

**Meeting Summary  
Motor Vehicle Dealer Board  
Monday, July 10, 2017**

Chairman Rick Holcomb called the Dealer Board meeting to order at 11:24 a.m. in Room 702 of the DMV Headquarters Building at 2300 West Broad Street in Richmond. The roll was called and there were 12 Board members present. Present were members Ted Bailey, Liza Borches, Gardner Britt, Steve Farmer, Robert Fisher, David Gripshover, Clay Huber, Geoff Malloy, Jacques Moore, Senior Saghafi and Joe Tate. (Absent: Dan Banister, Michael Bor, David Duncan, Chris Maher, Matt McQueen, Ron Kody and Maurice Slaughter). Executive Director William Childress, Peggy Bailey, Prin Cowan, and Lisa Mack-Nelson represented the Dealer Board. Christian Parrish represented the Attorney General's Office. Alice Weedon was the recording secretary.

**PUBLIC COMMENT**

There was no public comment.

**The May 8, 2017 meeting summary was approved.**

**STATUTORY COMMITTEE REPORTS**

**Dealer Practices Committee:**

Vice-Chairman Steve Farmer summarized discussions held and actions that were taken during the Committee Meeting.

**Request for Variance in Hours: Jerry's Auto Service and Sales and Jerry Farmer.** Vice-Chairman Farmer made the following motion: Be it resolved that in accordance with the authority given to the Board to modify the minimum hours requirements as set-out in § 46.2-1533, that Jerry Farmer, Inc T/A Jerry's Automotive Sales and Service (dealer # 833) be granted a variance from the requirement of being opened for business at least 10 hours per week between the hours of 9:00 am and 5:00 pm, Monday through Friday provided that the dealership be open a minimum of 5 hours per week between the hours of 9:00 am and 5:00 pm, Monday through Friday and a total of 20 hours each week. This variance shall be in effect through September 30, 2018.

Joe Tate seconded. The motion carried unanimously.

**Connection Auto Sales and Liliana D. Garcia Mejia.** Vice-Chairman Farmer made the following motion: Assess a civil penalty of \$4,750 and revocation of all licenses. Joe Tate seconded.

Ms. Garcia Mejia was present and spoke on her behalf. **NOTE: Ms. Garcia Mejia came late to the meeting and was not present during Dealer Practices when they discussed her issue.**

**Clay Huber made the following amended motion:** The Board has reviewed and considered the facts and evidence and the report of an informal fact-finding conference as prepared by the hearing officer concerning Connection Auto Sales, Inc., and Liliana D. Garcia Mejia for alleged violations of Va. Code sections §46.2-1529, 46.2-1532, 46.2-1539 and 46.2-1575 (2). Based on due consideration, the Board believes that the following actions should be taken against Connection Auto Sales, Inc., and Liliana D. Garcia Mejia: Assess a civil penalty of \$4,750.00; and Connection Auto Sales, Inc., shall be inspected by a Motor Vehicle Dealer Board field representative by January 10, 2018 and that inspection shall be satisfactory; and Liliana D. Garcia Mejia shall successfully complete the dealer-operator course by January 10, 2018. The Board strongly recommends that Mario Mejia also completes the two day dealer-operator by January 10, 2018. The Board mandates that Liliana D. Garcia Mejia hereby be assessed a civil penalty of \$4,750.00, and the Connection Auto Sales, Inc., dealership shall satisfactorily pass an inspection conducted by a Motor Vehicle Dealer Board field representative by January 10, 2018, and Liliana D. Garcia Mejia shall successfully complete the dealer-operator course by January 10, 2018, and that Mario Mejia is strongly encouraged to successfully complete the dealer-operator course by January 10, 2018. Failure to pass the inspection and successfully complete the dealer-operator course by January 10, 2018 will result in suspension of all licenses and certificates issued by the Board until such time Liliana D. Garcia Mejia successfully complies with the Board's mandates.

Steve Farmer seconded. The motion carried unanimously.

