regulatory letter required? YES NORequest for hearing review? YES NOInterviewed KAREN MUAIAISPosition O/OField Rep McLay

Phone: [REDACTED]



On Thursday, June 11, 2026 at 04:55:02 PM EDT, Smith, Kelley (MVDB)
<kelley.smith@mvdv.virginia.gov> wrote:

Good afternoon Ms. Munn,

Please accept this email as notice that your \$750.00 civil penalty and the \$50.00 AVF fee have been temporarily tolled while I complete a full review of your claim.

After reviewing our emails and records, the most recent documentation we have showing a change to your business hours is dated June 18, 2025. This was prior to your renewal application processed on May 5, 2026. Based on those records, your required hours of operation included being open on Fridays from 9:00 a.m. to 2:00 p.m.

If you have an email showing that you changed your hours prior to the April 24, 2026 inspection, please forward that to me. I will allow until 4:30 p.m. on Friday, June 12, 2026, to provide that proof.

If no documentation is received by that deadline, you will have until Monday, June 15, 2026, at 4:30 p.m. to either pay both the \$750.00 civil penalty and the \$50.00 AVF fee, **or** submit a written appeal of the \$750.00 civil penalty. Please note that the \$50.00 AVF fee is not appealable and must be paid.

Regards,
Kelley Smith

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

**MVDB
Exhibit**

20



Outlook

Fw: # [REDACTED]

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Date Mon 6/15/2026 9:38 AM
To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930
Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Karen Munns <[REDACTED]>
Sent: Thursday, June 11, 2026 6:27 PM
To: Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>
Subject: Re: # [REDACTED]

Please provide me with a true copy of the hours you are referring to on June 18, 2025 that included Fridays 9am-2pm.

Karen Munns
VVM LLC

Sent from Yahoo Mail. [Get the app](#)

MVDB
Exhibit

21

On Thursday, June 11, 2026 at 04:55:02 PM EDT, Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov> wrote:

Good afternoon Ms. Munn,

From: Karen Munns <[REDACTED]>
Sent: Friday, June 12, 2026 10:57 AM
To: Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>
Subject: # [REDACTED]

Ms Kelley,

I again want to thank you for taking the time to review this situation. I do greatly appreciate it. I know you are new to the Executive Director position and I'm sure you have a lot on your plate. As I'm sure with all the "in's & out's" of my situation it makes it even more complicated. With that being said, I would like to be sure you understand the entirety of it. I have been diagnosed with a brain injury and am on total disability from the State of Va currently. The Doctors office sent in writing to the MVDB information regarding my disability and no work restriction because I was not physically able due to my injuries. With the condition I was in, it seems to me that I did the best I could in the situation to stay in compliant with MVDB. The notice was sent in writing. So no matter what my hours were on file with the MVDB, due to this in writing notification, there should have not been any inspections ordered/performed. Considering I'm on total Disability from the State of Va, under Dr's order of no work restrictsion, and the MVDB received notification in writing on March 2026, I do not believe any legal/civil violation occurred and I'm not understanding how this is being overlooked?

I would greatly appreciate some compassion and understanding be given with the entirety of this situation. As this continues, it is just causing me a great deal of stress which is not healthy for my condition.

Going forward, I would like to do what's necessary at this point, to be sure to stay in compliance and resolve this current violation issue. But I need to be giving exact instructions as to be sure the MVDB knows and has on file I am closed due to a Total Disability and has been since the in writing notification from my Dr. in March. As I previously stated in an email to you, I am making improvements and hoping to return to work in the very near future but can not until the Dr. Officially releases me, as this are the regulations of Va State Disability.

I am pleading with you to please resolve this, as I feel it is very obvious with all the facts, especially considering my disability, that I should not have been inspected thus not causing any violations.

Thank you for your, hopefully, consideration and assistance.

Karen Munns
VVM LLC
[REDACTED]

MVDB
Exhibit

22

On Friday, June 12, 2026 at 02:49:04 PM EDT, Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov> wrote:

Good afternoon Ms. Munns,

While I understand and appreciate the challenges you are facing with your medical situation, I do need to remind you that Code of Virginia §46.2-1533 requires dealerships to maintain a minimum of 20 operating hours per week, and to post them. If you are unable to meet this requirement personally or through an employee (either a dealer operator to run the business or a person to have records available for inspection), the Board can offer you the option to temporarily close as a courtesy, you may request a variance to the business hours requirement at a Board meeting or choose to close the business permanently.

If you would like to request a temporary 90-day closure or choose to request a variance or close the business permanently, you are welcome to do so. Please note, however, that this does not resolve the issue related to the dealership not being open during the April 2026 inspection. I have attached the most recent email we received from you regarding your business hours.

I received your additional documentation which appears to be an audit sheet dated 8/18/25 to go along with the 9/24/25 relocation audit. I cannot accept the audit sheet as proof that you changed your hours with the Board, as all of our field inspectors instruct dealers that if they need to make changes to hours, email addresses, etc. they need to send that change request to the main office in writing. The main office does not have any record of a request to change your hours after 6-18-25, nor does your relocation application have any hours listed.

Your \$750.00 civil penalty and the \$50.00 AVF will need to be paid by Monday, June 15, 2026 at 4:30 p.m. If you wish to formally appeal the civil penalty, you may do so in writing by Monday, June 15, 2026 at 4:30 p.m. and the \$50.00 AVF, which is not able to be appealed, is also due by June 15, 2026 at 4:30 p.m.

Regards,
Kelley Smith

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

From: Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Sent: Monday, June 15, 2026 9:21 AM
To: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Subject: Fw: # [REDACTED]

Good morning,

Could you go ahead and schedule her for an informal? What are next steps?

Thanks,
Kelley

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Karen Munns <[REDACTED]>
Sent: Sunday, June 14, 2026 4:02 PM
To: Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>
Subject: Re: # [REDACTED]

I have already sent an email to MVDB that I was appealing on June 11, 2026. Why would I need to send another as you advised me in your email dated June 12, 2026. Yet, again, something else that is conveniently being ignored by MVDB. My June 11, 2026 email served as proper notification of my appeal.

Also, I requested the next step instruction, but again, I received no response.

K.Munns
VVM LLC

MVDB
Exhibit

24

Re: # [REDACTED]

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>

Date Mon 6/15/2026 9:35 AM

To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

I will forward you all of her emails to me that you can use in the hearing.

Kelley Smith, J.D.

Executive Director

2201 West Broad Street, Suite 104, Richmond, VA 23220

O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Sent: Monday, June 15, 2026 9:24 AM

To: Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>

Subject: Re: # [REDACTED]

Happily, I send her a letter acknowledging the appeal. I do not recall receiving an appeal letter but we can accept this.

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov

Re: # [REDACTED]

From Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>

Date Mon 6/15/2026 4:05 PM

To Karen Munns <[REDACTED]>

Cc Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Good afternoon Ms. Munns,

The Board will be in contact with you soon regarding the procedural next steps for your informal conference.

Regards,
Kelley Smith

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



MVDB
Exhibit

25

From: Karen Munns <[REDACTED]>

Sent: Sunday, June 14, 2026 4:02 PM

To: Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>

Subject: Re: # [REDACTED]

I have already sent an email to MVDB that I was appealing on June 11, 2026. Why would I need to send another as you advised me in your email dated June 12, 2026. Yet, again, something else that is conveniently being ignored by MVDB. My June 11, 2026 email served as proper notification of my appeal.

Also, I requested the next step instruction, but again, I received no response.

K.Munns
VVM LLC

[REDACTED]

From Karen Munns <[REDACTED]>

Date Sun 6/14/2026 4:28 PM

To Smith, Kelley (MVDB) <kelley.smith@mvdb.virginia.gov>; Lewis, Jazmine (MVDB) <jazmine.lewis@mvdb.virginia.gov>; McCoy, Jason (MVDB) <jason.mccoy@mvdb.virginia.gov>; Majors, Ann (MVDB) <ann.majors@mvdb.virginia.gov>; Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>; dboardlicensing@mvdb.virginia.gov <dboardlicensing@mvdb.virginia.gov>

MVDB,

Valley View Motors LLC will be closed the week of June 15-21.
Valley View Motors LLC will be closed the week of June 22-28.

K.Munns
VVM LLC

Sent from Yahoo Mail. [Get the app](#)

**MVDB
Exhibit**

26

VA MOTOR VEHICLE DEALER
2201 W BROAD STREET
SUITE 104
RICHMOND, VA 23220
804-367-1100

VA MVDB 210 DEALER BOARD

Date: 06/15/2026 01:11:56 PM

CREDIT CARD SALE

VISA
CARD NUMBER: *****0107 K
TOTAL AMOUNT: \$50.00
APPROVAL CD: 036483
ECI:
RECORD #: 000
CLERK ID: mvbjml

X_____

I AGREE TO PAY THE ABOVE TOTAL AMOUNT
ACCORDING TO THE CARD ISSUER AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)

June 15, 2026

Valley View Motors LLC # [REDACTED]



Payment Breakdown

Civil Penalty Fee (CP) \$ _____

Administrative Violation Fee (AVF) \$ 50

Reinstatement Fee (RSF) \$ _____

Total \$ 50

MVDB
Exhibit 27

rowse

rowse

rowse

Multiple Certs

rowse MVD8-61

Document Type

rowse

rowse All

Archives

...

MVD8

Transaction Recovery Dashboard

versions

| Certificate Number ^{MV} | Dealer Name | Street Address | City or County | Zip code | Document Type ^{MV} | Date Entered |
|----------------------------------|-------------|----------------|----------------|----------|-----------------------------|--------------------|
| | | | | | | 6/15/2025 12:55:30 |
| | | | | | | 6/25/2025 9:00:19 |
| | | | | | | 6/23/2025 12:16:41 |
| | | | | | | 6/16/2025 11:00:41 |
| | | | | | | 6/16/2025 11:00:11 |
| | | | | | Significant Correspondence | 5/29/2025 6:23:28 |
| | | | | | | 5/27/2025 10:34:51 |
| | | | | | | 5/23/2025 8:46:20 |
| | | | | | | 6/22/2025 11:52:21 |
| | | | | | | 5/16/2025 11:51:21 |
| | | | | | | 5/16/2025 11:46:51 |
| | | | | | | 5/5/2025 12:36:49 |
| | | | | | | 5/5/2025 9:50:14 P |
| | | | | | | 4/22/2025 2:33:57 |
| | | | | | | 4/22/2025 2:33:36 |
| | | | | | | 4/10/2025 10:12:34 |
| | | | | | | 4/8/2025 5:55:14 P |
| | | | | | | 3/31/2025 1:16:41 |
| | | | | | | 3/27/2025 1:34:40 |
| | | | | | | 2/27/2025 11:04:51 |
| | | | | | | 2/24/2025 11:46:21 |
| | | | | | | 2/7/2025 12:39:52 |
| | | | | | | 1/28/2025 2:21:35 |

GlobalSearch

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MVDB
Exhibit 08



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

June 18, 2026

Karen Munns
Valley View Motors LLC # [REDACTED]
25 Bolivar Street
Mount Sidney VA 24467

Re: Appeal

Dear Karen Munns,

The purpose of this letter is to advise you that the Motor Dealer Board (MVDB) has determined that based on your request for an appeal to Civil penalty letter dated May 12, 2026 including but not limited to an inspection report dated April 24, 2026, that your dealership maybe in violation of Virginia Motor Vehicle Dealer codes and listed below:

§ 46.2-1533

Each motor vehicle dealer shall be open for business a minimum of 20 hours per week, at least 10 of which shall be between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday, except that the Board, on written request by a dealer, may modify these requirements for good cause. The dealer's hours shall be posted and maintained conspicuously on or near the main entrance of each place of business.

§ 46.2-1575.2

Failure to comply subsequent to receipt of a written warning from the Department or the Board or any willful failure to comply with any provision of this chapter or any regulation promulgated by the Commissioner or the Board under this chapter;

These laws can be found at <https://mvdb.virginia.gov/codes-and-regulations/>

MVDB
Exhibit

29

Karen Munns
Valley View Motors LLC # [REDACTED]

June 18, 2026

Page 2

Virginia Code Section 46.2-1507 states that any person violating any provision of the Motor Vehicle Dealer Licensing Laws may be assessed a civil penalty by the Board. No such penalty shall \$1,000.00 for any single violation of Chapter 46.2 of the Code of Virginia.

It has been determined that an informal fact-finding conference should be convened. The purpose of the conference will be to determine what action, if any, the Board may take concerning possible violations of Virginia Motor Vehicle Dealer Licensing Laws.

The conference will be conducted electronically via Zoom or Microsoft Teams app. Please ensure that your device has a working camera.

I have assigned Leon Hobson to act as the hearing officer and to conduct the informal fact-finding conference. You will receive a certified letter that will be identified as a Notice of Hearing, which contains the date and time agreed upon by you and Mr. Hobson. He will attempt to contact you by calling [REDACTED]. If he is unable to speak with you directly and obtain your participation in the scheduling of the conference, it will be convened and held without you. It is extremely important that you respond accordingly.

Sincerely,



Lisa Mack-Nelson
Field Representative Supervisor

Enclosures

c: Leon Hobson, Hearing Officer
Jason McCoy, Field Representative



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

June 18, 2026

Mr. Leon Hobson
Hearing Officer

Re: Valley View Motors LLC # [REDACTED] and Karen Munns v. Motor Vehicle Dealer Board

Dear Mr. Hobson:

Enclosed you will find copies of the agency documents involving Valley View Motors LLC # [REDACTED] and Karen Munns. Please convene an informal fact-finding conference. These proceedings are being convened to address the possible violations of: Va. Code § 46.2-1533 and § 46.2-1575.2.

The Board's authority to convene the conference may be found in Va. Code § 46.2-1576.

In scheduling the conference, please contact Jason McCoy, Field Representative at (804) 539-5220 or jason.mccoy@mvdv.virginia.gov, and me at (804) 367-1100, ext. 3005# or lisa.macknelson@mvdv.virginia.gov to present the case for the Board.

Please send the notice of hearing to involve Karen Munns Valley View Motors LLC 25 Bolivar Street Mount Sidney VA 24467. You may be able to contact her by calling [REDACTED]. Please provide a copy of the hearing notice for my files.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa Mack-Nelson".

Lisa Mack-Nelson
Field Representative Supervisor

Enclosures

em: Jason McCoy, Field Representative

Mack-Nelson, Lisa (MVDB)

From: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Sent: Wednesday, July 22, 2026 1:09 PM
To: Leon Hobson
Cc: Mccoy, Jason (MVDB); Smith, Kelley (MVDB)
Subject: Re: Valley View Motors IFFC

No calls were made from me so no apology necessary.

I am fine with proceeding with tomorrow. I will send out the exhibits and Zoom information later this afternoon.

Thank you.

Best regards,

Lisa Mack-Nelson

Field Representative Supervisor

Office [804-367-1100](tel:804-367-1100) x3005#

Fax [804-367-1053](tel:804-367-1053)



Did you know that many commonly asked questions are answered on our website: Visit www.mvdb.virginia.gov

From: Leon Hobson <leonhobson@icloud.com>
Sent: Wednesday, July 22, 2026 1:02 PM
To: Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>
Cc: Mccoy, Jason (MVDB) <Jason.McCoy@mvdb.virginia.gov>; Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Subject: Re: Valley View Motors IFFC

Hi Lisa, sorry I missed your call

I'm ok with proceeding with the hearing tomorrow. The dealer was the one who gave me the date they preferred for the hearing & somehow found a way to contact me directly.

Call me later this afternoon but let's proceed tomorrow if ok

Leon

Motor Vehicle Dealer Board
Attn: Leon Hobson
2201 West Broad Street
Richmond, VA 23220

RECEIVED
JUL 17 2026
MVDB



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Retail



U.S. POSTAGE
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JUN 23, 2026



24467

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RDC 99

Karen Munns
Valley View Motors LLC #
25 Bolivar Street
Mount Sidney,

NIXIE

274 DE 1

0007/15/26

RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD

BC: 23220202299 *1517-02290-23-41

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16-26

**DEALER
PRACTICES
TAB 3**

COMMONWEALTH of VIRGINIA

MVDB

Dealer Information Sheet

| | |
|-------------------------------|------------------------|
| Dealer Certificate Number | ██████ |
| Corporate Name | KITTS AUTO SALES, INC. |
| Trading As Name | KITTS AUTO SALES, INC. |
| Owner's Name | KITTRELL,ADRIAN,M, * |
| Dealer-Operator's Name | KITTRELL, ADRIAN |
| Dealer-Operator's Class Date | 11/1/2024 |
| IDO Recertification Date | 3/19/2008 |
| Initial License Date | 3/31/2026 |
| License Expiration Date | 3/31/2027 |
| Number of Salespersons | 3 |
| Number of Dealer Tags | 5 |
| Virginia Retail Sales | 47 |
| Virginia Wholesale Sales | 12 |
| Date of Last Inspection | 2/14/2025 |
| Result | S |
| Number of Consumer Complaints | 0 |
| Online Dealer | No |



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Kitts Auto Sales, Inc # [REDACTED] | Adrian Kittrell - July 13, 2026 Board Meeting Invitation

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 1:29 PM

To: [REDACTED]

Cc: Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Your attendance is not required; however, it is recommended. Being present will provide you with the opportunity to respond to any questions from Board members.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



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Fw: Written Request for 20 hours modification - Dealer# [REDACTED]

From dboardlicensing@mvdb.virginia.gov <dboardlicensing@mvdb.virginia.gov>

Date Mon 8/17/2026 9:45 AM

To Mack-Nelson, Lisa (MVDB) <lisa.macknelson@mvdb.virginia.gov>

Motor Vehicle Dealer Board Licensing

2201 West Broad Street, Suite 104, Richmond, VA 23220

M: 804-367-1100

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From: Terrell Kittrell <[REDACTED]>

Sent: Monday, August 17, 2026 9:43 AM

To: dboardlicensing@mvdb.virginia.gov <dboardlicensing@mvdb.virginia.gov>

Subject: Written Request for 20 hours modification - Dealer# [REDACTED]

Good morning,

We would like to request approval to change our dealership hours from 20 hours per week to 15 hours per week.

Our main salesperson has been hospitalized with prostate cancer. He was working all 20 of our required hours each week. At this time, we are not able to cover all of his hours.

We are asking to operate 15 hours per week until he is able to return to work or we are able to hire someone to replace him.

Our proposed hours are:

Monday: 12:00 PM – 5:00 PM

Tuesday: 12:00 PM – 5:00 PM

Friday: 12:00 PM – 5:00 PM

This will give us 15 open hours each week.

Please let us know if you need any other information from us.

Thank you for your consideration.

Best,

Terrell Kittrell

Kitts Auto Sales



LICENSING COMMITTEE



MOTOR VEHICLE DEALER BOARD



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:10 a.m. or
Immediately following the Dealer Practices Committee

LICENSING COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Licensing Committee Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Licensing Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Old Business from the Floor

VI. New Business

- a. Review and Action: Informal Fact-Finding Conference
 - 1. Shah Edward Lightfoot

Tab 4

- b. New Business from the Floor

VII. Reminders

- a. Next Committee meeting is November 9, 2026

VIII. Adjourn

* Public comments are limited to those topics that are listed on this Agenda and for which the opportunity for public comment on the issue being addressed has not been previously afforded to the public in another forum such as a public hearing. The individual offering public comment shall limit their remarks to not more than five minutes.

DRAFT

Minutes of Meeting **Licensing Committee**

The Licensing Committee meeting was called to order by Chair M'Lissa Dunn at 9:52 a.m. on Monday, July 13, 2026. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

M'Lissa Dunn
James Church
Carl Hart
Lynn Martin
Ed Maulbeck
Dick Myers
Kevin Reynolds
Don Sullivan
Andrew Wiley

The following Committee members were absent:

Chip Lindsay
Tim Pohanka
David Koogler

Other Board Members present:

Saundra M. Jack
Tom Barton
Gail Davis
Joe Gopaul

The following MVDB staff present for all or part of the meeting:

LaTasha Hill
Lisa Mack-Nelson
Ann Majors
Kelley Smith
Michael Thornton
Tenisha Wallace

The following other individuals were present for all or part of the meeting:

Terry Albright – DMV
Diane Adams-Strickland – DMV
Alacia Moore – DMV
Anne Gambardella – VADA
Alvin Melendez – VIADA
Joe Koch – Wanada
Dwayne G. Tolliver – Respondent
Casey Rosinski – Respondent
Walter Holmes – Respondent

Alexander Page represented the Attorney General's office.

APPROVAL OF AGENDA – Don Sullivan moved to approve the agenda for July 13, 2026.
Ed Maulbeck seconded the motion. The motion carried.

The May 11, 2026 meeting minutes were approved.

PUBLIC COMMENT – No public comment.

OLD BUSINESS – No old business.

OLD BUSINESS FROM THE FLOOR – No old business from the floor.

NEW BUSINESS –

Review and Action: Formal Hearing:

Roy Wayne Basham, Jr. - # [REDACTED]. On November 18, 2025, an informal fact-finding conference was conducted to address the alleged violations of VA Code §§ 46.2-1550 and 46.2-1575(6), (9), (13) and (15). Based on the information provided to the Board on March 9, 2026, the Board assessed a civil penalty of \$3,000.00 and revoked all licenses and certificates issued to Roy Wayne Basham, Jr.

Roy Wayne Basham, Jr., appealed the March 9, 2026 decision of the Board, which was received by the Board on April 7, 2026.

A Notice of Formal Hearing, scheduled for June 2, 2026, was mailed to Roy Wayne Basham, Jr. on April 24, 2026.

The formal hearing was rescheduled to June 11, 2026.

On June 11, 2026, a formal hearing was conducted to address the alleged violations of VA Code §§ 46.2-1550 and 46.2-1575(6), (9), (13) and (15). Based on the information provided at the formal hearing, the hearing officer recommended assessing a civil penalty of \$3,000.00 and revocation of the license.

Ed Maulbeck moved to amend the hearing officer's recommendation and assess a civil penalty of \$5,000.00 and revocation of the license.

Andrew Wiley seconded the motion. The motion carried.

NEW BUSINESS FROM THE FLOOR – No new business from the floor.

NEXT MEETING - Committee Chair Dunn announced the next meeting is scheduled for September 14, 2026.

The Licensing Committee meeting adjourned at 10:03 a.m.

LICENSING

TAB 4



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Shah Lightfoot - September 14, 2026 Board Meeting Invitation

1 message

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 8:00 AM

To: [REDACTED]
Cc: Ann Majors <ann.majors@mvdb.virginia.gov>, Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Attached are the Hearing Officer's Report and related correspondence. Your attendance is not required; however, it is recommended.

Bibi Mariam Kakar, Owner - Freedom Auto Group # [REDACTED] has been copied for informational purposes.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

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 **9-14-26 Board Meeting Invitation Shah Edward Lightfoot.pdf**
1032K



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

September 3, 2026

Via First Class Mail

Shah Edward Lightfoot
[REDACTED]

Email
[REDACTED]

RE: Informal Fact-Finding Conference – Hearing Officer’s Report
Licensing Committee and Full Board Review

Dear Shah Edward Lightfoot:

On August 11, 2026, an informal fact-finding conference was electronically conducted with the office of the Motor Vehicle Dealer Board (Board). Please find an attached copy of the Hearing Officer's report.

During the Committee and Full Board meetings, you will have an opportunity to speak to your case. Please be advised that the Hearing Officer’s Report is a recommendation only. The final decision in this matter rests solely with the Board. The Board has the authority to accept, modify, or reject the recommendation, including the authority to eliminate, increase, or decrease any civil penalty assessed and to suspend or revoke any license issued by the Board.

The Hearing Officer’s Report and case file will be presented to the Licensing Committee on:

Date: September 14, 2026
Time: 9:00 a.m.
Location: Department of Motor Vehicles, Executive Conference Room 702
2300 West Broad Street
Richmond, Virginia 23269

The Licensing Committee will review the report and case file and determine what, if any, recommendations to make to the Full Board. The Full Board will consider the Committee’s recommendations at their meeting immediately following the Committee meetings.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804)367-1100 Email: dboard@mvdv.virginia.gov

Board Meeting Invitation
Shah Edward Lightfoot
September 3, 2026
Page 2

While your attendance is not required, it is strongly recommended that you participate in the meetings. Being present will provide you with the opportunity to respond to any questions from Board members.

If you plan to attend the Board meeting, you are required to present a government-issued photo ID (such as a driver's license) to comply with DMV's security requirements. Please arrive before 9:00 a.m. to allow sufficient time to clear security.

If you have any questions, you may contact Tenisha Wallace at the Motor Vehicle Dealer Board office at 804-367-1100 ext. 3001# or tenisha.wallace@mvdb.virginia.gov.

Sincerely,
Motor Vehicle Dealer Board

Enclosures: Hearing Officer's Report

CC: Ann Majors, MVDB Field Representative Supervisor
Kelley Smith, MVDB Executive Director
Bibi Mariam Kakar, Owner- Freedom Auto Group # [REDACTED]



COMMONWEALTH *of* VIRGINIA



Informal Fact-Finding Conference

Hearing Officer: John G. Weigly
Hearing Date: August 11, 2026

Conference Name: Motor Vehicle Dealer Board vs. Shah Lightfoot

Conference Purpose

This Informal Fact-Finding Conference was conducted telephonically on August 11, 2026, at 10:00 a.m. The Board's authority to convene these proceedings may be found in VA Code: Title §46.2 -1576.

The Conference was conducted to determine if the dealership and its owner violated the MVDB Code related to §46.2-1539, §46.2-1544, §46.2-1550, §46.2-1575.1, §46.2-1575.6, §46.2-1575.8, §46.2-1575.13, and §46.2-1575.15.

Conference Details

| VA Code: | |
|--------------|---|
| §46.2.1539 | Failure to provide safety inspection prior to sale of a vehicle |
| §1575.1544 | Failure to provide a title |
| §46.2-1550 | Unauthorized use of a dealer plate |
| §46.2-1575.1 | Material misstatement or omission |
| §46.2-1575.6 | Having used deceptive acts and practices |

| | |
|---------------|---|
| §46.2-1575.8 | Having been convicted of any criminal act involving the business of selling vehicles. |
| §46.2-1575.13 | Having been convicted of a felony |
| §46.2-1575.15 | Having been convicted of larceny of a vehicle or receipt for sale of a stolen vehicle |

Attendees:

Ms. Ann Majors, MVDB Operations Manager

Mr. Shah Edward Lightfoot, Salesperson

Mr. John Weigly, Hearing Officer

Agency Exhibits

| Exhibit # | |
|-----------|--|
| 1 | Notice of Informal Fact-Finding Conference dated 07/20/2026
Assignment Letter to Hearing Officer dated 07/20/2026
Notice of Hearing Letter sent by Hearing Office dated 07/11/2026
MVDB Dealer Requirement Notice |
| 2 | Salesperson License Application dated 07/17/2025
Salesperson License dated 04/16/2023
DESPLI dated 07/17/2026 |
| 3 | Letter to Clerk for Stafford General District Court
4 Criminal Charge Sheets from Stafford District Court
4 Attested Copies of the Criminal Convictions from Stafford General District Court |
| 4 | Letter dated 04/03/2026 to Stafford Circuit Court requesting attested copies of convictions and sentencing orders. Attested copies were received and attached |
| 5 | Letter to Clerk for Culpeper General District Court requesting attested copies of convictions and sentencing orders for two cases involving Mr. Lightfoot. Three Conviction records were received.
04/03/2026 Letter to Culpeper General District Court requesting copies of the convictions and sentencing orders for two cases involving Mr. Lightfoot. Copies were provided and are attached |
| 6 | Summary document of the arrests for Mr. Lightfoot since 2015. Fifty-one Cases were summarized. Nine were highlighted for this hearing to support the VA CODE violations being considered for this Hearing. |

Respondent's Exhibits

| Exhibit # | Exhibit Details: |
|-----------|------------------|
| | None |

Chronology/Findings of Fact

| Date: | Exhibit: | |
|------------|----------|---|
| 07/20/2026 | 1 | MVDB Letter to Hearing Officer assigning him an Informal Fact-Finding Conference. Ms. Majors stated that the description for the Violation §46.2-1575.15 needs to be corrected. It Should read "Having been convicted of larceny of a vehicle or receipt for sale of a stolen vehicle." |
| 07/22/2026 | | Letter from Hearing Officer to Mr. Lightfoot scheduling the Informal Fact-Finding Conference |
| 07/20/2026 | | Certified Letter from Ann Majors to Mr. Lightfoot informing him of an Informal Fact-Finding Conference to be scheduled and the Violations to be discussed. A copy of the letter was sent to the Owner of Freedom Auto Group. |

| | | |
|------------|---|---|
| 07/17/2026 | 2 | MVDB form DESPLINA indicating the Mr. Lightfoot was issued his current salesperson license on 07/18/2025 and expiring on 07/31/2027. |
| 07/17/2025 | | Copy of salesperson license signed by Mr. Lightfoot on 07/17/2025. Noted was Question # 3 (A, B, C, D) which asks if he was ever convicted of a felony or any other fraudulent activity involving the sale of a vehicle or receipt or sale of a stolen Vehicle. Ms. Majors added that this is the basis for the violation relating to Material Misstatement cited in the code Violations being discussed today. Ms. Majors added that he did not mention his conviction for Larceny. Mr. Lightfoot asked if we had his "plea deal" on this conviction for larceny. Ms. Majors continued that he can discuss this later in his testimony. |
| 07/16/2023 | | Salesperson application signed by Mr. Lightfoot on this 04/16/2023. Noted was question 3B where he indicated that he checked "Yes" to the question regarding if he has ever been convicted of a Felony. |
| 04/03/2026 | 3 | Letter from Ann Majors to the Clerk of the Stafford District Court requesting copies of any convictions or sentencing orders for Mr. Lightfoot. Ms. Majors stated that the Stafford District Court did send her the record for the four cases she particularly requested. One was for a misdemeanor for receiving a title, another for a dealer not receiving a Title Certificate, another for selling a vehicle without a safety inspection, and the last was for improper use of dealer plates. Ms. Majors stated that his was the basis for four of the Code Violations referenced in the list of nine Violations being discussed today. |
| 04/03/2026 | 4 | Letter to Stafford Circuit Court dated 04/03/2026 requesting conviction and sentencing orders for three cases. Ms. Majors had the convictions and sentencing orders for three cases involving grand larceny, grand theft auto, and false pretenses. He was convicted on 05/18/2022. He had a 13-year conviction which was suspended. (Mr. Lightfoot added that this was part of his plea deal). There was no active jail time as part of these conviction(s). Mr. Lightfoot added that he did |

| | | |
|------------|---|--|
| | | not know why his plea deal was not part of the record. He added that he paid his attorney for obtaining this plea deal for no jail time. |
| 04/03/2026 | 5 | Letter to Culpeper General District Court for conviction and sentencing orders for two cases for Mr. Lightfoot. These were for convictions in 2025 and for infractions involved with the sale or possession of vehicles while a licensed salesperson as well as for a misdemeanor for driving a vehicle without a valid safety inspection. |
| | 6 | All criminal arrests in all jurisdictions. Ms. Majors stated that she removed the moving violations. Ms. Majors also stated that there were 51 arrests on this list with many of them related to selling of vehicles. She stated his list shows that he has arrests all through his career of selling vehicles. Nine of these arrests are directly related to the violations being discussed today. The rest are for historical reference. |

Respondent's Position

Mr. Lightfoot started his response by advising us of his previous record and that he was in the hospital last year for major surgery. He continues by stating that he does have a felony conviction and 50 arrests and/or convictions. His explanations elaborated that most of the arrests were due to other people deceiving him. He said people deceived him on doing transactions that he was unaware were being performed. He did admit that he did have a felony conviction on his record from the past. He explained that the recent application was completed by another person. He checked the box incorrectly regarding his previous felony conviction. He was wrong in not checking this closer and just signing the application. He states that he is a good salesperson who always tries to help other people. Mr. Lightfoot continued that his lawyer was paid a fee to have his record on the grand theft auto charge expunged from his record. Ms. Majors indicated that he was convicted of larceny and not grand theft auto.

Conference Officer Narrative

Mr. Lightfoot has a long history of convictions for misdemeanors and felonies. Mr. Lightfoot admitted that he has made guilty pleas to these charges on his record. He indicated that he had been involved with the wrong people in the past that resulted in many of these charges/convictions. It is clear to this Hearing Officer that Mr. Lightfoot was and is aware of his past criminal record. He stated that many were the result of being at the wrong place at the wrong time. He also admitted that he is a convicted felon and that his recent application was completed by someone other than himself with the box checked incorrectly regarding his past criminal/felony conviction. Mr. Lightfoot's record includes fifty plus charges/convictions for misdemeanor and criminal convictions. Motor Vehicle Dealer Board representative focused on nine code Violations to consider during this Hearing. Some of the other charges not directly referenced during this Hearing related in improper use of a Motor Vehicle including failure to have a vehicle with a valid safety inspection, and other violations relating to the sale of a motor vehicle.

§46.2-1539 - Failure to provide safety Inspection prior to sale of a Vehicle – (Case GC 18002151-00) Guilty

Recommend a \$250 Civil Penalty

§46.2-1544 - Failure to Provide Title- Case #gt19009966

Recommend a \$250 Civil Penalty

§46.2-1550 - Unauthorized use of Dealer Plate (GT18000757-00)

Recommend a \$250 Civil Penalty

§46.2-1575.1 – Material Misstatement or Omission – Incorrect Salesperson License Application

Recommend a \$250 Civil Penalty

§46.2-1576.6 – Having used deceptive acts or practices

Recommend a \$250 Civil Penalty

§46.2-1575.8 - Having been convicted of any criminal act involving the business of selling Vehicles

Recommend a \$250 Civil Penalty

§46.2-1575.13 – Having been convicted of a felony – (Cr 20000663-01, CR 20000663-00 Plus other convictions)

Recommend a \$250 Civil Penalty

§46.2-1575.15 - Having been convicted of larceny of a vehicle or receipt for sale of a stolen vehicle. (CR 2000663-01, CR 20000663-00)

Recommend a \$250 Civil Penalty

Other Violations/Conviction include: Obtaining money under false pretense, Dealer not obtaining Title Certificate, Possession of a title issued to another, selling a vehicle without a safety Inspection, Unauthorized possession of a vehicle safety inspection, failure to have vehicle inspected, plus numerous other misdemeanor and felony charger/convictions.

Based on the totality of the Charges and convictions, Hearing Officer also recommends revocations of the Salesperson License.

Shah Edward Lightfoot

Hearing Officer Recommendations

Date: July 28, 2026

Hearing Officer: John G. Weigly

| Hearing Officer Recommendation: | Statement of Explanation: |
|--|--|
| No Further Action | |
| ☐ Warning | |
| ☒ Civil Penalty | 46.2-1530- \$250
46.2-1544- \$250
46.2-1550- \$250
46.2-1575.1- \$250
46.2-1576.6- \$250
46.2-1575.8 - \$250
46.2-1575.13- \$250
46.2-1575.15-\$250 |
| ☒ Revocation | Shah Edward Lightfoot |
| ☐ Suspension | |
| ☐ Satisfactory Inspection Required | |
| ☐ Dealer/Operator Class Required | |
| ☐ Salesperson License Approved | |
| ☐ Salesperson License Denied | |
| ☐ Other | |

John G. Weigly John G. Weigly
 Conference Officer

08/19/2026



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

NOTICE OF HEARING
July 22, 2026

CERTIFIED RETURN RECEIPT
9589 0710 5270 1242 9855 65

Mr. Shah Edward Lightfoot
[REDACTED]

Dear Mr. Lightfoot:

As mentioned in the letter sent to you from the Motor Vehicle Dealer Board, I have been appointed to conduct an Informal Fact-Finding Conference to address the VA Code Violations mentioned in that letter. I have called your phone number on July 21st to schedule this Hearing and discussed the reason for this Informal Hearing. Thus, PLEASE TAKE NOTICE that on Tuesday, August 11th, 2026, at 10:00 a.m., an Informal Fact-Finding Conference will be conducted telephonically. Ann Majors from the Dealer Board will call you on that date to initiate the Conference. She will contact you at the number you provided for this Conference.

These proceedings are being convened to address the allegations by the Board that you are in violation of VA Code, §46.2-1539 – Failure to provide Safety Inspection prior to retail sale, §46.2-1544-Failure to provide title, §46.2-1550-Unauthorized use of Dealer Plates, §46.2-1575.1-Material Misstatement or omission, §46.2-1576.6-Having used deceptive acts or practices, §46.2-1578.8 Having been convicted of any criminal act involving the business of selling vehicles, §46.2-1575.13-Having been convicted of a felony, §46.2-1575.15-Having been convicted of larceny of a vehicle. The Board's authority to convene these proceedings may be found in VA Code §46.2-1576.

You may bring with you to the conference any witnesses with relevant testimony and any relevant documentary evidence. By written request prior to the proceedings, you may request any documentary evidence that will be presented by the Board. Written requests may be made by contacting Ms. Ann Majors at (804) 998-7785. Fees may be charged if you request that documentary evidence be sent to you in advance of the hearing. You may also arrange to view the evidence in our office at no charge.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23230

Telephone: (804)367-1100

Email: dboard@mvdv.virginia.gov



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

PLEASE TAKE NOTICE ALSO that continuance will be granted ONLY UPON WRITTEN NOTICE received by the Board BEFORE the date of the conference and ONLY FOR GOOD CAUSE SHOWN. If the continuance is not granted and you do not appear, THE HEARING MAY GO FORWARD IN YOUR ABSENCE AND A RECOMMENDATION MADE TO THE BOARD.

Sincerely,

John G. Weigly
Hearing Officer

cc: Ann Majors, Operations Manager
Mr. Shah Edward Lightfoot



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

July 20, 2026

John Weigly
[REDACTED]

Re: Motor Vehicle Dealer Board v. Shah Edward Lightfoot

Dear John Weigly:

Please find enclosed copies of the agency documents involving Shah Edward Lightfoot. Please convene an informal fact-finding conference. The facts of this case will show that Shah Edward Lightfoot may have violated Virginia Code:

| | |
|----------------|--|
| § 46.2-1539 | Failure to provide proof of safety inspection prior to retail sale |
| § 46.2-1544 | Failure to provide title |
| § 46.2-1550 | Unauthorized use of Dealer plate |
| § 46.2-1575.1 | Material misstatement or omission |
| § 46.2-1575.6 | Having used deceptive acts and practices |
| § 46.2-1575.8 | Having been convicted of any criminal act involving the business of selling vehicles |
| § 46.2-1575.13 | Having been convicted of a felony |
| § 46.2-1575.15 | Deceptive Acts and Practices |

The Board's authority to convene the conference may be found in Va. Code § 46.2-1576.

In scheduling the hearing, please contact Shah Edward Lightfoot at [REDACTED]@gmail.com or [REDACTED]; and Ann Majors at (804) 998-7785 or ann.majors@mvdv.virginia.gov to present the case for the Board.

MVDB
Exhibit 1

Pg. 2
July 20, 2026
Lightfoot IFFC

Please send the notice of hearing to Shah Edwrd Lightfoot at [REDACTED]
[REDACTED], and [REDACTED]@gmail.com and (540)-[REDACTED], or (540)-[REDACTED], or
(540)-[REDACTED]. Please provide a copy of the hearing notice for my files.

Sincerely,



Ann Majors
Operations Manager

Enclosures



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

Certified Mail

7019 2280 0001 5932 8814

Emailed

[REDACTED]@gmail.com

July 20, 2026

Mr. Shah Edward Lightfoot
[REDACTED]

Re: Informal Fact-Finding Conference MVDB vs Shah Edward Lightfoot

Dear Shah Edward Lightfoot:

The Board has received information regarding a felony conviction(s) for Shah Edward Lightfoot; and the Board is convening an Informal Fact-Finding Conference (IFFC). During preparation for the informal fact-finding conference, the Board has determined that you may be in violation of Virginia Motor Vehicle Dealer Licensing Laws. Listed below are the violations that will be up for consideration and discussed during the IFFC:

| | |
|----------------|--|
| § 46.2-1539 | Failure to provide proof of safety inspection prior to retail sale |
| § 46.2-1544 | Failure to provide title |
| § 46.2-1550 | Unauthorized use of Dealer plate |
| § 46.2-1575.1 | Material Misstatement or omission |
| § 46.2-1575.6 | Having used deceptive acts and practices |
| § 46.2-1575.8 | Having been convicted of any criminal act involving the business of selling vehicles |
| § 46.2-1575.13 | Having been convicted of a felony |
| § 46.2-1575.15 | Deceptive Acts and Practices |

These laws can be found at www.mvdb.virginia.gov, click on the Resources link, and then click on the Licensing Codes and Regulations link, found under licensing function.

Pg. 2
July 20, 2026
Lightfoot IFFC

I have assigned John Weigly to act as the hearing officer and to conduct the informal fact-finding conference. After communication with John Weigly, you will receive a certified letter that will be identified as a Notice of Hearing, which contains the date and time agreed upon by you and Mr. Weigly.

