

Meeting Summary  
**Dealer Licensing Committee**  
Monday, September 11, 2023

Board Vice-Chair Ron Kody called the Dealer Licensing Committee meeting to order at 9:26 a.m. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia. Roll call confirmed the following Committee members being present: Jeff Ballard, Tom Bates, Gardner Britt, Trevor Coley and R.J. Robinson. Those absent included Michael Bor, Dennis Ellmer, Rob Fisher, David Lynn and Maurice Slaughter. Other Board members present: Gerald Lackey, Dan Banister, Chris Maher, Geoff Malloy, Don Sullivan and Andrew Wiley. Executive Director William Childress, Lisa Mack-Nelson, Ann Majors and Micah Bailey represented the Dealer Board. Christian Parrish represented the Attorney General's office.

**No quorum preresent; therefore, the Informal Fact-Finding Conferences will be reviewed and voted on during the Board meeting.**

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS** – No old business.

**OLD BUSINESS FROM THE FLOOR** – No old business from the floor.

**NEW BUSINESS** – No new business.

**Review and Action: Informal Fact-Finding Conferences:**

**Matthew Marscheider, Phoenix Auto Sales, LLC #53523.** On June 26, 2023, an informal fact-finding conference was conducted to address the alleged violations of VA Code Section(s) 46.2-1575 (1) and 46.2-1575 (13). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$500 for violations of VA Code Section 46.2-1575 (1).

**Kasey Strosnider, BK Motors, LLC #54390.** On July 17, 2023, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1575 (8), 46.2-1575 (9) and 46.2-1575 (13). Based on the information provided at the conference, the hearing officer recommended revocation of all licenses and certificates.

**Richard A. Roof, Jr., Sales Applicant.** On August 7, 2023, an informal fact-finding conference was conducted to address the alleged violations of VA Code Section 46.2-1575 (13). Based on the information provided at the conference, the hearing officer recommended denial based upon the criminal background report and the lack of appeal information from Mr. Roof.

**NEW BUSINESS FROM THE FLOOR** – No new business from the floor.

**NEXT MEETING** – November 13, 2023