**International Auto Sales, Inc. and Raul Jimenez.** Vice-Chairman Farmer made the following motion: The Board has reviewed and considered the facts and evidence and the report of an informal fact-finding conference as prepared by the hearing officer concerning International Auto Sales, Inc., and Raul Jimenez for alleged violations of Va. Code sections §46.2-1529, 46.2-1539, 46.2-1542, 46.2-1547, 46.2-1550, 46.2-1574, 46.2-1575 (2) and (9). Based on due consideration, the Board believes that the following actions should be taken against International Auto Sales, Inc., and Raul Jimenez: Assess a civil penalty of \$15,750.00; and revoke all licenses and certificates issued by the Board to Raul Jimenez; The Board mandates that Raul Jimenez hereby be assessed a civil penalty of \$15,750.00 and revocation of all licenses issued by the Board to Raul Jimenez and International Auto Sales, Inc.

Joe Tate seconded. The motion carried unanimously.

**Harriet Salley Auto Group, LLC and Jonathan D. Salley and Harriet E. Salley.** Vice-Chairman Farmer made the following motion: The Board has reviewed and considered the facts and evidence and the report of an informal fact-finding conference as prepared by the hearing officer concerning Harriet Salley Auto Group, LLC, Jonathan Salley and Harriet Salley for alleged violations of Va. Code sections §46.2-1575 (4) and (6). Based on due consideration, the Board believes that the following action should be taken against Harriet Salley Auto Group, LLC, Jonathan Salley and Harriet Salley: Issue a written warning for Virginia Code §46.2-1575 (4). The Board mandates that Jonathan Salley and Harriet Salley hereby be issued a written warning regarding Virginia Code §46.2-1575(4).

David Gripshover seconded. The motion carried unanimously.

**DNX Motors, LLC and James D. Dronso.** Vice-Chairman Farmer made the following motion: The Board has reviewed and considered the facts and evidence and the report of an informal fact-finding conference as prepared by the hearing officer concerning DNX Motors LLC, and James Dronso for alleged violations of Va. Code sections §46.2-1547, and 1575(1). Based on due consideration, the Board believes that the following actions should be taken against DNX Motors LLC, and James Dronso: Assess a civil penalty of \$250.00. The Board mandates that James Dronso hereby be assessed a civil penalty of \$250.00.

Rob Fisher seconded. The motion carried unanimously.

**Auto Mart and Rodney D. Naff.** Vice-Chairman Farmer made the following motion: The Board has reviewed and considered the facts and evidence and the report of an informal fact finding conference as prepared by the hearing officer concerning Auto Mart and Rodney Naff for alleged violations of Va. Code sections §46.2-1575(6) and (9). Based on due consideration, the Board believes that the following actions should be taken against Auto Mart and Rodney Naff: Assessed a civil penalty of \$2,000.00; and Rodney Naff shall successfully complete the dealer-operator course by January 10, 2018. Kathryn Naff is strongly encouraged to successfully complete the dealer-operator course by January 10, 2018. The Board mandates that Rodney Naff hereby be assessed a civil penalty of \$2,000.00, and Rodney Naff shall successfully complete the dealer-operator course by January 10, 2018, and that Kathryn Naff is strongly encouraged to successfully complete the dealer-operator course by January 10, 2018. Failure to successfully complete the dealer-operator course by January 10, 2018 will result in suspension of all licenses and certificates issued by the Board

Liza Borchs seconded. The motion carried unanimously.

**Robert Garten Automotives, LLC and Robert C. Garten.** Vice-Chairman Farmer made the following motion: Based on the evidence and a report of an informal fact-finding conference as prepared by a hearing officer, the Motor Vehicle Dealer Board assessed a \$1,750.00 civil penalty against Robert C. Garten's Automotives, LLC and Robert C. Garten and required a satisfactory inspection of the Robert C. Garten Automotives dealership. Mr. Garten appealed the Board's decision and requested a formal hearing that was conducted on May 15, 2017. The Board has reviewed and considered the facts and evidence and the report of a formal hearing as prepared by the hearing officer concerning Robert C. Garten Automotives, LLC and Robert C. Garten for alleged violations of Va. Code sections §46.2-1575 (2) and (8). Based on due consideration, the Board believes that the following actions should be taken against Robert C. Garten Automotives and Robert C. Garten: Assess a civil penalty of \$500.00; and Issued a written warning to properly follow guidelines and procedures as established by the Board. The Board mandates that Robert C. Garten Automotives LLC and Robert C. Garten hereby be assessed a civil penalty of \$500.00, and issued a warning to properly follow guidelines and procedures as required by the Board.