Sincerely,



Ann Majors
Operations Manager

em: Shah Edward Lightfoot
[REDACTED]@gmail.com

Bibi Mariam Kakar, Owner
Freedom Auto Group # [REDACTED]
127 Falls Run Drive
Fredericksburg, VA 22406
[REDACTED]

=>

195 CSS-PROD

> Own No: [REDACTED] Nam: KAKAR,BIBI,MARIAM

> Loc No: 1 Typ: I Suppl:
Bus: FREEDOM AUTO GROUP LLC
T/A: FREEDOM AUTO GROUP LLC

> Cert: [REDACTED] Typ: INDEPENDENT DEALER Exp: 07/31/2027 Agency: B

> Ssn: [REDACTED]
Nam: LIGHTFOOT, SHAH, EDWARD

Lic No: [REDACTED] Typ: SALESPERSON Per: 2 YR

Estab: 11/15/2021 Issue: 07/18/2025 Exp: 07/31/2027

Selected Criminal History Date: 07/17/2023 Trnsfr: 01/19/2023

Last User: MVB DTC Pgm: DESUPDNA Dte/Time: 07/18/2025 12:40 PM
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
Help Csm DealM Cmnd

MVDB
Exhibit

2

**SALESPERSON LICENSE APPLICATION
 REQUEST FOR
 CRIMINAL BACKGROUND CHECK**

| | |
|------------------|-------------------|
| MVDB USE ONLY | |
| Dealer Cert # | 55068 |
| License Exp Date | 07/31/2027 |
| License Fee | |
| Tech Initials | |

Purpose Use this form to apply for a salesperson license or criminal background check

Instructions Complete sections 1, 2 and 3. Request your employing dealership to complete section 4. Mail completed form and supporting documentation to MVDB at the above address.

| | | | | | | | |
|--|------|---|-----------------------------|--|-------------------------|------------------------------|------------------------|
| 1 APPLICATION TYPE | | | | | | | |
| ☐ Original | | ☒ Renewal | | ☐ Transfer (attach existing license if available) | | | |
| 2 APPLICANT INFORMATION | | | | | | | |
| FULL LEGAL NAME (last)
LIGHTFOOT | | (first)
SHAH | | (middle)
EDWARD | | (suffix) | |
| LIST ANY AND ALL NAMES USED (aliases, maiden name, nicknames, etc.) | | | | CURRENT EMAIL ADDRESS | | | |
| RESIDENCE STREET ADDRESS
[REDACTED] | | | | CITY
[REDACTED] | | STATE
VA | ZIP CODE
[REDACTED] |
| GENDER (check one)
☒ Male ☐ Female ☐ Non Binary | RACE | WEIGHT
275 lbs | HEIGHT
5 ft 11 in | EYE COLOR
BR | HAIR COLOR
BK | SSN
[REDACTED] | SLS NO
4808 |
| PLACE OF BIRTH (city/county/state/country) | | | | BIRTH DATE (mm/dd/yyyy)
[REDACTED] | | PRIMARY CONTACT PHONE NUMBER | |

| | |
|--|--|
| 3 APPLICANT CERTIFICATION - CONSENT FOR CRIMINAL HISTORY CHECK | |
| <p>Virginia Code §48.2-1575 lists specific circumstances under which a license for a motor vehicle dealer salesperson or dealer operator license may be denied. Specifically, your application for a license may be denied for having been convicted of any of the following offenses:</p> <p>Any criminal offense classified as a felony
 Any criminal act involving the business of selling vehicles
 Any fraudulent act in connection with the business of selling vehicles or any consumer-related fraud</p> <p>Larceny of a vehicle or receipt or sale of a stolen vehicle
 Odometer tampering or any related violation</p> <p>Each application will be reviewed carefully and consideration will be given to all relevant information. If you have been convicted of any of the listed offenses, submit with your application documentation and/or written explanation or statement concerning the convictions.</p> <p>Note: You should include attested copies of your convictions and if you have been released from probation/parole, evidence of this fact.</p> <p>A Have you ever been refused a motor vehicle dealer's or salesperson's license or had such license suspended or revoked? ☐ YES ☒ NO</p> <p>B Have you ever been convicted of a felony? ☐ YES ☒ NO</p> <p>C Have you ever been convicted of any fraudulent or criminal act involving the business of selling motor vehicles? ☐ YES ☒ NO</p> <p>D Have you ever been convicted of odometer tampering, larceny of a vehicle or receipt or sale of a stolen vehicle? ☐ YES ☒ NO</p> <p>If the answer to questions B, C or D is YES, attach a copy of conviction record(s), name of probation officer, date(s) and court jurisdiction(s).</p> <p>I understand that untruthful or misleading answers are cause for denial of the application. I further understand that it is unlawful to knowingly make a false statement and any violation may be prosecuted to the full extent of the law. I authorize the Motor Vehicle Dealer Board to conduct a criminal history inquiry solely for the purpose of evaluating my application.</p> <p>I certify and affirm that all information presented in this form is true and correct. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.</p> <p>APPLICANT NAME (print) Shah Lightfoot Edward APPLICANT SIGNATURE <i>[Signature]</i> DATE (mm/dd/yyyy) 7/17/25</p> <p>PRIVACY NOTICE In accordance with Virginia Code §§ 2.2-803 and 2.2-4800 et al. of the State Comptroller requires that this information, including your social security number, be collected for debt set off collection purposes.</p> | |

| | | | |
|--|--|-------------------------------------|--------------------|
| 4 EMPLOYING DEALER CERTIFICATION | | | |
| TRADING AS NAME
FREEDOM AUTO GROUP LLC | | PRIMARY CONTACT PHONE NUMBER
() | |
| BUSINESS STREET ADDRESS
127 FALLS RUN DRIVE | | CITY
FREDERICKSBURG | STATE
VA |
| Criminal Record Check Vendor (original application)
Complete if the dealer performs the criminal history check | | DEALER CERT NUMBER
[REDACTED] | |
| VENDOR NAME | | BACKGROUND CHECK REPORT NUMBER | |
| <p>I certify that the applicant named herein is employed by the firm as a salesperson or representative and is not an independent contractor. If application is for a salesperson's license, I certify that applicant is not employed by another dealer unless the dealerships are owned by the same person, partnership or corporation. I certify and affirm that all the information presented in this form is true and correct. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.</p> <p>OWNER/PARTNER/OFFICER NAME (print) Harold White OWNER/PARTNER/OFFICER SIGNATURE <i>[Signature]</i> DATE (mm/dd/yyyy) 7/17/25</p> | | | |

SALESPERSON LICENSE APPLICATION REQUEST FOR CRIMINAL BACKGROUND CHECK

55068

MVDB 61 (07/01/2020)

| MVDB USE ONLY | |
|------------------|---------|
| Dealer Cert # | 7-31-23 |
| License Exp Date | 7-31-23 |
| License Fee | 13 |
| Tech Initials | JS |

Purpose Use this form to apply for a salesperson license or criminal background check
Instructions Complete sections 1 2 and 3 Request your employing dealership to complete section 4 Mail completed form and supporting documentation to MVDB at the above address

| 1 APPLICATION TYPE | | | | | | | |
|-----------------------------------|--|----------------------------------|--|---|--|--|--|
| ☐ Original | | ☐ Renewal | | ☒ Transfer (attach existing license if available) | | | |

| 2 APPLICANT INFORMATION | | | | | | | |
|--|--|---------|--|-------------------------|--|---------------------------|--|
| FULL LEGAL NAME (last) | | (first) | | (middle) | | (suffix) | |
| Lightfoot | | Shah | | Edward | | | |
| LIST ANY AND ALL NAMES USED (aliases maiden name nicknames etc.) | | | | CURRENT EMAIL ADDRESS | | | |
| RESIDENCE STREET ADDRESS | | | | CITY | | STATE | |
| | | | | | | | |
| GENDER (check one) | | RACE | | WEIGHT | | HEIGHT | |
| ☒ Male ☐ Female ☐ Non Binary | | | | 275 lbs | | 5 ft 11 in | |
| | | | | EYE COLOR | | HAIR COLOR | |
| | | | | bl | | bl | |
| PLACE OF BIRTH (city/county state country) | | | | BIRTH DATE (mm/dd/yyyy) | | DMV CUSTOMER NUMBER / SSN | |
| USA | | | | | | (540) [REDACTED] | |

| 3 APPLICANT CERTIFICATION - CONSENT FOR CRIMINAL HISTORY CHECK | |
|---|--|
| <p>Virginia Code § 46.2-1575 lists specific circumstances under which a license for a motor vehicle dealer salesperson or dealer-operator license may be denied. Specifically, your application for a license may be denied for having been convicted of any of the following offenses:</p> <p>Any criminal offense classified as a felony Larceny of a vehicle or receipt or sale of a stolen vehicle</p> <p>Any criminal act involving the business of selling vehicles Odometer tampering or any related violation</p> <p>Any fraudulent act in connection with the business of selling vehicles or any consumer related fraud</p> <p>Each application will be reviewed carefully and consideration will be given to all relevant information. If you have been convicted of any of the listed offenses, submit with your application, documentation and/or written explanation or statement concerning the convictions.</p> <p>Note: You should include attested copies of your convictions and if you have been released from probation/parole, evidence of this fact.</p> <p>A Have you ever been refused a motor vehicle dealer's or salesperson's license or had such license suspended or revoked? ☐ YES ☒ NO</p> <p>B Have you ever been convicted of a felony? ☒ YES ☐ NO</p> <p>C Have you ever been convicted of any fraudulent or criminal act involving the business of selling motor vehicles? ☐ YES ☒ NO</p> <p>D Have you ever been convicted of odometer tampering, larceny of a vehicle or receipt or sale of a stolen vehicle? ☐ YES ☒ NO</p> <p>If the answer to questions B, C or D is YES, attach a copy of conviction record(s), name of probation officer, date(s) and court jurisdiction(s).</p> <p>I understand that untruthful or misleading answers are cause for denial of the application. I further understand that it is unlawful to knowingly make a false statement and any violation may be prosecuted to the full extent of the law. I authorize the Motor Vehicle Dealer Board to conduct a criminal history inquiry solely for the purpose of evaluating my application.</p> <p>I certify and affirm that all the information presented in this form is true and correct. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.</p> <p>APPLICANT NAME (print) <u>Shah, Lightfoot</u> APPLICANT SIGNATURE <u>[Signature]</u> DATE (mm/dd/yyyy) <u>01-16-2023</u></p> | |
| <p>PRIVACY NOTICE In accordance with Virginia Code §§ 2-2-803 and 2-2-4800 et al, the State Comptroller requires that this information, including your social security number, be collected for debt set off collection purposes.</p> | |

| 4 EMPLOYING DEALER CERTIFICATION | | | |
|---|--|--------------------------------|--|
| TRADING AS NAME | | DEALER CERT NUMBER | |
| Freedom Auto Group LLC | | | |
| BUSINESS STREET ADDRESS | | CITY | |
| 127 Falls Run Dr | | Fredericksburg | |
| | | STATE | |
| | | VA | |
| | | ZIP CODE | |
| | | 22406 | |
| Criminal Record Check Vendor (original application) | | BACKGROUND CHECK REPORT NUMBER | |
| Complete if the dealer performs the criminal history check | | | |
| <p>I certify that the applicant named herein is employed by the firm as a salesperson or representative and is not an independent contractor. If application is for a salesperson's license, I certify the applicant is not employed by another dealer unless the dealerships are owned by the same person, partnership or corporation. I certify and affirm that all the information presented in this form is true and correct. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.</p> <p>OWNER / PARTNER / OFFICER NAME (print) <u>Hareatullah Abdulrahman</u> OWNER / PARTNER / OFFICER SIGNATURE <u>[Signature]</u> DATE (mm/dd/yyyy) <u>01-16-2023</u></p> | | | |



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

7019 2280 0001 5932 8685

April 3, 2026

The Honorable Bonnie Lee Camp, Clerk
Stafford General District Court
P.O. Box 940
1300 Judicial Center
Stafford, VA 22555-0940

Re: Lightfoot, Shah, Edward – SS# [REDACTED] DOB [REDACTED]
Case Number: GT19009965-00
GC18002149-00
GT17023529-00
GT18000757-00

Dear Ms. Bonnie Lee Camp:

The Virginia Motor Vehicle Dealer Board (Board) has received the enclosed information that involves the above currently licensed motor vehicle Salesperson.

The purpose of this letter is to request the Court to provide attested copies of the convictions and sentencing order. Upon receipt of these documents, I will move to convene an administrative hearing pursuant to Va. Code § 2.2-4019.

Any assistance that you may render will be greatly appreciated, and if you have any questions or need additional information concerning this request, please contact me directly by calling 804-998-7785, or ann.majors@mvdv.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Majors".

Ann Majors
Operations Manager

Enclosures

MVDB
Exhibit

3

[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GT19009965-00**Defendant: **LIGHTFOOT, SHAH****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**DOB: **[REDACTED]**Attorney: **PD****Case/Charge Information**

Defendant Status:

Filed Date: **06/07/2019**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1544**Charge: **DEALER NOT OBT TITLE CERTIF**Offense Tracking/Process #: **179GT1900996500**Case Type: **MISDEMEANOR**

Class:

Summons #:

Offense Date: **05/04/2019**

Arrest Date:

Complainant: **HAHN, A S**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|-----------|--------------|-----------|--------|--------------------|
| 12/18/2019 | 10:00 AM | FINAL | ADJUDICATORY | | GUILTY | |
| 09/06/2019 | 10:00 AM | CONTINUED | ARRAIGNMENT | | | |
| 08/02/2019 | 10:00 AM | CONTINUED | ARRAIGNMENT | | | CONTINUED BY COURT |
| 07/03/2019 | 08:30 AM | CONTINUED | ARRAIGNMENT | | | |
| 06/11/2019 | 08:30 AM | CONTINUED | ARRAIGNMENT | | | |

Disposition InformationDisposition: **GUILTY**Sentence Time: **90 Day(s)**Sentence Suspended: **90 Day(s)**Probation Type: **UNSUPERVISED PROBATION**Probation Time: **3 Year(s)**

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: *

Costs: **\$209.00 ***Fine/Costs Due: **03/18/2020 ***

Fine/Costs Paid: **YES**

Fine/Costs Paid Date: **03/30/2022**

* This system cannot process online payments at this time. Please refer to ' [How to Pay Traffic Tickets and Other Offenses](#) ' for more information.

Service/Process



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[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GC18002149-00**Defendant: **LIGHTFOOT, SHAH E****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**

DOB: [REDACTED]

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **02/06/2018**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1539**Charge: **SELL VEH W/O SAFETY INSPECTION**Offense Tracking/Process #: **179GC1800214900**Case Type: **MISDEMEANOR**

Class:

Summons #: **1627663**Offense Date: **10/20/2017**

Arrest Date:

Complainant: **HARDYMON, K E**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|--------------|-----------|------|-------------|
| 03/07/2018 | 10:00 AM | FINAL | ADJUDICATORY | | | |

Disposition InformationDisposition: **GUILTY**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$75.00 ***Costs: **\$89.00 ***Fine/Costs Due: **07/09/2018 ***Fine/Costs Paid: **YES**Fine/Costs Paid Date: **04/13/2018**

* This system cannot process online payments at this time. Please refer to ' [How to Pay Traffic Tickets and Other Offenses](#) ' for more information.

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[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GT17023529-00**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**DOB: **[REDACTED]**

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **12/20/2017**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1550**Charge: **IMPROPER USE OF DEALER PLATES**Offense Tracking/Process #: **179GT1702352900**Case Type: **MISDEMEANOR**

Class:

Summons #: **1627661**Offense Date: **12/06/2017**

Arrest Date:

Complainant: **HARDYMON, K**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|--------------|-----------|------|-------------|
| 01/16/2018 | 09:00 AM | FINAL | ADJUDICATORY | | | |

Disposition InformationDisposition: **GUILTY**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$100.00 ***Costs: **\$28.00 ***Fine/Costs Due: **04/16/2018 ***Fine/Costs Paid: **YES**Fine/Costs Paid Date: **04/13/2018**

* This system cannot process online payments at this time. Please refer to [How to Pay Traffic Tickets and Other Offenses](#) for more information.

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|------------------------------|
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[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GT18000757-00**Defendant: **LIGHTFOOT, SHAH E****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**

DOB: [REDACTED]

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **01/16/2018**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-618**Charge: **POSSESS TITLE ISSUED ANOTHER**Offense Tracking/Process #: **179GT1800075700**Case Type: **MISDEMEANOR**

Class:

Summons #:

Offense Date: **12/06/2017**

Arrest Date:

Complainant: **HARDYMON, K**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|--------------|-----------|------|-------------|
| 01/16/2018 | 09:00 AM | FINAL | ADJUDICATORY | | | |

Disposition InformationDisposition: **GUILTY**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: *

Costs: **\$89.00 ***Fine/Costs Due: **04/16/2018 ***Fine/Costs Paid: **YES**Fine/Costs Paid Date: **04/13/2018**

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#)' for more information.

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COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

7019 2280 0001 5932 8685

April 3, 2026

The Honorable Bonnie Lee Camp, Clerk
Stafford General District Court
P.O. Box 940
1300 Judicial Center
Stafford, VA 22555-0940

Received #19

JUN 29 2026

Stafford General
District Court

Re: Lightfoot, Shah, Edward – SS# [REDACTED] DOB [REDACTED]
Case Number: GT19009965-00
GC18002149-00
GT17023529-00
GT18000757-00

Dear Ms. Bonnie Lee Camp:

The Virginia Motor Vehicle Dealer Board (Board) has received the enclosed information that involves the above currently licensed motor vehicle Salesperson.

The purpose of this letter is to request the Court to provide attested copies of the convictions and sentencing order. Upon receipt of these documents, I will move to convene an administrative hearing pursuant to Va. Code § 2.2-4019.

Any assistance that you may render will be greatly appreciated, and if you have any questions or need additional information concerning this request, please contact me directly by calling 804-998-7785, or ann.majors@mvdv.virginia.gov.

Sincerely,

Ann Majors
Operations Manager

Enclosures

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Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **01/16/2018**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-618**Charge: **POSSESS TITLE ISSUED ANOTHER**Offense Tracking/Process #: **179GT1800075700**Case Type: **MISDEMEANOR**

Class:

Summons #:

Offense Date: **12/06/2017**

Arrest Date:

Complainant: **HARDYMON, K**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|--------------|-----------|------|-------------|
| 01/16/2018 | 09:00 AM | FINAL | ADJUDICATORY | | | |

Disposition InformationDisposition: **GUILTY**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: *

Costs: **\$89.00 ***Fine/Costs Due: **04/16/2018 ***Fine/Costs Paid: **YES**Fine/Costs Paid Date: **04/13/2018**

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[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GT19009965-00**Defendant: **LIGHTFOOT, SHAH****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**DOB: **[REDACTED]**Attorney: **PD****Case/Charge Information**

Defendant Status:

Filed Date: **06/07/2019**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1544**Charge: **DEALER NOT OBT TITLE CERTIF**Offense Tracking/Process #: **179GT1900996500**Case Type: **MISDEMEANOR**

Class:

Summons #:

Offense Date: **05/04/2019**

Arrest Date:

Complainant: **HAHN, A S**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|-----------|--------------|-----------|--------|--------------------|
| 12/18/2019 | 10:00 AM | FINAL | ADJUDICATORY | | GUILTY | |
| 09/06/2019 | 10:00 AM | CONTINUED | ARRAIGNMENT | | | |
| 08/02/2019 | 10:00 AM | CONTINUED | ARRAIGNMENT | | | CONTINUED BY COURT |
| 07/03/2019 | 08:30 AM | CONTINUED | ARRAIGNMENT | | | |
| 06/11/2019 | 08:30 AM | CONTINUED | ARRAIGNMENT | | | |

Disposition InformationDisposition: **GUILTY**Sentence Time: **90 Day(s)**Sentence Suspended: **90 Day(s)**Probation Type: **UNSUPERVISED PROBATION**Probation Time: **3 Year(s)**

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: *

Costs: **\$209.00 ***Fine/Costs Due: **03/18/2020 ***

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Fine/Costs Paid: **YES**

Fine/Costs Paid Date: **03/30/2022**

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[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GC18002149-00**Defendant: **LIGHTFOOT, SHAH E****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**

DOB: [REDACTED]

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **02/06/2018**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1539**Charge: **SELL VEH W/O SAFETY INSPECTION**Offense Tracking/Process #: **179GC1800214900**Case Type: **MISDEMEANOR**

Class:

Summons #: **1627663**Offense Date: **10/20/2017**

Arrest Date:

Complainant: **HARDYMON, K E**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|--------------|-----------|------|-------------|
| 03/07/2018 | 10:00 AM | FINAL | ADJUDICATORY | | | |

Disposition InformationDisposition: **GUILTY**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$75.00 ***Costs: **\$89.00 ***Fine/Costs Due: **07/09/2018 ***Fine/Costs Paid: **YES**Fine/Costs Paid Date: **04/13/2018**

* This system cannot process online payments at this time. Please refer to ' [How to Pay Traffic Tickets and Other Offenses](#) ' for more information.

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[Return to Search Results](#)**Stafford General District Court (details)**[Subscribe](#)Case #: **GT17023529-00**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**

DOB: [REDACTED]

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **12/20/2017**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1550**Charge: **IMPROPER USE OF DEALER PLATES**Offense Tracking/Process #: **179GT1702352900**Case Type: **MISDEMEANOR**

Class:

Summons #: **1627661**Offense Date: **12/06/2017**

Arrest Date:

Complainant: **HARDYMON, K**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|--------------|-----------|------|-------------|
| 01/16/2018 | 09:00 AM | FINAL | ADJUDICATORY | | | |

Disposition InformationDisposition: **GUILTY**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$100.00 ***Costs: **\$28.00 ***Fine/Costs Due: **04/16/2018 ***Fine/Costs Paid: **YES**Fine/Costs Paid Date: **04/13/2018**

* This system cannot process online payments at this time. Please refer to ' [How to Pay Traffic Tickets and Other Offenses](#) ' for more information.

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16-29386 VIRGINIA UNIFORM SUMMONS

DEPARTMENT OF MOTOR VEHICLES

CASE NO. 6119-9965

HEARING DATE AND TIME

YOU ARE SUMMONED TO APPEAR IN THE (CITY OF / COUNTY OF)

☐ PROSECUTING ATTORNEY (NAME)
B. M. M. M.

☐ DEFENDANT'S ATTORNEY (NAME)
Stofford

☐ NO ATTORNEY

☐ ATTORNEY WAVED

☐ NO ATTY. WAVED BY CT

THE ACCUSED WAS THIS DAY:

☒ PRESENT

☐ TRIED IN ABSENCE

☐ CERTIFIED PURSUANT TO § 19.2-190.1

THE ACCUSED PLEADED:

☐ NOT GUILTY

☐ NOT GUILTY

☐ GUILTY

☐ PREPARMENT

AND WAS TRIED AND FOUND BY ME:

☐ FINDING SUFFICIENT

☐ DEFERRED \$

☐ NOT GUILTY

☒ GUILTY AS CHARGED

☐ GUILTY OF

☐ COMPLIED WITH LAW

UNDER \$

IN ADDITION I FIND THE ACCUSED WAS:

☐ DRIVING A COMMERCIAL M.V.

☐ CARRYING HAZARDOUS MAT.

☐ A CDL HOLDER

AND THE OFFENSE:

☐ RESULTED IN A FATALITY

☐ WAS IN A HWY. SAFETY COR.

☐ I ORDER THE CHARGE

☐ DISMISSED

☐ I ORDER A MOTTE PROSECUT

ON COMMONWEALTH'S MOTION

I IMPOSE THE FOLLOWING SENTENCE:

☐ FINE ☐ CIVIL PENALTY OF \$

WITH \$

☐ SUSPENDED

☐ DRIVER'S LICENSE SUSPENDED

CONSECUTIVE SUSPENSION UNDER §46.2-301 ☐ YES ☐ NO

RESTITUTION OF

BY

AS CONDITION OF SUSPENDED SENTENCE.

OTHER: 12/18/15

DATE

JUDGE

plea per agreement of Commonwealth

GENERAL DISTRICT COURT (TRAFFIC)
GENERAL DISTRICT COURT (CRIMINAL)
JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

1300 Courthouse Rd.
Stafford, VA, 22554

ON June 11, 2019 AT 8:30 A.M.
FOR VIOLATION OF § STATE COUNTY CITY TOWN

LAW SECTION 46.2-1344 DESCRIBE CHARGE:
Failure to provide Title

COMMERCIAL MOTOR VEHICLE ☐ YES ☒ NO
HAZARDOUS MATERIALS ☐ YES ☒ NO
RESULTED IN FATALITY ☐ YES ☒ NO
HIGHWAY SAFETY CORRIDOR ☐ YES ☒ NO

I PROMISE TO APPEAR AT THE TIME AND PLACE SHOWN ABOVE, SIGNING THIS SUMMONS IS NOT AN ADMISSION OF GUILT. I CERTIFY THAT MY CURRENT MAILING ADDRESS IS AS SHOWN BELOW

YOU MUST APPEAR AT TRIAL (JUVENILES MUST APPEAR WITH PARENT/LEGAL GUARDIAN)

ONLY CALL IF MORE HELP IS NEEDED.

MAILING ADDRESS: ☐ SAME AS ABOVE AT RIGHT ☐ CHANGE FROM DL

P.O. BOX/STREET CITY/TOWN STATE

NAME LAST FIRST MIDDLE

RES. ADDRESS

CITY/TOWN STATE ZIP

RACE SEX D.O.B. FT. IN. WGT. EYES HAIR

MO. DAY YR. STATE

DL/CDL # (IF CRIMINAL OFFENSE OR NO LICENSE, USE SSN)

CYL. HOLDER ☐ YES ☒ NO

YEAR MAKE TYPE LICENSE NO.

| | | | | | | | |
|-------------------------|----------|--------------------|---------------------|-------------|--|----------|--|
| JURISDICTION OF OFFENSE | | DATE OF OFFENSE | | DAY OF WEEK | | TIME | |
| 089 | | 04/24/2019 | | Wednesday | | 12:00 PM | |
| DIRECTION | ACCIDENT | WEATHER | ROUTE NUMBER/STREET | | | | |
| 089 | YES | NO | 125 Falls Road | | | | |
| LOCATION OF OFFENSE: | | ARREST LOCATION | | | | | |
| DIVE Auto Sales | | Fredericksburg, VA | | | | | |
| ARREST DATE | | ARREST LOCATION | | | | | |
| 05/01/2019 | | Same | | | | | |
| OFFICER | | CODE/BRIDGE NO. | | | | | |
| S.S.A. A.S. Hahn | | 0111 | | | | | |

| | | | |
|-----------------------------------|-------|-------------------------|--------|
| 110/201 FINE | \$ | 121 TIA FEE | \$ |
| 114/129/237 CIVIL PENALTY | \$ | 244 C.H. SECURITY FEE | \$ 10 |
| 460 FIXED TRAFFIC INFRACTION FEE | \$ | 120/217 CT. APPT. ATTY. | \$ 120 |
| 461 FIXED MISDEMEANOR FEE | \$ 21 | 113 WITNESS FEE | \$ 3 |
| 462 FIXED MISDEMEANOR FEE - DRUGS | \$ | | |
| 001 | \$ | TOTAL | \$ 209 |
| APPEAL BOND \$ | | 109 INTEREST CHARGE | \$ |
| APPEAL NOTED ON | | TOTAL WITH INTEREST | \$ |
| APPEAL WITHDRAWN | | | |

COURT COPY - PAGE 1

VUS REV 7-01-1

16-27663 VIRGINIA UNIFORM SUMMONS

DEPARTMENT OF MOTOR VEHICLES

CASE NO. 6C18-2149

HEARING DATE AND TIME

☒ PROSECUTING ATTORNEY (NAME)

☐ DEFENDANT'S ATTORNEY (NAME)

☐ NO ATTORNEY

☐ NO ATTORNEY WANTED BY CT

☐ NO ATTORNEY WANTED BY CT

☐ TRIED IN ABSENCE

☐ PRESENT

☐ CERTIFIED RETURN TO § 18.2-180.1

THE ACCUSED PLEADED:

☐ NOT GUILTY

☐ GUILTY

☐ GUILTY AS CHARGED

☐ DEFERRED \$

☐ DEFERRED \$

☐ DEFERRED \$

☐ DEFERRED \$

☐ DEFERRED \$

☐ DEFERRED \$

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☐ DEFERRED \$

☐ DEFERRED \$

☐ DEFERRED \$

YOU ARE SUMMONED TO APPEAR IN THE (CITY OF / COUNTY OF)

GENERAL DISTRICT COURT (TRAFFIC)

GENERAL DISTRICT COURT (CRIMINAL)

JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

1300 Courthouse Rd

Stafford VA 22555

ON MARCH 2 ADDRESS 2018 AT 10:00 P.M.

FOR VIOLATION OF STATE COUNTY CITY TOWN

LAW SECTION 46.2-153.9 DESCRIBE CHARGE:

Dealer fail to inspect vehicle

prior to sale

COMMERCIAL MOTOR VEHICLE YES NO

HAZARDOUS MATERIALS YES NO

RESULTED IN FATALITY YES NO

HIGHWAY SAFETY CORRIDOR YES NO

I PROMISE TO APPEAR AT THE TIME AND PLACE SHOWN ABOVE, SIGNING THIS SUMMONS IS NOT AN ADMISSION OF GUILT. I CERTIFY THAT MY CURRENT MAILING ADDRESS IS AS SHOWN BELOW

YOU MUST APPEAR AT TRIAL (JUVENILES MUST APPEAR WITH PARENT/LEGAL GUARDIAN)

YOU MAY AVOID COMING TO COURT ONLY IF THIS BLOCK IS CHECKED AND ALL INSTRUCTIONS ON DEFENDANT'S COPY ARE FOLLOWED.

ONLY CALL 540 658 8935 IF MORE HELP IS NEEDED.

MAILING ADDRESS: SAME AS ABOVE AT RIGHT

CHANGE FROM D.L.

WITH \$ SUSPENDED.

110/201 FINE

114/129/237 CIVIL PENALTY

460 FIXED TRAFFIC INFRACTION FEE

461 FIXED MISDEMEANOR FEE

462 FIXED MISDEMEANOR FEE - DRUGS

THE COURT WILL NOT IMPOSE A JAIL SENTENCE FOR THIS OFFENSE

APPEAL BOND \$

APPEAL NOTED ON

APPEAL WITHDRAWN

COURT COPY - PAGE 1

VUS REV 7-01-11

RECEIVED

JUL 07 2018

TOTAL WITH INTEREST

\$164

INTEREST CHARGE

\$

\$

\$

\$

NAME LAST FIRST MIDDLE

Lisnfoot Swan E

RES. ADDRESS

STATE

ZIP

RACE SEX B.O.B. HT. WGT. EYES HAIR

B M 5'10" 225 610 BIR

D/L/D/L # (IF CRIMINAL OFFENSE OR NO LICENSE, USE SSN)

CDL HOLDER YES NO

YEAR MAKE TYPE LICENSE NO.

00 Ford SVT A169476 17 VA

JURISDICTION OF OFFENSE DATE OF OFFENSE DAY OF WEEK TIME

089 10/20/17 F21 17 VA

DIRECTION YES NO WEATHER ROUTE NUMBER/STREET

N/A 0 UNK Falls Road

LOCATION OF OFFENSE: 125 Falls Road 115 Frederick Ave

ARREST DATE 1/31/18 125 Falls Road SW15

OFFICER KC Hardum

ARREST LOCATION

CITY/TOWN STATE

ZIP

121 TIA FEE

244 C.H. SECURITY FEE

120/217 CT. APPT. ATTY.

113 WITNESS FEE

228

75

16

164

164

164

164

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164

16-27660 VIRGINIA UNIFORM SUMMONS

DEPARTMENT OF MOTOR VEHICLES

CASE NO.

118-757

HEARING DATE AND TIME

☐ PROSECUTING ATTORNEY (NAME)

☐ DEFENDANT'S ATTORNEY (NAME)

☒ NO ATTORNEY

☒ ATTORNEY WAIVED

☐ NO ATTY. LAL. WAIVED BY CT

THE ACCUSED WAS THIS DAY:

☐ TRIED IN ABSENCE

☒ PRESENT

☐ CERTIFIED PURSUANT TO § 19.2-190.1

THE ACCUSED PLEADED:

☒ NOT GUILTY

☐ NOLO CONTENDERE

☐ GUILTY ☐ PLEA/MENT

AND WAS TRIED AND FOUND BY ME:

☐ FINDING SUFFICIENT.

DEFERRED \$

☐ NOT GUILTY

☒ GUILTY AS CHARGED

☐ GUILTY OF

☐ COMPLAINT WITH LAW UNDER \$

IN ADDITION I FIND THE ACCUSED WAS:

☐ DRIVING A COMMERCIAL M.V.

☐ CARRYING HAZARDOUS MAT.

☐ A C.D.L. HOLDER

AND THE OFFENSE:

☐ RESULTED IN A FATALITY

☐ WAS IN A HWY. SAFETY COR.

☐ I ORDER THE CHARGE DISMISSED

☐ I ORDER A NOLE PROSECUT ON COMMONWEALTH'S MOTION

I IMPOSE THE FOLLOWING SENTENCE:

☒ FINE ☐ CIVIL PENALTY OF \$

200

WITH \$

200

SUSPENDED.

☐ DRIVER'S LICENSE SUSPENDED EFFECTIVE IN THIRTY (30) DAYS IF FINES/COSTS/ FORTUITURE/PENALTY/RESTITUTION NOT PAID IN THIRTY (30) DAYS § 46.2-385.

☐ JAIL SENTENCE OF

SUSPENDED.

☐ ON PROBATION FOR

☐ DRIVER'S LICENSE SUSPENDED

CONSECUTIVE SUSPENSION UNDER § 46.2-301 ☐ YES ☐ NO

can be 12 months

RESTITUTION OF

56075

BY AS CONDITION OF SUSPENDED SENTENCE

☐ OTHER:

DATE

JUDGE

YOU ARE SUMMONED TO APPEAR IN THE (CITY OF / COUNTY OF)

Stafford

☐ GENERAL DISTRICT COURT (TRAFFIC)

☒ GENERAL DISTRICT COURT (CRIMINAL)

☐ JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

1300 Commonwealth Rd

Stafford VA 22554

ON Jan 16th ADDRESS 20 18 at 9:00 P.M.

FOR VIOLATION OF STATE ☐ COUNTY ☐ CITY ☐ TOWN

LAW SECTION 46.2-1018

possession of the belonging to motion

COMMERCIAL MOTOR VEHICLE ☐ YES ☒ NO

HAZARDOUS MATERIALS ☐ YES ☒ NO

RESULTED IN FATALITY ☐ YES ☒ NO

HIGHWAY SAFETY CORRIDOR ☐ YES ☒ NO

I PROMISE TO APPEAR AT THE TIME AND PLACE SHOWN ABOVE, SIGNING THIS SUMMONS IS NOT AN ADMISSION OF GUILT. I CERTIFY THAT MY CURRENT MAILING ADDRESS IS AS SHOWN BELOW

11

SIGNATURE

YOU MUST APPEAR AT TRIAL (JUVENILES MUST APPEAR WITH PARENT/ LEGAL GUARDIAN).

☐ YOU MAY AVOID COMING TO COURT ONLY IF THIS BLOCK IS CHECKED AND ALL INSTRUCTIONS ON DEFENDANT'S COPY ARE FOLLOWED.

ONLY CALL 540-658-8750 IF MORE HELP IS NEEDED.

MAILING ADDRESS: SAME AS ABOVE AT RIGHT

☐ CHANGE FROM D.L.

P.O. BOX/STREET

CITY/TOWN

STATE

ZIP

110/201 FINE

114/129/237 CIVIL PENALTY

460 FIXED TRAFFIC INFRACTION FEE

461 FIXED MISDEMEANOR FEE

462 FIXED MISDEMEANOR FEE - DRUGS

\$

APPEAL BOND \$

APPEAL NOTED ON

APPEAL WITHDRAWN

COURT COPY - PAGE 1

RECEIVED

JUL 07 2006

109 INTEREST CHARGE

TOTAL WITH INTEREST

NAME LAST FIRST MIDDLE

Lisnforth Shawn E

RES. ADDRESS

CITY/TOWN

STATE

ZIP

RACE

SEX

D.O.B.

HT.

WGT.

EYES

HAIR

DLCDL # (IF CRIMINAL OFFENSE OR NO LICENSE, USE SSN)

CDL HOLDER ☐ YES ☒ NO

YEAR MAKE TYPE

LICENSE NO.

DATE OF OFFENSE

DAY OF WEEK

TIME

JURISDICTION OF OFFENSE

STAFFORD

12/10/17 Wed

1:55 PM

VA

LOCATION OF OFFENSE

125 Falls Run Drive

Fredericksburg

22510

ARREST DATE

ARREST LOCATION

OFFICER

K.S. Hardymon

CODEPAGE NO.

118-757

121 TIA FEE

244 C.H. SECURITY FEE

120/217 CT. APPT. ATTY.

113 WITNESS FEE

TOTAL

109 INTEREST CHARGE

TOTAL WITH INTEREST

118-757

VA

118-757

16-27661 VIRGINIA UNIFORM SUMMONS

DEPARTMENT OF MOTOR VEHICLES

CASE NO. 6777-23529

HEARING DATE AND TIME

☐ PROSECUTING ATTORNEY (NAME)

☐ DEFENDANT'S ATTORNEY (NAME)

☒ NO ATTORNEY

☐ ATTORNEY WANTED

☐ NO ATTY. JAIL WANTED BY CT

THE ACCUSED WAS THIS DATE:

☒ PRESENT

☐ CERTIFIED PURSUANT TO § 19.2-190.1

THE ACCUSED PLEADED:

☒ NOT GUILTY

☐ NOLO CONTENDERE

☐ GUILTY ☐ PLEA/MENT

AND WAS TRIED AND FOUND BY ME:

☐ FINDING SUFFICIENT

☐ DEFERRED \$

☐ NOT GUILTY

☒ GUILTY AS CHARGED

☐ GUILTY OF

☐ COMPELLED WITH LAW

UNDER \$

IN ADDITION I FIND THE ACCUSED WAS:

☐ DRIVING A COMMERCIAL M.V.

☐ CARRYING HAZARDOUS MAT.

☐ A CDL HOLDER

AND THE OFFENSE:

☐ RESULTED IN A FATALITY

☐ WAS IN A HWY. SAFETY COR.

☐ I ORDER THE CHARGE

☐ DISMISSED

☐ I ORDER A NOLE PROSEQUI ON COMMONWEALTH'S MOTION

YOU ARE SUMMONED TO APPEAR IN THE (CITY OF / COUNTY OF)

Stafford

☒ GENERAL DISTRICT COURT (TRAFFIC)

☐ GENERAL DISTRICT COURT (CRIMINAL)

☐ JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

1300 Courthouse Rd
Stafford VA 22554

ON 11/16/17 ADDRESS 2018 AT 9:00 P.M.
FOR VIOLATION OF ☐ STATE ☐ COUNTY ☐ CITY ☐ TOWN

LAW SECTION 44-2-1550 DESCRIBE CHARGE:
Unauthorized use of Dealer Tag

COMMERCIAL MOTOR VEHICLE ☐ YES ☒ NO
HAZARDOUS MATERIALS ☐ YES ☒ NO
RESULTED IN FATALITY ☐ YES ☒ NO
HIGHWAY SAFETY CORRIDOR ☐ YES ☒ NO

I PROMISE TO APPEAR AT THE TIME AND PLACE SHOWN ABOVE. SIGNING THIS SUMMONS IS NOT AN ADMISSION OF GUILT. I CERTIFY THAT MY CURRENT MAILING ADDRESS IS AS SHOWN BELOW

SIGNATURE: [Signature]
YOU MUST APPEAR AT TRIAL (JUVENILES MUST APPEAR WITH PARENT/LEGAL GUARDIAN).

☐ YOU MAY AVOID COMING TO COURT ONLY IF THIS BLOCK IS CHECKED AND ALL INSTRUCTIONS ON DEFENDANT'S COPY ARE FOLLOWED.

ONLY CALL 540 658 8750 IF MORE HELP IS NEEDED.

MAILING ADDRESS: SAME AS ABOVE AT RIGHT

☐ CHANGE FROM D.L.

NAME LAST FIRST MIDDLE

LISTENFORD SHAW Edward

RES. ADDRESS

CITY/TOWN STATE ZIP

RACE SEX D.O.B. FT. IN. WGT. EYES HAIR

DL/DL# (IF CRIMINAL OFFENSE OR NO LICENSE, USE SSN)

CDL HOLDER ☐ YES ☒ NO

YEAR MAKE TYPE LICENSE NO. YEAR STATE

JURISDICTION OF OFFENSE DATE OF OFFENSE DAY OF WEEK TIME

DIRECTION ACCIDENT WEATHER ROUTE NUMBER/STREET

LOCATION OF OFFENSE

ARREST DATE ARREST LOCATION

OFFICER K. Hardymon

CITY/TOWN STATE ZIP

CODE/ABUSE NO.

