

## Minutes of Meeting Dealer Practices Committee

The Dealer Practices Committee meeting was called to order by Chair Andrew Wiley at 9:00 a.m. on Monday, November 10, 2025. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Tom Barton  
Melissa Dunn  
Chip Lindsay  
Chris Maher  
Dick Myers  
Tim Pohanka  
Jeff Ryer  
Donald Sullivan  
Andrew Wiley

The following Committee members were absent:

Alexis Barker-Taplett.

Other Board members present:

Tom Bates  
Joe Gopaul  
Kevin Reynolds  
Ed Maulbeck

The following MVDB staff present for all or part of the meeting:

Interim Executive Director Melanie Lester  
Lisa Mack-Nelson  
Ann Majors  
Micah Bailey

Janet Baugh represented the Attorney General's office.

**The September 8, 2025 meeting summary was approved.**

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS** – No old business.

**OLD BUSINESS FROM THE FLOOR** – No old business from the floor.

**NEW BUSINESS -**

**IDO Recertification Change from 36 months to 24 months:**

**Ridgeway Auto Center, LLC and Charles Aaron Ridgeway #39147.** Mr. Ridgeway did not show up to discuss recertification. There was no discussion by the Board.

**Review and Action: Informal Fact-Finding Conferences:**

**My My Motors and Thomas Chilton #5800.** On September 16, 2025 an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1529, 46.2-1533 and 46.2-1575 (2). Based on the information provided at the conference, the Hearing Officer (HO) recommended assessing a civil penalty of \$250.00 (For violations of VA Code Section 46.2-1533).

Chris Maher moved to accept the HO recommendation of a \$250.00 civil penalty, Dick Myer seconded. The motion carried.

**Prime Motors, LLC and Nusrat Malik #27489.** On September 11, 2025, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1574, 46.2-1575 (1), 46.2-1575 (2) and 46.2-1575 (6). Based on the information provided at the conference, the Hearing Officer recommended assessing a civil penalty of \$21,500.00 (\$4,000.00 for violations VA Code Section 46.2-1574, \$5,000.00 for violations of VA Code Section 46.2-1575 (1), \$6,500.00 for violations of VA Code Section 46.2-1575 (2) and \$6,000.00 for violations of VA Code Section 46.2-1575 (6).

Tim Pohanka moved to accept the HO recommendation of a \$21,500.00 civil penalty, the owner and the owner's son take the 2-day class within 30 days, a satisfactory inspection within 30 days, and share this case with the VSP. Chris Maher seconded. The motion carried.

**Williamsburg Hyundai and John Dodson #35396.** On September 19, 2025, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1529 and 46.2-1548. Based on the information provided at the conference, the Hearing Officer recommended a written warning for the violations of VA Code Section 46.2-1529 and a follow-up inspection within 30 days.

Tim Pohanka moved to accept the HO recommendation of a warning, Dick Meyers seconded. The motion carried.

**Fawzy Auto, LLC and Abdelrahman F. Mahmoud #58798.** On September 25, 2025, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1533 and 46.2-1575 (2). Based on the information provided at the conference, the Hearing Officer recommended a civil penalty of \$2,000.00 (\$1,000.00 for VA Code Section 46.2-1533 and \$1,000.00 for VA Code Section 46.2-1575(2)), a follow-up inspection within 30 days and to successfully complete the 2-day Dealer-Operator course.

Don Sullivan moved to accept the HO recommendation \$2,000.00 civil penalty, a satisfactory inspection within 60 days, and the 2-day class within 30 days. Jeff Ryer seconded. The motion carried.

**804 Motors and Brittany Jones #52902.** On September 23, 2025, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1533 and 46.2-1575 (2). Based on the information provided at the conference, the Hearing Officer recommended a civil penalty of \$2,000.00 (\$1,000.00 for VA Code Section 46.2-1533 and \$1,000.00 for VA Code Section 46.2-1575(2)), suspension of licenses, a satisfactory inspection after the license is reactivated and successfully complete the 2-day Dealer-Operator course.

Jeff Ryer moved to accept the HO recommendation of a \$2,000.00 civil penalty, and Don Sullivan seconded. The motion carried

**NEW BUSINESS FROM THE FLOOR** – No new business from the floor.

**NEXT MEETING** – During Full Board, the members agreed to have the meeting January 12, 2026.

The Dealer Practices Committee meeting adjourned at 10:30 a.m.

## Minutes of Meeting **Dealer Licensing Committee**

The Dealer Licensing Committee meeting was called to order by Full Board Committee Vice-Chair Chris Maher called at 10:30 a.m. on Monday, November 10, 2025. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Tom Bates  
Missa Dunn  
Ed Maulbeck  
Dick Meyers  
Tim Pohanka  
Kevin Reynolds  
Andrew Wiley

The following Committee members were absent:

Alexis Barker-Taplett

Other Board members present:

Joe Gopaul  
Chip Lindsay  
Chris Maher  
Jeff Ryer  
Don Sullivan

The following MVDB staff present for all or part of the meeting:

Interim Executive Director Melanie Lester  
Lisa Mack-Nelson  
Ann Majors  
Micah Bailey

Janet Baugh represented the Attorney General's office.