Rob Fisher seconded. The motion carried unanimously.

Rick Holcomb created a special committee to review the Board's self-inspection checklist and laws concerning records and the retrieval of records (safety inspection). Liza Borchs was designated to chair the committee. Other designated members include volunteers David Gripshover and Jacques Moore. Other members will include a member from each dealer association, Jim Squares (DMV LED) and a representative(s) from the Board staff.

**Harrisonburg Auto Wholesale, LLC and Abdelkrim Elmouhib.** Vice-Chairman Farmer made the following motion: Based on the evidence and a report of an informal fact-finding conference as prepared by a hearing officer, the Motor Vehicle Dealer Board assessed a \$4,250.00 civil penalty against Harrisonburg Auto Wholesale, LLC and Abdelkrim Elmouhib and required a satisfactory inspection of the Robert C. Garten Automotives dealership. Mr. Elmouhib appealed the Board's decision and requested a formal hearing that was conducted on June 12, 2017. The Board has reviewed and considered the facts and evidence and the report of a formal hearing as prepared by the hearing officer concerning Harrisonburg Auto Wholesale, LLC and Abdelkrim Elmouhib for alleged violations of Va. Code sections §46.2-1535, 1575 (2) and (9). Based on due consideration, the Board believes that the following actions should be taken against Harrisonburg Auto Wholesale, LLC and Abdelkrim Elmouhib: Assess a civil penalty of \$4,250.00; and Revoke all dealer licenses and certificates issued by the Board to Abdelkrim Elmouhib associated with Harrisonburg Auto Wholesale, LLC. The Board mandates that Harrisonburg Auto Wholesale, LLC and Abdelkrim Elmouhib hereby be assessed a civil penalty of \$4,250.00 and revocation of all licenses and certificates issued to Abdelkrim Elmouhib associated with Harrisonburg Auto Wholesale, LLC.

Joe Tate seconded. The motion carried unanimously.

#### **Licensing Committee**

Chairman Joe Tate summarized discussions held and actions that were taken during the Committee Meeting.

**Joshua D. Flory, Sales Applicant, Jason D. Niblett, Sales Applicant, Borys C. Palma-Lopez, Salesperson.** Chairman Tate made the following motion: The Board has reviewed and considered the facts and evidence and the report of an informal fact finding conference as prepared by the hearing officer concerning Joshua D. Flory for alleged violations of Va. Code Section §46.2-1575 (13), Jason D. Niblett for alleged violations of Va. Code Section 46.2-1575 (13) and Borys C. Palma-Lopez for alleged violations of Va. Code Section 46.2-1575 (6) and (13). Based on due consideration, the Board believes the following actions shall be taken against Joshua D. Flory, Jason D. Niblett and Borys C. Palma-Lopez: Allow all three 3 to apply for a salesperson license. The Board mandates that Joshua D. Flory, Jason D. Niblett and Borys C. Palma-Lopez, hereby be allowed to apply for a salesperson license.

Steve Farmer seconded. The motion carried unanimously.

#### **Advertising Committee**

Vice-Chairman Ted Bailey advised the Board Chair that the committee did not have a quorum present and that the minutes from the May 2017 meeting would be approved at the Committee's next scheduled meeting on September 11, 2017.

#### **Transaction Recovery Fund Committee:**

Vice-Chairman Geoff Malloy advised the Board Chair that the committee did not have a quorum present and that the minutes from the May 2017 meeting would be approved at the Committee's next scheduled meeting on September 11, 2017.