110/201 FINE \$100

114/129/287 CIVIL PENALTY \$

460 FIXED TRAFFIC INFRACTION FEE \$

461 FIXED MISDEMEANOR FEE \$

462 FIXED MISDEMEANOR FEE - DRUGS \$

APPEAL BOND \$

APPEAL NOTED ON

APPEAL WITHDRAWN

RECEIVED

JUL 07 2016

MVDB

COURT COPY - PAGE 1

VUS REV. 7-01-16



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

7019 2280 0001 5932 8692

April 3, 2026

The Honorable Kathy Sterne, Clerk
Stafford Circuit Court
P.O. Box 69
Stafford, VA 22555

Re: Lightfoot, Shah, Edward – SS# [REDACTED] DOB [REDACTED]
Case Number: CR200000663-01
CR200000663-00
CR200000663-04

Dear Ms. Kathy Sterne:

The Virginia Motor Vehicle Dealer Board (Board) has received the enclosed information that involves the above currently licensed motor vehicle Salesperson.

The purpose of this letter is to request the Court to provide attested copies of the convictions and sentencing order. Upon receipt of these documents, I will move to convene an administrative hearing pursuant to Va. Code § 2.2-4019.

Any assistance that you may render will be greatly appreciated, and if you have any questions or need additional information concerning this request, please contact me directly by calling 804-998-7785, or ann.majors@mvdv.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Majors".

Ann Majors
Operations Manager

Enclosures

MVDB
Exhibit

4

[Return to Search Results](#)**Stafford Circuit Court (details)**[Subscribe](#)Case #: **CR20000663-01**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK OR AFRICAN AMERICAN**DOB: **[REDACTED]**Attorney: **KOCH, PRICE****Case/Charge Information**Defendant Status: **BAIL**Filed Date: **09/08/2020**Locality: **COMMONWEALTH OF VA**Code Section: **18.2-95**Charge: **GRAND LARCENY: AUTO THEFT**Offense Tracking Number: **179CR2000066301**Case Type: **FELONY**Class: **UNCLASSIFIED**Commenced By: **DIRECT INDICTMENT**Offense Date: **10/29/2019**Arrest Date: **12/15/2020**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Duration | Jury |
|------------|----------|-----------|----------------|-----------|--------|----------|------|
| 05/18/2022 | 09:00 AM | SENTENCED | PLEA | | GUILTY | | |
| 05/18/2022 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 05/04/2022 | 09:00 AM | WITHDRAWN | PRE-TRIAL | | | | |
| 03/17/2022 | 09:00 AM | WITHDRAWN | PLEA | | | | |
| 03/17/2022 | 09:00 AM | WITHDRAWN | STATUS HEARING | | | | |
| 03/02/2022 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 02/17/2022 | 09:00 AM | WITHDRAWN | PRE-TRIAL | | | | |
| 12/02/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |
| 11/22/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 08/18/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |

| Date | Time | Result | Type | Courtroom | Plea | Duration | Jury |
|------------|----------|--|---------------------------------------|-----------|---------------|----------|------|
| 08/04/2021 | 09:00 AM | GRANTED | CONTINUE | | | | |
| 08/04/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 07/01/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |
| 06/23/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 05/13/2021 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 04/27/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 02/22/2021 | 09:00 AM | COMMONWEALTH REQUESTS
JURY TRIAL | ARRAIGNMENT | | NOT
GUILTY | | |
| 01/20/2021 | 09:00 AM | CONTINUED | ARRAIGNMENT | | | | |
| 01/15/2021 | 09:00 AM | CONTINUED | ADVISE ABOUT ATTORNEY
ARRANGEMENTS | | | | |
| 12/17/2020 | 08:59 AM | SET FOR TRIAL | CAPIAS | | | | |
| 09/08/2020 | 09:00 AM | TRUE BILL - DEF. ARRESTED ON
CAPIAS | GRAND JURY | | | | |

Disposition Information

Disposition: **GUILTY**

Disposition Date: **05/18/2022**

Concluded By: **GUILTY PLEA**

Jail/Penitentiary: **PENITENTIARY**

Concurrent/Consecutive: **SENTENCE IS RUN CONSECUTIVELY WITH ANOTHER**

Life/Death:

Sentence Time: **5 Year(s)**

Sentence Suspended: **5 Year(s)**

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

Program Type:

Military:

Traffic Fatality:

Court/DMV Surrender:

Driver Improvement Clinic:

VASAP:

Restitution Paid:

Restitution Amount:

Fine: *

Costs: *

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#)' for more information.

Service/Process

Case Documents

[Return to Search Results](#)**Stafford Circuit Court (details)**[Subscribe](#)Case #: **CR20000663-00**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK OR AFRICAN AMERICAN**DOB: **[REDACTED]**Attorney: **MCCARTHY, D****Case/Charge Information**Defendant Status: **BAIL**Filed Date: **09/08/2020**Locality: **COMMONWEALTH OF VA**Code Section: **18.2-95**Charge: **GRAND LARCENY: AUTO THEFT**Offense Tracking Number: **179CR2000066300**Case Type: **FELONY**Class: **UNCLASSIFIED**Commenced By: **DIRECT INDICTMENT**Offense Date: **02/01/2019**Arrest Date: **12/15/2020**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Duration | Jury |
|------------|----------|-----------|----------------|-----------|--------|----------|------|
| 05/18/2022 | 09:00 AM | SENTENCED | PLEA | | GUILTY | | |
| 05/18/2022 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 05/04/2022 | 09:00 AM | WITHDRAWN | PRE-TRIAL | | | | |
| 03/17/2022 | 09:00 AM | CONTINUED | PLEA | | | | |
| 03/17/2022 | 09:00 AM | WITHDRAWN | STATUS HEARING | | | | |
| 03/02/2022 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 02/17/2022 | 09:00 AM | WITHDRAWN | PRE-TRIAL | | | | |
| 12/02/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |
| 11/22/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 08/18/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |

| Date | Time | Result | Type | Courtroom | Plea | Duration | Jury |
|------------|----------|--|---------------------------------------|-----------|---------------|----------|------|
| 08/04/2021 | 09:00 AM | GRANTED | CONTINUE | | | | |
| 08/04/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 07/01/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |
| 06/23/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 05/13/2021 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 04/27/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 02/22/2021 | 09:00 AM | COMMONWEALTH REQUESTS
JURY TRIAL | ARRAIGNMENT | | NOT
GUILTY | | |
| 01/20/2021 | 09:00 AM | CONTINUED | ARRAIGNMENT | | | | |
| 01/15/2021 | 09:00 AM | CONTINUED | ADVISE ABOUT ATTORNEY
ARRANGEMENTS | | | | |
| 12/17/2020 | 08:59 AM | SET FOR TRIAL | CAPIAS | | | | |
| 09/08/2020 | 09:00 AM | TRUE BILL - DEF. ARRESTED ON
CAPIAS | GRAND JURY | | | | |

Disposition Information ^

Disposition: **GUILTY**

Disposition Date: **05/18/2022**

Concluded By: **GUILTY PLEA**

Jail/Penitentiary: **PENITENTIARY**

Concurrent/Consecutive: **SENTENCE IS RUN CONSECUTIVELY WITH ANOTHER**

Life/Death:

Sentence Time: **5 Year(s)**

Sentence Suspended: **5 Year(s)**

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

Program Type:

Military:

Traffic Fatality:

Court/DMV Surrender:

Driver Improvement Clinic:

VASAP:

Restitution Paid:

Restitution Amount: **\$5,200.00**

Fine: **\$0.00 ***

Costs: **\$2,544.00 ***

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to ' [How to Pay Traffic Tickets and Other Offenses](#) ' for more information.

Service/Process v

Case Documents v

[Return to Search Results](#)**Stafford Circuit Court (details)**[Subscribe](#)Case #: **CR20000663-04**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK OR AFRICAN AMERICAN**DOB: **[REDACTED]**Attorney: **KOCH, PRICE****Case/Charge Information**Defendant Status: **BAIL**Filed Date: **09/08/2020**Locality: **COMMONWEALTH OF VA**Code Section: **18.2-178**Charge: **OBTAIN MONEY FALSE PRET >=\$200**Offense Tracking Number: **179CR2000066304**Case Type: **FELONY**Class: **UNCLASSIFIED**Commenced By: **DIRECT INDICTMENT**Offense Date: **02/01/2019**Arrest Date: **12/15/2020**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Duration | Jury |
|------------|----------|-----------|----------------|-----------|--------|----------|------|
| 05/18/2022 | 09:00 AM | SENTENCED | PLEA | | GUILTY | | |
| 05/18/2022 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 05/04/2022 | 09:00 AM | WITHDRAWN | PRE-TRIAL | | | | |
| 03/17/2022 | 09:00 AM | CONTINUED | PLEA | | | | |
| 03/17/2022 | 09:00 AM | WITHDRAWN | STATUS HEARING | | | | |
| 03/02/2022 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 02/17/2022 | 09:00 AM | WITHDRAWN | PRE-TRIAL | | | | |
| 12/02/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |
| 11/22/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 08/18/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |

| Date | Time | Result | Type | Courtroom | Plea | Duration | Jury |
|------------|----------|--|---------------------------------------|-----------|---------------|----------|------|
| 08/04/2021 | 09:00 AM | GRANTED | CONTINUE | | | | |
| 08/04/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 07/01/2021 | 09:00 AM | CONTINUED | JURY TRIAL | | | | NO |
| 06/23/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 05/13/2021 | 09:00 AM | WITHDRAWN | JURY TRIAL | | | | NO |
| 04/27/2021 | 09:00 AM | CONTINUED | PRE-TRIAL | | | | |
| 02/22/2021 | 09:00 AM | COMMONWEALTH REQUESTS
JURY TRIAL | ARRAIGNMENT | | NOT
GUILTY | | |
| 01/20/2021 | 09:00 AM | CONTINUED | ARRAIGNMENT | | | | |
| 01/15/2021 | 09:00 AM | CONTINUED | ADVISE ABOUT ATTORNEY
ARRANGEMENTS | | | | |
| 12/17/2020 | 08:59 AM | SET FOR TRIAL | CAPIAS | | | | |
| 09/08/2020 | 09:00 AM | TRUE BILL - DEF. ARRESTED ON
CAPIAS | GRAND JURY | | | | |

Disposition Information ^

Disposition: **GUILTY**

Disposition Date: **05/18/2022**

Concluded By: **GUILTY PLEA**

Jail/Penitentiary: **PENITENTIARY**

Concurrent/Consecutive: **SENTENCE IS RUN CONSECUTIVELY WITH ANOTHER**

Life/Death:

Sentence Time: **3 Year(s)**

Sentence Suspended: **3 Year(s)**

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

Program Type:

Military:

Traffic Fatality:

Court/DMV Surrender:

Driver Improvement Clinic:

VASAP:

Restitution Paid:

Restitution Amount:

Fine: *

Costs: *

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#)' for more information.

Service/Process v

Case Documents v



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

7019 2280 0001 5932 8692

April 3, 2026

The Honorable Kathy Sterne, Clerk
Stafford Circuit Court
P.O. Box 69
Stafford, VA 22555

RECEIVED

JUN 01 2026

MVDB

Re: Lightfoot, Shah, Edward - SS# [REDACTED] DOB [REDACTED]
Case Number: CR200000663-01
CR200000663-00
CR200000663-04

Dear Ms. Kathy Sterne:

The Virginia Motor Vehicle Dealer Board (Board) has received the enclosed information that involves the above currently licensed motor vehicle Salesperson.

The purpose of this letter is to request the Court to provide attested copies of the convictions and sentencing order. Upon receipt of these documents, I will move to convene an administrative hearing pursuant to Va. Code § 2.2-4019.

Any assistance that you may render will be greatly appreciated, and if you have any questions or need additional information concerning this request, please contact me directly by calling 804-998-7785, or ann.majors@mvdb.virginia.gov.

Sincerely,

Ann Majors
Operations Manager

Enclosures

CONVICTION AND SENTENCING ORDER

VIRGINIA: IN THE CIRCUIT COURT OF STAFFORD COUNTY

FEDERAL INFORMATION PROCESSING
STANDARDS CODE: 179

Hearing Date: May 18, 2022

Judge The Honorable J. Bruce Strickland

COMMONWEALTH OF VIRGINIA

v.

SHAH EDWARD LIGHTFOOT, DEFENDANT

This day came the defendant, who appeared in person with his attorney, **Price Koch**. The Commonwealth was represented by **Philip Chichester**, who was also present.

The defendant having previously been arraigned on February 22, 2021, and at that time pleaded not guilty to the indictments, the defendant this day informed the Court of his desire to change his pleas.

Upon motion of the Attorney for the Commonwealth, without objection, it is Ordered that the offenses of **Grand Larceny** as charged in indictment **CR20000663-02** and **Larceny with Intent to Sell** as charged in indictment **CR20000663-03**, are hereby **Nolle Prossed**. The defendant may not seek to expunge these charges.

Whereupon, the defendant was re-arraigned as charged in the remaining indictments and the Court having been advised by the defendant, his counsel, and the Attorney for the Commonwealth that there has been a plea agreement reached in this case and such agreement in writing being presented to the Court and now filed herein, and upon the evidence of the Attorney for the Commonwealth, the Court accepts said agreement and the pleas of guilty of the defendant tendered in person and finds the defendant guilty of the following offenses:

| CASE
NUMBER | OFFENSE DESCRIPTION AND
INDICATOR (F/M) | OFFENSE
DATE | VA. CODE
SECTION |
|----------------|--|-----------------|---------------------|
| CR20000663-00 | Grand Larceny-Motor Vehicle (F) | 2-1-2019 | 18.2-95 |
| CR20000663-01 | Grand Larceny-Motor Vehicle (F) | 10-29-2019 | 18.2-95 |
| CR20000663-04 | False Pretense (F) | 2-1-2019 | 18.2-178 |

Pursuant to the provision of Code Section 19.2-298.01, the Court has considered the applicable discretionary sentencing guidelines and the guidelines worksheets. The sentencing guidelines worksheets and the written explanation of any departure from the guidelines are ordered filed as a part of the record in this case.

Before pronouncing the sentence, the Court inquired if the defendant desired to make a statement and if the defendant desired to advance any reason why judgment should not be pronounced.

STPCCCONVSENTN.12A041204

RECEIVED

JUN 01 2026

MVDB

add
RRJ
DOC
VISC

The Court **SENTENCES** the defendant in accordance with the aforementioned plea agreement to:

Confinement for the term of: **five (5) years** for each of the two (2) convictions of **Grand Larceny-Motor Vehicle (CR20000663-00,01)**, and **three (3) years** for the conviction of **False Pretense (CR20000663-04)**. The total sentence imposed is **thirteen (13) years**.

These sentences shall run **consecutive** with all other sentences.

The Court **SUSPENDS** all of the **five (5) year** sentences for each of the two (2) convictions of **Grand Larceny-Motor Vehicle (CR20000663-00, 01)** and **all of the three (3) year** sentence for the conviction of **False Pretense (CR20000663-04)**, for a total suspension of **thirteen (13) years**, upon the following conditions:

Good behavior. The defendant shall be of good behavior for **five (5) years** from today. The defendant shall not seek restoration of his right to possess a firearm during the period of good behavior.

Contact. The defendant shall have no contact of any kind with Leslie Veon during the period of good behavior.

Costs. The defendant shall pay costs of **\$2,544.00**, plus any additional fees as may be required under Section 17.1-275.5 of the Code of Virginia. Such costs shall be paid **on a schedule to be determined by the Clerk's Office**.

Restitution. The defendant shall make restitution as follows: **\$5,200.00** to Leslie Veon, pursuant to a separate Order entered this day. Payment of which shall be via the Clerk's Office, who is directed to docket a judgment in the judgment lien docket book for the total amount of restitution ordered. The Court notes that a check was received by the Clerk in court this day to pay such restitution in full.

Credit for time served. The defendant shall be given credit for time spent in confinement while awaiting trial pursuant to Code § 53.1-187.

DNA Analysis. The defendant has previously submitted a sample of his blood/saliva for DNA analysis as required by statute.

Fourth Amendment Right. The defendant hereby waives his Fourth Amendment right against unreasonable searches and seizures during the period for which the sentence is suspended, pursuant to *Anderson v. Commonwealth*, 256 Va. 580 (1998). Upon questioning by the Court, the defendant expressed his full and complete understanding of the waiver.

Waive Alternative Programs. The defendant, pursuant to the written plea agreement entered this day, waives his right to any alternative sentencing programs with regards to these charges or any future violation of probation or terms of good behavior with regards to these charges.

RECEIVED

JUN 01 2026

MVDB

Proffer of Evidence. The defendant agrees that the Commonwealth's Proffer of Evidence attached to the plea agreement, is a summary of the Commonwealth's evidence if the case had proceeded to trial.

5/19/22
DATE

ENTER:

J. BRUCE STRICKLAND, JUDGE

DEFENDANT IDENTIFICATION:

SSN:

██████████

DOB:

██████████

SEX: Male

SENTENCING SUMMARY:

TOTAL SENTENCE IMPOSED: thirteen (13) years

TOTAL SENTENCE SUSPENDED: thirteen (13) years

TOTAL ACTIVE TIME TO SERVE: no active time

A COPY TESTE:

Kathleen M. Sterne CLERK
CIRCUIT COURT OF STAFFORD

RECEIVED

JUN 01 2026

MVDB



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

7019 2280 0001 5932 8708

April 3, 2026

The Honorable Cheryl Lee Phillips, Clerk
Culpepper General District Court
135 West Cameron Street
Culpepper, Virginia 22701

Re: Lightfoot, Shah, Edward – SS# [REDACTED] DOB [REDACTED]
Case Number: GT25009880-00
GT25009981-00

Dear Ms. Cheryl Lee Phillips:

The Virginia Motor Vehicle Dealer Board (Board) has received the enclosed information that involves the above currently licensed motor vehicle Salesperson.

The purpose of this letter is to request the Court to provide attested copies of the convictions and sentencing order. Upon receipt of these documents, I will move to convene an administrative hearing pursuant to Va. Code § 2.2-4019.

Any assistance that you may render will be greatly appreciated, and if you have any questions or need additional information concerning this request, please contact me directly by calling 804-998-7785, or ann.majors@mvdv.virginia.gov.

Sincerely,

Ann Majors
Operations Manager

Enclosures

MVDB
Exhibit

5



[Return to Search Results](#)

Culpeper General District Court ([details](#))

[Subscribe](#)

Case #: **GT25009881-00**

Defendant: **LIGHTFOOT, SHAH EDWARD**

Defendant Information ^

Address: **CULPEPER, VA 22701**

Gender: **MALE**

Race: **BLACK**

DOB: **[REDACTED]**

Attorney:

Case/Charge Information ^

Defendant Status: **RELEASED ON SUMMONS**

Filed Date: **12/01/2025**

Locality: **COMMONWEALTH OF VA**

Code Section: **A.46.2-1158**

Charge: **FAIL TO HAVE VEHICLE INSPECTED**

Offense Tracking/Process #:

Case Type: **INFRACTION**

Class:

Summons #: **SP01121292**

Offense Date: **11/24/2025**

Arrest Date:

Complainant: **RADEL, F X.**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information ^

Appeal Date:

Hearing Information ^

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|-------------------|-----------------|--------------|------|-----------|------|-------------|
| 01/07/2026 | 01:30 PM | FINAL | | | | |

Disposition Information ^

Disposition: **GUILTY IN ABSENTIA**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$30.00 ***

Costs: **\$28.00 ***

Fine/Costs Due: **01/07/2026 ***

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#).' for more information.

Service/Process v

Culpeper General District Court (details)

Case #: GT25009881-00

Defendant: LIGHTFOOT, SHAH EDWARD

[Return to Search Results](#)**Culpeper General District Court (details)**[Subscribe](#)

Case #: GT25009880-00

Defendant: LIGHTFOOT, SHAH EDWARD

Defendant Information

Address: CULPEPER, VA 22701

Gender: MALE

Race: BLACK

DOB: [REDACTED]

Attorney:

Case/Charge Information

Defendant Status: RELEASED ON SUMMONS

Filed Date: 12/01/2025

Locality: COMMONWEALTH OF VA

Code Section: 46.2-1172

Charge: UNAUTH POSS VEH INSPECT STICKR

Offense Tracking/Process #: 047GT2500988000

Case Type: MISDEMEANOR

Class:

Summons #: SP01121291

Offense Date: 11/24/2025

Arrest Date:

Complainant: RADEL, F X.

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|------|-----------|------|-------------|
| 01/07/2026 | 01:30 PM | FINAL | | | | |

Disposition Information

Disposition: GUILTY IN ABSENTIA

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: \$30.00 *

Costs: \$139.00 *

Fine/Costs Due: 01/07/2026 *

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#)' for more information.

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Build Number: 3.0.2.71



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

RETURN RECEIPT REQUESTED

7019 2280 0001 5932 8708

April 3, 2026

The Honorable Cheryl Lee Phillips, Clerk
Culpepper General District Court
135 West Cameron Street
Culpepper, Virginia 22701

Re: Lightfoot, Shah, Edward – SS# [REDACTED] DOB [REDACTED]
Case Number: GT25009880-00
GT25009981-00

Dear Ms. Cheryl Lee Phillips:

The Virginia Motor Vehicle Dealer Board (Board) has received the enclosed information that involves the above currently licensed motor vehicle Salesperson.

The purpose of this letter is to request the Court to provide attested copies of the convictions and sentencing order. Upon receipt of these documents, I will move to convene an administrative hearing pursuant to Va. Code § 2.2-4019.

Any assistance that you may render will be greatly appreciated, and if you have any questions or need additional information concerning this request, please contact me directly by calling 804-998-7785, or ann.majors@mvdv.virginia.gov.

Sincerely,

Ann Majors
Operations Manager

Received

Enclosures **MAY 29 2026**
Culpeper General District Court
By: RLS

[Return to Search Results](#)**Culpeper General District Court (details)**[Subscribe](#)Case #: **GT25009880-00**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**DOB: **[REDACTED]**

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **12/01/2025**Locality: **COMMONWEALTH OF VA**Code Section: **46.2-1172**Charge: **UNAUTH POSS VEH INSPECT STICKR**Offense Tracking/Process #: **047GT2500988000**Case Type: **MISDEMEANOR**

Class:

Summons #: **SP01121291**Offense Date: **11/24/2025**

Arrest Date:

Complainant: **RADEL, F X.**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|------------|----------|--------|------|-----------|------|-------------|
| 01/07/2026 | 01:30 PM | FINAL | | | | |

Disposition InformationDisposition: **GUILTY IN ABSENTIA**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$30.00 ***Costs: **\$139.00 ***Fine/Costs Due: **01/07/2026 ***

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#)' for more information.

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Build Number: 3.0.2.71

**Culpeper General District Court (details)**[Subscribe](#)Case #: **GT25009881-00**Defendant: **LIGHTFOOT, SHAH EDWARD****Defendant Information**Address: **CULPEPER, VA 22701**Gender: **MALE**Race: **BLACK**DOB: **[REDACTED]**

Attorney:

Case/Charge InformationDefendant Status: **RELEASED ON SUMMONS**Filed Date: **12/01/2025**Locality: **COMMONWEALTH OF VA**Code Section: **A.46.2-1158**Charge: **FAIL TO HAVE VEHICLE INSPECTED**

Offense Tracking/Process #:

Case Type: **INFRACTION**

Class:

Summons #: **SP01121292**Offense Date: **11/24/2025**

Arrest Date:

Complainant: **RADEL, F X.**

Amended Code Section:

Amended Charge:

Amended Case Type:

Amended Class:

Appeal Information

Appeal Date:

Hearing Information

| Date | Time | Result | Type | Courtroom | Plea | Continuance |
|-------------------|-----------------|--------------|------|-----------|------|-------------|
| 01/07/2026 | 01:30 PM | FINAL | | | | |

Disposition InformationDisposition: **GUILTY IN ABSENTIA**

Sentence Time:

Sentence Suspended:

Probation Type:

Probation Time:

Probation Starts:

Operator License Suspension Time:

Restriction Effective Date:

Operator License Restrictions:

VASAP:

Fine: **\$30.00 ***Costs: **\$28.00 ***Fine/Costs Due: **01/07/2026 ***

Fine/Costs Paid:

Fine/Costs Paid Date:

* This system cannot process online payments at this time. Please refer to '[How to Pay Traffic Tickets and Other Offenses](#)' for more information.

Service/Process

Culpeper General District Court (details)

Case #: **GT25009881-00**

Defendant: **LIGHTFOOT, SHAH EDWARD**

SUMMONS NO. SP01121291

VIRGINIA UNIFORM SUMMONS

HEARING DATE:

HEARING TIME:

DEPARTMENT OF STATE POLICE

CASE NO. 125-9880

☐ PROSECUTING ATTORNEY (NAME)
☐ DEFENDANT'S ATTORNEY (NAME)
☐ NO ATTORNEY
☐ ATTORNEY WAIVED
☐ NO ATTY JAIL WAIVED BY CT

THE ACCUSED WAS THIS DAY:
☒ TRIED IN ABSENCE

☐ PRESENT
☐ CERTIFIED PURSUANT TO
§19.2-160.1

THE ACCUSED PLEADED:

☐ NOT GUILTY
☐ NOLO CONTENDRE
☐ GUILTY ☐ PREPAYMENT

AND WAS TRIED AND FOUND BY ME:
☐ FINDING SUFFICIENT
DEFENSE \$

☐ NOT GUILTY

☐ GUILTY AS CHARGED

☐ GUILTY OF

☐ COMPLIED WITH LAW
UNDER \$

IN ADDITION I FIND THE ACCUSED WAS:

☐ DRIVING A COMMERCIAL M.V.
☐ CARRYING HAZARDOUS MAT.
☐ A CDL HOLDER

AND THE OFFENSE:

☐ RESULTED IN A FATALITY
☐ WAS IN A HWY. SAFETY COR.

☐ I ORDER THE CHARGE
DISMISSED.

☐ I ORDER A NOLLE PROSEQUI
ON COMING WEALTH'S MOTION

I IMPOSE THE FOLLOWING SENTENCE:

☒ FINE ☐ CIVIL PENALTY OF \$ 30 WITH \$ 30

☐ JAIL SENTENCE OF
CONDITIONED UPON BEING OF GOOD BEHAVIOR AND KEEPING THE PEACE
REPORT ☐ WEEKENDS PERMITTED

☐ ON PROBATION FOR

☐ DRIVER'S LICENSE SUSPENDED
CONSECUTIVE SUSPENSION UNDER § 46.2-391 ☐ YES ☐ NO

☐ RESTITUTION ORDER INCORPORATED

☐ OTHER: JURY TRIAL

DATE 5-29-26

JUDGE

SP01121291

YOU ARE SUMMONED TO APPEAR IN THE (CITY OF / COUNTY OF)

CULPEPER

☒ GENERAL DISTRICT COURT (TRAFFIC)

☐ GENERAL DISTRICT COURT (CRIMINAL)

☐ JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

135 W Cameron Street

Culpeper, VA 22701

ON JANUARY 7, 2026 AT 01:30 PM ☐ A.M. ☒ P.M.

FOR VIOLATION OF

VA. CODE 46.2-1172 LOCAL CODE

DESCRIBE CHARGE VEH INSPECTION STICKER: UNAUTHORIZED

POSSESSION Exp Date:

COMMERCIAL MOTOR VEHICLE ☐ YES ☒ NO
HAZARDOUS MATERIALS ☐ YES ☒ NO
RESULTED IN FATALITY ☐ YES ☒ NO
HIGHWAY SAFETY CORRIDOR ☐ YES ☒ NO

I PROMISE TO APPEAR AT THE TIME AND PLACE SHOWN ABOVE. SIGNING
THIS SUMMONS IS NOT AN ADMISSION OF GUILT. I CERTIFY THAT MY
CURRENT MAILING ADDRESS IS AS SHOWN BELOW.

Larry Dug
Jury

SIGNATURE

YOU MUST APPEAR AT TRIAL (JUVENILES MUST APPEAR WITH PARENT /
LEGAL GUARDIAN).

☐ YOU MAY AVOID COMING TO COURT ONLY IF THIS BLOCK IS CHECKED
AND ALL INSTRUCTIONS ON DEFENDANT'S COPY ARE FOLLOWED.
ONLY CALL 540-727-3417 IF MORE HELP IS NEEDED.

MAILING ADDRESS: ☒ SAME AS ABOVE AT RIGHT
☐ CHANGE FROM D.L.

NAME LAST FIRST MIDDLE
LIGHTFOOT SHAH EDWARD

REAR ADDRESS REAR JURIS.

CITY/TOWN STATE ZIP

RACE SEX DOB DAY MO YR HT. WT. EYES HAIR
B M 11 11 BRO BRO

CDL HOLDER ☐ YES ☒ NO
DUPLICATES OF CRIMINAL OFFENSE OR NO LICENSE USE (S/N)

V YEAR MAKE TYPE LICENSE NO. YEAR STATE
E 2015 MERC T7U ID63921 07/27 VA

JURISDICTION OF OFFENSE DATE OF OFFENSE DAY OF WEEK TIME
023 11/24/2025 MON 09:43 A.M.

DIRECTION ACCIDENT WEATHER ROUTE NUMBER/STREET
W YES NO X CLEAR BRANDY RD

LOCATION OF OFFENSE
BRANDY RD E OF GUINN LN

ARREST DATE ARREST LOCATION
11/24/2025 16057 BRANDY RD

OFFICER CODE/PLATE NO.
FX RADEL 11905

CITY/TOWN STATE ZIP

110/201 FINE \$ 30 - 121 TIA FEE \$ 35
114/129/237 CIVIL PENALTY \$ 20 - 244 C.H. SECURITY FEE \$ 20
460 FIXED TRAFFIC INFRACTION FEE \$ 60 - 120/217 CT. APPT. ATTY. \$
461 FIXED MISDEMEANOR FEE \$ 3 - 113 WITNESS FEE \$ 3 -
CULPEPER GENERAL DISTRICT COURT FEE - DRUGS \$ 228 - 165
TOTAL \$ 169
TOTAL INTEREST CHARGE \$
TOTAL WITH INTEREST \$

VUS REV. 7-01-24

SUMMONS NO. SP01121292

VIRGINIA UNIFORM SUMMONS

DEPARTMENT OF STATE POLICE

HEARING DATE: 125.9881

HEARING TIME:

CASE NO.

YOU ARE SUMMONED TO APPEAR IN THE (CITY OF / COUNTY OF) CULPEPER

☒ GENERAL DISTRICT COURT (TRAFFIC)
☐ GENERAL DISTRICT COURT (CRIMINAL)
☐ JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

135 W Cameron Street
Culpeper, VA 22701

ON JANUARY 7, 2026 AT 01:30 PM ☐ A.M. ☒ P.M.

FOR VIOLATION OF

VA. CODE 46.2-1158 LOCAL CODE

DESCRIBE CHARGE: TRAFFIC-FAIL TO HAVE VEHICLE INSPECTED

Exp Date:

COMMERCIAL MOTOR VEHICLE ☐ YES ☒ NO ☐ YES ☒ NO VCC: REG-6895-S9

HAZARDOUS MATERIALS ☐ YES ☒ NO ☐ YES ☒ NO

RESULTED IN FATALITY ☐ YES ☒ NO ☐ YES ☒ NO

HIGHWAY SAFETY CORRIDOR ☐ YES ☒ NO ☐ YES ☒ NO

I PROMISE TO APPEAR AT THE TIME AND PLACE SHOWN ABOVE. SIGNING THIS SUMMONS IS NOT AN ADMISSION OF GUILT. I CERTIFY THAT MY CURRENT MAILING ADDRESS IS AS SHOWN BELOW.

123456789

SIGNATURE

YOU MUST APPEAR AT TRIAL (JUVENILES MUST APPEAR WITH PARENT / LEGAL GUARDIAN).
☒ YOU MAY AVOID COMING TO COURT ONLY IF THIS BLOCK IS CHECKED AND ALL INSTRUCTIONS ON DEFENDANT'S COPY ARE FOLLOWED.
ONLY CALL 540-727-3417 IF MORE HELP IS NEEDED.

MAILING ADDRESS: ☒ SAME AS ABOVE AT RIGHT ☐ CHANGE FROM D.L.

P.O. BOX/STREET CITY/TOWN STATE ZIP

BRANDY RD E OF GUINN LN BRANDY RD 11905

ARREST DATE 11/24/2025 ARREST LOCATION 16057 BRANDY RD

OFFICER FX RADEL CODE/BADGE NO. 11905

NAME LAST FIRST MIDDLE
LIGHTFOOT SHAN EDWARD

DOB DAY MONTH YEAR HT. WT. EYES HAIR
B M 11 5 11 BRO BRO

RACE SEX
B M

DATE OF BIRTH OF CRIMINAL OFFENSE OR NO (MM/DD/YYYY) STATE VA

CDL HOLDER ☐ YES ☒ NO

V YEAR MAKE TYPE LICENSE NO. YEAR 07/27 STATE VA
E 2015 MERC TRU ID63921

JURISDICTION OF OFFENSE DATE OF OFFENSE DAY OF WEEK TIME
023 11/24/2025 MON 09:43 A.M.

DIRECTION ACCIDENT YES NO WEATHER ROUTE NUMBER/STREET
W X CLEAR BRANDY RD

LOCATION OF OFFENSE

110/201 FINE \$30- 121 TIA FEE \$20-
114/129/237 CIVIL PENALTY \$ 244 C.H. SECURITY FEE \$
460 FIXED TRAFFIC INFRACTION FEE \$ 120/217 CT. APPT. ATTY. \$
481 FIXED MISDEMEANOR FEE \$25-9880 13 WITNESS FEE \$
482 CIVIL MISDEMEANOR FEE \$28
CULPEPER GENERAL DISTRICT \$105
I, the undersigned clerk or deputy clerk of the above-named court, authenticate, pursuant to Va. Code 8.01-391(C), on this date, that the document to which this authentication is affixed is a true copy of a record in the above-named court, made in performance of my official duties.

DATE 5.28.26

CLEK/DEPUTY CLERK

JUDGE

SP01121292

Jul 17,26

DEPLTI - Dealer Plate Detail Inquiry

05:34 PM

DEPLTINA DEPLTIMA

=>

195 CSS-PROD

> Own No: [REDACTED] Nam: KAKAR,BIBI,MARIAM

> Loc No: 1 Typ: I

Bus: FREEDOM AUTO GROUP LLC

T/A: FREEDOM AUTO GROUP LLC

> Cert: [REDACTED] Typ: INDEPENDENT DEALER

Exp: 07/31/2027

Agy: B

Plt No: [REDACTED] Plt Desc: METAL

Etab: 07/17/2025

Issue: 07/18/2025

Exp: 07/31/2027

Status: SURRENDER

Status Dte: 03/06/2026

Work Loc: 210

Decal Status Info:

Authorized Purchaser's Cust No:

Last User: MVBDDS

Pgm: DEPEDTNA

Date/Time: 03/06/2026 09:09 AM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help Csm DealM Cmd

**ALL CRIMINAL ARRESTS IN ALL
JURISDICTIONS AND ALL COURTS
SINCE 2015 TO PRESENT** (MINUS MOVING
VIOLATIONS)

Case #'s in **BOLD** font are the convictions
outlined in this IFFC

ALL CRIMINAL CIRCUIT COURTS

Culpeper Circuit Court

Case #: CR26000031-01

Defendant: LIGHTFOOT, SHAH EDWARD

Offense Date: 07/11/2025

Hearing: 04/03/2026

Charge: DRUGS: POSSESS SCH I OR II

Code Section: 18.2-250

Culpeper Circuit Court

Case #: CR26000030-01

Defendant: LIGHTFOOT, SHAH EDWARD

Offense Date: 06/17/2025

Hearing: 04/03/2026

Charge: DISTRB/SELL FOR PROFIT SCH I/II

Code Section: 18.2-248

Stafford Circuit Court

Case #: CR20000663-01

Defendant: LIGHTFOOT, SHAH EDWARD

Offense Date: 10/29/2019

Hearing: 05/18/2022

Charge: GRAND LARCENY: AUTO THEFT

Code Section: 18.2-95

Stafford Circuit Court

Case #: CR20000663-00

Defendant: LIGHTFOOT, SHAH EDWARD

Offense Date: 02/01/2019

Hearing: 05/18/2022

Charge: GRAND LARCENY: AUTO THEFT

Code Section: 18.2-95

Stafford Circuit Court

Case #: CR20000663-02

Defendant: LIGHTFOOT, SHAH EDWARD

Offense Date: 02/01/2019
Hearing: 05/18/2022
Charge: GRND LARCENY: >=\$1000 NOT PERS
Code Section: 18.2-95

Stafford Circuit Court
Case #: CR20000663-03
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/01/2019
Hearing: 05/18/2022
Charge: STLN PRPTY:INT TO SELL >=\$200
Code Section: 18.2-108.01

Stafford Circuit Court
Case #: CR20000663-04
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/01/2019
Hearing: 05/18/2022
Charge: OBTAIN MONEY FALSE PRET >=\$200
Code Section: 18.2-178

Culpeper Circuit Court
Case #: CR16A00111-01
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 09/19/2015
Hearing: 11/09/2022
Charge: VIOL GOOD BEHAV ON FEL OFF
Code Section: 19.2-306

Culpeper Circuit Court
Case #: CR16000111-01
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 09/19/2015
Hearing: 09/28/2016
Charge: ENTER HOUSE TO COMMIT A&B ETC.
Code Section: 18.2-91

ALL CRIMINAL GENERAL DISTRICT COURTS

Culpeper General District Court
Case #: GC25009706-00
Defendant: LIGHTFOOT, SHAH
Offense Date: 07/11/2025
Hearing: 02/02/2026

Charge: DRUGS: POSSESS SCH I OR II
Code Section: 18.2-250

Stafford General District Court
Case #: GT19009966-01
Defendant: LIGHTFOOT, SHAH
Offense Date: 06/11/2019
Hearing: 12/18/2019
Charge: FTA ON 6/11/19
Code Section: 18.2-456

Stafford General District Court
Case #: GT19009965-00
Defendant: LIGHTFOOT, SHAH
Offense Date: 05/04/2019
Hearing: 12/18/2019
Charge: DEALER NOT OBT TITLE CERTIF
Code Section: 46.2-1544

Stafford General District Court
Case #: GT19009966-00
Defendant: LIGHTFOOT, SHAH
Offense Date: 05/04/2019
Hearing: 12/18/2019
Charge: DEALER NOT OBT TITLE CERTIF
Code Section: 46.2-1544

Spotsylvania General District Court
Case #: GT25008476-00
Defendant: LIGHTFOOT, SHAH E
Offense Date: 06/10/2025
Hearing: 07/01/2025
Charge: OPER UNINSPECTED VEHICLE
Code Section: A.46.2-1157

Spotsylvania General District Court
Case #: GT25008477-00
Defendant: LIGHTFOOT, SHAH E
Offense Date: 06/10/2025
Hearing: 07/01/2025
Charge: FAIL TO DISPLAY LICENSE PLATES
Code Section: 46.2-715

Spotsylvania General District Court

Case #: GT25008478-00
Defendant: LIGHTFOOT, SHAH E
Offense Date: 06/10/2025
Hearing: 07/01/2025
Charge: OP/PERMT/PRK OP UNLIC MTR VEH
Code Section: 46.2-613(1)

Stafford General District Court
Case #: GT18000757-00
Defendant: LIGHTFOOT, SHAH E
Offense Date: 12/06/2017
Hearing: 01/16/2018
Charge: POSSESS TITLE ISSUED ANOTHER
Code Section: 46.2-618

Stafford General District Court
Case #: GC18002149-00
Defendant: LIGHTFOOT, SHAH E
Offense Date: 10/20/2017
Hearing: 03/07/2018
Charge: SELL VEH W/O SAFETY INSPECTION
Code Section: 46.2-1539

Stafford General District Court
Case #: GC18002150-00
Defendant: LIGHTFOOT, SHAH E
Offense Date: 10/20/2017
Hearing: 03/07/2018
Charge: SELL VEH W/O SAFETY INSPECTION
Code Section: 46.2-1539

Culpeper General District Court
Case #: GT25009880-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 11/24/2025
Hearing: 01/07/2026
Charge: UNAUTH POSS VEH INSPECT STICKR
Code Section: 46.2-1172

Culpeper General District Court
Case #: GT25009881-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 11/24/2025
Hearing: 01/07/2026

Charge: FAIL TO HAVE VEHICLE INSPECTED
Code Section: A.46.2-1158

Culpeper General District Court
Case #: GT25007033-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 09/02/2025
Hearing: 11/12/2025
Charge: FAIL TO HAVE VEHICLE INSPECTED
Code Section: A.46.2-1158

Culpeper General District Court
Case #: GT25005401-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 07/11/2025
Hearing: 08/18/2025
Charge: FAIL TO HAVE VEHICLE INSPECTED
Code Section: A.46.2-1158

Culpeper General District Court
Case #: GC25006981-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 06/17/2025
Hearing: 02/02/2026
Charge: DISTRB/SELL FOR PROFIT SCH I/II
Code Section: 18.2-248

Culpeper General District Court
Case #: GT25000970-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 01/22/2025
Hearing: 03/17/2025
Charge: FAIL TO HAVE VEHICLE INSPECTED
Code Section: A.46.2-1158

Culpeper General District Court
Case #: GC24002720-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 04/23/2024
Hearing: 06/26/2024
Charge: OTHER FORGERY, EMPLOY AS TRUE
Code Section: 18.2-172

Culpeper General District Court

Case #: GC24002721-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 04/23/2024
Hearing: 06/26/2024
Charge: GRAND LARCENY: AUTO THEFT
Code Section: 18.2-95

Culpeper General District Court
Case #: GC24002722-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 04/23/2024
Hearing: 06/26/2024
Charge: DESTROY PROP W/INTENT <\$1000
Code Section: 18.2-137

Stafford General District Court
Case #: GC22014752-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 11/06/2022
Hearing: 09/21/2023
Charge: SHOPLIFT/ ALTER MERCH<\$1000
Code Section: 18.2-103

Stafford General District Court
Case #: GC19020138-02
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 01/12/2022
Hearing: 05/11/2022
Charge: FAIL TO PAY RESTITUTION
Code Section: 19.2-305.2

Stafford General District Court
Case #: GC19020138-01
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 12/08/2021
Hearing: 01/12/2022
Charge: FAIL TO PAY RESTITUTION
Code Section: 19.2-305.2

Stafford General District Court
Case #: GC19018310-01
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 06/24/2020
Hearing: 08/27/2020

Charge: VIOLATE CONDITION OF RELEASE
Code Section: 19.2-123

Fauquier General District Court
Case #: GT20004839-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 05/22/2020
Hearing: 01/25/2021
Charge: DRIV UNDER REVO/SUSPENSION
Code Section: B.46.2-301

Stafford General District Court
Case #: GC20004223-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/27/2020
Hearing: 08/06/2020
Charge: DISORDERLY CONDUCT
Code Section: 18.2-415

Fauquier General District Court
Case #: GT20001035-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 12/10/2019
Hearing: 02/24/2020
Charge: INSUR. OPERATE UNINSURED VEH
Code Section: A.46.2-707

Stafford General District Court
Case #: GC19020138-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 12/08/2019
Hearing: 02/20/2020
Amended Charge: UNAUTH USE OF MOTOR VEH - MISD
Amended Code Section: B.18.2-102

Stafford General District Court
Case #: GC19018261-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 10/29/2019
Hearing: 08/27/2020
Charge: GRAND LARCENY: AUTO THEFT
Code Section: 18.2-95

Spotsylvania General District Court

Case #: GT19010755-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 08/13/2019
Hearing: 09/09/2019
Charge: OPER/PERMIT OPER UNINSURED VEH
Code Section: 46.2-707

Orange General District Court
Case #: GT19001744-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 03/16/2019
Hearing: 06/05/2019
Charge: FAIL TO HAVE VEHICLE INSPECTED
Code Section: A.46.2-1158

Stafford General District Court
Case #: GC19003558-01
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 03/14/2019
Hearing: 06/19/2019
Charge: FAIL TO APPEAR
Code Section: 18.2-456

Stafford General District Court
Case #: GC19018310-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/01/2019
Hearing: 08/27/2020
Charge: GRAND LARCENY: AUTO THEFT
Code Section: 18.2-95

Stafford General District Court
Case #: GC19018313-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/01/2019
Hearing: 08/27/2020
Charge: OBTAIN MONEY FALSE PRET >=\$500
Code Section: 18.2-178

Stafford General District Court
Case #: GC19018314-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/01/2019
Hearing: 08/27/2020

Charge: GRND LARCENY: >=\$500 NOT PERSN
Code Section: 18.2-95

Stafford General District Court
Case #: GC19018316-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 02/01/2019
Hearing: 08/27/2020
Charge: STLN PRPRTY:INT TO SELL >=\$500
Code Section: 18.2-108.01

Stafford General District Court
Case #: GC19003558-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 01/04/2019
Hearing: 06/19/2019
Charge: DEFRAUDING GARAGEKEEPER
Code Section: 18.2-189

Stafford General District Court
Case #: GT19002632-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 12/31/2018
Hearing: 03/28/2019
Charge: ALTERED/FORGED LICENSE PLATES
Code Section: 46.2-722

Fredericksburg General District Court
Case #: GT18000262-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 01/16/2018
Hearing: 04/06/2018
Charge: FT DISPLAY TAGS
Code Section: 46.2-715

Stafford General District Court
Case #: GT17023529-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 12/06/2017
Hearing: 01/16/2018
Charge: IMPROPER USE OF DEALER PLATES
Code Section: 46.2-1550

Culpeper General District Court

Case #: GT15000144-01
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 09/30/2015
Hearing: 10/28/2016
Charge: MISD VIOL COMMUN BASE PRBATION
Code Section: 19.2-303.3

Culpeper General District Court
Case #: GC16002390-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 09/19/2015
Hearing: 06/01/2016
Charge: ENTER HOUSE TO COMMIT A&B ETC.
Code Section: 18.2-91

Culpeper General District Court
Case #: GC16002391-00
Defendant: LIGHTFOOT, SHAH EDWARD
Offense Date: 09/19/2015
Hearing: 06/01/2016
Charge: GRND LARCENY: >=\$200 NOT PERSN
Code Section: 18.2-95



ADVERTISING COMMITTEE



MOTOR VEHICLE DEALER BOARD



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:20 a.m. or
Immediately following the Dealer Licensing Committee

ADVERTISING COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Advertising Committee Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Advertising Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Review and Action: Education
 - 1. Advertising Laws and Regulations Letter to Dealers
- b. Old Business from the Floor

VI. New Business

- a. Review and Action: Informal Fact-Finding Conference
 - 1. Harley Davidson Bayside & Bayside Ducati and Maurice D. Slaughter - # [REDACTED] Tab 5
- b. Review and Action: Policy Review
 - 1. Advertising Procedures Review
- c. New Business from the Floor

VII. Reminders

- a. Next Committee meeting is November 9, 2026

VIII. Adjourn

* Public comments are limited to those topics that are listed on this Agenda and for which the opportunity for public comment on the issue being addressed has not been previously afforded to the public in another forum such as a public hearing. The individual offering public comment shall limit their remarks to not more than five minutes.