**The September 8, 2025 meeting summary was approved.**

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS** – No old business.

**OLD BUSINESS FROM THE FLOOR** – No old business from the floor.

**NEW BUSINESS** – No new business.

**NEW BUSINESS FROM THE FLOOR** – No new business from the floor.

**NEXT MEETING** – During Full Board, the members agreed to have the meeting January 12, 2026.

The Licensing Committee meeting adjourned at 10:40 a.m.

## Minutes of Meeting **Advertising Committee**

The Advertising Committee was called to order by Advertising Member and Full Board Vice-Committee Chair Chris Maher at 10:40 a.m. on Monday, November 10, 2025. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Tim Pohanka  
Don Sullivan  
Tom Bates  
Chip Lindsay  
Chris Maher  
Ed Maulbeck  
Kevin Reynolds  
Jeff Ryer  
Andrew Wiley

The following Committee members were absent:

Alexis Barker-Taplett

Other Board members present:

Tom Barton  
M'Lissa Dunn  
Joe Gopaul  
Dick Myers  
Andrew Wiley

The following MVDB staff present for all or part of the meeting:

Interim Executive Director Melanie Lester  
Lisa Mack-Nelson  
Ann Majors  
Micah Bailey

Janet Baugh represented the Attorney General's office.

**The September 8, 2025 meeting summary was approved.**

**PUBLIC COMMENT** – JTZ Enterprise spoke to the Board about a possible software solution for MVDB Advertising complaints.

**OLD BUSINESS** – Ed Maulbeck requested a discussion about warning letters for 62 powersports dealers.

The Board requested the Commissioner create a sub-committee to address how to monitor advertising violations. The Board discussed issues regarding advertising and powersports.

**OLD BUSINESS FROM THE FLOOR** – No old business from the floor.

**NEW BUSINESS** – No new business.

**NEW BUSINESS FROM THE FLOOR** – No new business from the floor.

Don Sullivan motioned to create the Advertising sub-committee, seconded by Tom Bates. The motion carried.

The four (4) Board members to serve on the Advertising Sub-committee are Tom Bates, Tim Pohanka, Ed Maulbeck and Chris Maher.

**NEXT MEETING** – During Full Board, the members agreed to have the meeting January 12, 2026.

The Advertising committee meeting adjourned at 11:03 a.m.

Minutes of Meeting  
**Transaction Recovery Fund Committee**

The Transaction Recovery Fund Committee meeting was called to order by Committee Chair Chris Maher at 11:03 a.m. on Monday, November 10, 2025. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Committee members were present:

Chris Maher  
Tom Bates  
Tom Barton  
M'Lissa Dunn  
Chip Lindsay  
Ed Maulbeck  
Jeff Ryer  
Don Sullivan  
Andrew Wiley

Other Board members present:

Dick Myers  
Kevin Reynolds

The following MVDB staff present for all or part of the meeting:

Interim Executive Director Melanie Lester  
Lisa Mack-Nelson  
Ann Majors  
Micah Bailey

Janet Baugh represented the Attorney General's office.

**The September 8, 2025 meeting summary was approved.**

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS** – No old business.

**OLD BUSINESS FROM THE FLOOR** – No old business from the floor.

**NEW BUSINESS** – No new business.

**Review and Action: Formal Hearing:**

**Pamela McZeal vs. John D. Wilson.** Historical facts leading up to a formal hearing: On June 30, 2025, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1527.3 against John D. Wilson. Based on the information provided at the conference, the hearing officer determined there is insufficient clear evidence for approval of payment and requested deliberation from the Board on payment of \$7,182.24 from the Fund.

During the Full Board meeting Committee Chair Chris Maher presented the following motion: Pursuant to Section §46.2-1527.1 et seq. of the Code of Virginia, which is known as the Motor Vehicle Transaction Recovery Fund (Fund), the Board has reviewed and considered a claim for payment from the Fund, and the recommendations of the Hearing Officer on the claim. Based on due consideration and the recommendation of the Hearing Officer, the Board approves and acknowledges that the applicant's claim of \$7,118.24 should be payable from the Fund after July 31, 2025, with a stipulation. The Board hereby approves and reaffirms the claim for payment from the Fund after July 31, 2025, unless the Office of the Attorney General advises the Motor Vehicle Dealer Board does not have the legal authority to approve payment of the claim from the Fund. On August 26, 2025, Mr. Wilson appealed for a formal hearing. On September 30, 2025, a formal hearing was conducted to address the alleged violations of VA Code Sections 46.2-1527.3 against John D. Wilson. Based on the information provided at the conference, the hearing officer recommended denial of payment of \$7,182.24 from the fund.

Jeff Ryer motioned to authorize payment of \$7,182.24 to Pam McZeal from the Transaction Recovery Fund against John D. Wilson. There was no second. The motion died.