DRAFT

Minutes of Meeting **Advertising Committee**

The Advertising Committee meeting was called to order by Vice-Chair Don Sullivan at 10:03 a.m. on Monday, July 13, 2026. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Tom Barton
James Church
Gail Davis
M'Lissa Dunn
Joe Gopaul
Ed Maulbeck
Kevin Reynolds
Don Sullivan
Andrew Wiley

The following Committee members were absent:

David Koogler
Chip Lindsay
Tim Pohanka

Other Board Members present:

Saundra M. Jack
Carl Hart
Lynn Martin
Dick Myers

The following MVDB staff present for all or part of the meeting:

LaTasha Hill
Lisa Mack-Nelson
Ann Majors
Kelley Smith
Michael Thornton
Tenisha Wallace

The following other individuals were present for all or part of the meeting:

Terry Albright – DMV
Diane Adams-Strickland – DMV
Alacia Moore – DMV
Anne Gambardella – VADA
Alvin Melendez – VIADA
Joe Koch – Wanada
Dwayne G. Tolliver – Respondent
Casey Rosinski – Respondent
Walter Holmes – Respondent

Alexander Page represented the Attorney General's office.

APPROVAL OF AGENDA – M'Lissa Dunn moved to approve the agenda for July 13, 2026. Joe Gopaul seconded the motion. The motion carried.

The May 11, 2026 meeting minutes were approved.

PUBLIC COMMENT – No public comment.

OLD BUSINESS – No old business.

OLD BUSINESS FROM THE FLOOR – No old business from the floor.

NEW BUSINESS – No new business.

NEW BUSINESS FROM THE FLOOR – No new business from the floor.

NEXT MEETING - Committee Vice-Chair Sullivan announced the next meeting is scheduled for September 14, 2026.

The Advertising Committee meeting adjourned at 10:07 a.m.



MVDB

Dealer Advertising Requirements

The MVDB aims to ensure that dealers adhere to Virginia's advertising laws and regulations. In the coming months, dealers are encouraged to conduct a thorough audit to confirm that their advertising aligns with the statutory requirements outlined in Virginia Codes **46.2-1581**, **46.1535**, **46.1581** and Administrative Codes **22VAC22-30-10** through **30**. This review should encompass all third-party advertising agreements in place.

Most common items omitted in advertisements include:

- The name of the dealership or VADLR are not clearly stated in ads.
- [46.2-1535](#) – Advertisements.
- Phone numbers listed for dealerships are not registered with the MVDB in their dealer profile.
- [46.2-1575.7](#) - Grounds for denying, suspending, or revoking licenses or certificates of dealer registration or qualification.
- Processing fees are not listed as a specific dollar amount.
- [46.2-1581.8](#) - Regulated advertising practices

Regardless of the advertisement's platform, dealers must adhere to all Truth in Lending requirements concerning typical ads that present pricing or monthly payment options. Be vigilant for trigger terms (payment amount, number of payments, period of payments, etc.) that necessitate additional disclosures as outlined in [24VAC22-30-20](#) & [24VAC22-30-30](#). When advertising a price of a vehicle (Including on the Dealer's website) the advertised price must be based on rebates/incentives that are available to ALL purchasers, or it must be clear and conspicuous to the reader which rebates, incentives and discounts would apply in their purchase. No matter the platform used for advertising, all terms, conditions, disclaimers, and required disclosures must be clearly and conspicuously displayed.

Dealers are responsible for all advertising disseminated by their employed sales personnel, third-party advertisers, and marketing agencies. On platforms that list dealer/dealerships or owner options, please ensure your advertisements are listed under the dealer/dealership category.

As we strive for compliance, the Board advises dealers to review all advertising content across the various platforms they utilize.

Ensure that your email address is current and valid in your MVDB dealer profile, as this is a requirement. It is important to note that the MVDB will monitor advertising practices and will send warning emails to dealers following NOVEMBER 22, 2024.



MVDB

Advertising Requirements for Powersport Dealers

The MVDB aims to ensure that dealers adhere to Virginia's advertising laws and regulations. Dealers are encouraged to conduct a thorough audit to confirm that their advertising aligns with the statutory requirements outlined in Virginia Codes §§ 46.2-1581, 46.1535, 46.2-1575, and Administrative Codes 24VAC22-30-20 through 24VAC22-30-40.

Most common advertising violations are:

- Freight, if it is not included in the advertised price it must be listed as a specific dollar amount, and clearly and conspicuously disclosed.
 - o § 46.2-1581.8 - Regulated advertising practices.
- Processing fees are not listed as a specific dollar amount and not disclosed.
 - o § 46.2-1581.8 - Regulated advertising practices.
- Adding extra fees to the buyers order without fully disclosing all fees, is considered deceptive.
 - o § 46.2-1575.7 - knowingly advertising facts that are untrue, misleading, or deceptive.
- Charging “set-up” charges on used vehicles is considered deceptive.
 - o § 46.2-1575.6 - having used deceptive acts or practices.
- Truth in Lending requirements concerning typical ads that present pricing or monthly payment options. Be vigilant for trigger terms (payment amount, number of payments, period of payments, etc.) that necessitate additional disclosures as outlined.
 - o 24VAC22-30-20 through 24VAC22-30-40 – Terms, conditions, and disclaimers.
- When advertising a price of a vehicle the advertised price must be based on rebates/incentives that are available to ALL purchasers, or it must be clear and conspicuous to the reader which rebates, incentives and discounts would apply in their purchase. No matter the platform used for advertising, all terms, conditions, disclaimers, and required disclosures must be clearly and conspicuously displayed.
 - o § 46.2-1575.7 - knowingly advertising facts that are untrue, misleading, or deceptive.

During each renewal period, dealers certify on the MVDB 58 that employees are adequately trained. Dealers are responsible for all advertising disseminated by their employed sales personnel, third-party advertisers, and marketing agencies. Please be able to provide proof of salesperson advertising training on all platforms that list dealer/dealerships and salespersons advertising instructions. Ensure your advertisements are also listed under the dealer/dealership category and state your dealership name or VADLR § 46.2-1535.

As we strive for compliance, the Board advises dealers to review all advertising content across the various platforms they utilize, even if the advertising is manufacturer driven, (a link from the national website) and manufacturer created.

Ensure that your email address is current and valid in your MVDB dealer profile, as this is a requirement. It is important to note that the MVDB is monitoring advertising practices and will send advertising violations of §§ 46.2-1535, 46.2-1575, 46.2-1581, and 24VAC22-30-20 through 24VAC22-30-40.

If you have a question or need assistance, please do not hesitate to contact dboard@mvdb.virginia.gov

ADVERTISING

TAB 5



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Slaughter Inc t/a Harley-Davidson Bayside & Bayside Ducati # [REDACTED] | Maurice D. Slaughter - September 14, 2026 Board Meeting Invitation

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 8:00 AM

To: [REDACTED]

Cc: Ann Majors <ann.majors@mvdb.virginia.gov>, Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Attached are the Hearing Officer's Report and related correspondence. Your attendance is not required; however, it is recommended.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

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9-14-26 Board Meeting Invitation Slaughter Inc t-a Harley-Davidson Bayside & Bayside Ducati # [REDACTED].pdf

883K



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

September 3, 2026

Via First Class Mail

Maurice D. Slaughter

Slaughter Inc t/a Harley-Davidson Bayside & Bayside Ducati # [REDACTED]

Email

RE: Informal Fact-Finding Conference – Hearing Officer’s Report
Advertising Committee and Full Board Review

Dear Maurice D. Slaughter:

On July 16, 2026, an informal fact-finding conference was electronically conducted with the office of the Motor Vehicle Dealer Board (Board). Please find an attached copy of the Hearing Officer's report.

During the Committee and Full Board meetings, you will have an opportunity to speak to your case. Please be advised that the Hearing Officer’s Report is a recommendation only. The final decision in this matter rests solely with the Board. The Board has the authority to accept, modify, or reject the recommendation, including the authority to eliminate, increase, or decrease any civil penalty assessed and to suspend or revoke any license issued by the Board.

The Hearing Officer’s Report and case file will be presented to the Advertising Committee on:

Date: September 14, 2026

Time: 9:00 a.m.

Location: Department of Motor Vehicles, Executive Conference Room 702
2300 West Broad Street
Richmond, Virginia 23269

The Advertising Committee will review the report and case file and determine what, if any, recommendations to make to the Full Board. The Full Board will consider the Committee’s recommendations at their meeting immediately following the Committee meetings.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804)367-1100 Email: dboard@mvdv.virginia.gov

Board Meeting Invitation

Maurice D. Slaughter

Slaughter Inc t/a Harley-Davidson Bayside & Bayside Ducati # [REDACTED]

September 3, 2026

Page 2

While your attendance is not required, it is strongly recommended that you participate in the meetings. Being present will provide you with the opportunity to respond to any questions from Board members.

If you plan to attend the Board meeting, you are required to present a government-issued photo ID (such as a driver's license) to comply with DMV's security requirements. Please arrive before 9:00 a.m. to allow sufficient time to clear security.

If you have any questions, you may contact Tenisha Wallace at the Motor Vehicle Dealer Board office at 804-367-1100 ext. 3001# or tenisha.wallace@mvdv.virginia.gov.

Sincerely,

Motor Vehicle Dealer Board

Enclosures: Hearing Officer's Report

CC: Ann Majors, MVDB Field Representative Supervisor

Kelley Smith, MVDB Executive Director



COMMONWEALTH of VIRGINIA



Informal Fact-Finding Conference

Hearing Officer: John G. Weigly
Hearing Date: July 16, 2026

Conference Name: Motor Vehicle Dealer Board v. Harley Davidson Bayside

Conference Purpose

This Informal Fact-Finding Conference was conducted telephonically on July 16, 2026, at 10:00 a.m. The Board's authority to convene these proceedings may be found in VA Code: Title §46.2 -1576.

The Conference was conducted to determine if the dealership and its owner violated the MVDB Code related to §46.2-1575.2, and §24VAC22-30-30.

Conference Details

| VA Code: | |
|----------------|--|
| §46.2-1575.2 | Failure to comply after receipt of a Written Warning |
| §24VAC22-30-30 | Terms, Conditions, and Disclaimers |

Attendees:

Ms. Ann Majors, MVDB Operations Manager
Mr. Maurice Slaughter Owner/Operator
Mr. John Weigly, Hearing Officer

Agency Exhibits

| Exhibit # | |
|-----------|--|
| 1 | Notice of Informal Fact-Finding Conference dated 07/03/2026
Assignment Letter to Hearing Officer dated 06/23/2026
Notice of receipt of a request by Mr. Slaughter to appeal his Civil Penalty |
| 2 | Complaint from Edward Maulbeck regarding several alleged sales tactics against Bayside Harley Davidson and another dealer.
Email from Shanae Betts to Mr. Slaughter dated 02/03/2025 regarding violations referenced against Mr. Slaughter and his dealership. This letter was to serve as a First Warning.
MVDB Dealer Advertising Requirement Notice |
| | Email to Shay from Mr. Slaughter advertising his intent to pull advertising provided by Harley Davidson Inc. |
| 3 | Letter to Mr. Slaughter dated 02/28/2025 (corrected to 02/28/26) regarding a Civil Penalty of \$500. |
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| | |

Respondent's Exhibits

| Exhibit # | Exhibit Details: |
|-----------|------------------|
| | None |

Chronology/Findings of Fact

| Date: | Exhibit: | |
|-----------------|----------|--|
| 07/03/2026 | 1 | Hearing Officer Letter to Mr. Slaughter confirming the date and time for the scheduled Informal Fact-Finding Conference being conducted today. |
| 06/23/2026 | | Letter from the Motor Dealer Board to Hearing Officer assigning an Informal Fact-Finding Conference. Two Code Violations were cited in this Assignment Letter §24VAC22-30-30 and §46.2-1575.2 |
| 05/08/2026 | | Letter from Ann Majors to Mr. Slaughter confirming a verbal request to appeal the \$500 Civil Penalty assessed and advising him of an Informal Fact-Finding Conference to be scheduled. |
| 02/03/2025 | 2 | Complaint Letter from Mr. Maulbeck regarding his alleged deceptive sales tactics being conducted by Mr. Slaughter and Bayside Harley Davidson.

Email from Shanae Betts to Mr. Slaughter regarding information on the website of his dealership containing advertising in violation of VA code §46.2-1581.8, This e-mail was to serve as a First Warning. Also included was a Notice on MVDB Advertising Requirements.

Ms. Majors referenced an Audit Sheet indicating that this dealership has been closed. Mr. Weigly indicated that he did not have this document as part of the exhibits sent to him prior to this Informal Fact-Finding Conference. This was also the closing inspection on the Dealership 02/26/2026. |
| 02/03/2025 | | Email from Mr. Slaughter to Ms. Betts advising her of his intent to pull advertising provided by Harley Davidson Inc. that MVDB claimed was in Violation of VA Code. |
| 02/28/2025 (26) | 3 | Letter to Mr. Slaughter assessing Mr. Slaughter a Civil Penalty of \$500 for two violations of §24VAC22-30-30. Also referenced in this letter was VA Code §46.2-1507 which gives the Motor Vehicle Dealer Board the Authority to assess a Civil Penalty for any Violation of Chapter §46.2 of the Code of |

| | | |
|------------|--|--|
| 05/08/2026 | | <p>Virginia. Ms. Majors pointed out the initial date of this letter was incorrect and the corrected date was 2026.</p> <p>Letter to Mr. Slaughter from Ann Majors advising Mr. Slaughter that his verbal request to appeal the Civil Penalty of \$500 had been accepted.</p> |
| | | |
| | | |
| | | |

Respondent's Position

Mr. Slaughter wished to register a complaint against Mr. Maulbeck. He continually repeated his feeling that Mr. Maulbeck was "out to get him." He stated that he would like to bring these issues to the Board. Hearing Officer indicated to Mr. Slaughter that he would have that opportunity when the recommendation is presented at a future Board Meeting. Mr. Slaughter said that he understood this and would be interested in being at the meeting.

Conference Officer Narrative

In Mr. Slaughter's opening comments, he stated that he is no longer a VA Motor Vehicle Dealer and that he felt Mr. Maulbeck has "weaponized" the MVDB into the action against him. He requested that Mr. Maulbeck not participate in any actions taken by the Board against him. He also stated that he had held 2 terms on the MVDB. Mr. Weigly stated that he could and should attend the future Board Meeting where his recommendations will be discussed and acted on.

Hearing Officer first questioned the codes referenced in the Violation letter and the letter assigning this Conference. Mr. Slaughter was issued a Warning letter on 02/23/2025 for the alleged violations of VA code dealing with advertising. He was issued a Civil Penalty of \$500 on 02/28/2026 for a Violation of §24VAC22-30-30. No Code Violation referenced in §46.2 was included in this letter. Mr. Weigly referenced VA Code §46.2-1507 giving the MVDB the authority to assess civil penalties not exceeding \$1,000 for any violation of VA Code §46.2. In the Civil Penalty letter of 02/28/25 (2026), the penalty was assessed for a Violation of §24VAC22-30-30. Ms. Majors stated that the Warning given on 02/05/2025 is the basis for the Civil Penalty issued on 02/28/2025 (2026). Hearing Officer did not hear any testimony or see any exhibits indicating any additional violations of §46.2-1575.2 after receipt of this warning letter from Ms. Betts. Additionally, testimony heard indicated this dealership was closed in February of 2026. Hearing Officer did not hear any evidence or testimony that Mr. Slaughter's dealership had any additional violations after this Written Warning in February of 2025, and Hearing Officer does not find additional violations of §46.2 being referenced after this Written Warning was sent by Ms. Betts in February of 2025. Thus, Hearing Officer does not recommend any Civil Penalty being assessed for this dealership which subsequently has been closed.

Harley Davidson Bayside
Hearing Officer Recommendations

Date: July 28, 2026

Hearing Officer: John G. Weigly

| Hearing Officer Recommendation: | Statement of Explanation: |
|--|---------------------------|
| ☒ No Further Action | \$46.2 |
| ☐ Warning | |
| Civil Penalty | |
| Revocation | |
| ☐ Suspension | |
| ☐ Satisfactory Inspection Required | |
| ☐ Dealer/Operator Class Required | |
| ☐ Salesperson License Approved | |
| ☐ Salesperson License Denied | |
| X Other §24VAC22-30-30 | No Further action |

John G. Weigly John G. Weigly
Conference Officer

07/28/2026



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

June 23, 2026

Mr. John Weigly, Hearing Officer
Emailed only: [REDACTED]

Re: Motor Vehicle Dealer Board v. Harley Davidson Bayside & Bayside
Ducati # [REDACTED] and Maurice D. Slaughter

Dear Mr. Weigly:

Please find enclosed copies of the agency documents involving Harley Davidson Bayside & Bayside Ducati # [REDACTED] and Maurice D. Slaughter. Mr. Slaughter has appealed the civil penalty, so please convene an informal fact finding conference. The facts of this case will show that Mr. Slaughter violated Virginia Regulations and Virginia Code:

24VAC22-30-30

D. Terms, conditions, and disclaimers.

1. When terms, conditions or disclaimers are used, they shall always be stated clearly and conspicuously. An asterisk or other reference symbol may be used to point to a disclaimer or other information; but, the disclaimer shall not be used as a means of contradicting or changing the meaning of an advertised statement. In addition, they must meet the Federal Trade Commission Truth in Lending Act Requirements 15 USC §§ 1601 et seq., 12 CFR Part 226 (Regulation Z) or the Federal Trade Commission Truth in Leasing Act Requirements, as applicable.

§ 46.2-1575.2

2. Failure to comply subsequent to receipt of a written warning from the Department or the Board or any willful failure to comply with any provision of this chapter or any regulation promulgated by the Commissioner or the Board under this chapter;

The Board's authority to convene the conference may be found in Va. Code § 46.2-1576.

In scheduling the hearing, please contact Ann Majors at (804) 998-7785 or ann.majors@mvdb.virginia.gov to present the case for the Board.

**MVDB
Exhibit** 1

Pg. 2
Request for HO
John Weigly
Maurice Slaughter

Please send the notice of hearing to:

Mr. Maurice Slaughter

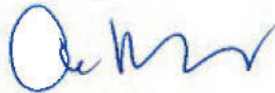
[REDACTED]

[REDACTED]@aol.com

(757) [REDACTED]

Please provide a copy of the hearing notice for my files.

Sincerely,



Ann Majors
Operations Manager

Enclosures

em: Kelley Smith, Executive Director



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

May 8, 2026

Maurice Slaughter
Harley Davidson Bayside & Bayside Ducati # [REDACTED]
[REDACTED]
[REDACTED]

Re: Appeal Advertising Civil Penalty Letter dated February 28, 2025

Dear Mr. Maurice Slaughter:

The purpose of this letter is to acknowledge the verbal request, via a phone call on May 5, 2026, of your notice to appeal a \$500 advertising civil penalty issued to Slaughter Inc, trading as, Harley-Davidson Bayside & Bayside Ducati. I have assigned John Weigly to act as the hearing officer and to conduct the informal fact-finding conference (IFFC). Sometime in the next few weeks you will receive a call from Mr. Weigly who will contact you via phone at 757-[REDACTED], or email at [REDACTED] to schedule a time to convene the IFFC. You will also receive a certified letter that will be identified as a Notice of Hearing, which contains the date and time agreed upon by you and Mr. Weigly.

After you receive the Notice of Hearing from Mr. Weigly, I will email you copies of the evidence the Motor Vehicle Dealer Board will present at the conference. I will also email you an invitation to a virtual informal fact-finding conference. If you have any questions regarding this process, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ann Majors".

Ann Majors
Operations Manager

Enclosure

em: kelly.smith@mvdv.virginia.gov



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

NOTICE OF HEARING
July 03, 2026

CERTIFIED RETURN RECEIPT
9589 0710 5270 1242 9855 58

Mr. Maurice Slaughter
Harley Davidson Bayside & Bayside Ducati
[REDACTED]

Dear Mr. Slaughter:

As mentioned in the letter sent to you from the Motor Vehicle Dealer Board, I have been appointed to conduct an Informal Fact-Finding Conference to address the VA Code Violations mentioned in that letter. I have called your business phone number twice on July 1st and once on July 2nd to schedule this Hearing. As on this time I have not received a return phone call regarding scheduling this Conference. Since I have not heard back from you, I am proceeding with the Scheduling of this Informal Fact-Finding Conference. Thus, PLEASE TAKE NOTICE that on Tuesday, July 16th, 2026, at 10:00 a.m., an Informal Fact-Finding Conference will be conducted telephonically. Ann Majors from the Dealer Board will call you on that date to initiate the Conference. She will contact you at the number you provided for this Conference.

These proceedings are being convened to address the allegations by the Board that you are in violation of VA Code, §24VAC22-30-30 – Terms, Conditions, and disclaimers, and §46.2-1575.2 - Failure to comply after receipt of a Written Warning. The Board's authority to convene these proceedings may be found in VA Code §46.2-1576.

You may bring with you to the conference any witnesses with relevant testimony and any relevant documentary evidence. By written request prior to the proceedings, you may request any documentary evidence that will be presented by the Board. Written requests may be made by contacting Ms. Ann Majors at (804) 998-7785. Fees may be charged if you request that documentary evidence be sent to you in advance of the hearing. You may also arrange to view the evidence in our office at no charge.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23230
Telephone: (804)367-1100 Email: dboard@mvdb.virginia.gov



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

PLEASE TAKE NOTICE ALSO that a continuance will be granted ONLY UPON WRITTEN NOTICE received by the Board BEFORE the date of the conference and ONLY FOR GOOD CAUSE SHOWN. If the continuance is not granted and you do not appear, THE HEARING MAY GO FORWARD IN YOUR ABSENCE AND A RECOMMENDATION MADE TO THE BOARD.

Sincerely,

John G. Weigly
Hearing Officer

cc: Ann Majors, Operations Manage

HARLEY-DAVIDSON BAYSIDE & BAYSIDE DUCATI

Certificate#:

2211 FREDERICK BLVD
PORTSMOUTH VA 23704

| Business Phone | Expiration | Inspection Date |
|----------------|------------|------------------|
| | 06/30/27 | 02/26/26 9:00 AM |

Dealership Info

| Inspection Date | District | Inspection Type | Jurisdiction | License type | Processing Fee |
|-----------------|----------|-----------------|--------------|--------------|----------------|
| 02/26/26 | 6 | Dealer Closure | PUTH | FB | 495.00 |

Questions

| # | Question | Answer | Amount |
|---|--|--------|--------|
| 1 | 46.2-1545 Is the dealer certificate surrendered? | YES | |
| 2 | 46.2-1545 Salesperson's Licenses Collected | NO | |
| 3 | 46.2-1545 Dealer Plates Missing? | YES | |
| 4 | 46.2-1529 Where will records be maintained? | NO | |

Missing Plates:

Records Located:

2211 Frederick boulevard
portsmouth
virginia
23704

Interview

| Interviewed | Position | Phone Number | Field Rep | Rep Phone# |
|-------------------|----------|--------------|--------------------|------------|
| maurice slaughter | owner | [REDACTED] | Michelle Jefferson | |

Comments

Field Representative met with M. Slaughter(owner) to conduct dealer closure. 8 dealer plates missing.

Complaint from: Edward Maulbeck
Chief Executive Manager – Member
Southeastern Virginia Powersports, LLC
11704 Jefferson Ave, Newport News, VA 23606
Office: [REDACTED]
Mobile: [REDACTED]

DISCUSSION: Multiple VA franchised powersports dealers are committing wide-spread violation(s) of Virginia Code and/or are engaged in deceptive sales tactics. I've been in this business since 2015 and I knew the various items discussed in this complaint were deceptive for several years, but I only just realized these tactics are VA Code Violations. I started to learn this following my VA MVDB indoctrination and subsequent first meeting as a VA MVDB Member in November 2024. Following that meeting and informing the Board at a very high-level what I knew was going on, I called the VA AG Office and reported these VA Code Violations (6 Dec 2024). I then learned more about these violations when I voluntarily attended VA MVDB sanctioned two-day Independent Motor Vehicle Dealer/Operator Qualification Training.

My complaints are specific to issues that I've witnessed first-hand (no hearsay). I can only address issues pertaining to the countless troubled VA powersports consumers that have brought me their contract paperwork from the businesses that I will discuss. I've worked with many VA consumers over the last several years trying to figure out how they got into their messes, and I have provided countless "group" and "one-on-one" powersports buying training free of charge. I instruct participants of the physiological warfare going on, that dealers are trained to prey on their emotions, and then I show them all the deceptive tricks a dealer might use during the negotiation/sales process. I am working with the VA MVDB to address these issues because VA powersports consumers are increasingly ending-up in severe financial hardship.

The VA Franchised Powersports Dealers that I am reporting on:

- 1) Hampton Roads Harley-Davidson
6450 George Washington Memorial Hwy
Yorktown, VA 23692
Telephone: [REDACTED]
- 2) Bayside Harley-Davidson and Ducati
2211 Frederick Blvd
Portsmouth, VA 23704
Telephone: [REDACTED]

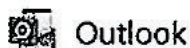
Shay

Violations that I am reporting:

- 1) **Processing/Documentation Fees not disclosed in any advertisements.** VA Code requires this disclosure (along with other requirements... font size, etc.) in all advertisements. Both dealers (1 and 2) do not disclose these fees, an easy check for the VA AG Office is to go directly to their websites and find there is no disclosure whatsoever.
- 2) **Non-disclosure of freight/destination charges in advertisements.** Unlike a new car, a new powersports product is generally not advertised with the freight/destination charge included in their published Manufacturer Suggested Retail Price (MSRP), however, that cost is published by that manufacturer in their advertisement(s) as a disclaimer and/or as a separate specification. Neither dealer (1 nor 2) disclose any freight charges and they also engage in a more serious VA Code violation:
 - o Retail customer contracts include significant "Added Dealer Mark-up" hidden within a freight charge disguised as a fixed fee (e.g., actual freight = \$850, it's marked-up/sold as a \$1,700 fixed/non-negotiable fee).
- 3) **Overcharging VA powersports consumers "pre-delivery inspection (PDI) and set-up" charges.** Unlike car manufacturers, most powersports manufacturers do not pay/reimburse their franchised dealers to perform PDI and set-up. However, Harley-Davidson Motor Company does (it's disclosed on their corporate website). Both dealers (1 and 2) also charge the customer again for vehicle PDI and set-up (i.e., they get paid for it twice), which is defrauding the consumer. Again, in this case that is not the only violation of both dealer 1 and 2:
 - o They both pack on top of it "Added Dealer Mark-up" hidden as a fixed fee (e.g., the dealer's labor rate = \$150/hr and it takes three hours to uncrate/PDI/set-up/test ride the vehicle and the dealer charges \$1-2K for PDI and set-up as a fixed/non-negotiable fee).

Very Respectfully Submitted,





(No subject)

From Betts, Shenae (MVDB) <Shenae.Betts@mvdb.virginia.gov>

on behalf of

dboardreply <dboard@mvdb.virginia.gov>

Date Mon 2/3/2025 11:14 AM

To Slaughter, Maurice <[REDACTED]>; [REDACTED]; [REDACTED]

Cc Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>; Lester, Melanie (MVDB) <Melanie.Lester@mvdb.virginia.gov>

1 attachment (220 KB)

Xerox Scan_02032025110133.pdf;

Good morning,

Mr. Maurice Slaughter
Harley-Davidson Bayside
2211 Frederick Blvd.
Portsmouth, VA 23704

Dear Mr. Slaughter:

This is regarding information placed on Harley-Davidson-Bayside website. The attachment is information from the website for review. Also, you will find information that was placed in the MVDB Dealer Talk regarding advertising.

The homepage of the website has a banner which states "\$443/Month". When mentioning a price or credit term additional information is required. The monthly payment amount, \$443/month, is considered a trigger term which additional information is required for proper disclosure. The advertisement failed to disclose the number of payments, the amount required down, and the APR to complete the Truth in Lending Act, which is a violation of Part II. Regulated Advertising Practices 24 VAC 22-30-30-d.1. For your records, the above attachment is information regarding the Truth in Lending Act requirements and trigger terms.

Our records show your dealership charges a \$495 processing fee. The website failed to disclose the amount, which is a violation of VA Code §46.2-1581.8.

The disclaimer states "Advertised pricing excludes applicable taxes, title and licensing, dealer set up, destination, reconditioning and are subject to change without notice. Pricing may exclude any added parts, accessories or installation unless otherwise noted. Sale prices include all applicable offers. Some financing options can affect price in lieu of any rebates Contact dealer for details. This type of advertising

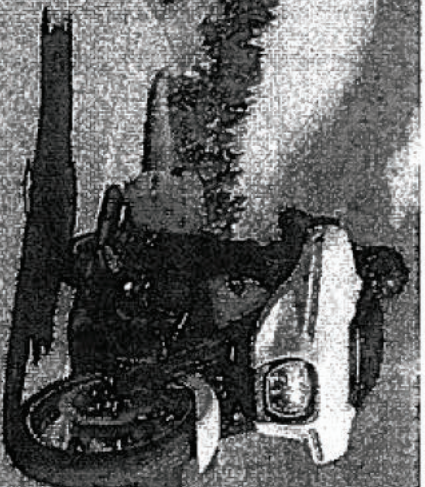
is considered to be a violation of VA Code §46.2-1581.8. which states, the advertisement price or credit terms shall include all charges in which the buyer must pay the seller, except buyer-seller options, state and local fees and taxes and manufacture or distributors freight or destination charges and processing fee, if any. If processing fee and freight or destination charges are not included in the advertised price, the amount of any such processing fee and freight or destination charge must be disclosed.

The purpose of the letter as a "first warning" notification and no civil penalty is being assessed. Please be advised that a civil penalty of up to \$1,000 may be assessed for violations of this type. Each day the violation continues shall constitute a separate violation.

Please reply to this notification indicating the steps the dealership will be taking to correct this issue by February 13, 2025.

Thanks,
Shay Betts
Consumer Assistance Analyst

YOU'LL BE THERE WITH A DESTINATION, FOR \$493/MONTH*



STREET GLIDE®



STOP IN TODAY

©2012 Harley-Davidson

FIND
YOUR
BIKE'S
VALUE

NEW
INVENTORY
Shop Now

CERTIFIED PRE-
OWNED
INVENTORY
Shop Now

PRE-OWNED
INVENTORY
Shop Now

START
DEAL HERE
Go!

EVENTS
HAPPENING SOON
See More

TRADE
VALUE
See More

Find Bikes You can Afford

Know Your Bike Payment

GET INVENTORY UPDATES

Hi there, have a
question? Text us here

Text

[GET A QUOTE](#) ▶ [\(/--XT-XINQUIRY?](#)[1=1&FR=XNEWINVENTORYDETAIL&OID=16659791&CONDITION=NEW&YEAR=2025&MAKE=HARLEY%2DDAVIDSON%C2%AE&M](#)

Used pricing excludes applicable taxes title and licensing, dealer set up, destination, reconditioning and are subject to change without notice. Pricing may include any added parts, accessories or installation unless otherwise noted. Sale prices include all applicable offers. Not all options listed available on pre-owned models. Contact dealer for details.

CONTACT US

2211 Frederick Boulevard
Portsmouth, VA (Virginia) 23704 (/see-dealership-location-and-hours-bayside)

HOURS

Mon - Sat 9 AM - 6 PM
Sun 10 AM - 5 PM

SERVICE HOURS

Mon - Sat 9 AM - 6 PM
Sun 10 AM - 5 PM

QUICK LINKS

[NEW INVENTORY \(/--INVENTORY?CONDITION=NEW\)](#)

[PRE-OWNED INVENTORY \(/--INVENTORY?CONDITION=PRE-OWNED\)](#)

[GET FINANCED \(/BUY-A-HARLEY-DAVIDSON-WITH-CREDIT-FINANCING\)](#)

[TRADE IN \(/TRADE-YOUR-HARLEY-DAVIDSON-VALUE-XTRADE_VALUE\)](#)

[CONTACT US \(/SEND-US-AN-EMAIL-WITH-ANY-COMMENT-XCONTACT\)](#)



avidson-value--xtrade_value)



MVDB

Dealer Advertising Requirements

The MVDB aims to ensure that dealers adhere to Virginia's advertising laws and regulations. In the coming months, dealers are encouraged to conduct a thorough audit to confirm that their advertising aligns with the statutory requirements outlined in Virginia Codes 46.2-1581, 46.1535, 46.1581 and Administrative Codes 22VAC22-30-10 through 30. This review should encompass all third-party advertising agreements in place.

Most common items omitted in advertisements include:

- The name of the dealership or VADLR are not clearly stated in ads.
 - 46.2-1535 – Advertisements.
- Phone numbers listed for dealerships are not registered with the MVDB in their dealer profile.
 - 46.2-1575.7 - Grounds for denying, suspending, or revoking licenses or certificates of dealer registration or qualification.
- Processing fees are not listed as a specific dollar amount.
 - 46.2-1581.8 - Regulated advertising practices

Regardless of the advertisement's platform, dealers must adhere to all Truth in Lending requirements concerning typical ads that present pricing or monthly payment options. Be vigilant for trigger terms (payment amount, number of payments, period of payments, etc.) that necessitate additional disclosures as outlined in 24VAC22-30-20 & 24VAC22-30-30. When advertising a price of a vehicle (Including on the Dealer's website) the advertised price must be based on rebates/incentives that are available to ALL purchasers, or it must be clear and conspicuous to the reader which rebates, incentives and discounts would apply in their purchase. No matter the platform used for advertising, all terms, conditions, disclaimers, and required disclosures must be clearly and conspicuously displayed.

Dealers are responsible for all advertising disseminated by their employed sales personnel, third-party advertisers, and marketing agencies. On platforms that list dealer/dealerships or owner options, please ensure your advertisements are listed under the dealer/dealership category.

As we strive for compliance, the Board advises dealers to review all advertising content across the various platforms they utilize.

Ensure that your email address is current and valid in your MVDB dealer profile, as this is a requirement. It is important to note that the MVDB will monitor advertising practices and will send warning emails to dealers following NOVEMBER 22, 2024.

From: Maurice Slaughter
Sent: Monday, February 03, 2025 11:37:47 AM
To: [REDACTED];dboardreply
Cc: Majors, Ann (MVDB);Lester, Melanie (MVDB)
Subject: National Ad Program from Harley-Davidson Motor company

Shay

This is a national advertising provided from Harley-Davidson Motor company for a national ad program provided to all US dealers.

We are pulling ad. We are providing Harley-Davidson Motor Company this notice so we don't get fined by Harley-Davidson Motor Company for not supporting this nation program.

We will process all of our ads we produce correctly with processing fee.

Thanks. If you need me you can reach me directly on my mobile 757-[REDACTED].

Maurice D. Slaughter

Chairman & CEO
MS Family Enterprises, Inc
2211 Frederick Blvd (I-264, Exit 5)
Portsmouth, Virginia 23704
Phone: [REDACTED]

Bayside Harley-Davidson Ducati*Outer Banks Harley-Davidson*Nags Head Harley-Davidson*First Flight Harley-Davidson*District Harley-Davidson Ducati



On Monday, February 3, 2025 at 11:14:47 AM EST, dboardreply <dboard@mvdb.virginia.gov> wrote:

Good morning,

Mr. Maurice Slaughter
Harley-Davidson Bayside
2211 Frederick Blvd.
Portsmouth, VA 23704

Dear Mr. Slaughter:

This is regarding information placed on Harley-Davidson-Bayside website. The attachment is information from the website for review. Also, you will find information that was placed in the MVDB Dealer Talk regarding advertising.

The homepage of the website has a banner which states "\$443/Month". When mentioning a price or credit term additional information is required. The monthly payment amount, \$443/month, is considered a trigger term which additional information is required for proper disclosure. The advertisement failed to disclose the number of payments, the amount required down, and the APR to complete the Truth in Lending Act, which is a violation of Part II. Regulated Advertising Practices 24 VAC 22-30-30-d.1. For your records, the above attachment is information regarding the Truth in Lending Act requirements and trigger terms.

Our records show your dealership charges a \$495 processing fee. The website failed to disclose the amount, which is a violation of VA Code §46.2-1581.8.

The disclaimer states "Advertised pricing excludes applicable taxes, title and licensing, dealer set up, destination, reconditioning and are subject to change without notice. Pricing may exclude any added parts, accessories or installation unless otherwise noted. Sale prices include all applicable offers. Some financing options can affect price in lieu of any rebates Contact dealer for details. This type of advertising is considered to be a violation of VA Code §46.2-1581.8. which states, the advertisement price or credit terms shall include all charges in which the buyer must pay the seller, except buyer-seller options, state and local fees and taxes and manufacture or distributors freight or destination charges and processing fee, if any. If processing fee and freight or destination charges are not included in the advertised price, the amount of any such processing fee and freight or destination charge must be disclosed.

The purpose of the letter as a "first warning" notification and no civil penalty is being assessed. Please be advised that a civil penalty of up to \$1,000 may be assessed for violations of this type. Each day the violation continues shall constitute a separate violation.

Please reply to this notification indicating the steps the dealership will be taking to correct this issue by February 13, 2025.

Thanks,
Shay Betts
Consumer Assistance Analyst



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

February 28, 2025
7019 2280 0001 5932 8647

Mr. Maurice Slaughter
Harley-Davidson Bayside & Bayside Ducati # [REDACTED]
2211 Frederick Blvd
Portsmouth, Virginia 23704

Dear Mr. Slaughter:

This is regarding a lack of disclosures/disclaimers placed on your Harley-Davidson Bayside & Bayside Ducati website. Enclosed are the advertisements from the website for your review.

The two advertisements state "From \$XXX/MO." without complying with the Truth in Lending required disclosures. The Board considers this a violation of the following code sections:

24VAC22-30-30. Practices.

D. Terms, conditions, and disclaimers.

1. When terms, conditions or disclaimers are used, they shall always be stated clearly and conspicuously. An asterisk or other reference symbol may be used to point to a disclaimer or other information; but, the disclaimer shall not be used as a means of contradicting or changing the meaning of an advertised statement. In addition, they must meet the Federal Trade Commission Truth in Lending Act Requirements 15 USC §§ 1601 et seq., 12 CFR Part 226 (Regulation Z) or the Federal Trade Commission Truth in Leasing Act Requirements, as applicable.

Virginia Code Section 46.2-1507 gives the Motor Vehicle Dealer Board the authority to assess civil penalties that do not exceed \$1,000.00 for any single violation of Chapter 46.2 of the Code of Virginia. It has been determined that you should be offered the option to pay a penalty of \$500.00 for two (2) violations of 24VAC22-30-30(D)(1); for a **total of a \$500.00 civil penalty.**

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804) 367-1100 Fax Number: (804) 367-1053

MVDB
Exhibit

3

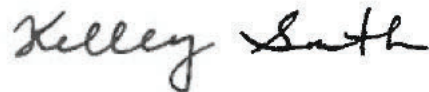
If you do not file a **written appeal requesting an Informal Fact-Finding Conference or pay the \$500.00 civil penalty on or before March 31, 2026**, we will consider this decision as final; and that you have waived your right to appeal. Failure to respond by the due date could result in the suspension or revocation of your licenses, and the agency placing the civil penalty into The Virginia Debt Set off Program.

TOTAL AMOUNT DUE \$500.00

Should you choose to appeal this civil penalty please understand that all violations issued against your dealership, including consumer complaints, may be submitted for consideration if an informal fact-finding conference is convened.

Direct your questions to Ann Majors at ann.majors@mvdv.virginia.gov, or at 804 998-7785. If you mail your payment, please send it to the address listed at the bottom of the first page of this letter.

Sincerely,

A handwritten signature in black ink that reads "Kelley Smith". The signature is written in a cursive, flowing style.

Kelley Smith, J.D.
Executive Director

Enclosures

em: Ann Majors, Operations Manager
Michelle Jefferson, Field Representative



TRUTH IN LENDING

The following information is offered to assist the dealer in complying with the Motor Vehicle Dealer Advertising Practices and Enforcement Regulations.

It is the dealer's responsibility to become familiar with all provisions of the Federal Truth in Lending Act (Regulation Z) and to ensure dealership advertisements are in compliance with these Federal directives.

If one of the following "Trigger Terms" is stated in the ad:

1. amount or percentage of down payment ("0 Down" or "No Money Down" is **not** considered a trigger term)
2. amount of payment
3. number of payments
4. period of repayment
5. amount of finance charge (in dollars)

Then the following required disclosures are needed:

1. amount or percentage of down payment
2. terms of repayment (e.g. number amount and timing of payments)
3. APR

(amount or % down), (# of months) payments at (\$) per
(month, week, etc.) at (%) APR.

*APR by itself is **not** considered a trigger term but is a requirement in the disclosure

****All Disclosures must be clear and conspicuous**

For further information and/or questions: Contact the Federal Trade Commission, 6th & Pennsylvania Avenue, N.W., Washington, DC 20580, (202) 326-3212

MVDB Advertising Policy

Effective: March 17, 1998

Approved Revision 02/22/2024; 09/14/26

Consumer/Advertising Group

April 23, 2019

All dealers and/or sales representatives who ~~choose to~~ advertise vehicle sales ~~in all types of social media platforms~~ will be subject to review, and if such advertising is found to be in violation of any of the provisions of the Motor Vehicle Dealer Advertising laws or regulations, ~~there will be~~ may be subject to sanctions, including or remedies with the possibility of ~~education; warning letters;~~ civil penalties; ~~or~~ and administrative ~~action~~ hearings as provided for in the Administrative Proceedings Act (Code of Virginia §2.2-3700 et seq.) and the Motor Vehicle Dealer Advertising laws and regulations (Code of Virginia §46.2-1500 et seq.).

~~Motor Vehicle Dealer Advertising enforcement regulations.~~

The Motor Vehicle Dealer Board (Board) staff, or their designee, are tasked with reviewing all forms of dealer and a sales representative's advertisements. If an advertisement is found to be in violation, ~~the~~ Board's staff will ~~begin an investigation to include who is responsible for submitting or placing the advertisement, and will further determine what violations have occurred,~~ investigate and the ~~appropriate action which could result in issuing~~ take any of the following actions: provide education an educational letter, issue a written warning letter, assessing a civil penalty or ~~if the violation(s) are egregious enough to rise to the level of~~ conduct an administrative hearing action, if warranted.

Current Advertising Assessments

~~Craigslist Advertisements:~~

~~1st advertising violation on craigslist – \$250 for advertising as an owner instead of a dealer~~

~~2nd advertising violation on craigslist – \$250 for advertising as an owner instead of a dealer, and if the advertisement has any additional violations each violation found is \$250~~

~~All other Types of Advertising Assessments:~~

Education – Inspection Results, Motor Vehicle Dealer Board website information, or Motor Vehicle Dealer Board informational meeting or correspondence.

~~Educational letter is considered Dealer Talk and direct to dealer email marketing~~

1st advertising violation – Warning letter

2nd advertising violation - \$250

3rd advertising violation - \$500

4th advertising violation - \$1,000

This for the life of the dealership, there is no “reset” time limit of violations

Advertising violations are assessed at \$250 for each separate statutory violation, multiplied by the number of times that specific statute was violated for a maximum of \$1,000 per violation. For example, if statutes A, B, and C are cited: statute A violated three times results in a \$500 assessment, while statutes B and C violated once each result in \$250 per statute.

MVDB Advertising Policy
Effective: March 17, 1998
Approved Revision 02/22/2024; 09/14/26

Consumer/Advertising Group
April 23, 2019

Forms and Related Documents

Advertising letter templates ~~on the network drive~~

Authority

Code of Virginia §§ 46.2-1503.4; 46.2-1535; 46.2-1581; and 24VAC22-30

~~46.2-1503.4~~

~~46.2-1535~~

~~46.2-1581~~

~~24VAC22-30~~

All dealers and/or sales representatives who advertise vehicle sales will be subject to review, and if such advertising is found to be in violation of any of the provisions of the Motor Vehicle Dealer Advertising laws or regulations, may be subject to sanctions, including education; warning letters; civil penalties; or administrative hearings as provided for in the Administrative Proceedings Act (Code of Virginia §2.2-3700 *et seq.*) and the Motor Vehicle Dealer Advertising laws and regulations (Code of Virginia §46.2-1500 *et seq.*).

The Motor Vehicle Dealer Board (Board) staff, or their designee, are tasked with reviewing all forms of dealer and a sales representative's advertisements. If an advertisement is found to be in violation, Board staff will investigate and take any of the following actions: provide education, issue a written warning letter, assess a civil penalty or conduct an administrative hearing.

Current Advertising Assessments

Education – Inspection Results, Motor Vehicle Dealer Board website information, or Motor Vehicle Dealer Board informational meeting or correspondence.

1st advertising violation – Warning letter

2nd advertising violation - \$250

3rd advertising violation - \$500

4th advertising violation - \$1,000

Advertising violations are assessed at \$250 for each separate statutory violation, multiplied by the number of times that specific statute was violated for a maximum of \$1,000 per violation. For example, if statutes A, B, and C are cited: statute A violated three times results in a \$500 assessment, while statutes B and C violated once each result in \$250 per statute.

This for the life of the dealership, there is no “reset” time limit of violations

Forms and Related Documents

Advertising letter templates

Authority

Code of Virginia §§ 46.2-1503.4; 46.2-1535; 46.2-1581; and 24VAC22-30



TRANSACTION RECOVERY FUND COMMITTEE



MOTOR VEHICLE DEALER BOARD



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:30 a.m. or
Immediately following the Advertising Committee

TRANSACTION RECOVERY FUND COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Transaction Recovery Fund Committee Meeting Tentative Agenda September 14, 2026

III. Approval of Minutes

- a. Transaction Recovery Fund Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Old Business from the floor

VI. New Business

- a. Review and Action: Formal Hearing
 - 1. Emanuel White v. Car Net Auto, LLC

Tab 6

- b. New Business from the floor

VII. Reminders

- a. Next Committee Meeting is November 9, 2026

VIII. Adjourn

* Public comments are limited to those topics that are listed on this Agenda and for which the opportunity for public comment on the issue being addressed has not been previously afforded to the public in another forum such as a public hearing. The individual offering public comment shall limit their remarks to not more than five minutes.

DRAFT

Minutes of Meeting **Transaction Recovery Fund Committee**

The Transaction Recovery Fund Committee meeting was called to order by Chair Ed Maulbeck at 10:07 a.m. on Monday, July 13, 2026. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Ed Maulbeck
Tom Barton
M'Lissa Dunn
Joe Gopaul
Don Sullivan
Lynn Martin
Dick Myers
Kevin Reynolds
Andrew Wiley

The following Committee members were absent:

David Koogler
Chip Lindsay
Tim Pohanka

Other Board Members present:

James Church
Gail Davis
Carl Hart
Saundra M. Jack

The following MVDB staff present for all or part of the meeting:

LaTasha Hill
Lisa Mack-Nelson
Ann Majors
Kelley Smith
Michael Thornton
Tenisha Wallace

The following other individuals were present for all or part of the meeting:

Terry Albright – DMV
Diane Adams-Strickland – DMV
Alacia Moore – DMV
Anne Gambardella – VADA
Alvin Melendez – VIADA
Joe Koch – Wanada
Dwayne G. Tolliver – Respondent
Casey Rosinski – Respondent
Walter Holmes – Respondent

Alexander Page represented the Attorney General's office.

APPROVAL OF AGENDA – Andrew Wiley moved to approve the agenda for July 13, 2026. Don Sullivan seconded the motion. The motion carried.

The May 11, 2026 meeting minutes were approved.

PUBLIC COMMENT – No public comment.

OLD BUSINESS – No old business.

OLD BUSINESS FROM THE FLOOR – No old business from the floor.

NEW BUSINESS – No new business.

NEW BUSINESS FROM THE FLOOR – No new business from the floor.

NEXT MEETING - Committee Chair Maulbeck announced the next meeting is scheduled for September 14, 2026.

The Transaction Recovery Fund Committee meeting adjourned at 10:09 a.m.

**TRANSACTION
RECOVERY
FUND**

TAB 6



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Car Net Auto LLC # [REDACTED] | Jeremy Coleman - September 14, 2026 Board Meeting Invitation

1 message

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 8:00 AM

To: [REDACTED]

Cc: Ann Majors <ann.majors@mvdb.virginia.gov>, Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Attached are the Hearing Officer's Report and related correspondence. Your attendance is not required; however, it is recommended.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

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The information in this email and any attachments may be confidential and privileged. Access to this email by anyone other than the intended addressee is unauthorized. If you are not the intended recipient (or the employee or agent responsible for delivering this information to the intended recipient), please notify the sender by reply email and immediately delete this email and any copies from your computer and/or storage system. The sender does not authorize the use, distribution, disclosure or reproduction of this email (or any part of its contents) by anyone other than the intended recipient(s). Additionally, no representation is made that this email and any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

 **9-14-26 Board Meeting Invitation Car Net Auto LLC # [REDACTED].pdf**
1036K



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

September 3, 2026

Via First Class Mail

Jeremy Coleman
Car Net Auto LLC # [REDACTED]
5206 Seminary Ave
Richmond, VA 23227

E-Mail

[REDACTED]

RE: Formal Fact-Finding Conference – Hearing Officer's Report
Transaction Recovery Fund Committee and Full Board Review

Dear Jeremy Coleman:

On July 21, 2026, a formal hearing was electronically conducted with the office of the Motor Vehicle Dealer Board (Board). Please find an attached copy of the Hearing Officer's report.

During the Committee and Full Board meetings, you will have an opportunity to speak to your case. Please be advised that the Hearing Officer's Report is a recommendation only. The final decision in this matter rests solely with the Board. The Board has the authority to accept, modify, or reject the recommendation, including the authority to eliminate, increase, or decrease any civil penalty assessed and to suspend or revoke any license issued by the Board.

The Hearing Officer's Report and case file will be presented to the Transaction Recovery Fund Committee on:

Date: September 14, 2026
Time: 9:00 a.m.
Location: Department of Motor Vehicles, Executive Conference Room 702
2300 West Broad Street
Richmond, Virginia 23269

The Transaction Recovery Fund Committee will review the report and case file and determine what, if any, recommendations to make to the Full Board. The Full Board will consider the Committee's recommendations at their meeting immediately following the Committee meetings.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804)367-1100 Email: dboard@mvdv.virginia.gov

Board Meeting Invitation
Jeremy Coleman
Car Net Auto LLC # [REDACTED]
September 3, 2026
Page 2

While your attendance is not required, it is strongly recommended that you participate in the meetings. Being present will provide you with the opportunity to respond to any questions from Board members.

If you plan to attend the Board meeting, you are required to present a government-issued photo ID (such as a driver's license) to comply with DMV's security requirements. Please arrive before 9:00 a.m. to allow sufficient time to clear security.

If you have any questions, you may contact Tenisha Wallace at the Motor Vehicle Dealer Board office at 804-367-1100 ext. 3001# or tenisha.wallace@mvdb.virginia.gov.

Sincerely,
Motor Vehicle Dealer Board

Enclosures: Hearing Officer's Report

CC: Ann Majors, MVDB Field Representative Supervisor
Kelley Smith, MVDB Executive Director



MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Emanuel White - September 14, 2026 Board Meeting Invitation

MVDB BoardMeetings <boardmeetingsmvdb@gmail.com>

Thu, Sep 3, 2026 at 8:00 AM

To: [REDACTED]

Cc: Ann Majors <ann.majors@mvdb.virginia.gov>, Kelley Smith <kelley.smith@mvdb.virginia.gov>

Please be advised that your matter is scheduled for review at the September 14, 2026 Board Meeting.

Attached are the Hearing Officer's Report and related correspondence. Your attendance is not required; however, it is recommended.

Please confirm whether you plan to attend by **Thursday, September 10, 2026**. You may reply to this email or contact Tenisha Wallace at [804-367-1100](tel:804-367-1100), ext. 3001#, or via email at tenisha.wallace@mvdb.virginia.gov.

Respectfully submitted,

Motor Vehicle Dealer Board

2201 West Broad Street, Suite 104, Richmond, VA 23220

Phone: [804-367-1100](tel:804-367-1100)

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

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The information in this email and any attachments may be confidential and privileged. Access to this email by anyone other than the intended addressee is unauthorized. If you are not the intended recipient (or the employee or agent responsible for delivering this information to the intended recipient), please notify the sender by reply email and immediately delete this email and any copies from your computer and/or storage system. The sender does not authorize the use, distribution, disclosure or reproduction of this email (or any part of its contents) by anyone other than the intended recipient(s). Additionally, no representation is made that this email and any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

 **9-14-26 Board Meeting Invitation Emanuel White.pdf**
1035K



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

September 3, 2026

Via First Class Mail

Emanuel White
[REDACTED]

E-Mail
[REDACTED]

RE: Formal Fact-Finding Conference – Hearing Officer’s Report
Transaction Recovery Fund Committee and Full Board Review

Dear Emanuel White:

On July 21, 2026, a formal hearing was electronically conducted with the office of the Motor Vehicle Dealer Board (Board). Please find an attached copy of the Hearing Officer's report.

During the Committee and Full Board meetings, you will have an opportunity to speak to your case. Please be advised that the Hearing Officer’s Report is a recommendation only. The final decision in this matter rests solely with the Board. The Board has the authority to accept, modify, or reject the recommendation, including the authority to eliminate, increase, or decrease any civil penalty assessed and to suspend or revoke any license issued by the Board.

The Hearing Officer’s Report and case file will be presented to the Transaction Recovery Fund Committee on:

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Time: 9:00 a.m.
Location: Department of Motor Vehicles, Executive Conference Room 702
2300 West Broad Street
Richmond, Virginia 23269

The Transaction Recovery Fund Committee will review the report and case file and determine what, if any, recommendations to make to the Full Board. The Full Board will consider the Committee’s recommendations at their meeting immediately following the Committee meetings.

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804)367-1100 Email: dboard@mvdv.virginia.gov

Board Meeting Invitation
Emanuel White
September 3, 2026
Page 2

While your attendance is not required, it is strongly recommended that you participate in the meetings. Being present will provide you with the opportunity to respond to any questions from Board members.

If you plan to attend the Board meeting, you are required to present a government-issued photo ID (such as a driver's license) to comply with DMV's security requirements. Please arrive before 9:00 a.m. to allow sufficient time to clear security.

If you have any questions, you may contact Tenisha Wallace at the Motor Vehicle Dealer Board office at 804-367-1100 ext. 3001# or tenisha.wallace@mvdb.virginia.gov.

Sincerely,
Motor Vehicle Dealer Board

Enclosures: Hearing Officer's Report

CC: Ann Majors, MVDB Field Representative Supervisor
Kelley Smith, MVDB Executive Director



COMMONWEALTH of VIRGINIA



Transaction Recovery Fund Conference - Formal

Hearing Officer: Arthur Todras

Hearing Date: July 21, 2026 @ 10:50 a.m.

Dealer Number: [REDACTED]

Out of business:

Emanuel White vs. Car Net Auto, LLC and Jeremy Coleman, Dealer Operator

Conference Purpose

This Formal Fact-Finding Conference was held to reconsider an award of compensation from the Motor Vehicle Transaction Recovery Fund based on an appeal by the Owner and Dealer Operator of Car Net Auto, LLC, Jeremy Coleman..

Conference Details

The maximum claim of one judgment creditor against the Fund based on an unpaid final judgment arising out of any loss or damage by reason of a claim submitted under § 46.2-1527.2 or 46.2-1527.3, involving a single transaction shall be limited to \$25,000, including any amount paid from the dealer's surety bond, regardless of the amount of the unpaid final judgment of one judgment creditor.

However, claims against motor vehicle dealers and salespersons participating in the Motor Vehicle Transaction Recovery Fund pursuant to § 46.2-1527.2, shall be prorated when the aggregate exceeds \$50,000. Claims shall be prorated only after the dealer's \$50,000 bond has been exhausted.

Excluded from the amount of any unpaid final judgment on which a claim against the Fund is based shall be any sums representing (i) interest, (ii) punitive damages, and (iii) exemplary damages. Awards from the Fund shall be limited to:

Reimbursement of costs paid to the dealer for all charges related to the vehicle including without limitation, the sales price, taxes, insurance, and repairs; other out of pocket costs related to the purchase, insuring and registration of the vehicle, and to the loss of use of the vehicle by the purchaser.

Attendees

- Ms. Ann Majors, MVDB Operations Manager acting for the Transaction Recovery Fund
- Mr. Emanuel White, Claimant

Agency Exhibits

| Exhibit # | |
|-----------|--|
| 1 | Consumer complaint from Emanuel White against Car Net Auto, LLC, dated 09/08/2025
MVDB email from Shay Betts to Mr. White, dated 10/01/2025, acknowledging his consumer complaint
Email from DMV Law Enforcement to Mr. White, dated 10/08/2025
Notice of Hearing from Ann Majors to Mr. White and to Car Net Auto, dated 07/01/2026 |
| 2 | Judgment from Henrico County General District Court, dated 11/14/2025, to Mr. White, awarding him \$5066.56 against Jeremy Coleman and Car Net Auto
Copy of two sets of temporary tags issued and Buyers Order, dated 05/19/2025 |
| 3 | Letter acknowledging claim of Mr. White against Transaction Recovery Fund, dated 12/23/2025, from Micah Bailey, MVDB Transaction Fund Analyst |
| 4 | Affidavit from Mr. White to MVDB, dated 01/08/2026, for consideration of his claim
Mr. White's completed MVDB 13 claim request form, dated 01/08/2026 |
| 5 | Notice of Verified Claim from Micah Bailey, dated 01/23/2026, with attached Court judgment, to Mr. Coleman
MVDB letter sent separately to Mr. White and to Mr. Coleman, from Mr. Bailey, dated 04/16/2026, stating that an Informal Fact-Finding Conference (IFFC) to be conducted by Hearing Officer Bev Carroll would take place on 04/26/2026. Background information summary attached to this letter
Copy of Hearing Officer Report filed by Bev Carroll on 04/28/2026 |
| 6 | Letter sent separately to Mr. Coleman and to Mr. White from MVDB Executive Director Kelley Smith, dated 05/04/2026, with attached Hearing Officer's recommendation, inviting them to the Transaction Recovery Fund Committee meeting on 05/11/2026 to review Mr. White's claim
Letter sent separately to Mr. Coleman and to Mr. White from Kelley Smith, dated 05/12/2026, informing them of Full Board's decision to award Mr. White \$5066.56 from the Fund. Full Board's Resolution is attached to the letter
Email request from Mr. Coleman to MVDB, dated 06/15/2026, to appeal the decision at a Formal Fact-Finding Conference
Vehicle Inquiry—VEHINQ, dated 04/14/2026
VEHACT—Reactive Purged Title Record, dated 04/14/2026
DELICI—Dealer Location License Detail Inquiry, dated 01/23/2026
DEOWNI—Owner Detail Inquiry, dated 01/23/2026
DELOCI—Location Detail Inquiry, dated 01/23/2026
Stop Inquiry, dated 01/23/2026 |

Chronology/Findings of Fact

| Date | Exhibit | Action |
|-------------|----------------|---|
| 05/19/2025 | 1 | <p>Emanuel White visits Car Net Auto, LLC to see a car posted for sale, a 2014 Chrysler 300S, VIN 2C3CCABG6EH340250. Although a record of that VIN is in DMV's CSS, it is listed under a name other than Emanuel White. The agreed upon purchase price is \$5,000.00 according to the Buyers Order supplied by Mr. White. No other fees are listed although Dealer Board records indicate the dealer charges a \$500.00 processing fee.</p> <p>According to Mr. White, Jeremy Coleman, Car Net Auto's owner and operator, hands him the keys and states Mr. White will have the title in two weeks. Mr. Coleman goes on to issue two sets of temporary tags with expiration dates of 06/18/2025 and 08/23/2025. Mr. White alleges he was given three sets of temporary tags after the VIN was changed to generate a second, set according to the supplied copy of the temporary tags. Mr. White requested his money back but was told to take Mr. Coleman to court.</p> |
| 09/08/2025 | 1 | Mr. White files a consumer complaint against Car Net Auto with the MVDB. |
| 10/08/2025 | | Mr. White is contacted by DMV Law Enforcement, to which he was referred by the Dealer Board. The DMV special agent assigned to the case, Patrick West, tells Mr. White that the dealer was in violation. |
| 11/14/2025 | 2 | Mr. White sues Car Net Auto and the Henrico County General District Court issues a judgment in his favor against the dealer in the amount of \$5066.56--\$5000.00 for the vehicle and \$66.56 in court costs. |
| 12/23/2025 | 3 | After Mr. White visits the MVDB office to deliver an attested copy of the Court's judgment, a copy of the Buyers Order, and a copy of the two sets of temporary tags and registration, which he had received from Mr. Coleman, to Transaction Fund analyst Micah Bailey, Mr. Bailey sends him a letter acknowledging his possible claim against the Transaction Recovery Fund. |
| 01/08/2026 | 4 | Mr. White submits an affidavit containing the facts of his complaint and a completed MVDB 13 claim request form to the MVDB. |
| 01/23/2026 | 5 | Mr. Bailey sends a Notice of Verified Claim letter to Mr. Coleman giving him 30 days to satisfy the Court judgment. |
| 02/27/2026 | | Mr. Coleman requests a motion to the Court to dismiss the judgment but the motion is denied. |

| | | |
|----------------------|---|--|
| 04/16/2026 | | Mr. Bailey sends a letter to both Mr. Coleman and Mr. White along with his summary of the background information on the case. The letter states that an Informal Fact-Finding Conference will be conducted on 04/27/2026 by MVDB Hearing Officer Bev Carroll. |
| 04/28/2026 | | The Hearing Officer submits her report and recommends that the Fund pay \$5066.56 to Mr. White. |
| 05/04/2026 | 6 | The MVDB Executive Director sends a letter to Mr. Coleman with a copy of the Hearing Officer's report and advises that the case will come before the Transaction Recovery Fund Committee on 05/11/2026. |
| 05/11-
05/12/2026 | | The full Board approves the payment of \$5066.56 from the Fund to Mr. White and adopts a resolution that holds Car Net Auto, LLC responsible for the payment. The Executive Director sends a letter to Mr. Coleman advising him of the Board's decision and that he has until 06/15/2026 to appeal, and sends a letter to Mr. White informing him of the Board's decision and requesting he fill out the attached Assignment of Claimant Rights—MVDB 24. |
| 06/12/2026 | | Mr. White submits the completed and notarized MVDB 24. |
| 06/15-
06/17/2026 | | Mr. Coleman submits a letter to the MVDB appealing the Board's decision on the case. Ms. Majors receives the letter and the Executive Director's instructions to schedule a formal hearing. |
| 07/01/2026 | | Ms. Majors sends the Notice of Hearing to Mr. Coleman and to Mr. White, indicating that Hearing Officer Art Todras will convene and conduct a Formal Fact-Finding Conference on 07/21/2026 at 10:00 a.m. |

Respondent's Exhibits

| | |
|------------------|--|
| Exhibit # | |
| | |

Respondent's Position:

Although Mr. Coleman appealed the Board's decision of 05/11/2026, he did not appear for this Formal Fact-Finding Conference.

Hearing Officer Narrative

| | |
|---------------------------|------|
| Hearing Officer Exhibits: | None |
|---------------------------|------|

Here are the factors for the Dealer Board to consider in deliberating over whether to make a payment from the Transaction Recovery Fund:

- Jeremy Coleman of **Car Net Auto** did not provide a permanent tag for the vehicle that **Emanuel White** purchased. Instead, he gave him several sets of temporary tags and he refused to allow Mr. White to return the vehicle and to refund his money.
- Mr. White was successful in his suit against Car Net Auto and received a judgment from the Henrico County General District Court.
- Mr. Coleman did not satisfy the court's judgment.
- Mr. White's claim request against the Transaction Recovery Fund was accepted by the full Motor Vehicle Dealer Board.
- Mr. Coleman failed to appear at the Formal Fact-Finding Conference **which he requested**.

Conclusions of Law

| VA Code: | Statement of Explanation: |
|----------------|--|
| § 46.2-1527.5. | <p>Limitations on recovery from Fund.</p> <p>The maximum claim of one judgment creditor against the Fund based on an unpaid final judgment arising out of any loss or damage by reason of a claim submitted under § <u>46.2-1527.2</u> or <u>46.2-1527.3</u> involving a single transaction shall be limited to \$25,000, including any amount paid from the dealer's surety bond, regardless of the amount of the unpaid final judgment of one judgment creditor. Effective January 1, 2013, and on January 1 of each year thereafter, the amount that may be awarded to any person as a result of loss or damage to that person as provided in this section shall be increased by the percentage increase over the most recently available unadjusted 12-month period in the Consumer Price Index for used cars and trucks, as published by the U.S. Bureau of Labor Statistics or any successor index. In the event that this index decreases over any such 12-month period, there shall be no change in the amount which may be awarded.</p> <p>The aggregate of claims against the Fund based on unpaid final judgments arising out of any loss or damage by reason of a claim submitted under § <u>46.2-1527.3</u> involving more than one transaction shall be limited to four times the amount that may be awarded to a single judgment creditor, regardless of the total amounts of the unpaid final judgments of judgment creditors.</p> <p>The Hearing Officer, absent any new testimony from Car Zone Auto owner and operator Jeremy Coleman, concurs with the Board's approval to pay Mr. White \$5066.56 from the Transaction Recovery Fund.</p> |

Transaction Recovery Fund
Recommendations

Date: July 23, 2026
Hearing Officer: Arthur Todras

License: [REDACTED]

Emmanuel White vs. Car Zone Auto, LLC

| Hearing Officer Recommendation: | Statement of Explanation: |
|---|---|
| | |
| ☒ Approved: Fund Payment Consideration Recommended | The claim meets the Fund requirements and a payment of \$5066.56 should be awarded. |
| ☐ Not Approved: | |
| ☐ A Deliberation is Requested | |



Digitally signed by Arthur
Todras
Date: 2026.07.23 14:21:53
-04'00'

Arthur Todras,
Hearing Officer
July 23, 2026



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

July 1, 2026

Via USPS Mail and Electronic Mail

Email: [REDACTED]@gmail.com

Mr. Emanuel White

[REDACTED]

Via Certified Mail and Electronic Mail

7019 2280 0001 5932 8777

Email: [REDACTED]@icloud.com

Car Net Auto, LLC

5206 Seminary Avenue

Richmond, Virginia 23227

Dear Parties:

This correspondence concerns the claim submitted by Emanuel White to the Motor Vehicle Transaction Recovery Fund ("Fund") and the Motor Vehicle Dealer Board's ("Board") decision, issued on May 11, 2026, authorizing payment in the amount of \$5,066.56 from the Fund. Mr. Coleman, acting on behalf of Car Net Auto, has timely appealed the Board's determination and requested that the matter be heard through a formal administrative proceeding.

PLEASE TAKE NOTICE that on **Tuesday, July 21, 2026, at 10:00 a.m.**, the Board's designated presiding officer, Mr. Art Todras, will convene and conduct a Formal Fact-Finding Conference pursuant to the Virginia Administrative Process Act, *Code of Virginia § 2.2-4000 et seq.*, for the purpose of receiving evidence and argument related to the claimant's eligibility for recovery from the Fund and the Board's subsequent consideration of payment.

This administrative proceeding is intended to afford the parties the information on which the Board will rely in making its decision, an opportunity to present testimony, documents, and other relevant information to the presiding officer and the right to be represented by counsel at this proceeding. Following the conclusion of the Conference, the presiding officer will prepare a written recommendation addressing whether the claim satisfies the statutory and regulatory requirements for payment from the Fund and, if so, the amount to be awarded.

The presiding officer's recommendation, together with the complete case record, will be submitted to the full Board for review at its next regularly scheduled meeting. At that time, the Board will vote to accept, amend, or reject the presiding officer's recommendation.

If you and/or your legal counsel wish to participate, you may do so via conference call or Microsoft Teams. Please notify Ann Majors by email at Ann.Majors@mvdv.virginia.gov of your intent to participate in this proceeding. A link to the video conference will be provided to you by email in advance of the proceeding.

If you and/or your legal counsel do not appear at the formal administrative proceeding, the presiding officer may proceed to hear this matter in your absence.

Sincerely,



Ann Majors, Operations Manager
Motor Vehicle Transaction Recovery Fund

Enclosures

em: [REDACTED]@comcast.net
[REDACTED]@icloud.com
[REDACTED]@gmail.com

Dealership Name

Car net auto

DealershipAddress

5206 w seminary ave, Richmond, Virginia, 23227

Dealership Point of Contact

Jeremy Coleman

Phone/Mobile

[REDACTED]

Vehicle Identification Number (VIN)

2C3CCABG6EH34250

Consumer Request (2000 Character Max)

I purchased the 2014 Chrysler 300 from a Jeremy Colman on 5/19/25 and he told me he would have the title in 2 weeks and now the day it's 9/8/25 and I don't have the title and I'm on my fourth set of 30 day tags from Jeremy Coleman I also noticed he put the letter a in front of the vin number on the new registration so he will be able to give me more 30day tags the dealership number that is posted online is also no good he gave me a different number the online number is (804)303-5930 and the number he gave me is (540) [REDACTED]

Accepts MVDB cannot provide legal advice

Accepted

Accepts Collection and Disclosure Policy

Accepted

Accepts Information May be Shared

----- Forwarded message -----

From: **B.L.K betterlookkennel** <[REDACTED]@gmail.com>
Date: Wed, Oct 1, 2025 at 5:01 PM
Subject: Re: Request for Consumer Assistance 1616
To: dboardreply <dboard@mvdv.virginia.gov>

Thank you, I will do that.

On Wed, Oct 1, 2025 at 4:46 PM dboardreply <dboard@mvdv.virginia.gov> wrote:
Good Afternoon,

It appears Carnet Auto LLC is in violation of VA Code §46.2-1542(B) for failure to obtain or apply for title within 30 days. Notification was mailed to Jeremy Coleman, Dealer Operator for Car Net Auto LLC.

Your consumer complaint was forwarded to DMV law enforcement for further review regarding the title. You can reach DMV law enforcement for a follow-up on their investigation at enforcement@dmv.virginia.gov. Please allow several days before contacting them as they will need to assign your complaint to a special agent in the area of the dealership.

Your consumer complaint will remain on record against the dealership to assist in monitoring their activities.

Thanks
Shay Betts
Consumer Assistance Analyst

From: [REDACTED] <[REDACTED]@gmail.com>
Sent: Monday, September 8, 2025 7:01 PM
To: dboardreply <dboard@mvdv.virginia.gov>
Subject: Request for Consumer Assistance 1616

----- Forwarded message -----

From: **Enforcement** <Enforcement@dmv.virginia.gov>

Date: Wed, Oct 8, 2025 at 7:43 AM

Subject: Re: Emanuel white

To: B.L.K betterlookkennel <[\[REDACTED\]@gmail.com](mailto:[REDACTED]@gmail.com)>

Thank you for contacting DMV Law Enforcement. I have initiated an investigation on your behalf under report number 251002928. Once assigned the designated Special Agent will contact you directly. Some investigations are complex and can take several weeks or months to resolve.

Regards,

K. Mathis



Virginia DMV | Law Enforcement Division | Operations Support Unit | Intake & Analysis
804-367-1678 and 804-367-1997 | www.dmvNOW.com
Safeguarding Lives | Securing Identities | Serving the Motorist Public | Supporting Industry Partners
[Confidentiality Statement](#)

From: B.L.K betterlookkennel <[\[REDACTED\]@gmail.com](mailto:[REDACTED]@gmail.com)>

Sent: Wednesday, October 8, 2025 12:04 AM

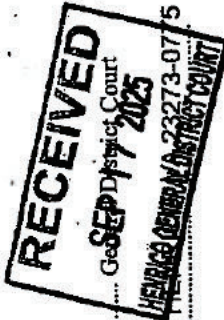
To: Enforcement <enforcement@dmv.virginia.gov>

Subject: Emanuel white

Hello I'm reaching out to follow up to see what's going on with the case a have against CAR NET auto llc the dmV dealer told me to email you all

WARRANT IN DEBT (CIVIL CLAIM FOR MONEY)
Commonwealth of Virginia VA. CODE § 16.1-79
HENRICO

CITY OR COUNTY
PARHAM AND HUNGARY SPRING ROADS, PO BOX 90775, HENRICO, VA 23273-0775
STREET ADDRESS OF COURT



TO ANY AUTHORIZED OFFICER: You are hereby commanded to summons the Defendant(s).

TO THE DEFENDANT(S): You are summoned to appear before this Court at the above address on

11-7-25 10am to answer the Plaintiff(s)' civil claim (see below)

RETURN DATE AND TIME

09-17-25

DATE ISSUED [] CLERK [] DEPUTY CLERK [] MAGISTRATE

CLAIM: Plaintiff(s) claim that Defendant(s) owe Plaintiff(s) debt in the sum of

\$ 6000 net of any credits, with interest at 0 % from date of 005 until paid,

\$ 600.56 costs and \$ attorney's fees with the basis of this claim being

[] Open Account [] Contract [] Note [] Other (EXPLAIN)

RETURN OF MONEY FOR A CAR I WAS SOLD WITHOUT A TITLE

HOMESTEAD EXEMPTION WAIVED? [] YES [] NO [] cannot be demanded

9.17.25

DATE

[] PLAINTIFF [] PLAINTIFF'S ATTORNEY [] PLAINTIFF'S EMPLOYEE/AGENT

CASE DISPOSITION

JUDGMENT against [] named Defendant(s) []

for \$ 5000 net of any credits, with interest at 0 % from date

of 005 until paid, \$ 600.56 costs and \$ attorney's fees

[] and \$ costs for Servicemember Civil Relief Act counsel fees

HOMESTEAD EXEMPTION WAIVED? [] YES [] NO [] CAN NOT BE DEMANDED.

[] JUDGMENT FOR [] NAMED DEFENDANT(S) []

[] NON-SUIT [] DISMISSED

Defendant(s) Present: [] NO [] YES

11/14/25

DATE

JUDGE

HEARING DATE AND TIME

CASE NO. CV25DA23121-00

White Envelope

11-7-25

10am

Car Net Auto LLC

DEFENDANT(S) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

RA Republic registered Agent LLC

2807 North Parham rd Ste 300

Henrico VA 23294

Henrico VA 23294

11/14/25

010

WARRANT IN DEBT

TO DEFENDANT: You are not required to appear, however, if you fail to appear, judgment may be entered against you. See the additional notice of the reversal about requesting a change of trial location.

[] To dispute this claim, you must appear on the return date to try this case.

[X] To dispute this claim, you must appear on the return date for the judge to set another date for trial.

Bill of Particulars ORDERED

Grounds of Defense ORDERED

ATTORNEY FOR PLAINTIFF(S)

ATTORNEY FOR DEFENDANT(S)

JUDGMENT PAID OR SATISFIED PURSUANT TO ATTACHED NOTICE OF SATISFACTION.

DATE

CLERK

DISABILITY ACCOMMODATIONS for loss of hearing, vision, mobility, etc., contact the court ahead of time.

201931
MKM 11-17

RETURNS: Each defendant was served according to law, as indicated below, unless not found.

| | |
|---|-----------------------|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER |
| DATE | for |

| | |
|---|-----------------------|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER |
| DATE | for |

| | |
|---|-----------------------|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER |
| DATE | for |

OBJECTION TO VENUE:

To the Defendant(s): If you believe that Plaintiff(s) should have filed this suit in a different city or county, you may file a written request to have the case moved for trial to the general district court of that city or county. To do so, you must do the following:

1. Prepare a written request which contains (a) this court's name, (b) the case number and the "return date" as shown on the other side of this form in the right corner, (c) Plaintiff(s) name(s) and Defendant(s) name(s), (d) the phrase "I move to object to venue of this case in this court because" and state the reasons for your objection and also state in which city or county the case should be tried, and (e) your signature and mailing address.
2. File the written request in the clerk's office before the trial date (use the mail at your own risk) or give it to the judge when your case is called on the return date. Also send or deliver a copy to plaintiff.
3. If you mail this request to the court, you will be notified of the judge's decision.

| | |
|---|--|
| I certify that I mailed a copy of this document to the defendants named therein at the address shown therein on | |
| DATE | ☐ Plaintiff
☐ Plaintiff's Atty.
☐ Plaintiff's Agent |
| Fi. Fa. issued on | |
| Interrogatories issued on: | |
| Garnishment issued on | |

NAME: CAR NET AUTO LLC

2807 N PARHAM RD APT 320, HENRICO, VA. 23294

☐ PERSONAL SERVICE

☐ Being unable to make personal service, a copy was delivered in the following manner

☐ Delivered to person found in charge of usual place of business or employment during normal business hours and giving information to its purport

☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above giving information of its purport. List name, age of recipient and relation of recipient to party named above

☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above.
(Other authorized recipient not found.)