**NEW BUSINESS FROM THE FLOOR** – No new business from the floor.

**NEXT MEETING** – During Full Board, the members agreed to have the meeting January 12, 2026.

The Transaction Recovery Fund committee meeting adjourned at 11:44 a.m.

## Minutes of Meeting **Motor Vehicle Dealer Board**

The Motor Vehicle Dealer Board meeting was called to order by Board Vice Chair Chris Maher at 11:50 a.m. on Monday, November 10, 2025. This meeting was conducted at the Department of Motor Vehicles, 2300 W. Broad Street, Executive Conference Room 702, Richmond, Virginia.

The following Board members were present:

Tom Barton  
Tom Bates  
M'Lissa Dunn  
Joe Gopaul  
Chip Lindsay  
Chris Maher  
Ed Maulbeck  
Dick Myers  
Tim Pohanka  
Kevin Reynolds  
Jeff Ryer  
Don Sullivan  
Andrew Wiley

The following Board members were absent:

Alexis Barker-Taplett

The following MVDB staff present for all or part of the meeting:

Interim Executive Director Melanie Lester  
Lisa Mack-Nelson  
Ann Majors  
Micah Bailey

The following other individuals were present for all or part of the meeting:

Cynthia Clark

Janet Baugh represented the Attorney General's office.

**The September 8, 2025 meeting summary was approved.**

**PUBLIC COMMENT** – No public comment.

### **STATUTORY COMMITTEE REPORTS**

#### **Dealer Practices Committee**

Committee Chair Andrew Wiley summarized discussions held and actions taken during the Committee Meeting.

**Review and Action: Informal Fact-Finding Conferences:**

**My My Motors and Thomas Chilton #58000.** The Committee Chair, Andrew Wiley, motioned to assess a \$250.00 civil penalty.

Kevin Reynolds seconded the motion. The motion carried.

**Prime Motors, LLC and Nusrat Malik #27489.** Committee Chair, Andrew Wiley, motioned to assess a \$21,500.00 civil penalty, require a satisfactory inspection of the dealership within 30 days, require the successful completion of the 2-day dealer-operator course by the owner Nursat Malik within 30 days, recommend that the son complete the 2-day dealer-operator course within 30 days, and send a copy of the file to the Virginia State Police.  
Kevin Reynolds seconded the motion. The motion carried.

**Williamsburg Hyundai and John Dodson #35396.** The Committee Chair, Andrew Wiley, motioned to issue a warning, and require follow-up inspection within 30 days.

Tom Bates seconded the motion. The motion carried.

**Fawzy Auto, LLC and Abdelrahman F. Mahmoud #58798.** The Committee Chair, Andrew Wiley, motioned to assess a \$2,000.00 civil penalty, require a satisfactory inspection within 60 days, and require the successful completion of the 2-day dealer-operator course within 30 days.

M'lissa Dunn seconded the motion. The motion carried.

**804 Motors and Brittany Jones #52902.** The Committee Chair, Andrew Wiley, motioned to assess a \$2,000.00 civil penalty.

M'Lissa Dunn seconded the motion. The motion carried.

**Licensing Committee**

Full Board Vice Chair Chris Maher reported quorum in place; however, no discussions or actions were on the agenda for the committee to consider.

**Advertising Committee**

Committee Chair Tom Pohanka reported quorum in place; however, no discussions or actions were on the agenda for the committee to consider.

**Transaction Recovery Fund Committee**

Committee Chair Chris Maher summarized discussions held and actions taken during the Committee Meeting.

**Formal Hearing:**

**Pam McZeal vs John D. Wilson.** The Committee Chair, Chris Maher, presented the following motion:

Kevin Reynolds moved to pay Ms. McZeal. Jeff Ryer seconded the motion. The motion was voted on by roll call:

Tom Barton – nay	Ed Maulbeck - nay
Tom Bates – nay	Dick Myers - nay
M'lissa Dunn – nay	Tim Pohanka -yay
Joe Gopaul - nay	Kevin Reynolds – yay
Chip Lindsay – nay	Jeff Ryer – yay
Chris Maher – nay	Don Sullivan – yay
Andrew Wiley - nay	

The motion failed.

<b><u>Claimant</u></b>	<b><u>Judgement Amount</u></b>	<b><u>Fund Payment:</u></b>
Pam McZeal and John D. Wilson	\$7,182.24	\$7,182.24

**OLD BUSINESS:**

**Legislative Updates** – Virginia Automobile Dealers Association (VADA) and Virginia Independent Dealers Association (VIADA)

**VADA:** Anne Gambardella indicated nothing to report.

**VIADA:** Alvin Melendez indicated nothing to report.

**OLD BUSINESS FROM THE FLOOR** – There was no old business from the floor.

**INTERIM EXECUTIVE DIRECTOR'S REPORT** – No report.

**NEW BUSINESS** – There was no new business.

**NEW BUSINESS FROM THE FLOOR** – There was no new business from the floor.

Board Vice Chair Maher announced that the next Board meeting will take place on January 12, 2026.

There being no further business to come before the Motor Vehicle Dealer Board, Vice Chair Maher adjourned the meeting at 12:50 p.m.