☐ Copy mailed to judgement debtor on date below after serving the garnishee unless a different date is shown below

☐ No envelope provided

☐ Evicted

☐ Not Evicted

☒ Served on registered agent Kennedy Heard-Hieskill - Operations Specialist

☐ Not Found

☐ No Levy Required

☐ Not in this jurisdiction

☐ NO EFFECTS FOUND

DEPUTY SHERIFF

B. Disse

Disse, B - Badge #7735

09/22/2025

Date

FOR: Sheriff Alisa A. Gregory
Henrico County, Virginia

Paper Number: 3963729

Court Case Number: GV25023121-00

Notes: Authorized Person In Charge To Accept Service.



VIRGINIA

2014 CHRYSLER
300S RED

VIN: AC3CCABG6EH340250
Sold By: CAR NET AUTO LLC

Exp: 06-18-25

G49490

TEMPORARY CERTIFICATE OF REGISTRATION VALID FOR 30 DAYS



VSA 01 (07/01/06)

This completed form serves as vehicle's temporary registration until the permanent registration is received. It must accompany the driver while the vehicle is in operation.

| |
|------------------------|
| TEMPORARY TAG NUMBER: |
| DATE OF SALE: |
| EXPIRATION DATE: |
| DEALER LICENSE NUMBER: |

| | | | |
|-------------------|-------------------|------------------------|--|
| PURCHASER'S NAME: | ADDRESS: | IDENTIFICATION NUMBER: | STATE IN WHICH VEHICLE WILL BE LICENSED: |
| WHITE, EMANUEL O | 5206 SEMINARY AVE | AC3CCABG6EH340250 | VA |
| YEAR: | CITY: | STATE: | ZIP: |
| 2014 | RICHMOND | VA | 23227 |
| DEALER'S NAME: | CAR NET AUTO LLC | | |

Virginia law states that a motor vehicle liability policy must be issued by a company licensed to do business in Virginia. The policy must provide at least minimum coverage as required by law. Failure to maintain insurance or pay its uninsured motor vehicle fee will result in suspension of your driver's license and vehicle registration.

☒ This vehicle is insured by a policy that meets the above requirements.
☐ This vehicle will be licensed in Virginia and is not insured by a policy meeting the above requirements.
☐ This vehicle will be licensed out of state and is not insured by a policy meeting the above requirements.

NOTE: Payment of UMV fee does not provide insurance coverage

PURCHASER'S SIGNATURE

DATE

DEALER REPRESENTATIVE'S SIGNATURE



TEMPORARY CERTIFICATE OF REGISTRATION VALID FOR 30 DAYS

VSA 01 (07/01/06)

This completed form serves as vehicle's temporary registration until the permanent registration is received. It must accompany the driver while the vehicle is in operation.

| | | | | | |
|--|-------------------|-------------------------------|---|---------------------------------|--------------------------------|
| PURCHASER'S NAME:
WHITE, EMMUEL O | | ADDRESS:
[REDACTED] | | TEMPORARY TAG NUMBER:
L39387 | |
| YEAR:
2014 | MAKE:
CHRYSLER | BODY STYLE:
SEDAN | IDENTIFICATION NUMBER:
2C3CCABG6EH340250 | DATE OF SALE:
07/24/2013 | EXPIRATION DATE:
08/23/2013 |
| DEALER'S NAME:
CAR NET AUTO LLC | | ADDRESS:
8001 SEMINARY AVE | CITY:
RICHMOND | STATE:
VA | ZIP:
23227 |
| STATE IN WHICH VEHICLE WILL BE LICENSED:
VA | | | | | |
| DEALER LICENSE NUMBER:
[REDACTED] | | | | | |

Virginia law states that a motor vehicle liability policy must be issued by a company licensed to do business in Virginia. The policy must provide at least minimum coverage as required by law. Failure to maintain insurance or pay the uninsured motor vehicle fee will result in suspension of your driver's license and vehicle registration.

- ☒ This vehicle is insured by a policy that meets the above requirements.
☐ This vehicle will be licensed in Virginia and is not insured by a policy meeting the above requirements.
☐ This vehicle will be licensed out of state and is not insured by a policy meeting the above requirements.

NOTE: Payment of UMV fee does not provide insurance coverage

PURCHASER'S SIGNATURE

DATE

DEALER REPRESENTATIVE'S SIGNATURE



VIRGINIA

2014 CHRYSLER
300 BURG/MAROON

VIN: 2C3CCABG6EH340250

Sold By: CAR NET AUTO LLC

Exp: 08-23-25

L39387

BUYERS ORDER

CAR TRUCK BUS SEMINARY

Stock No.

Date 5/19/25

Emanuel White

| | | | |
|---|--|---|--|
| Purchaser's Name | | Address | |
| Co-Purchaser's Name | | City | |
| State | | Zip | |
| PLEASE ENTER MY ORDER FOR | | Vehicle | |
| NEW ☐ USED ☒ DEMO ☐ | | Garaged | |
| Year 2014 Make Chrysler Model 300s Type/Doors 4 | | Home Phone | |
| Color Red VIN 2C3CCCABG6EH340250 | | Work Phone | |
| Mileage | | Mobile Phone | |
| Delivery Date | | State Inspection No. | |
| Modifications | | Base Price (1) | |
| | | 5000 | |
| Lien Holder | | Accessories (2) | |
| Address | | (3) | |
| City State Zip | | Processing Fee (4) | |
| | | Subtotal (Taxable) (1+2+3+4) (5) | |
| FOR "AS IS" SALE ONLY:
I UNDERSTAND THAT THIS VEHICLE IS BEING SOLD "AS IS" WITH ALL FAULTS AND IS NOT COVERED BY ANY DEALER WARRANTY. I UNDERSTAND THAT THE DEALER IS NOT REQUIRED TO MAKE ANY REPAIRS AFTER I BUY THIS VEHICLE. I WILL HAVE TO PAY FOR ANY REPAIRS THIS VEHICLE WILL NEED. (SEE #10 ON REVERSE SIDE) | | Trade Allowance (6) | |
| Date | | Approx. Balance (7) | |
| Signature | | Trade Equity (6-7) (8) | |
| Existing Lien Holder | | Trade Difference (5-8) (9) | |
| Account No. | | VA Sales & Use Tax (% of line 5) (10) | |
| Quoted By | | DMV: License Title | |
| Good Until | | UMV Alt. Fuel (11) | |
| Additional Liens | | Taxable for (5-6) (12) | |
| Year Make Model Type/Doors | | Business License | |
| Color Mileage Fuel Type Title No. | | Dealer's Business License Tax (% of line 12) (13) | |
| VIN | | Service Contract \$ (14) | |
| Transfer Tag No. | | Plus tax of \$ (14) | |
| Temporary Tag No. | | Purchasers On-Line Systems Filing Fee (15) | |
| Insurance Company | | (16) | |
| Policy No. | | Subtotal (9+10+11+13+14+15+16) (17) | |
| Exp. Date | | 5000 | |
| Phone No. | | Deposit with Order (18) | |
| NO LIABILITY INSURANCE INCLUDED | | Payment Due On Delivery (19) | |
| THE FRONT AND BACK OF THIS ORDER, ALONG WITH OTHER DOCUMENTS SIGNED BY THE PURCHASER(S) IN CONNECTION WITH THIS ORDER, INCLUDING ANY RETAIL INSTALLMENT SALES CONTRACT, COMPRISE THE ENTIRE AGREEMENT AFFECTING THIS PURCHASE. NO ORAL AGREEMENTS OR UNDERSTANDINGS WILL BE BINDING. | | Total Down Payment (18+19) (20) | |
| | | BALANCE TO BE FINANCED (17-20) (21) | |

If there are any inconsistencies between this Order and any other document signed by the Purchaser(s), the terms of this Order prevail. Credit Sales - for sales involving dealer arranged financing, see #9 on the reverse side.

SECURITY AGREEMENT: Purchaser(s) hereby grants Dealer, its successors and assigns, a security interest in the motor vehicle, equipment and accessories to be purchased under this Order and such security interest will remain in effect until all sums due hereunder have been paid in full.

Purchaser(s) acknowledges that they have been given the opportunity to review all documents prior to signing and they have not signed any documents in blank. By executing this order, Purchaser(s) acknowledges he/she has read and agrees to be bound by all of its terms and has received a fully completed copy.

Purchaser(s) certifies that he/she is 18 years of age or older.

Salesperson [Signature]
This order is not valid unless signed by an authorized representative of the dealership.

Approved [Signature]
Authorized Representative of Dealership

Date: [Signature]
Signed (1) [Signature]
Purchaser - Drivers Lic # [Signature]
Signed (2) [Signature]
Co-Purchaser - Drivers Lic # [Signature]

ADDITIONAL CONDITIONS OF SALE

It is further understood and agreed that this Order and the information on the reverse side is subject to the following terms and conditions:

1. The Trade Allowance shown on the reverse of this Order represents the value of the vehicle offered as part of the consideration for the vehicle purchased (the "trade") at the time this order is written. The trade is to be delivered in the same condition with the same equipment as when appraised. A delay in the delivery of the vehicle purchased herein may cause the trade to be reappraised. If the value of the trade is reduced as a result of the reappraisal, the Purchaser, if dissatisfied, may cancel this Order provided the cancellation is prior to the delivery of the vehicle purchased and delivery of the vehicle traded.

2. If a vehicle is offered for trade as part of the consideration for the vehicle purchased (the trade), the Purchaser warrants that the trade is his and/or her property and agrees to deliver to the Dealer a title to the trade that is free and clear of any liens or indicators that adversely affect the value of the vehicle such as: salvage, flood, taxi, police, or mileage not actual or exceeds mechanical limits, unless such indicators are noted on the reverse of this order. If the lien pay-off on Purchaser's trade is more than estimated on the reverse side, Purchaser agrees to immediately pay said difference and, if lower, Dealer will return said amount. If a trade, title or equipment is not delivered as agreed, Dealer may cancel this Order and upon demand receive from Purchaser(s) reimbursement of any pay-off made by Dealer on the trade and/or seek remedies as set forth in Paragraph 4 below, at Dealer's discretion. Purchaser(s) assumes risk of loss to the trade until the title is reassigned.

3. If Purchaser(s) fails or refuses to take delivery of the purchased vehicle in accordance with the provisions of this Order, Dealer may keep as liquidated damages any deposit made by Purchaser(s) for any costs, expenses, or losses incurred by Dealer as a result of such failure or refusal by the Purchaser(s).

4. The Dealer may cancel this agreement if the Purchaser's credit application is not approved under the terms stated herein or any Retail Installment Sales Contract, in event of default as defined herein, or the credit application contains any misrepresentation made by Purchaser(s). Default includes without limitation: (1) a check presented by Purchaser(s) is returned without payment; (2) a trade vehicle not delivered to Dealer; (3) an unencumbered trade title is not delivered; (4) Purchaser(s) failure to cooperate and sign documents; and/or (5) failure or refusal of Purchaser(s) to accept delivery of the motor vehicle ordered hereunder. In the event of default, Dealer shall be entitled, at its discretion, to its choice of remedies available under applicable law. Dealer shall be entitled to recover from Purchaser(s) for any event of default its costs incurred, including reasonable attorney's fees.

5. Dealer shall not be liable for any failure or delay in delivering the vehicle covered by this Order if the failure or delay is beyond the control of the Dealer.

6. Any motor vehicle sold to Purchaser by Dealer under this order is sold **WITHOUT WARRANTY, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE** as to its condition or the condition of any part thereof, except as may be specifically provided in a separate writing furnished to the Purchaser by the Dealer. **PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM DEALER ANY CONSEQUENTIAL DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF PROFITS OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.** The seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of such vehicle. This disclaimer in no way affects the terms of any remaining Manufacturer's Warranty, and any such warranty is that of the Manufacturer and not the Dealer. This Order is deemed entered into in Virginia and is governed by Virginia Law.

7. In the case of a cash transaction, title to the vehicle covered by this Order shall not pass to the Purchaser until the Dealer receives, in cash, the full amount of the Payment Due On Delivery as specified on the reverse of this Order.

8. Any amount stated as Approx. on the reverse of this Order is based on the best information available at the writing of this Order and is subject to change. Purchaser agrees to such changes necessary to reflect the correction to the approximation when the true amount is determined.

9. IF YOU ARE FINANCING THIS VEHICLE, PLEASE READ THIS NOTICE: YOU ARE PROPOSING TO ENTER INTO A RETAIL INSTALLMENT SALES CONTRACT WITH THE DEALER, PART OF YOUR CONTRACT INVOLVES FINANCING THE PURCHASE OF YOUR VEHICLE. IF YOU ARE FINANCING THIS VEHICLE AND THE DEALER INTENDS TO TRANSFER YOUR FINANCING TO A FINANCE PROVIDER SUCH AS A BANK, CREDIT UNION OR OTHER LENDER, YOUR VEHICLE PURCHASE DEPENDS ON THE FINANCE PROVIDER'S APPROVAL OF YOUR PROPOSED RETAIL INSTALLMENT SALES CONTRACT. IF YOUR RETAIL INSTALLMENT SALES CONTRACT IS APPROVED WITHOUT A CHANGE THAT INCREASES THE COST OR RISK TO YOU OR THE DEALER, YOUR PURCHASE CANNOT BE CANCELLED. IF YOUR RETAIL INSTALLMENT SALES CONTRACT IS NOT APPROVED, THE DEALER WILL NOTIFY YOU VERBALLY OR IN WRITING. YOU CAN THEN DECIDE TO PAY FOR THE VEHICLE IN SOME OTHER WAY OR YOU OR THE DEALER CAN CANCEL YOUR PURCHASE. IF THE SALE IS CANCELLED, YOU NEED TO RETURN THE VEHICLE TO THE DEALER WITHIN 24 HOURS OF VERBAL OR WRITTEN NOTICE IN THE SAME CONDITION IT WAS GIVEN TO YOU, EXCEPT FOR NORMAL WEAR AND TEAR. ANY DOWN PAYMENT OR TRADE-IN YOU GAVE THE DEALER WILL BE RETURNED TO YOU. IF YOU DO NOT RETURN THE VEHICLE WITHIN 24 HOURS OF VERBAL OR WRITTEN NOTICE OF THE CANCELLATION, THE DEALER MAY LOCATE THE VEHICLE AND TAKE IT BACK WITHOUT FURTHER NOTICE TO YOU AS LONG AS THE DEALER FOLLOWS THE LAW AND DOES NOT CAUSE A BREACH OF THE PEACE WHEN TAKING THE VEHICLE BACK. IF THE DEALER DOES NOT RETURN YOUR DOWN PAYMENT AND ANY TRADE-IN WHEN THE DEALER GETS THE VEHICLE BACK IN THE SAME CONDITION IT WAS GIVEN TO YOU, EXCEPT FOR NORMAL WEAR AND TEAR, THE DEALER MAY BE LIABLE TO YOU UNDER THE VIRGINIA CONSUMER PROTECTION ACT.

10. INFORMATION YOU SEE ON THE BUYERS GUIDE FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE BUYERS GUIDE FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE. **SPANISH TRANSLATION:** La información que usted ve en la forma de ventanilla para este vehículo forma parte de este contrato. Información sobre la forma de ventanilla anula cualquier disposición en contrario en el contrato de compraventa. UNDER VIRGINIA LAW, FAILURE TO PROVIDE THE BUYERS GUIDE AND AN "AS IS" SALE DISCLOSURE IN THE BUYERS ORDER MAY SUBJECT DEALER TO UP TO \$1,000 CIVIL PENALTY, AND MAY ALLOW THE BUYER TO CANCEL THE SALE WITHIN 30 DAYS.



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

December 23, 2025

Mr. Emanuel White
[REDACTED]

Re: Emanuel White v. Car Net Auto

Dear Mr. White:

This letter acknowledges receipt of supporting documents for your possible claim against the Motor Vehicle Transaction Recovery Fund (Fund). I apologize for the delay in responding and appreciate the opportunity to respond.

In order to complete the review process, please provide an affidavit telling all the facts of the claim and explaining what the dealer or salesperson did that resulted in fraud or violated the Virginia Motor Vehicle Dealer Laws, a copy of the Buyer's Order and Buyer's Guide, a copy of the check made payable to the dealer or a receipt attesting to payment, a statement as to the location of the vehicle and the certificate of title. Any other documentation that is pertinent to your claim should be submitted. Please, submit the above documentation to my attention. In addition, I have enclosed the Judgment Claim Request Form (MVDB-13), which needs to be returned 30-days after a judgment has been awarded. Fund Claims must have a Claim Form filed in order to be considered as a properly filed Fund Claim. Claim Form submissions must be within 12 months of the judgment date to be considered.

The General Assembly adopted a bill that effective July 1, 2007 and pursuant to Virginia Code §46.2-1527.3 (1) The claim shall be filed with the Board no sooner than 30 days and no later than 12 months after the judgment becomes final along with the evidence of compliance with subdivision (3) If the final judgment from a court of competent jurisdiction includes as part of the judgment, an award of attorney fees and court costs, the Fund may include those in its payment of the claim if (i) the claimant had previously submitted to the trial court a detailed and itemized affidavit by counsel for the judgment creditor seeking such fees and costs, including a breakdown of the hours worked and the subject matter of those hours; (ii) said itemized affidavit formed the basis of the court's award of such fees; and (iii) a copy of such affidavit is provided to the Board with the judgment creditor's claim. If the award of attorney fees and costs by the trial court was not based on a detailed and itemized affidavit from counsel for the judgment creditor with a breakdown of the hours worked, then the Board may review and limit any claim for attorney fees directly attributable to that portion of the final judgment that is determined to be a compensable claim by the Board against the Fund, and the Board may require a detailed itemization from counsel before considering such claim for attorney fees limit any claim for attorney fees directly attributable to that portion of the

2201 West Broad Street • Suite 104 • Richmond, Virginia 23220

Telephone: (804) 367-1100

Fax Number: (804) 367-1053

MVDB
Exhibit

Mr. Emanuel White
December 23, 2025
Page2

final judgment that is determined to be a compensable claim by the Board against the Fund, and the Board may require a detailed itemization from counsel before considering such claim for attorney fees.

Pursuant to Virginia Code §46.2-1527.4. **Opportunity to intervene, Any action instituted by a person against a licensed or registered dealer or a salesperson, which may become a claim against the Fund, shall be served to the Board in the manner prescribed by law. All subsequent pleadings and documents shall also be served to the Board.** Included in such service shall be an affidavit stating all acts constituting fraud or violations of this chapter. Upon service of process, the Board, or duly authorized representative, shall have the right to request leave of the court to intervene. The person shall submit such pleadings or documents to the Board by certified mail or the equivalent.

Please, understand that before any approval or denial of a claim is made it has to go before the Transaction Recovery Fund Committee and Board for review. The Board takes its fiduciary responsibilities in managing the Fund very seriously and they usually ask a lot of questions about each claim. The more information I can provide, the better the Board can make an informed decision on the amount that is compensable under the Fund. The Board meets on a bi-monthly basis. Prior to the Board meeting, I will notify you of staff's recommendation and schedule an Informal Fact-Finding Conference.

In addition, excluded from the amount of any unpaid final judgment on which a claim against the Fund is based shall be any sums representing interest, punitive or exemplary damages.

Should you have any questions, please feel free to contact me at the address at the bottom of the first page of this letter or you may call me at (804) 367-1100, ext. 3007#.

With kindest regards, as always

Sincerely,



Micah E. Bailey, Recovery Fund Analyst
Motor Vehicle Transaction Recovery Fund

Enclosure
/meb

STATE OF: Virginia

COUNTRY OF: United States of America

IN THE Court OF: Motor Vehicle Dealer Board

MVDB
Exhibit

4

RECEIVED

JAN 09 2026

MVDB

AFFIDAVIT

Case Number: DMV Law Enforcement - 251002928

Emanuel White ('Plaintiff')

v

Car Net Auto LLC ('Defendant')

I, Emanuel White of [REDACTED] do hereby swear under oath that:

On May 19 2025 I went to Car Net Auto to look at a car that they had posted for sale after we agreed on the price of \$5,000 I was handed the keys and Mr. Jeremy Coleman told me I would receive the title in two weeks but it never came after my set of 30 day tags ran out I called Mr. Coleman and he told me to come to the dealership once I arrived he told me he still hasn't receive the title but he would give me another set of 30 day tags I called a few times over the weeks but he told me he still hasn't receive the title once my second set of tags ran out he told me to come back to the dealership he will print me more tags while we wait for the title now I am on my third set of 30 days tags and he was still telling me he was waiting for the title after my third set of tags ran out he printed me a fourth set of tags so at that point I took the temporary certificate or registration and ran the vin number to see if I could find out what was going on with the title the vin number came back as a invalid number so that's when I notice the vin number on the registration didn't match the vin number on the car so that's when I took a look at the temp registration and notice the first two tags matched the car vin but the second two didn't match and I was told to contact DMV and I found out he wasn't supposed to give me more then two set of 30 days tags by law and that's why he changed the vin number so he could still print me 30 day tags I asked Mr. Coleman could just return my money but told me I would have to take him to court to be able to get my money after court I was told contact the dealer board to see the best step to take that's when I talked with Mr. Micah bailey I also file a claim with dmv law enforcement where I talked with Mr Patrick west and he told me the dealership was in violation and he asked for Micah bailey information so he could talk with him now as of Jan 8 2026 I still have the car no title and the tags are expired and my landlord told me Jan 5 2025 I need to have valid tags on the car to have it parked on the property or it will have to be removed or it will be towed away

Under penalty of perjury, I hereby declare and affirm that the above stated facts, to be the best of my knowledge, are true and correct.

Dated: 01/08/2026

Signature

Printed name:

Emanuel White

Date: 1/8/2026

RECEIVED
JAN 09 2026
MVDB

NOTARY OF ACKNOWLEDGEMENT

State of: Virginia

Country of: United States of America



(Seal)

This Affidavit was acknowledged on 01/08/2026 by the undersigned, Ronalyn Brown, who has satisfactorily proven to me to be the person whose name is subscribed to this document.

A handwritten signature in blue ink, appearing to read "Ronalyn Brown", written over a horizontal line.

Signature

REG # 7803509

Notary Public

My Commission Expires on the: 4/30/2026

**VIRGINIA MOTOR VEHICLE DEALER BOARD TRANSACTION
RECOVERY FUND JUDGMENT CLAIM REQUEST**

MVDB-13 (REV 07/12)

INSTRUCTIONS: Unless previously filed with the Motor Vehicle Dealer Board, the following must be attached to this JUDGMENT CLAIM REQUEST:

1. An attested copy of the final judgment order;
2. Copies of all pleadings filed by either party;
3. A MVDB Consumer Assistance Request form or written statement of the facts of fraud or fraudulent representative by the dealer or salesperson which forms the basis of this claim request and for which judgment was obtained.

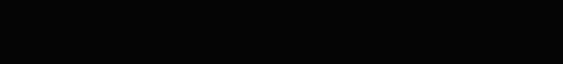
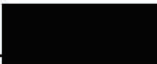
1. Claimant's Name(s): EMANUEL WHITE

RECEIVED

JAN 09 2026

MVDB

Address: 

City/State:  Zip: 

Telephone:  (Home)

2. Attorney's Name (If none, write "none"): NONE

Address: _____

City/State: _____ Zip: _____

Telephone Number: _____

If claim is against dealer, complete Section 3A. If claim is against dealer and/or salesperson, complete Section 3A & 3B.

3A. Dealer's Trade Name: CAR NET AUTO LLC R/A Republic registered Agent LLC

Dealer's MVDB License Number (if known): _____

Address: 5206 Seminary Ave

City/State: Richmond VA Zip: _____

Telephone Number: _____

3B. Salesperson's Name: Jeremy Coleman

Salesperson's MVDB License Number (if known): _____

Home Address: _____

City/State: _____ Zip: _____

Continue on Reverse

MVDB-13 (REV 07/12)

4. Date of Judgment: 11-14-85
Amount of Judgment: \$ 5,000
Amount paid by Judgment Debtor: \$ 0
Amount of Claim (not to exceed \$25,000): \$ 5,000



5. To your knowledge, has the Dealer or Salesperson filed for Bankruptcy? Yes: _____ No: _____
If yes, in what district? _____

If yes, have you filed a complaint in the bankruptcy court to determine the dischargeability of the debt?
Yes: _____ No: _____

If yes, what was the result of this complaint? _____

6. Have you conducted debtor interrogatories? Yes: _____ No: _____
If yes, list any assets revealed by these interrogatories (if none - write "none"):

NONE

List any actions you have taken for the sale or application of the disclosed assets (if non - write "none"):

file a complaint

List any amounts realized from these actions (if none - write "none"):

NONE

If no, explain: _____

7. Are you licensed or registered as a dealer in Virginia? Yes: _____ No: ☒

Are you a licensed salesperson in Virginia? Yes: _____ No: ☒

If yes, cite your dealer license or registration number and/or salesperson number:

NOTARIZED STATEMENT: SIGNATURE MUST BE WITNESSED BY A NOTARY

OATH: *I/We swear that I am/We are the claimant(s): I/We have read and/or understand the contents of the claim; the contents are true and complete to the best of My/Our knowledge and belief.*

Print Name(s):

Emmanuel White

RECEIVED

JAN 09 2026

MVDB

Signature(s):

Emmanuel White**THE FOLLOWING CERTIFICATE MUST BE EXECUTED BY A NOTARY PUBLIC OR OTHER COURT OFFICIAL AUTHORIZED TO TAKE ACKNOWLEDGEMENTS.**

State of VIRGINIA City/County of RICHMOND on this day 1/8/2026
Date

Whose name is signed to the foregoing instrument, personally appeared before me, acknowledged the foregoing signature to be his, and have been duly sworn by me, made oath that the statements made in the said instrument are true.

My commission expires

4/30/2026

Signature

Ronalyne Brown
#7803509



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

Notice of Verified Claim

January 23, 2026

Mr. Jeremy Coleman
Car Net Auto, LLC
T/A Car Net Auto, LLC
5206 Seminary Avenue
Richmond, Virginia 23227

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. Coleman:

As required by §46.2-1527.5 of the Code of Virginia, you are hereby notified that the Motor Vehicle Dealer Board was notified that Emanuel White obtained a judgment in the amount of **\$5,066.56** (\$5,000.00 damages and \$66.56 court costs) in the Henrico General District Court on November 14, 2025, against your dealership, Car Net Auto, LLC for failing to provide title to a vehicle Mr. White purchased.

You are requested to satisfy this judgment within 30 days of the date of this notice and to furnish the Board evidence of having satisfied the judgment. Should you not satisfy the judgment, the Board may make a payment from the Motor Vehicle Transaction Recovery Fund (Fund) to the person awarded the judgment. State law prohibits the Board from paying interest or punitive damages associated with the judgment. Those costs will remain your responsibility.

If the Board makes a payment from the Fund, and you do not reimburse the Board for that payment, the Board will revoke your dealer's license, sales license, or both, if you hold one. If you no longer hold a license, you will be prohibited from obtaining one unless you reimburse the Board the amount of the Fund payment, plus interest. **The Board maintains the right to take further disciplinary action against ownership and/or salespeople involved in the transaction that resulted in a Fund claim being filed regardless of the claim's final status as decided by the Board.**

Mr. Jeremy Coleman

MVDB
Exhibit

5

Car Net Auto, LLC
T/A Car Net Auto, LLC
January 23, 2026
Page 2

If you have any questions, please write to me at the address listed on the bottom of the first page of this letter or call me at (804) 367-1100 ext. 3007#.

Sincerely,



Micah E. Bailey, Recovery Fund Analyst
Motor Vehicle Transaction Recovery Fund

/meb

cc: Jeremy Coleman



Enclosure

9589 0710 5270 1227 5379 49

| U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only | |
|--|------------------|
| For delivery information, visit our website at www.usps.com ®. | |
| OFFICIAL USE | |
| Certified Mail Fee
\$ | Postmark
Here |
| Extra Services & Fees (check box, add fee as appropriate) | |
| ☐ Return Receipt (hardcopy) \$ | |
| ☐ Return Receipt (electronic) \$ | |
| ☐ Certified Mail Restricted Delivery \$ | |
| ☐ Adult Signature Required \$ | |
| ☐ Adult Signature Restricted Delivery \$ | |
| Postage
\$ | |
| Total Postage and Fees
\$ | |
| Sent To: <u>Jeremy Coleman Car Net Auto LLC</u> | |
| Street and Apt. No., for PO Box No.
<u>8006 Skinner Ave</u> | |
| City, State, ZIP+4®
<u>Richmond, Virginia 23277</u> | |
| PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions | |

9589 0710 5270 1227 5418 16

| U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only | |
|--|------------------|
| For delivery information, visit our website at www.usps.com ®. | |
| OFFICIAL USE | |
| Certified Mail Fee
\$ | Postmark
Here |
| Extra Services & Fees (check box, add fee as appropriate) | |
| ☐ Return Receipt (hardcopy) \$ | |
| ☐ Return Receipt (electronic) \$ | |
| ☐ Certified Mail Restricted Delivery \$ | |
| ☐ Adult Signature Required \$ | |
| ☐ Adult Signature Restricted Delivery \$ | |
| Postage
\$ | |
| Total Postage and Fees
\$ | |
| Sent To: <u>Jeremy Coleman</u> | |
| Street and Apt. No., for PO Box No.
<u>[Redacted]</u> | |
| City, State, ZIP+4®
<u>[Redacted]</u> | |
| PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions | |

WARRANT IN DEBT (CIVIL CLAIM FOR MONEY)
Commonwealth of Virginia VA CODE § 16.1-79
HENRICO
CITY OR COUNTY

PARHAM AND HUNGARY SPRING ROADS, PO BOX 90775, RICHMOND, VIRGINIA 23273-0775
STREET ADDRESS OF COURT

RECEIVED
SEP 17 2025
JUDICIAL DISTRICT COURT
HENRICO COUNTY, VIRGINIA

TO ANY AUTHORIZED OFFICER: You are hereby commanded to summons the Defendant(s).

TO THE DEFENDANT(S): You are summoned to appear before this Court at the above address on

11-7-25 10am to answer the Plaintiff(s)' civil claim (see below)

RETURN DATE AND TIME

09-17-25

DATE ISSUED

[] CLERK [] DEPUTY CLERK [] MAGISTRATE

CLAIM: Plaintiff(s) claim that Defendant(s) owe Plaintiff(s) a debt in the sum of

\$ 6000 net of any credits, with interest at 0 % from date of 005 until paid,

\$ 6000 costs and \$ attorney's fees with the basis of this claim being

[] Open Account [] Note [] Other (EXPLAIN)

Return of money for a car I was sold without
HOMESTEAD EXEMPTION WAIVED? [] YES [] NO [] cannot be demanded a title

9.17.25

DATE

[] PLAINTIFF [] PLAINTIFF'S ATTORNEY [] PLAINTIFF'S EMPLOYEE/AGENT

CASE DISPOSITION

JUDGMENT against [] named Defendant(s) []

for \$ 5000 net of any credits, with interest at 0 % from date

of 005 until paid, \$ 6000 costs and \$ attorney's fees

[] and \$ costs for Servicemember Civil Relief Act counsel fees

HOMESTEAD EXEMPTION WAIVED? [] YES [] NO [] CAN NOT BE DEMANDED

[] JUDGMENT FOR [] NAMED DEFENDANT(S) []

[] NON-SUIT [] DISMISSED

Defendant(s) Present [] NO [] YES

11/14/25

DATE

JUDGE

FORM DC-412 (FRONT) 10/22 (A242399 01/24)

HEARING DATE AND TIME

CASE NO. CV25D23121-00
Plaintiff(s) (LAST NAME, FIRST NAME, MIDDLE INITIAL)
White Emmanuel O

VA

11-7-25

10am

v.
Car Net Auto LLC
Defendant(s) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

RA Republic registered Agent LLC
2807 North Parham rd Ste 300
Henrico VA 23294

11/14/25

010

TO DEFENDANT: You are not required to appear, however, if you fail to appear, judgment may be entered against you. See the additional notice of the revocable about requesting a change of trial location.

[] To dispute this claim, you must appear on the return date to try this case.

[X] To dispute this claim, you must appear on the return date for the judge to set another date for trial.

Bill of Particulars

ORDERED

Grounds of Defense

ORDERED

ATTORNEY FOR PLAINTIFF(S)

ATTORNEY FOR DEFENDANT(S)

DISABILITY
ACCOMMODATIONS
for loss of hearing,
vision, mobility, etc.,
contact the court ahead
of time.

JUDGMENT PAID OR
SATISFIED PURSUANT
TO ATTACHED NOTICE
OF SATISFACTION

DATE

CLERK

201931
MKM 11-17

RETURNS: Each defendant was served according to law, as indicated below, unless not found.

| | |
|---|-----------------------|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER |
| DATE | for |

| | |
|---|-----------------------|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
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| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER |
| DATE | for |

| | |
|---|-----------------------|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
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| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER |
| DATE | for |

OBJECTION TO VENUE:

To the Defendant(s): If you believe that Plaintiff(s) should have filed this suit in a different city or county, you may file a written request to have the case moved for trial to the general district court of that city or county. To do so, you must do the following:

1. Prepare a written request which contains (a) this court's name, (b) the case number and the "return date" as shown on the other side of this form in the right corner, (c) Plaintiff(s) name(s) and Defendant(s) name(s), (d) the phrase "I move to object to venue of this case in this court because" and state the reasons for your objection and also state in which city or county the case should be tried, and (e) your signature and mailing address.
2. File the written request in the clerk's office before the trial date (use the mail at your own risk) or give it to the judge when your case is called on the return date. Also send or deliver a copy to plaintiff.
3. If you mail this request to the court, you will be notified of the judge's decision.

| | |
|---|--|
| I certify that I mailed a copy of this document to the defendants named therein at the address shown therein on | |
| DATE | ☐ Plaintiff
☐ Plaintiff's Atty.
☐ Plaintiff's Agent |
| Fl. Fa. issued on | |
| Interrogatories issued on: | |
| Garnishment issued on: | |

| | |
|--|--|
| NAME: CAR NET AUTO LLC
2807 N PARHAM RD APT 320, HENRICO, VA. 23294 | |
| ☐ PERSONAL SERVICE | |
| ☐ Being unable to make personal service, a copy was delivered in the following manner
☐ Delivered to person found in charge of usual place of business or employment during normal business hours and giving information to its purport
<hr/> ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above giving information of its purport. List name, age of recipient and relation of recipient to party named above
<hr/> ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above.
(Other authorized recipient not found.)
☐ Copy mailed to judgement debtor on date below after serving the garnishee unless a different date is shown below
☐ No envelope provided
<hr/> ☐ Evicted ☐ Not Evicted
☒ Served on registered agent Kennedy Heard-Hieskill - Operations Specialist
☐ Not Found | |
| ☐ No Levy Required | |
| ☐ Not in this jurisdiction | |
| ☐ NO EFFECTS FOUND

<div style="text-align: center;"> <u>09/22/2025</u>
 Date </div> | DEPUTY SHERIFF

<div style="text-align: center;"> 
 Disse, B - Badge #7735 </div>
FOR: Sheriff Alisa A. Gregory
Henrico County, Virginia |

Paper Number: 3963729

Court Case Number: GV25023121-00

Notes: Authorized Person In Charge To Accept Service.



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

Notice of Verified Claim

January 23, 2026

Mr. Jeremy Coleman
Car Net Auto, LLC
T/A Car Net Auto, LLC
2571 Cove Point Place
Virginia Beach, Virginia 23454-3272

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. Coleman:

As required by §46.2-1527.5 of the Code of Virginia, you are hereby notified that the Motor Vehicle Dealer Board was notified that Emanuel White obtained a judgment in the amount of **\$5,066.56** (\$5,000.00 damages and \$66.56 court costs) in the Henrico General District Court on November 14, 2025, against your dealership, Car Net Auto, LLC for failing to provide title to a vehicle Mr. White purchased.

You are requested to satisfy this judgment within 30 days of the date of this notice and to furnish the Board evidence of having satisfied the judgment. Should you not satisfy the judgment, the Board may make a payment from the Motor Vehicle Transaction Recovery Fund (Fund) to the person awarded the judgment. State law prohibits the Board from paying interest or punitive damages associated with the judgment. Those costs will remain your responsibility.

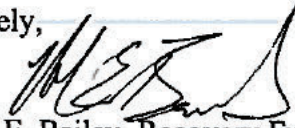
If the Board makes a payment from the Fund, and you do not reimburse the Board for that payment, the Board will revoke your dealer's license, sales license, or both, if you hold one. If you no longer hold a license, you will be prohibited from obtaining one unless you reimburse the Board the amount of the Fund payment, plus interest. **The Board maintains the right to take further disciplinary action against ownership and/or salespeople involved in the transaction that resulted in a Fund claim being filed regardless of the claim's final status as decided by the Board.**

Mr. Jeremy Coleman

Car Net Auto, LLC
T/A Car Net Auto, LLC
January 23, 2026
Page 2

If you have any questions, please write to me at the address listed on the bottom of the first page of this letter or call me at (804) 367-1100 ext. 3007#.

Sincerely,



Micah E. Bailey, Recovery Fund Analyst
Motor Vehicle Transaction Recovery Fund

/meb

cc: Jeremy Coleman



Enclosure



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

Notice of Verified Claim

January 23, 2026

Mr. Jeremy Coleman
Car Net Auto, LLC
T/A Car Net Auto, LLC

Re: Emanuel White v. Car Net Auto, LLC

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If the Board makes a payment from the Fund, and you do not reimburse the Board for that payment, the Board will revoke your dealer's license, sales license, or both, if you hold one. If you no longer hold a license, you will be prohibited from obtaining one unless you reimburse the Board the amount of the Fund payment, plus interest. **The Board maintains the right to take further disciplinary action against ownership and/or salespeople involved in the transaction that resulted in a Fund claim being filed regardless of the claim's final status as decided by the Board.**

Mr. Jeremy Coleman

Car Net Auto, LLC
T/A Car Net Auto, LLC
January 23, 2026
Page 2

If you have any questions, please write to me at the address listed on the bottom of the first page of this letter or call me at (804) 367-1100 ext. 3007#.

Sincerely,



Micah E. Bailey, Recovery Fund Analyst
Motor Vehicle Transaction Recovery Fund

/meb

cc: Jeremy Coleman



Enclosure

WARRANT IN DEBT (CIVIL CLAIM FOR MONEY)
Commonwealth of Virginia VA CODE § 16.1-79

HENRICO
CITY OR COUNTY

PARHAM AND HUNGARY SPRING ROADS, PO BOX 90775, HENRICO, VIRGINIA 23273-0775
STREET ADDRESS OF COURT

TO ANY AUTHORIZED OFFICER: You are hereby commanded to summons the Defendant(s).

TO THE DEFENDANT(S): You are summoned to appear before this Court at the above address on

11-7-25 10am to answer the Plaintiff(s)' civil claim (see below)

RETURN DATE AND TIME

09-17-25

DATE ISSUED

[] CLERK [] DEPUTY CLERK [] MAGISTRATE

CLAIM: Plaintiff(s) claim that Defendant(s) owe Plaintiff(s) a debt in the sum of

\$ 6000 net of any credits, with interest at 6 % from date of 05/05 until paid,

\$ 1000 costs and \$ attorney's fees with the basis of this claim being

[] Open Account [] Note [] Other (EXPLAIN)

Return of money for a car I was sold without
HOMESTEAD EXEMPTION WAIVED? [] YES [] NO [] cannot be demanded

9.17.25

DATE

[] PLAINTIFF [] PLAINTIFF'S ATTORNEY [] PLAINTIFF'S EMPLOYEE/AGENT

CASE DISPOSITION

JUDGMENT against [] named Defendant(s) []

for \$ 5000 net of any credits, with interest at 6 % from date

of 05/05 until paid, \$ 1000 costs and \$ attorney's fees

[] and \$ costs for Servicemember Civil Relief Act counsel fees

HOMESTEAD EXEMPTION WAIVED? [] YES [] NO [] CAN NOT BE DEMANDED

[] JUDGMENT FOR [] NAMED DEFENDANT(S) []

[] NON-SUIT [] DISMISSED

Defendant(s) Present: [] NO [] YES

11/14/25

DATE

JUDGE

FORM DC-412 (FRONT) 10/22 (A24299 01/24)

CASE NO.

CV25DA3121-00

PL

2

VA

11-7-25

10am

Car Net Auto LLC

DEFENDANT(S) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

R/A Republic registered Agent LLC

ADDRESS

2807 North Parham Rd Ste 300

Henrico VA 23294

11/14/25

CFO

WARRANT IN DEBT

TO DEFENDANT: You are not required to appear, however, if you fail to appear, judgment may be entered against you. See the additional notice of the revocation about requesting a change of trial location.

[] To dispute this claim, you must appear on the return date to try this case.

[X] To dispute this claim, you must appear on the return date for the judge to set another date for trial.

Bill of Particulars

ORDERED

Grounds of Defense

ORDERED

ATTORNEY FOR PLAINTIFF(S)

ATTORNEY FOR DEFENDANT(S)

DISABILITY
ACCOMMODATIONS

for loss of hearing,
vision, mobility, etc.,
contact the court ahead
of time.

HEARING DATE AND
TIME

201931
11/14/25

RETURNS: Each defendant was served according to law, as indicated below, unless not found.

| | |
|---|--|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER _____ for _____ DATE |

| | |
|---|--|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER _____ for _____ DATE |

| | |
|---|--|
| NAME | |
| ADDRESS | |
| ☐ PERSONAL SERVICE | Tel. No. |
| Being unable to make personal service, a copy was delivered in the following manner: | |
| ☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above. | |
| ☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.) | |
| ☐ Served on Secretary of the Commonwealth | |
| ☐ NOT FOUND | SERVING OFFICER _____ for _____ DATE |

OBJECTION TO VENUE:

To the Defendant(s): If you believe that Plaintiff(s) should have filed this suit in a different city or county, you may file a written request to have the case moved for trial to the general district court of that city or county. To do so, you must do the following:

1. Prepare a written request which contains (a) this court's name, (b) the case number and the "return date" as shown on the other side of this form in the right corner, (c) Plaintiff(s) name(s) and Defendant(s)' name(s), (d) the phrase "I move to object to venue of this case in this court because" and state the reasons for your objection and also state in which city or county the case should be tried, and (e) your signature and mailing address.
2. File the written request in the clerk's office before the trial date (use the mail at your own risk) or give it to the judge when your case is called on the return date. Also send or deliver a copy to plaintiff.
3. If you mail this request to the court, you will be notified of the judge's decision.

| | |
|---|--|
| I certify that I mailed a copy of this document to the defendants named therein at the address shown therein on | |
| DATE | ☐ Plaintiff
☐ Plaintiff's Atty.
☐ Plaintiff's Agent |
| Fi. Fa. issued on | |
| Interrogatories issued on | |
| Garnishment issued on | |

NAME: CAR NET AUTO LLC

2807 N PARHAM RD APT 320, HENRICO, VA. 23294

☐ PERSONAL SERVICE

☐ Being unable to make personal service, a copy was delivered in the following manner

☐ Delivered to person found in charge of usual place of business or employment during normal business hours and giving information to its purport

☐ Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above giving information of its purport. List name, age of recipient and relation of recipient to party named above

☐ Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above.

(Other authorized recipient not found.)

☐ Copy mailed to judgement debtor on date below after serving the garnishee unless a different date is shown below

☐ No envelope provided

☐ Evicted

☐ Not Evicted

☒ Served on registered agent Kennedy Heard-Hleskill - Operations Specialist

☐ Not Found

☐ No Levy Required

☐ Not in this jurisdiction

☐ NO EFFECTS FOUND

DEPUTY SHERIFF

B. Disse

Disse, B - Badge #7735

09/22/2025

Date

FOR: Sheriff Alisa A. Gregory
Henrico County, Virginia

Paper Number: 3963729

Court Case Number: GV25023121-00

Notes: Authorized Person In Charge To Accept Service.



Motor Vehicle Dealer Board

COMMONWEALTH OF VIRGINIA

2201 West Broad Street, Suite 104
Richmond, Virginia 23220

CERTIFIED MAIL



9589 0710 5270 1227 5418 16

FIRST-CLASS



US POSTAGE
ZIP 23269 \$010.73
02 JAN 26 2026
0008033373 JAN 26 2026

RECEIVED

FEB 13 2025

MVDB

Jeremy Coleman

NOTE

339 DE 1

0002/09/26

RETURN TO SENDER
INSUFFICIENT ADDRESS
UNABLE TO FORWARD

BC: 23220202229

*2574-06140-09-42

2322232303 20225

MVDB 3

REGISTERED MAIL
PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS. FOLD AT BOTTOM LINE

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

JOHN C. GILMAN



9590 9402 8424 3156 8575 11

2. Article Number (Transfer from service label)

9589 0710 5270 1227 5418 16

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature ☐ Agent ☒ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

3. Service Type

| | |
|--|---|
| ☐ Adult Signature | ☐ Registered Mail SM |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail Restricted Delivery |
| ☒ Certified Mail SM | ☐ Signature Confirmation TM |
| ☐ Certified Mail Restricted Delivery | ☐ Signature Confirmation Restricted Delivery |
| ☐ Collect on Delivery | ☐ Insured Mail Restricted Delivery |
| ☐ Insured Mail Restricted Delivery | ☐ Registered Mail Express SM |

Domestic Return Receipt



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

April 16, 2026

Emanuel White
[REDACTED]

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. White:

This letter is in reference to your client's claim against the Motor Vehicle Transaction Recovery Fund (Fund).

First, I'd like to bring to your attention the statutory provisions governing the Fund that state certain types of damages are not compensable. Specifically, §46.2-1527.5 states that any claim against the Fund, which is based on any sums of interest, punitive damages or exemplary damages, shall be excluded. Further, under Va. Code §46.2-1527.5 the maximum claim of one judgment debtor against the Fund involving a single transaction shall be limited to \$25,000.00, regardless of the amount of the unpaid judgment.

Enclosed you will find a report on a recommendation from the Staff of the Motor Vehicle Dealer Board, concerning a Motor Vehicle Transaction Recovery Fund claim you submitted to the Board against Car Net Auto, LLC.

Please understand that the purpose of the Fund is simply an alternative remedy available to a judgment creditor to make the consumer whole. Given the facts and code sections governing the Fund, your claim does meet the requirements needed for a favorable recommendation. Therefore, the Dealer Board staff is requesting that the Recovery Fund Committee and full Board pay your claim. However, this does not mean that the Hearing Officer or full Board will agree with the recommendation.

PLEASE TAKE NOTICE that on **Monday, April 27, 2026, at 2:00 p.m.**, Ms. Beverly Carroll will conduct a virtual Informal Fact-Finding Conference in reference to your claim for payment from the Fund. The purpose of the hearing is so that you may file any exceptions to the staff's recommendation or to present any additional

Emanuel White
April 16, 2026
Page 2

documentation in connection with the purchase. You or your legal counsel may participate via conference call.

If you decide that you would like to waive your right to a conference or if you would like to attend the telephone conference, please call me at (804) 367-1100, ext. 3007#.

Sincerely,

A handwritten signature in black ink, appearing to read "Micah E. Bailey", written over the typed name.

Micah E. Bailey, Recovery Fund Analyst
Motor Vehicle Transaction Recovery Fund

/meb

Enclosure

Dealer # [REDACTED] **Established 4/21/21 Exp. 4/30/26**

Debtor: Car Net Auto, LLC
5206 Seminary Avenue
Richmond, Virginia 23227

Creditor: Emanuel White
[REDACTED]

Transaction Date: May 19, 2025

Judgment Amount: \$5,066.56 (\$5,000.00 damages and \$66.56 court costs)

Judgment Order: November 14, 2025

Court: Henrico County General District Court

Background Information

Dealer Board staff is bringing this case before the Board after Emanuel White visited the Dealer Board office in December of 2025. Mr. White visited Car Net Auto, owned and operated by Jeremy Coleman, who is also the only licensed salesperson at the dealership. On May 19, 2025, Mr. White visited Car Net Auto to see a car posted for sale. The vehicle was a 2014 Chrysler 300S, VIN 2C3CCABG6EH340250. A record of that VIN exists when searched in DMV's CSS, but the vehicle is listed under a different person's name than Mr. White. Dealer Board Staff cannot tell how Car Net Auto came into possession of the vehicle. The agreed upon purchase price was \$5,000.00 according to the Buyers Order supplied by Mr. White. No other fees were listed even though the Dealer Board records indicate the dealer charges a \$500 processing fee.

Mr. White alleges that Mr. Coleman handed him the keys and said Mr. White would have the title in two weeks. Mr. White alleged and provided proof that his temporary tags were reissued. Mr. Coleman issued two sets of temporary tags with expiration dates of 6/18/2025 and 8/23/2025. VIN was changed to issue a second set according to the supplied copy of the temporary tags. Mr. White alleges he was given three sets of temporary tags. Mr. White requested his money back but was told to take Mr. Coleman to court.

Exhibit 1 is a complaint that was filed on September 8, 2025, originally. Dealer Board Staff referred Mr. White to DMV Law Enforcement and Mr. White followed up with Special Agent, Patrick West. Mr. White alleges Officer West told him that the dealer was in violation. Mr. White's consumer complaint with the Dealer Board put him in contact with the Recovery Fund Analyst and Mr. White eventually came into the Dealer Board's Office in December of 2025 to speak with Micah Bailey about the Fund. The dealer was made aware of the complaint as well.

Exhibit 2 is the documentation that was supplied to Mr. Bailey which included the following documents

- Attested copy of the judgment dated 11/14/2025
- Buyers Order signed by Mr. White and Mr. Coleman
- Copies of two sets of temp tags and registrations supplied to Mr. White by Mr. Coleman

Exhibit 3 is the letter acknowledging Mr. White's possible claim against the dealer, Car Net Auto LLC. The letter is dated 12/23/2025.

In response to Exhibit 3, Mr. White submitted Exhibit 4 on January 9, 2026, which included the following.

- Affidavit of facts which included his DMV Law Enforcement case number
- Completed Claim Form (MVDB-13)

On January 23, 2025, a Notice of Verified Claim was sent to the dealer giving Car Net Auto 30 days to handle the judgment. The copy of the notice sent to the dealer's home address was returned, but Mr. Coleman did call Dealer Board Staff after receiving the copy that went to the dealership. Mr. Coleman explained that he was not served and that he requested a Motion to dismiss the default judgment. Court Records indicate this motion was heard on February 27, 2026, but the motion was denied leaving Mr. White with a final judgment against Car Net Auto, LLC. The Notice of Verified Claim serves as Exhibit 5.

Pursuant to Virginia Code §46.2-1527.5, excluded from the amount of any unpaid final judgment on which a claim against the Fund is based shall be any sums representing (i) interest, (ii) punitive damages, and (iii) exemplary damages. Further, under Virginia Code §46.2-1527.5 the maximum claim of one judgment debtor against the Fund involving a single transaction shall be limited to \$25,000.00, regardless of the amount of the unpaid judgment.

After careful review, Dealer Board staff does not note any failures in Mr. White in notifying the Dealer Board of possible legal action based on his complaint he filed. His complaint was labeled as a 30-day tag violation which we have proof supplied by Mr. White. Mr. White still cannot get the vehicle titled as the dealership has not provided title nor paid the judgment amount of \$5,066.56. Dealer Board staff will not make a recommendation and defers to the decision making of the Hearing Officer, Fund Committee and the Full Board in deciding whether Mr. White should be compensated from the Fund for his damages.



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

April 16, 2026

Mr. Jeremy Coleman
Car Net Auto, LLC
T/A Car Net Auto, LLC
5206 Seminary Avenue
Richmond, Virginia 23227

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. Coleman:

Enclosed you will find a report on a recommendation from the Motor Vehicle Dealer Board Staff concerning a Motor Vehicle Transaction Recovery Fund claims submitted to the Board by Emanuel White. Dealer Board staff is aware that your motion to dismiss the default judgment was denied on February 27, 2026

PLEASE TAKE NOTICE that on **Monday, April 27, 2025, at 2:00 p.m.**, Ms. Beverly Carroll will conduct an Informal Fact-Finding Conference via virtual conference call, in reference to Emanuel White's claim for payment from the Fund. The purpose of the hearing is so that you may file any exceptions to the staff's recommendation or to present any additional documentation. You or your legal counsel may participate via telephone conference call.

If you decide that you would like to waive your right to a conference or if you would like to schedule a telephone conference, please call Micah Bailey at (804) 367-1100, ext. 3007#.

Sincerely,

A handwritten signature in black ink, appearing to read "ME Bailey".

Micah E. Bailey, Recovery Fund Analyst
Motor Vehicle Transaction Recovery Fund

/meb

cc: Jeremy Coleman



Enclosure

Dealer # [REDACTED] **Established 4/21/21 Exp. 4/30/26**

Debtor: Car Net Auto, LLC
5206 Seminary Avenue
Richmond, Virginia 23227

Creditor: Emanuel White
[REDACTED]

Transaction Date: May 19, 2025

Judgment Amount: \$5,066.56 (\$5,000.00 damages and \$66.56 court costs)

Judgment Order: November 14, 2025

Court: Henrico County General District Court

Background Information

Dealer Board staff is bringing this case before the Board after Emanuel White visited the Dealer Board office in December of 2025. Mr. White visited Car Net Auto, owned and operated by Jeremy Coleman, who is also the only licensed salesperson at the dealership. On May 19, 2025, Mr. White visited Car Net Auto to see a car posted for sale. The vehicle was a 2014 Chrysler 300S, VIN 2C3CCABG6EH340250. A record of that VIN exists when searched in DMV's CSS, but the vehicle is listed under a different person's name than Mr. White. Dealer Board Staff cannot tell how Car Net Auto came into possession of the vehicle. The agreed upon purchase price was \$5,000.00 according to the Buyers Order supplied by Mr. White. No other fees were listed even though the Dealer Board records indicate the dealer charges a \$500 processing fee.

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Pursuant to Virginia Code §46.2-1527.5, excluded from the amount of any unpaid final judgment on which a claim against the Fund is based shall be any sums representing (i) interest, (ii) punitive damages, and (iii) exemplary damages. Further, under Virginia Code §46.2-1527.5 the maximum claim of one judgment debtor against the Fund involving a single transaction shall be limited to \$25,000.00, regardless of the amount of the unpaid judgment.

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COMMONWEALTH of VIRGINIA



INFORMAL CONFERENCE

Hearing Officer: Beverly L. Carroll

Hearing Date: Monday, April 27, 2026 2:00 p.m.

Certificate No. Car Net Auto, LLC # [REDACTED]

Transaction Recovery Fund vs. Emanuel White

Conference Purpose

The purpose of the conference was to grant Mr. White an Informal Conference to consider an award of compensation from the Motor Vehicle Transaction Recovery Fund.

Conference Details

| Codes | Description |
|-------------|--|
| 46.2-1527.3 | Opportunity for the Transaction Recovery Fund to compensate for loss, damage, or fraud in connection with the purchase or lease of a motor vehicle by a licensed or registered motor vehicle dealer participating in the TRF or one of a dealer's salespersons acting for the dealer within the scope of his employment. |

Attendees

Transaction Recovery Fund Analyst: Micah Bailey

Dealer/Operator: Jeremy Coleman, Car Net Auto, LLC

Customer: Emanuel White

Agency Exhibits

| Exhibit # | |
|------------------|--|
| 1 | 10/1/2025 emails between Mr. White and Shay Betts forwarding his case to DMV Law Enforcement |
| 2 | 11/14/2025 warrant in debt \$5,000 purchase price plus \$66.56 court costs
Buyer's Order signed by White and Coleman for \$5,000 purchase price
Copy of temp tags issued 6/18/2025
Copy of temp tags issued 8/23/2025 |
| 3 | Letter dated 12/23/2025 from Micah Bailey to Mr. White acknowledging receipt of documents for possible TRF claim |
| 4 | 1/8/2026 notarized affidavit taken by DMV Law Enforcement
Case # 251002928
TRF claim request 11/14/2025 |
| 5 | Notice of Verified Claim 1/23/2026 for \$5,066.56
4/16/2026 NOH to Mr. Coleman and Mr. White |

Chronology/Findings of Fact

| <u>Date</u> | <u>Exhibit</u> | <u>Action</u> |
|--------------------|-----------------------|--|
| 5/19/2025 | | Mr. White visited Car Net Auto in response to an advertised vehicle – 2014 Chrysler 300S. DMV CSS had vehicle listed, but showed a different owner than Car Net Auto.
Mr. White and Dealer/salesperson Jeremy Coleman agreed to purchase price of \$5,000.00. Even though this dealer shows a \$500 processing fee, none was applied to this transaction.
Mr. White indicated that Mr. Coleman then gave him the keys and promised the title within 2 weeks. However, Mr. White was issued additional sets of temporary tags on 6/18/2025 and 8/23/2025. The VIN # was changed on the second set of temp tags. |
| 9/8/2025 | 1 | Customer complaint filed by Mr. White with DMV Law Enforcement Special Agent Patrick. Mr. White indicated that SA Patrick told him that the dealer was in violation. |
| 11/14/2025 | 2 | Documentation provided to Mr. Bailey: attested copy of judgment
Copy of original Buyer's Order signed by White and Coleman
Copies of 2 sets of temp tags and registrations given to Mr. White by Mr. Coleman |
| 12/23/2025 | 3 | Letter from DB acknowledging receipt of Mr. White's possible claim against the TRF. |
| 2/27/2026 | 4 | Affidavit showing first two sets of temp tags with manipulation of VIN number.
Henrico County Court awarded Mr. White final judgment against Car Net Auto LLC for \$5,000 judgment and \$66.56 in court costs |

| | | |
|-------------------------------------|---|--|
| 1/23/2026
4/16/2026
4/16/2026 | 5 | Notice of verified claim for \$5,066.65 (purchase price plus court costs)
NOH to Mr. Coleman
Letter notifying Mr. White of hearing |
|-------------------------------------|---|--|

Respondent's Position

Mr. Coleman bought the car at auction and could not provide the title to Mr. White at the time of the sale. Mr. Coleman testified that he's been calling the auction company trying to get the title from the previous owner, and that he offered to allow Mr. White to either return the car and get his money back or return the car and apply the purchase price on a different vehicle. He indicated that this was the first time he had bought a car with no title. Both Mr. Coleman and Mr. White acknowledge text messages regarding the possible return or exchange of the car prior to 9/8/2025. Once Mr. White filed a report, Mr. Coleman made no further offers. Mr. Coleman acknowledge that this was his mistake and believes he can now obtain the title within a "week or two". Mr. Bailey informed him that he could still satisfy the court judgment against him, but that the Dealer Board would continue to process Mr. White's claim until he did.

Mr. White testified that Mr. Coleman told him they would go to court. He indicated that prior to 9/8/2025 Mr. Coleman had suggested that they could make a deal if he found another comparable car for the same price, but Mr. Coleman indicated that he had been unable to find such a vehicle. They have not negotiated further since Mr. White filed the motion with DMV Law Enforcement. Mr. White was unwilling to return the car with no guarantee of repayment or replacement. Mr. White was stopped by the police and there was a problem since the VIN numbers didn't match and the car was still untitled. After that confrontation, he has parked the car and purchased another vehicle, this time on a payment plan. The courts awarded him a judgment against Car Net Auto, LLC for the purchase price \$5,000 and the court costs of \$66.56.

Hearing Officer Narrative

Mr. White paid Mr. Coleman \$5,000 for the vehicle on May 19, 2025. Mr. Coleman did not have the title at the time of the sale, and issued Mr. White at least two sets of temporary tags, one of which showed manipulation of the VIN number. Mr. White tried to work with Mr. Coleman for four months to resolve this problem until 9/8/2025. Since that time, he has had to park the vehicle purchased from Car Net Auto and purchase another vehicle on a payment plan from a different dealer. Mr. White worked with DMV Law Enforcement, the Dealer Board, and the court system to follow all steps required for reimbursement.

The Hearing Officer finds it highly unlikely that Mr. Coleman will be able to procure the title in "one or two weeks" at this point, since he has not been able to provide it for almost a year.

The court awarded Mr. White the judgment for \$5,000 and the court costs were \$66.56. The Hearing Officer recommends that Mr. White be reimbursed by the TRF for \$5,066.56.

Conclusions of Law

| Codes | Description |
|-----------------------|---|
| Code 46.2-1527 | Description Opportunity for the Transaction Recovery Fund to compensate for loss, damage, or fraud in connection with the purchase or lease of a motor vehicle by a licensed or registered motor vehicle dealer participating in the TRF or one of a dealer's salespersons acting for the dealer within the scope of his employment.

Mr. White paid \$5,000 for a vehicle, and the dealer never provided him a title.
Hearing Officer recommends TRF payment of \$5066.56 (\$5,000 cost of vehicle plus \$66.56 court costs). |

Transaction Recovery Fund Recommendation

Date: April 28, 2026

Hearing Officer: Beverly L. Carroll

Customer: Emanuel White

Dealer: Jeremy Coleman, Car Net Auto, LLC # [REDACTED]

| Hearing Officer Recommendation: | Statement of Explanation: |
|--|---|
| No Further Action | |
| ☒ Approved: Fund Payment | Dealer accepted payment and never provided a title. |
| ☐ Not Approved | |
| ☐ Deliberation is requested | |

Beverly L. Carroll
Hearing Officer

Beverly L. Carroll

Date: April 28, 2026



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

May 4, 2026

Via Email [REDACTED] and U.S. Mail

Mr. Jeremy Coleman
Car Net Auto, LLC
T/A Car Net Auto, LLC
5206 Seminary Avenue
Richmond, Virginia 23227

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. Coleman:

On Monday, April 27, 2026, an informal conference was held virtually via conference call with staff of the Motor Vehicle Dealer Board (Board). Enclosed is a copy of the hearing officer's report. Pursuant to the provisions of Virginia Code §2.2-4019, you may provide exceptions (comments) to the report. Should you wish to file exceptions, you may email your comments to Micah.Bailey@mvdb.virginia.gov or you may present them at the meetings as noted below. Please send these by 12:00 p.m. on May 8, 2026 so that they can be added to the file before the Board meets or please let Mr. Bailey know if you plan to appear in person.

If you do not wish to file exceptions, a notification by email to Micah.Bailey@mvdb.virginia.gov to that effect would be appreciated. Please note that the final decision may or may not be the same as recommended by the hearing officer.

The hearing officer's report and your written exceptions or in-person comments will be heard by the Transaction Recovery Fund Committee on Monday, May 11, 2026, directly following the Advertising Committee. The first Committee will start at 9:00 a.m., in the Executive Conference Room (Room 702) of the Department of Motor Vehicles, 2300 West Broad Street, Richmond, Virginia. The Committee will review the report and determine what, if any, recommendation they will make to the full Board, which will meet following the Transaction Recovery Fund Committee meeting. Location and/or time are subject to change and any change will be communicated as soon as possible.

MVDB
Exhibit

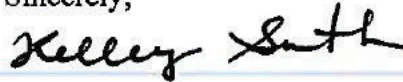
2201 West Broad Street • Suite 104 • Richmond, Virginia 23220
Telephone: (804) 367-1100 Fax Number: (804) 367-1053

6

Mr. Jeremy Coleman
Car Net Auto, LLC
May 4, 2026
Page 2

If you have any questions or concerns, please feel free to contact Mr. Micah Bailey at the address listed at the bottom of the first page of this letter.

Sincerely,



Kelley Smith
Executive Director

KS/meb

cc: Jeremy Coleman

Enclosure



COMMONWEALTH of VIRGINIA



INFORMAL CONFERENCE

Hearing Officer: Beverly L. Carroll

Hearing Date: Monday, April 27, 2026 2:00 p.m.

Certificate No. Car Net Auto, LLC # [REDACTED]

Transaction Recovery Fund vs. Emanuel White

Conference Purpose

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Transaction Recovery Fund Analyst: Micah Bailey

Dealer/Operator: Jeremy Coleman, Car Net Auto, LLC

Customer: Emanuel White

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| 11/14/2025 | 2 | Documentation provided to Mr. Bailey: attested copy of judgment
Copy of original Buyer's Order signed by White and Coleman
Copies of 2 sets of temp tags and registrations given to Mr. White by Mr. Coleman |
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| | | |
|-----------|---|---|
| 1/23/2026 | 5 | Notice of verified claim for \$5,066.65 (purchase price plus court costs) |
| 4/16/2026 | | NOH to Mr. Coleman |
| 4/16/2026 | | Letter notifying Mr. White of hearing |

Respondent's Position

Mr. Coleman bought the car at auction and could not provide the title to Mr. White at the time of the sale. Mr. Coleman testified that he's been calling the auction company trying to get the title from the previous owner, and that he offered to allow Mr. White to either return the car and get his money back or return the car and apply the purchase price on a different vehicle. He indicated that this was the first time he had bought a car with no title. Both Mr. Coleman and Mr. White acknowledge text messages regarding the possible return or exchange of the car prior to 9/8/2025. Once Mr. White filed a report, Mr. Coleman made no further offers. Mr. Coleman acknowledge that this was his mistake and believes he can now obtain the title within a "week or two". Mr. Bailey informed him that he could still satisfy the court judgment against him, but that the Dealer Board would continue to process Mr. White's claim until he did.

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Hearing Officer Narrative

Mr. White paid Mr. Coleman \$5,000 for the vehicle on May 19, 2025. Mr. Coleman did not have the title at the time of the sale, and issued Mr. White at least two sets of temporary tags, one of which showed manipulation of the VIN number. Mr. White tried to work with Mr. Coleman for four months to resolve this problem until 9/8/2025. Since that time, he has had to park the vehicle purchased from Car Net Auto and purchase another vehicle on a payment plan from a different dealer. Mr. White worked with DMV Law Enforcement, the Dealer Board, and the court system to follow all steps required for reimbursement.

The Hearing Officer finds it highly unlikely that Mr. Coleman will be able to procure the title in "one or two weeks" at this point, since he has not been able to provide it for almost a year.

The court awarded Mr. White the judgment for \$5,000 and the court costs were \$66.56. The Hearing Officer recommends that Mr. White be reimbursed by the TRF for \$5,066.56.

Conclusions of Law

| Codes | Description |
|-----------------------|---|
| Code 46.2-1527 | Description Opportunity for the Transaction Recovery Fund to compensate for loss, damage, or fraud in connection with the purchase or lease of a motor vehicle by a licensed or registered motor vehicle dealer participating in the TRF or one of a dealer's salespersons acting for the dealer within the scope of his employment.

Mr. White paid \$5,000 for a vehicle, and the dealer never provided him a title.

Hearing Officer recommends TRF payment of \$5066.56 (\$5,000 cost of vehicle plus \$66.56 court costs). |

Transaction Recovery Fund Recommendation

Date: April 28, 2026

Hearing Officer: Beverly L. Carroll

Customer: Emanuel White

Dealer: Jeremy Coleman, Car Net Auto, LLC # [REDACTED]

Hearing Officer Recommendation: Statement of Explanation:

No Further Action

☒ Approved: Fund Payment

Dealer accepted payment and never provided a title.

☐ Not Approved

☐ Deliberation is requested

Beverly L. Carroll
Hearing Officer

Beverly L. Carroll

Date: April 28, 2026



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

May 4, 2026

Via Email [REDACTED] and U.S. Mail
Mr. Emanuel White
[REDACTED]

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. White:

On Monday, April 27, 2026, an informal conference was held via conference call with staff of the Motor Vehicle Dealer Board (Board). Enclosed is a copy of the hearing officer's report. Pursuant to the provisions of Virginia Code §2.2-4019, you may provide exceptions (comments) to the report. Should you wish to file exceptions, you may email your comments to Micah.Bailey@mvdv.virginia.gov or you may present them at the meetings as noted below. Please send these by 12:00 p.m. on May 8, 2026 so that they can be added to the file before the Board meets or please let Mr. Bailey know if you plan to appear in person.

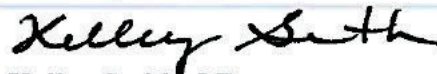
If you do not wish to file exceptions, a notification by email to Micah.Bailey@mvdv.virginia.gov to that effect would be appreciated. Please note that the final decision may or may not be the same as recommended by the hearing officer.

The hearing officer's report and your exceptions or comments will be presented to the Transaction Recovery Fund Committee on Monday, May 11, 2026, directly following the Advertising Committee. The first Committee will start at 9:00 a.m., in the Executive Conference Room (Room 702) of the Department of Motor Vehicles, 2300 West Broad Street, Richmond, Virginia. The Committee will review the report and determine what, if any, recommendation they will make to the full Board, which will meet following the Recovery Fund Committee meeting. Location and/or time are subject to change and any change will be communicated as soon as possible.

Mr. Emanuel White
May 4, 2026
Page 2

If you have any questions or concerns, please feel free to contact Mr. Bailey at the address listed on the bottom of the first page of this letter.

Sincerely,

A handwritten signature in black ink that reads "Kelley Smith". The signature is written in a cursive style with a large, stylized "K" and "S".

Kelley Smith, J.D.
Executive Director

KS/meb

Enclosure



COMMONWEALTH of VIRGINIA



INFORMAL CONFERENCE

Hearing Officer: Beverly L. Carroll

Hearing Date: Monday, April 27, 2026 2:00 p.m.

Certificate No. Car Net Auto, LLC # [REDACTED]

Transaction Recovery Fund vs. Emanuel White

Conference Purpose

The purpose of the conference was to grant Mr. White an Informal Conference to consider an award of compensation from the Motor Vehicle Transaction Recovery Fund.

Conference Details

| Codes | Description |
|-------------|--|
| 46.2-1527.3 | Opportunity for the Transaction Recovery Fund to compensate for loss, damage, or fraud in connection with the purchase or lease of a motor vehicle by a licensed or registered motor vehicle dealer participating in the TRF or one of a dealer's salespersons acting for the dealer within the scope of his employment. |

Attendees

Transaction Recovery Fund Analyst: Micah Bailey

Dealer/Operator: Jeremy Coleman, Car Net Auto, LLC

Customer: Emanuel White

Agency Exhibits

| Exhibit # | |
|------------------|--|
| 1 | 10/1/2025 emails between Mr. White and Shay Betts forwarding his case to DMV Law Enforcement |
| 2 | 11/14/2025 warrant in debt \$5,000 purchase price plus \$66.56 court costs
Buyer's Order signed by White and Coleman for \$5,000 purchase price
Copy of temp tags issued 6/18/2025
Copy of temp tags issued 8/23/2025 |
| 3 | Letter dated 12/23/2025 from Micah Bailey to Mr. White acknowledging receipt of documents for possible TRF claim |
| 4 | 1/8/2026 notarized affidavit taken by DMV Law Enforcement
Case # 251002928
TRF claim request 11/14/2025 |
| 5 | Notice of Verified Claim 1/23/2026 for \$5,066.56
4/16/2026 NOH to Mr. Coleman and Mr. White |

Chronology/Findings of Fact

| <u>Date</u> | <u>Exhibit</u> | <u>Action</u> |
|--------------------|-----------------------|--|
| 5/19/2025 | | Mr. White visited Car Net Auto in response to an advertised vehicle – 2014 Chrysler 300S. DMV CSS had vehicle listed, but showed a different owner than Car Net Auto.
Mr. White and Dealer/salesperson Jeremy Coleman agreed to purchase price of \$5,000.00. Even though this dealer shows a \$500 processing fee, none was applied to this transaction.
Mr. White indicated that Mr. Coleman then gave him the keys and promised the title within 2 weeks. However, Mr. White was issued additional sets of temporary tags on 6/18/2025 and 8/23/2025. The VIN # was changed on the second set of temp tags. |
| 9/8/2025 | 1 | Customer complaint filed by Mr. White with DMV Law Enforcement Special Agent Patrick. Mr. White indicated that SA Patrick told him that the dealer was in violation. |
| 11/14/2025 | 2 | Documentation provided to Mr. Bailey: attested copy of judgment
Copy of original Buyer's Order signed by White and Coleman
Copies of 2 sets of temp tags and registrations given to Mr. White by Mr. Coleman |
| 12/23/2025 | 3 | Letter from DB acknowledging receipt of Mr. White's possible claim against the TRF. |
| 2/27/2026 | 4 | Affidavit showing first two sets of temp tags with manipulation of VIN number.
Henrico County Court awarded Mr. White final judgment against Car Net Auto LLC for \$5,000 judgment and \$66.56 in court costs |

| | | |
|-----------|---|--|
| 1/23/2026 | 5 | Notice of verified claim for \$5,066.65 (purchase price plus court costs)
NOH to Mr. Coleman
Letter notifying Mr. White of hearing |
| 4/16/2026 | | |
| 4/16/2026 | | |

Respondent's Position

Mr. Coleman bought the car at auction and could not provide the title to Mr. White at the time of the sale. Mr. Coleman testified that he's been calling the auction company trying to get the title from the previous owner, and that he offered to allow Mr. White to either return the car and get his money back or return the car and apply the purchase price on a different vehicle. He indicated that this was the first time he had bought a car with no title. Both Mr. Coleman and Mr. White acknowledge text messages regarding the possible return or exchange of the car prior to 9/8/2025. Once Mr. White filed a report, Mr. Coleman made no further offers. Mr. Coleman acknowledge that this was his mistake and believes he can now obtain the title within a "week or two". Mr. Bailey informed him that he could still satisfy the court judgment against him, but that the Dealer Board would continue to process Mr. White's claim until he did.

Mr. White testified that Mr. Coleman told him they would go to court. He indicated that prior to 9/8/2025 Mr. Coleman had suggested that they could make a deal if he found another comparable car for the same price, but Mr. Coleman indicated that he had been unable to find such a vehicle. They have not negotiated further since Mr. White filed the motion with DMV Law Enforcement. Mr. White was unwilling to return the car with no guarantee of repayment or replacement. Mr. White was stopped by the police and there was a problem since the VIN numbers didn't match and the car was still untitled. After that confrontation, he has parked the car and purchased another vehicle, this time on a payment plan. The courts awarded him a judgment against Car Net Auto, LLC for the purchase price \$5,000 and the court costs of \$66.56.

Hearing Officer Narrative

Mr. White paid Mr. Coleman \$5,000 for the vehicle on May 19, 2025. Mr. Coleman did not have the title at the time of the sale, and issued Mr. White at least two sets of temporary tags, one of which showed manipulation of the VIN number. Mr. White tried to work with Mr. Coleman for four months to resolve this problem until 9/8/2025. Since that time, he has had to park the vehicle purchased from Car Net Auto and purchase another vehicle on a payment plan from a different dealer. Mr. White worked with DMV Law Enforcement, the Dealer Board, and the court system to follow all steps required for reimbursement.

The Hearing Officer finds it highly unlikely that Mr. Coleman will be able to procure the title in "one or two weeks" at this point, since he has not been able to provide it for almost a year.

The court awarded Mr. White the judgment for \$5,000 and the court costs were \$66.56. The Hearing Officer recommends that Mr. White be reimbursed by the TRF for \$5,066.56.

Conclusions of Law

| Codes | Description |
|-----------------------|---|
| Code 46.2-1527 | Description Opportunity for the Transaction Recovery Fund to compensate for loss, damage, or fraud in connection with the purchase or lease of a motor vehicle by a licensed or registered motor vehicle dealer participating in the TRF or one of a dealer's salespersons acting for the dealer within the scope of his employment.

Mr. White paid \$5,000 for a vehicle, and the dealer never provided him a title.

Hearing Officer recommends TRF payment of \$5066.56 (\$5,000 cost of vehicle plus \$66.56 court costs). |

Transaction Recovery Fund Recommendation

Date: April 28, 2026

Hearing Officer: Beverly L. Carroll

Customer: Emanuel White

Dealer: Jeremy Coleman, Car Net Auto, LLC # [REDACTED]

Hearing Officer Recommendation: Statement of Explanation:

No Further Action

☒ Approved: Fund Payment

Dealer accepted payment and never provided a title.

☐ Not Approved

☐ Deliberation is requested

Beverly L. Carroll
Hearing Officer

Beverly L. Carroll

Date: April 28, 2026



COMMONWEALTH of VIRGINIA
Motor Vehicle Dealer Board

May 12, 2026

Jeremy Coleman
Car Net Auto, LLC
5206 Seminary Avenue
Richmond, Virginia 23227

Re: Emanuel White v. Car Net Auto, LLC

Dear Mr. Coleman:

This letter is to advise you that the Motor Vehicle Transaction Recovery Fund (Fund) received a judgment order against your dealership, Car Net Auto LLC. In a letter dated on May 4, 2026, you were advised that the Motor Vehicle Dealer Board (Board) had received a verified judgment against your dealership and would be meeting to consider Emanuel White's claim against the Fund for a judgement against Car Net Auto LLC.

On May 11, 2026, the full Board met and approved the payment from the Fund of \$5,066.56 on Emanuel White's judgment. This amount is based on compensable actual damages of \$5,000.00 and costs of \$66.56. The full Board accepted a resolution that holds Car Net Auto LLC. responsible for any Fund payment made.

You are advised that to complete the process of making payment from the Fund, §46.2-1527.6 of the Code of Virginia requires that a claimant execute a claimant's assignment of rights form. Such a form (Assignment of Claimant's Rights, MVDB-24) allows the Board to take legal action against the debtor to recover payment from the Fund. This form has been forwarded to the claimant.

Should a party request, in writing, a formal hearing pursuant to the Notice of Appeal found in the enclosed Resolution, payment from the Fund will be withheld until such time the formal hearing is held and the Motor Vehicle Dealer Board renders a decision.

Letter to Car Net Auto LLC
May 12, 2026
Page 2

If you have any questions, please write to me at the address below or call Micah Bailey at (804) 367-1100 ext. 3007#.

Sincerely,

A handwritten signature in blue ink that reads "Kelley Smith".

Kelley Smith
Executive Director

KS/meb

cc: Mr. Jeremy Coleman
Car Net Auto, LLC



Enclosure

Emanuel White v. Car Net Auto, LLC # [REDACTED]
May 11, 2026

WHEREAS, pursuant to Virginia Code §§ 2.2-4019 and 46.2-1576, the Motor Vehicle Dealer Board conducted an informal fact-finding conference on April 27, 2026 to consider an award of compensation from the Motor Vehicle Transaction Recovery Fund based on a default judgment obtained against Car Net Auto, LLC.

WHEREAS, Car Net Auto, LLC and Jeremy Coleman appeared at the April 27, 2026 informal fact-finding conference and were not represented by counsel. Emanuel White appeared at the April 27, 2026 informal fact-finding conference and was not represented by counsel.

WHEREAS, on May 4, 2026 all parties were notified by email and mail that they may participate in the Transaction Recovery Fund Committee and Board Meeting on May 11, 2026 and provided a copy of the hearing officer's report, and

WHEREAS, Jeremy Coleman appeared on behalf of Car Net Auto LLC. Neither a representative or counsel appeared on behalf of Emanuel White.

WHEREAS, pursuant to Section §46.2-1527.1 et seq. of the Code of Virginia, which is known as the Motor Vehicle Transaction Recovery Fund (Fund), the Board has reviewed and considered a claim for payment from the Fund, and the recommendations of the Hearing Officer on the claim; and,

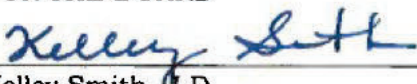
WHEREAS, based on due consideration and the recommendation of the Hearing Officer, the Board **approves** and acknowledges that the applicant's claim should be payable from the Fund; and

BE IT RESOLVED, that the Board hereby **approves** and reaffirms the claim for payment from the Fund.

| <u>CLAIMANT</u> | <u>JUDGEMENT AMOUNT</u> | <u>FUND PAYMENT</u> |
|------------------------|--------------------------------|----------------------------|
| Emanuel White | \$5,066.56 | \$5,066.56 |

Pursuant to Virginia Code § 2.2-4023, the signed original of this Resolution shall remain in the custody of the Motor Vehicle Dealer Board as a public record and shall be available for public inspection and copying upon request.

FOR THE BOARD



Kelley Smith, J.D.

Executive Director
Motor Vehicle Dealer Board

ENTERED AND MAILED: May 12, 2026

NOTICE OF RIGHT TO APPEAL

Pursuant to Virginia Code §§ 2.2-4019 and 2.2-4021, any party may, not later than 5:00 p.m. on June 15, 2026, notify Kelley Smith, Executive Director, Motor Vehicle Dealer Board, 2201 West Broad Street, Suite 104, Richmond, Virginia 23220, in writing that they desire a formal administrative hearing before the Board. Upon filing with the Executive Director of a request for the hearing, this Resolution shall be vacated. This Resolution shall become final on June 15, 2026, unless a request for a formal administrative hearing is received as described above.



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

May 12, 2026

Emanuel White
[REDACTED]

Re: Emanuel White v. Car Net Auto, LLC

Dear Emanuel White:

This letter is regarding your claim against the Motor Vehicle Transaction Recovery Fund (Fund).

In a letter dated May 4, 2026, you were advised that the Motor Vehicle Dealer Board (Board) would be meeting to consider your claim against the Fund based on a judgment entered against Car Net Auto, LLC.

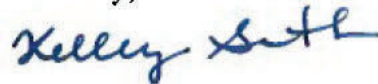
On May 11, 2026, the Board carefully reviewed the findings of fact, the conclusions of law and all documentation and testimony presented. Section 46.2-1527.5 of the Code of Virginia states that "excluded from the amount of any unpaid final judgment on which a claim against the Fund is based, shall be any sums representing interest and punitive damages." On November 11, 2025, you were awarded judgment against Car Net Auto LLC in the Henrico County General District Court in the amount of \$5,000.00. The Board adopted a resolution at its May 11, 2026, meeting and approved payment of \$5,066.56, which is based on the compensable actual damages of \$5,000.00, and costs of \$66.56.

Please complete the enclosed form which is identified as an Assignment of Claimant's Rights (MVDB-24), which needs to be completed by you. The amount to be assigned is the amount approved by the Board. Completion of this form allows the Board to take legal action against the debtor Car Net Auto LLC and to recover any payments made from the Fund. Section 46.2-1527.6 of the Code of Virginia requires that this Assignment of Claimant's Rights occur before payment can be made.

Letter to White
May 12, 2026
Page 2

Should a party request, in writing, a formal hearing pursuant to the Notice of Appeal found in the enclosed Resolution, payment from the Fund will be withheld until such time the formal hearing is held and the Motor Vehicle Dealer Board renders a decision. If you have any questions, please feel free to contact Micah Bailey in writing at the address listed at the bottom of the first page of this letter or you may call him at (804) 367-1100.

Sincerely,

A handwritten signature in blue ink that reads "Kelley Smith". The signature is written in a cursive, flowing style.

Kelley Smith
Executive Director

KS/meb
Enclosure

ASSIGNMENT OF CLAIMANT'S RIGHTS

KNOW ALL MEN BY THESE PRESENTS:

That _____, claimant(s), residing at _____, in consideration of the sums hereinafter set forth, do hereby assign, transfer and set over, to the extent that recovery from the Motor Vehicle Dealer Board, Commonwealth of Virginia, is authorized pursuant to Virginia Law, not to exceed twenty-five thousand dollars (25,000), that portion of a certain judgment, recovered by assignor on _____, 20____, in _____ (court) against _____ (name of judgment debtor) for _____ (amount of judgment or amount unpaid upon the judgment). Claimant's social security number or federal identification number _____. Assignor hereby irrevocably appoints assignee and it assigns as true and lawful attorney in fact, with power of substitution and revocation, for assignee's own use and at assignee's own cost and charges, to demand and receive that portion of the above judgment paid to assignor, take executions, and take in assignor's name or otherwise all lawful ways and means for the recovery of the money due and on payment to acknowledge satisfaction of or discharge that portion of the judgment. Assignor agrees that assignor will not collect or receive that portion already paid, or any part of that portion paid, nor release or discharge the judgment, but will allow all lawful proceedings therein.

In witness hereof, Assignor (s) has/have executed this instrument at _____, on _____, 20____.

ACKNOWLEDGMENT:

State of Virginia

City/County of _____

Subscribed and sworn to before me this _____ day of _____, by

NOTARY PUBLIC

My commission expires: _____

Emanuel White v. Car Net Auto, LLC # [REDACTED]
May 11, 2026

WHEREAS, pursuant to Virginia Code §§ 2.2-4019 and 46.2-1576, the Motor Vehicle Dealer Board conducted an informal fact-finding conference on April 27, 2026 to consider an award of compensation from the Motor Vehicle Transaction Recovery Fund based on a default judgment obtained against Car Net Auto, LLC.

WHEREAS, Car Net Auto, LLC and Jeremy Coleman appeared at the April 27, 2026 informal fact-finding conference and were not represented by counsel. Emanuel White appeared at the April 27, 2026 informal fact-finding conference and was not represented by counsel.

WHEREAS, on May 4, 2026 all parties were notified by email and mail that they may participate in the Transaction Recovery Fund Committee and Board Meeting on May 11, 2026 and provided a copy of the hearing officer's report, and

WHEREAS, Jeremy Coleman appeared on behalf of Car Net Auto LLC. Neither a representative or counsel appeared on behalf of Emanuel White.

WHEREAS, pursuant to Section §46.2-1527.1 et seq. of the Code of Virginia, which is known as the Motor Vehicle Transaction Recovery Fund (Fund), the Board has reviewed and considered a claim for payment from the Fund, and the recommendations of the Hearing Officer on the claim; and,

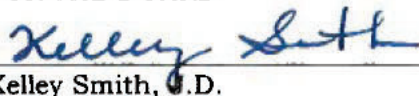
WHEREAS, based on due consideration and the recommendation of the Hearing Officer, the Board **approves** and acknowledges that the applicant's claim should be payable from the Fund; and

BE IT RESOLVED, that the Board hereby **approves** and reaffirms the claim for payment from the Fund.

| <u>CLAIMANT</u> | <u>JUDGEMENT AMOUNT</u> | <u>FUND PAYMENT</u> |
|------------------------|--------------------------------|----------------------------|
| Emanuel White | \$5,066.56 | \$5,066.56 |

Pursuant to Virginia Code § 2.2-4023, the signed original of this Resolution shall remain in the custody of the Motor Vehicle Dealer Board as a public record and shall be available for public inspection and copying upon request.

FOR THE BOARD



Kelley Smith, C.D.
Executive Director
Motor Vehicle Dealer Board

ENTERED AND MAILED: May 12, 2026

NOTICE OF RIGHT TO APPEAL

Pursuant to Virginia Code §§ 2.2-4019 and 2.2-4021, any party may, not later than 5:00 p.m. on June 15, 2026, notify Kelley Smith, Executive Director, Motor Vehicle Dealer Board, 2201 West Broad Street, Suite 104, Richmond, Virginia 23220, in writing that they desire a formal administrative hearing before the Board. Upon filing with the Executive Director of a request for the hearing, this Resolution shall be vacated. This Resolution shall become final on June 15, 2026, unless a request for a formal administrative hearing is received as described above.

ASSIGNMENT OF CLAIMANT'S RIGHTS

KNOW ALL MEN BY THESE PRESENTS:

That Emanuel White claimant(s), residing at [REDACTED] in consideration of the sums hereinafter set forth, do hereby assign, transfer and set over, to the extent that recovery from the Motor Vehicle Dealer Board, Commonwealth of Virginia, is authorized pursuant to Virginia Law, not to exceed twenty-five thousand dollars (25,000), that portion of a certain judgment, recovered by assignor on May 11 2020, in Henrico County (GD) (court) against Carnet Auto LLC (name of judgment debtor) for \$106.56 (amount of judgment or amount unpaid upon the judgment). Claimant's social security number or federal identification number [REDACTED]. Assignor hereby irrevocably appoints assignee and it assigns as true and lawful attorney in fact, with power of substitution and revocation, for assignee's own use and at assignee's own cost and charges, to demand and receive that portion of the above judgment paid to assignor, take executions, and take in assignor's name or otherwise all lawful ways and means for the recovery of the money due and on payment to acknowledge satisfaction of or discharge that portion of the judgment. Assignor agrees that assignor will not collect or receive that portion already paid, or any part of that portion paid, nor release or discharge the judgment, but will allow all lawful proceedings therein.

Emanuel White

In witness hereof, Assignor (s) has/have executed this instrument at 101 E Franklin St on June 18 2020.

ACKNOWLEDGMENT:

State of Virginia

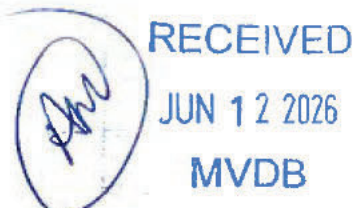
City/County of Richmond

Subscribed and sworn to before me this 12th day of June 2020, by



Otis Pryer Jr.
NOTARY PUBLIC

My commission expires: 9/30/2029



MVDB-24 07/12

Majors, Ann (MVDB)

From: Majors, Ann (MVDB)
Sent: Wednesday, June 17, 2026 11:40 AM
To: 'Smith, Kelley (MVDB)'
Subject: RE: White v. Car Net Auto

Got it – we can look for the file Thursday afternoon. If Mr. White comes by, I will tell him we will send out formal letters regarding the appeal.

Ann Majors
Operations Manager
804-998-7785

From: Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Sent: Wednesday, June 17, 2026 9:20 AM
To: Majors, Ann (MVDB) <Ann.Majors@mvdb.virginia.gov>
Cc: Wallace, Tenisha (MVDB) <Tenisha.Wallace@mvdb.virginia.gov>
Subject: Fw: White v. Car Net Auto

So, we need to schedule a formal hearing on this one. Let's discuss hopefully tomorrow afternoon when we can get in and find the file....

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220
O: 804-998-7930
Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)



From: James West <[REDACTED]>
Sent: Tuesday, June 16, 2026 6:13 PM
To: Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov>
Subject: Re: White v. Car Net Auto

Yes it is a appeal
Sent from my iPhone

On Jun 16, 2026, at 10:24 AM, Smith, Kelley (MVDB) <Kelley.Smith@mvdb.virginia.gov> wrote:

Good morning Mr. Coleman,

The Board received the attached letter yesterday. Could you please confirm whether this correspondence is intended to serve as an appeal of the Board's decision issued on May 11, 2026?

If it is not an appeal, the timeframe for you to satisfy the judgment directly with the consumer or appeal the decision ends at 5:00 p.m. today, and the Board's decision will become final. In accordance with Virginia Code §§ 46.2-1527.1 through 46.2-1527.7, payment will be issued from the Fund after 5:00 p.m. today and you will subsequently receive an invoice from DMV for reimbursement as required by law.

Once payment has been made from the Fund, you will receive a formal letter from the Board outlining the next steps and your obligations under the applicable statutes.

Please let us know how you wish to proceed.

Regards,
Kelley Smith

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220

O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

<Outlook-brlng4m2.png>

From: NoReply@cov.virginia.gov <NoReply@cov.virginia.gov>
Sent: Monday, June 15, 2026 4:20 PM
To: Smith, Kelley (MVDB) <kelly.smith@mvdb.virginia.gov>
Subject: Sent From MVDB Atalink Color Copier

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Motor Vehicle Dealer Board
Device Name: MVDB Atalink Color Copier

For more information on Xerox products and solutions, please visit <http://www.xerox.com>

<Sent From MVDB Atalink Color Copier.pdf>

The Board received the attached letter yesterday. Could you please confirm whether this correspondence is intended to serve as an appeal of the Board's decision issued on May 11, 2026?

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Once payment has been made from the Fund, you will receive a formal letter from the Board outlining the next steps and your obligations under the applicable statutes.

Please let us know how you wish to proceed.

Regards,
Kelley Smith

Kelley Smith, J.D.
Executive Director
2201 West Broad Street, Suite 104, Richmond, VA 23220

O: 804-998-7930

Have a question? You can find most answers on our website! [Motor Vehicle Dealer Board](#)

<Outlook-brlmg4m2.png>

From: NoReply@cov.virginia.gov <NoReply@cov.virginia.gov>
Sent: Monday, June 15, 2026 4:20 PM
To: Smith, Kelley (MVDB) <kelly.smith@mvdb.virginia.gov>
Subject: Sent From MVDB Atalink Color Copier

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Motor Vehicle Dealer Board
Device Name: MVDB Atalink Color Copier

For more information on Xerox products and solutions, please visit <http://www.xerox.com>

<Sent From MVDB Atalink Color Copier.pdf>

GENERAL DISTRICT COURT ONLINE CASE INFORMATION SYSTEM

Henrico General District Court



Court

Henrico General District Court

Traffic/Criminal

Name Search

Case Number Search

Hearing Date Search

Service/Process Search

Civil

Name Search

Case Number Search

Hearing Date Search

Service/Process Search

Civil Case Details

Case Information

| | |
|-----------------------------|-------------------------|
| Case Number : GV25023121-00 | Filed Date : 09/17/2025 |
| Case Type : Warrant In Debt | Debt Type : |

Plaintiff Information

| Name | DBA/TA | Address | Judgment | Attorney |
|------------------|--------|--------------------|-----------|------------------|
| WHITE, EMANUEL O | | RICHMOND, VA 23223 | Plaintiff | SELF-REPRESENTED |

Defendant Information

| Name | DBA/TA | Address | Judgment | Attorney |
|------------------|--------|-------------------|-----------|------------------|
| CAR NET AUTO LLC | | HENRICO, VA 23294 | Plaintiff | SELF-REPRESENTED |

Hearing Information

| Date | Time | Result | Hearing Type | Courtroom |
|------------|----------|------------------|---------------|-----------|
| 02/27/2026 | 10:30 AM | Default Judgment | Motion | 3 |
| 11/14/2025 | 10:00 AM | Continued | Civil Hearing | 3 |
| 11/07/2025 | 10:00 AM | Continued | Civil Hearing | 3 |

Service/Process

Reports

Judgment Information

| | | |
|-------------------------------|------------------------------------|----------------------------------|
| Judgment : Plaintiff | Costs : \$66.56 | Attorney Fees : |
| Principal Amount : \$5,000.00 | Other Amount : \$0.00 | Interest Award : 6% FROM DOJ |
| Possession : | Writ of Eviction Issued Date : | Writ of Eviction Executed Date : |
| Homestead Exemption Waived : | Writ of Fieri Facias Issued Date : | |
| Is Judgment Satisfied : | Date Satisfaction Filed : | Other Awarded : |

Further Case Information :

Garnishment Information

Appeal Information

| | |
|---------------|---------------|
| Appeal Date : | Appealed By : |
|---------------|---------------|

[Home](#) | [Virginia's Court System](#) | [Online Services](#) | [Case Status and Information](#) | [Court Administration](#) | [Directories](#) | [Forms](#) | [Judicial Branch](#)

[Agencies](#) | [Programs](#)

Build #: 6.2.5.6

GENERAL DISTRICT COURT ONLINE CASE INFORMATION SYSTEM

Henrico General District Court



Civil Case Details

Case Information

| | | | |
|---------------|-----------------|--------------|------------|
| Case Number : | GV25023121-00 | Filed Date : | 09/17/2025 |
| Case Type : | Warrant In Debt | Debt Type : | |

Plaintiff Information

| Name | DBA/TA | Address | Judgment | Attorney |
|------------------|--------|--------------------|-----------|------------------|
| WHITE, EMANUEL O | | RICHMOND, VA 23223 | Plaintiff | SELF-REPRESENTED |

Defendant Information

| Name | DBA/TA | Address | Judgment | Attorney |
|------------------|--------|-------------------|-----------|------------------|
| CAR NET AUTO LLC | | HENRICO, VA 23294 | Plaintiff | SELF-REPRESENTED |

Hearing Information

| Date | Time | Result | Hearing Type | Courtroom |
|------------|----------|-----------|---------------|-----------|
| 02/27/2026 | 10:30 AM | | Motion | 3 |
| 11/14/2025 | 10:00 AM | Continued | Civil Hearing | 3 |
| 11/07/2025 | 10:00 AM | Continued | Civil Hearing | 3 |

Service/Process

Reports

Judgment Information

| | | |
|------------------------------|------------------------------------|----------------------------------|
| Judgment : | Costs : | Attorney Fees : |
| Principal Amount : | Other Amount : | Interest Award : |
| Possession : | Writ of Eviction Issued Date : | Writ of Eviction Executed Date : |
| Homestead Exemption Waived : | Writ of Fieri Facias Issued Date : | |
| Is Judgment Satisfied : | Date Satisfaction Filled : | Other Awarded : |
| Further Case Information : | | |

Garnishment Information

Appeal Information

| | |
|---------------|---------------|
| Appeal Date : | Appealed By : |
|---------------|---------------|

Agencies | Programs

Build #: 6.2.5.6

04/14/26 13:40

=>

CUST#: [REDACTED] NM: I / BEARDS, CHRISTOPHER, LAMON
CUST#: [REDACTED] NM: /
ADDR: [REDACTED]
CITY: [REDACTED] ST: VA ZIP: 23223-4334 CTRY: #OWNERS: 1
GAR JUR: RICHMOND CITY EX: CHG DT: MOVE DT: 01/18/20
TOT PRICE: REB: SALE: 17,968.00 TAX: 745.67
VIN: 2C3CCABG6EH340250 MKE: CHRYSLER BDY: SDN
PPTR: PERSONAL YR: 2014 MODEL: 300 TAX RT: 4.15% FUEL: GCNG
EMPTY WT: 4,006 GROSS WT: RATED WT: GCWR: AXLE: 2
TTL ODOM: 91460 ODOM CD: A CUR YR ODOM: VEH TYP: PASS CARRY
NEW/USE/DMST: U TAX TTL: GREY MKT: DISP DT: 03/11/25
TTL#: 1707064371 TTL EST DT: 02/07/20 LAST CHG DT: 03/11/25
PRIOR TTL#: 1303552991 LAST TTL TYP: TTL DOC DT:
TTL HELD: Y #LIENS: 1 EMIS CD: TEST DT: DUE DT:
VEH OWNRSHP: VIRGINIA EMIS OOS: PURCH DT: 01/18/20
#CURR PLTS: 1 #PLTS ISS: 1 VEH USE: P IRP EXMPT: TEMP PLT#:
PLT#: ULW4817 REG STAT: A EFFECT DT: 03/04/24 TEMP PLT TYP:
PLT TYP: PAVL STKR: MT PLT DT: 02/07/20 TEMP EXP DT:
PLT STAT: RENEWAL EXPIRE DT: 02/28/25 TEMP PLT STAT:
PLT IMAGE: ULW4817 REG PRD: 1 FULL YEAR REG LOC/USER ID: 629 / DMVT8B
PF: 6=CUSINF 7=CMMENU 8=DRSTAT 9=EMSINF 10=VEHACT

04/14/26 13:41

=>

CUST#: [REDACTED] NM: I / BEARDS, CHRISTOPHER, LAMON
CUST#: [REDACTED] NM: /
CUST OWNRSHP: AKA BUS NM:
SSN: [REDACTED] DOT: DLR: VA CARS INC, 041942
TNC: DLR PROC: 399.00 TAX: 16.56 CUR VCO: MAROON/BURG /
REN NTC DT: UMV: INS CK: Y ORI VCO: MAROON/BURG /
TTL UNDEL: MH LGT: WIDTH: BS CAP: SL CD: DIV CD:
ADDL VIN: MKE: YR: AWARDS:
PRIOR JURIS: JUR CHG LOC:
HP IND: RNTOR#: LOC: 281 / AD1305 SALV:
SALV BYP IND: ACT CASH VAL: EST COST REPR: DAMG%:
OOS TTL: ACCT: FLT: UNT:
SPECIAL VEHICLE CONDITIONS:
DISP IND: DISP CD#: DISP ST: MI
~~DISP: TITLE OUT OF STATE~~ ~~DISP DT: 03/11/25~~ ~~DISP JURIS: MICHIGAN~~
LOGVEH DT: DISB DT: DISB JURIS:
A ADD'L OWN: D PRIOR OWN: Y G PRIOR PLTS: Y J STOPS: M ALT ADR:
B LIEN(S): Y E HVUT: H REG ADDRESS: K TITL ACT: N VEHINQ3: Y
C TTL HELD: Y F CURR PLTS: Y I PERMITS: L PROR HST: Y O TTLDSP:
REN NTC PRT CD: ENTER CHOICE: -
PF: 6=CUSINF 7=CMMENU 8=DRSTAT 9=REVDIS 10=MVEINQ

VEHACT - REACTIVATE/INQUIRE PURGED TITLE RECORD

=>

04/14/26 13:43

CUST#: [REDACTED] NM: I / DAILEY, RYAN, O'NEIL
CUST#: [REDACTED] NM: /
ADDR: [REDACTED] /
CITY: NORTH CHESTERFIELD ST: VA ZIP: 232346187 CTRY: GAR JUR: CTTE EX:
CUST OWNRSHP: AKA BUS NM:
TTL#: 1303552991 VIN: 2C3CCABG6EH340250 MKE: CHRYSLER YR: 2014
PPTR: P HELD: STOPS: 0 LIENS: 0 OWNERS: 1 PURGE DT: 06/11/23
DISP: SO DISP DT: 11/11/19 DISP ST: VA IND: DISP CD#:
NEW/USED/DMST: U PURCH DT: 05/27/19 SALE PRICE: 18700.00 DLR#: IND
SALES TAX: 776.05 TAX/TTL EXMPT: TAX CR AMT:
DLR PROC: PROC TAX: VEH MOVED IN DT: 05/27/19
VEH OWNRSHP: VA / ORIG LOC: 654 USER: DMV2SR BDY: 4D SDN
TTL DOC DT: 12/07/19 EST DT: 06/20/19 APPL DT: 06/20/19 ISS TYPE: ORI
EMPTY WT: 4006 GROSS WT: GCWR: MODEL: 300
RATED WT: AXLE: 2 FUEL: G ODOM: 80338 ODOM CD: A DLR RSN:
PRIOR TTL#: 1505341253 SALVAGE: OOS TTL#:
SPEC COND: / / / / GREY MKT:
CUR VCO: RED / CPR ORI VCO: MAR / CHANGE CUST# _
REACTIVATE TITLE: _

PF: 6=VEHINQ

7=VEHAC2

8=VEHTRN

Jan 23,26

DELICI - Location License Detail Inquiry

02:17 PM

DELICINA DELICIMA

=>

195 CSS-PROD

x Own No: [REDACTED] Nam: COLEMAN, JEREMY,

x Loc No: 1 Typ: I Suppl: Temp Suppl 12-Month Cnt:

Bus Nam: CAR NET AUTO LLC

T/A Nam: CAR NET AUTO LLC

Cert No: [REDACTED] Lic Typ: INDEPENDENT DEALER

Stop Exists: x

Etab: 04/21/2021 Issue: 04/24/2025 Exp: 04/30/2026 Per: 1 YR Agy: B

Fund Cd: F Online Ind: MDL Dte:

Makes: USED

Phone: Email/Web:

Processing Fee: 0.00 Insp: Insp Rslt:

Pod Vendor: VI Pod dte: 05/28/2021

POD Pre-Assigned: Limit: 50 Balance: 2

Rtl Sales: 18 Other Sales: Max Plt Lmt : 8 Internet Disc:

Prev Cert: New Cert : Mvtrf Slsprsn Ptd:

Other Lic: St: Exp: Out Bus Dte:

Last User: DMVIM002 Pgm: DE0092PA Date/Time: 01/04/2026 01:36 PM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Help CssM DealM Cmd

OpHrs

Jan 23,26

DEOWNI - Owner Detail Inquiry

02:34 PM

DEOWNINA DEOWNIMA

=>

195 CSS-PROD

Own No: [REDACTED] Nam: COLEMAN, JEREMY,
Group Nam: CAR NET AUTO LLC
Ssn: [REDACTED]

Str1: [REDACTED]
Str2:

City: RICHMOND St: VA Zip: 23222 Cntry:

Mailing Address

Str1:

Str2:

City: St: Zip: Cntry:

Last User: MVBQMH Pgm: DEDRENNA Dte/Time: 04/24/2025 12:59 PM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help CssM DealM Cmnd

Jan 23,26
DELOCINA DELOCIMA

DELOCI - Location Detail Inquiry

02:34 PM

=>

195 CSS-PROD

> Own No: [REDACTED] Nam: COLEMAN, JEREMY,

Loc No: 1 Typ: I Suppl: Fed Id: [REDACTED]

Bus Nam: CAR NET AUTO LLC

T/A Nam: CAR NET AUTO LLC

Str1: 5206 SEMINARY AVE

Str2:

City: RICHMOND

St: VA Zip: 23227

Juris: RICHMOND CITY

Operator: COLEMAN, JEREMY [REDACTED]

Ssn: [REDACTED]

Bond Co: [REDACTED]

Eff Dte: 03/10/2021

Fund Cd: F

Cancel Dte:

Last User: MVBQMH Pgm: DEDRENNA Date/Time: 04/24/2025 12:59 PM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help Csm DealM Cmd

Jan 23,26

Stop Inquiry

02:34 PM

DESTOPNC DESTOPMB

=>

195 CSS-PROD

Slsprsn Ssn: [REDACTED]

Nam: COLEMAN, JEREMY, OBRIAN

Adr: [REDACTED]

Stop Cd: SUDO

Stop Desc: SUSPEND DEALER OPERATOR

Effect Dte: 05-22-2025 Termin Dte: _____

Addl Info: 08/31/24 _____

Created By: MVBALM

Update By: MVBALM

Date/Time: 05/22/2025 09:54 AM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---

Help CSSMn DeMnu Cmnd



FULL BOARD



MOTOR VEHICLE DEALER BOARD



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 10:00 a.m. or 15 minutes
Immediately following the Transaction Recovery Fund Committee

MOTOR VEHICLE DEALER BOARD

This is a regular meeting of the Board. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Motor Vehicle Dealer Board Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Motor Vehicle Dealer Board Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Committee Reports

a. Dealer Practices Committee

1. Review and Action: Informal Fact-Finding Conference:

- i. Mactaw VA2 t/a Pete’s RV Center and Todd McGinnis - # [REDACTED] Tab 1
- ii. Valley View Motors LLC and Karen Munns - # [REDACTED] Tab 2

2. Variance Request

- i. Kitts Auto Sales, Inc. and Adrian Kittrell - # [REDACTED] Tab 3

b. Licensing Committee

1. Review and Action: Informal Fact-Finding Conference

- i. Shah Edward Lightfoot Tab 4

c. Advertising Committee

1. Review and Action: Education

- i. Advertising Laws and Regulations Letter to Dealers

2. Review and Action: Informal Fact-Finding Conference

- i. Harley Davidson Bayside & Bayside Ducati and Maurice D. Slaughter - # [REDACTED]

Tab 5

3. Review and Action: Policy Review

- i. Advertising Policy Review

d. Transaction Recovery Fund Committee

1. Review and Action: Formal Hearing

- i. Emanuel White v. Car Net Auto, LLC

Tab 6

VI. Old Business

a. Administrative Violation Fee

b. Old Business from the floor

VII. New Business

a. Association Updates – VIADA/VADA

b. Advertising Investigation Services Presentation

c. Dealer-Operator Fee

d. Discussion on Criminal Background Checks

e. New Business from the floor

VIII. Executive Director Report

IX. Reminders

a. Next Board Meeting is November 9, 2026

b. Complete Conflict of Interest Form

X. Adjourn

* Public comments are limited to those topics that are listed on this Agenda and for which the opportunity for public comment on the issue being addressed has not been previously afforded to the public in another forum such as a public hearing. The individual offering public comment shall limit their remarks to not more than five minutes.

Minutes of Meeting **Motor Vehicle Dealer Board**

The Motor Vehicle Dealer Board meeting was called to order by Chair Sandra M. Jack at 10:22 a.m. on Monday, July 13, 2026. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Board members were present:

Tom Barton
James Church
Gail Davis
M'Lissa Dunn
Joe Gopaul
Carl Hart
Sandra M. Jack
Lynn Martin
Ed Maulbeck
Dick Myers
Kevin Reynolds
Don Sullivan
Andrew Wiley

The following Board members were absent:

David Koogler
Chip Lindsay
Tim Pohanka

The following MVDB staff present for all or part of the meeting:

LaTasha Hill
Lisa Mack-Nelson
Ann Majors
Kelley Smith
Michael Thornton
Tenisha Wallace

The following other individuals were present for all or part of the meeting:

Terry Albright – DMV
Diane Adams-Strickland – DMV
Anne Gambardella – VADA
Alvin Melendez – VIADA
Joe Koch – Wanada
Dwaine G. Tolliver – Respondent
Casey Rosinski – Respondent
Walter Holmes – Respondent

Alexander Page represented the Attorney General's office.

APPROVAL OF AGENDA – Kevin Reynolds moved to approve the agenda for July 13, 2026. James Church seconded the motion. The motion carried.

APPROVAL OF MINUTES – The May 11, 2026 meeting minutes were approved.

PUBLIC COMMENT – No public comment.

STATUTORY COMMITTEE REPORTS

Dealer Practices Committee

Committee Chair Andrew Wiley summarized discussions held and actions taken during the Committee Meeting.

Review and Action: Informal Fact-Finding Conferences:

Autosource LLC and Dwaine G. Tolliver - # [REDACTED]. Don Sullivan moved to find a violation no sanction.

M'Lissa Dunn seconded the motion. The motion carried.

Bowditch Ford, Inc. and Casey Rosinski - # [REDACTED]. Don Sullivan moved to assess a civil penalty of \$6,000.00 and a satisfactory follow up inspection by a Motor Vehicle Dealer Board field representative within 60 days.

Kevin Reynolds seconded the motion. The motion carried.

Jerry's Auto Service and Sales and Jerry Farmer - # [REDACTED]. M'Lissa Dunn moved to grant the variance in hours.

Ed Maulbeck seconded the motion. The motion carried.

Licensing Committee

Committee Chair M'Lissa Dunn summarized discussions held during the Committee Meeting.

Review and Action: Formal Hearing:

Roy Wayne Basham, Jr. - # [REDACTED]. Andrew Wiley moved to assess a civil penalty of \$5,000.00 and revocation of all licenses and certificates.

Tom Barton seconded the motion. The motion carried.

Advertising Committee

Committee Vice-Chair Don Sullivan summarized discussions held during the Committee Meeting.

Transaction Recovery Fund Committee

Committee Chair Ed Maulbeck summarized discussions held during the Committee Meeting.

OLD BUSINESS – No old business.

OLD BUSINESS FROM THE FLOOR – No old business from the floor.

NEW BUSINESS –

Association Updates:

VADA: Anne Gambardella indicated nothing to report.

VIADA: Alvin Melendez reported on recent legislative updates affecting motor vehicle dealers. He noted that recent legislation permits dealers to transport gasoline and travel to auto parts suppliers using dealer vehicles. He also reported that the VSA 39 application has been updated and dealers are now permitted to maintain records electronically in cloud-based storage without obtaining prior Board approval.

NEW BUSINESS FROM THE FLOOR – No new business from the floor.

EXECUTIVE DIRECTOR REPORT

Executive Director Kelley Smith provided an update regarding the APA audit.

The Executive Director presented a cost analysis of the average administrative cost associated with violations of Virginia Code § 46.2-1533, as requested by the Board at its May 11, 2026 meeting.

The Board discussed whether to increase the Administrative Violation Fee (AVF) schedule overall and determined not to pursue an overall increase at this time.

Andrew Wiley moved to approve the proposed increase to the administrative fee associated with violations of Virginia Code § 46.2-1533. Don Sullivan seconded the motion. The motion carried.

The Executive Director discussed standardizing sanction compliance timeframes, proposing that civil penalties be paid within 30 days, completion of the Dealer-Operator course within 45 days, and follow-up inspections within 60 days.

Following discussion, Don Sullivan moved to establish a uniform compliance period of 60 days for all Board-ordered sanctions. M'Lissa Dunn seconded the motion. The motion carried.

The Executive Director presented a proposed policy providing that application fees are nonrefundable once an application has entered the processing stage or has been processed.

Don Sullivan moved to accept the proposed policy. Ed Maulbeck seconded the motion. The motion carried.

The Executive Director provided updates regarding internet service upgrades.

The Executive Director discussed modernization of the phone system, including implementation of a call center model. The Board was informed that the associated fee will increase to \$3,400.00.

The Executive Director informed the Board that salesperson license terminations are now processed online only.

The Executive Director also informed the Board that temporary dealership closings may now be submitted online.

NEXT MEETING - Chair Jack announced the next meeting is scheduled for September 14, 2026.

The Motor Vehicle Dealer Board meeting adjourned at 12:54 p.m.



TO: Motor Vehicle Dealer Board
FROM: Kelley Smith, Executive Director
SUBJECT: Administrative Violation Fee Policy
DATE: August 31, 2026

Virginia Code § 46.2-1528 authorizes the Board to examine, during posted business hours, the records required to be maintained under this chapter. If a licensee is found to have violated the chapter or any order of the Board, the cost of the examination (inspection), as established by the Board, shall be paid by the licensee within 30 days after demand.

At the last Board meeting, the Board approved a \$500 Administrative Violation Fee (AVF) under § 46.2-1533.

After further discussion with Board counsel, there is concern that the Board increased the AVF only for § 46.2-1533 violations and did not adjust the AVF across all other inspections where violations occur. This results in an inconsistent fee structure that does not align with Virginia Code § 46.2-1528's framework that examination (inspection) costs be established and applied fairly whenever violations are found.

Under § 46.2-1528, cost recovery applies every time an examination (inspection) is attempted or conducted, provided violations are present. To ensure fairness and consistency, the AVF should be standardized and applied uniformly across all examinations (inspections) involving violations, not limited to a single statutory section.

The AVF should be calculated using a clear, objective formula tied directly to the actual cost of performing examinations (inspections), namely:

- The average hourly rate of the field representative
- Multiplied by the average total inspection time, defined as:
 - Average travel time to and from the dealer, plus
 - Average on-site examination (inspection) time.

PLUS

- The average hourly rate of support staff
- Multiplied by the average administrative record creation and maintenance time.

This method ensures that the AVF reflects real Board resource expenditure and is applied equitably each time an examination (inspection), successful or attempted, reveals violations.

Recommendation:

To align Board practice with statutory authority and ensure uniform treatment of licensees:

1. Apply a standardized AVF across all examinations (inspections) where violations are found, not solely under § 46.2-1533.
2. Adopt a uniform AVF formula based on:
 - $(\text{Field Representative's average hourly rate} \times (\text{average travel time} + \text{average examination (inspection) time})) + (\text{Support staff's average hourly rate} \times \text{average administrative record creation and maintenance time}).$

Please come prepared to discuss.

Code of Virginia
Title 46.2. Motor Vehicles
Subtitle IV. Dealers and Driver Training Schools
Chapter 15. Motor Vehicle Dealers
Article 4. Conduct of Business

§ 46.2-1528. Examination or audit of licensee; costs

The Board or authorized representatives of the Board may examine, during the posted business hours, the records required to be maintained by this chapter. If a licensee is found to have violated this chapter or any order of the Board, the cost of the examination as established by the Board shall be paid by the licensee so examined within 30 days after demand therefor by the Board.

1988, c. 865, § 46.1-547.3; 1989, c. 727; 1995, cc. [767](#), [816](#); 2024, c. [86](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



TO: Motor Vehicle Dealer Board
FROM: Kelley Smith, Executive Director
SUBJECT: Explanation of Dealer-Operator Fee Policy
DATE: August 31, 2026

Staff provides this memo to outline the purpose of the Dealer-Operator Fee Policy and the statutory authority allowing dealer-operator fees of up to \$50 under § 46.2-1511 of the Code of Virginia (Code). Under this Code section, the Board may charge an application fee of no more than \$50 for dealer-operator certification, in addition to several other requirements.

The Dealer-Operator Fee Policy is necessary to support the ongoing administrative and technology needs associated with processing the work of the Motor Vehicle Dealer Board. Staff continue to expand and maintain several critical systems and functions, including:

- Required upgrades to internet and phone systems
- Enhancements to electronic storage solutions
- The Board's portion of development and maintenance for a dealer portal in MAX or a separate Board-managed solution
- Actual costs incurred by DMV and passed along to implement solutions for items such as online salesperson terminations, emailing licenses and renewal packages and other improvements (IT hourly rate is \$76 per hour, which includes the responding employee's time, VITA processing costs, CPU usage, and programming fees).
- Potential implementation of advertising investigations through JTZ
- Increased VITA service costs (see attached VITA summary)
- Increased day-to-day operational costs (rent, upkeep on fleet vehicles, etc.)

These improvements require sustained resources, vendor support, and staff time. Establishing this fee ensures the Board can continue modernizing its processes and delivering efficient services.

Please come prepared to discuss.

§ 46.2-1511. Dealer-operator to have certificate of qualification

A. No license shall be issued to any franchised motor vehicle dealer or any independent motor vehicle dealer owned by a franchised motor vehicle dealer or its dealer-operator and operated by the dealer-operator of a franchised motor vehicle dealer unless the dealer-operator holds a valid certificate of qualification issued by the Board. Such certificate shall be issued only on application to the Board, payment of an application fee of no more than \$50 as determined by the Board, the successful completion of an examination prepared and administered by the Board, and other prerequisites as set forth in this subsection. However, any individual who is the dealer-operator of a licensed dealer on July 1, 1995, shall be entitled to such a certificate without examination on application to the Board made on or before January 1, 1996.

The Board may establish minimum qualifications for applicants and require applicants to satisfactorily complete courses of study or other prerequisites prior to taking the examination.

B. No license shall be issued to any independent motor vehicle dealer, except as permitted in subsection A, unless the dealer-operator holds a valid certificate of qualification issued by the Board. Such certificate shall be issued only on application to the Board, payment of an application fee of no more than \$50, as determined by the Board, the successful completion of an examination approved by the Board, and other prerequisites as set forth in this subsection. The Board may establish minimum qualifications for applicants and shall require applicants for an original independent dealer-operator certificate of qualification to be issued pursuant to this subsection to satisfactorily complete a course of study prior to taking the examination. The Board shall develop the course curriculum and set course fees and may approve qualified persons to prepare and present such courses and to administer the examination. This subsection shall not be subject to the provisions of the Administrative Process Act (§ [2.2-4000](#) et seq.).

1988, c. 865, § 46.1-525.02; 1989, c. 727; 1995, cc. [767](#), [816](#); 2005, c. [321](#); 2015, c. [615](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

MVDB Dealer-Operator Fee Policy

Effective Date: 12/01/2026

Approved Revision Date

Licensing Group

Approval date: 8/31/2026

Operations Manager

PURPOSE

To establish the fee structure and procedural requirements for dealer-operator assignments, the following fees apply **per** certificate number:

- A \$50 fee for dealer-operator assignment on all initial dealer applications;
- A \$50 fee for any subsequent change in dealer-operator assignment;
- A \$50 dealer-operator fee for each renewal year, collected at the time of the dealer's renewal; and
- A \$50 dealer-operator fee for any requalification.

These fees are non-refundable and must accompany all initial dealer applications, change in dealer-operator assignments and dealer renewals; if they are not included, the dealer will be invoiced.

POLICY SPECIFICS

1. Initial Dealer Application Fee

Any person or entity submitting an initial dealer application must submit the MVDB-10 along with the \$270 application fee, a \$50 dealer-operator assignment fee and an MVDB-61 and \$50 fee for each salesperson.

2. Change of Dealer-Operator Fee

When a dealer requests a change of dealer-operator, the required MVDB-10 application along with a \$50 change of dealer-operator fee must be submitted. A "change of dealer-operator" means the currently assigned dealer-operator (as shown in MVDB records) is being replaced or removed and another individual is being assigned.

Example: Jill is replacing Jack as dealer-operator. The dealer submits Form MVDB 10 and includes the \$50 change of dealer-operator fee.

Example: Jack is the dealer-operator of an independent dealership and does not recertify on time. Jack has lost his dealer-operator qualification. The dealership receives a 120-day letter indicating the dealership may operate without a qualified dealer-operator for 120 days. Jack REQUALIFIES his dealer-operator qualification by taking the 2-day class and passing the dealer-operator exam at the DMV. The owner of the dealership must submit a MVDB 10 form and include the \$50 change in dealer-operator fee to assign Jack as the new dealer-operator since Jack now has a new independent dealer-operator qualification date.

MVDB Dealer-Operator Fee Policy

Effective Date: 12/01/2026

Approved Revision Date

Licensing Group

Approval date: 8/31/2026

Operations Manager

3. Renewal Fee

Assigned dealer-operators must be renewed annually at the time of the dealer renewal. A \$50 renewal fee will be assessed for each renewal year, in addition to the renewal fee required of the dealer and licensed salespersons.

4. Dealerships in Suspension

If a dealership is in suspension and requests a change of dealer-operator:

- The \$50 change of dealer-operator fee applies, and
- A \$50 statutory reinstatement fee is required to come out of suspension.

5. Requalification

If a dealer-operator allows their certificate of qualification to expire, any application received shall be considered an original application and will require a \$50 dealer-operator fee.

FORMS AND RELATED DOCUMENTS

<https://mvdb.virginia.gov/wp-content/uploads/DocumentLibrary/FeeChart.pdf>

MVDB 10

APPROVAL AND REVISION HISTORY

September 14, 2026

AUTHORITY

Code of Virginia §§ 46.2-1503.1; 46.2-1503.4; 46.2-1511 and 46.2-1519; 46.2-1585



TO: Motor Vehicle Dealer Board
FROM: Kelley Smith, Executive Director
SUBJECT: Clarification Needed on Criminal Background Check Requirements
DATE: August 31, 2026

Staff requests the Board's guidance regarding the scope of criminal background checks that applicants are required to submit with their applications. Background check vendors follow standardized processes, and staff would like Board direction on how broadly these checks should be required to search.

Current Background Check Vendor Provider Requirements:

- Fairfax County Criminal Records Search - Fairfax does not provide their records through a website; therefore, your company needs to comply with reporting Fairfax County and City, Fairfax General District and Fairfax Circuit Courts convictions.
- Federal Criminal Records Search
- National Criminal Records Search Including Sex Offender Search
- Virginia Sex Offender Search
- Criminal background checks must go back as far as possible, not just the 7- year federal allowance.
- Provider assigns a unique identifier for each criminal background record. This identifier (code) will be used on the MVDB salesperson application (MVDB 61) and used by the MVDB staff to access the record electronically.

Staff requests the Board's guidance in the following areas:

- **Timeframe:** How far back should an applicant's criminal history report extend?
- **Geographic Scope:** Should applicants be required to submit to:
 - A Virginia-only criminal record search,
 - A multi-jurisdiction search based on the vendor's SSN/address-history results, or
 - A national criminal background check?
 - Sex Offender Search?
- **Types of Crimes:** Should applicants provide reports showing state-level offenses only, or should federal criminal history searches be required as well?

The MVDB staff must be able to electronically access and view all criminal background reports. One of the requirements is that the criminal background provider will provide a unique file identifier for each applicant that we (MVDB) can use to access the applicant's criminal background record when logged into the provider's website/portal.

Clear direction on these points will allow staff to provide accurate instructions to applicants and ensure the Board receives background check documentation consistent with its expectations. Please come prepared to discuss.



TO: Motor Vehicle Dealer Board
FROM: Kelley Smith, Executive Director
SUBJECT: Executive Director Update
DATE: August 31, 2026

I. Compliance & Regulatory Updates

- A. APA Audit Findings - discussion

II. Licensing & Credentialing Operations

- A. Emailing of licenses and renewals – on hold by DMV

III. Technology & Infrastructure Improvements

- A. Storage Solution Upgrade - complete
- B. Internet Upgrade - complete
- C. Phone System Modernization – in process
- D. VITA Audit - pending
- E. Credit Card machine – in process
- F. Security Updates/In-office appointments – in process
- G. DMV MAX/Dealer Portal – in process