## **OLD BUSINESS**

**UPDATE: Internet Task Force.** Joe Tate reported that during the June 12 meeting, two scenarios were discussed in great detail. The first scenario was whether or not to license internet sales and delivery companies currently not licensed by the board, such as Carvana, Shift, etc. The second scenario required a new type of license be created for third party companies such as True Car, Car Gurus, Auto Trader, USA, Costco, etc. Joe also reminded that the Internet Task Force was meeting immediately after the Board meeting to discuss more scenarios.

## **OLD BUSINESS FROM THE FLOOR**

There was no old business from the floor.

## **NEW BUSINESS**

**EXECUTIVE DIRECTOR'S REPORT:** Before William started his Executive Director's report, he informed all Board members present that a copy of the "Deficit Provision Acknowledgment Form" was given to each of them as required by DPB and that each new member joining the Board also receive a copy (see attached).

1. William informed the Board that the NAMVBC Annual Workshop was being held in Alexandria, VA from September 6 – 9. With the workshop being in Virginia, William asked the Board's permission to pay for two additional staff members to attend the workshop events scheduled for September 8. The purpose is to allow them to network and establish face-to-face connections with their counterparts from other jurisdictions and that Friday's events would be most beneficial to both. William estimated the total cost in the neighborhood of \$2,500, which includes registration, hotel accommodations, and meals. The trip was approved by consensus of the Board.
2. William reported that the Board staff has been meeting with representatives from the VIADA and the Community College of VA to discuss the Dealer-Operator course, and exploring ways to update the course. In addition, the meetings have included a great deal of pre-licensing courses that will hopefully be presented to the Board during its upcoming September meeting.
3. William updated the Board on Salvage and the discussions with DMV regarding the potential of seeking legislation to move the licensing of salvage dealers to Board. William informed the Board that after several meetings with DMV Executive leadership and staff, that it was decided to leave salvage with DMV for now. However, the Board staff and DMV will continue to talk and review the possibility of moving a sub-group of the salvage dealers to the Board for efficiency in government and one-stop shopping for the industry.
4. William updated the Board on staff vacancies. There are 2 field rep positions currently vacant; one in the Bristol District and one in Danville District. William informed the Board that the field rep for the Danville District is on leave and will be retiring in September. He also informed the Board that the Richmond office has one vacancy because of a short notice retirement and that the staff would be using opportunity to re-evaluate business practices in the office, and to do some cross-training of existing staff before filling this position.

5. William informed the Board of the VITA Security Audit that started in May, and the automated systems (horizon, smart search, the MVDB website) that were being reviewed by VITA. In addition, the audit review will include DMV automated systems that Board staff has access to or that holds information used by Board staff. William will keep the Board informed of any issues that may arise as a result of this audit.

Rick Holcomb suggested that if either of the trade associations knew of any legislation that they wanted to pursue during the upcoming General Assembly that it would be useful to talk about it at the upcoming September or November Board meeting. Rick also reminded Board members to continue to come to the Board meetings until they are reappointed or replaced. The only current member not eligible for reappointment is the consumer advocate appointee.

**NEW BUSINESS FROM THE FLOOR**

There was no new business from the floor.

The next meeting will be scheduled for September 11, 2017.

There being no further business to come before the Motor Vehicle Dealer Board, Chairman Holcomb adjourned the meeting at 12:27 p.m.

**Meeting Summary  
Dealer Practices Committee  
Monday, July 10, 2017**

Vice-Chairman Steve Farmer called the Dealer Practices Committee meeting to order at 9:00 a.m. in Room 702 of the DMV Headquarters Building at 2300 W. Broad Street in Richmond. Present were Committee members Liza Borchers, Gardner Britt, Robert Fisher, Clay Huber, Geoff Malloy, Senior Saghafi and Joe Tate. (Absent: Michael Bor, Chris Maher, Matthew McQueen and Ron Kody). Other Board members present: Rick Holcomb, Ted Bailey, David Gripshover and Jacques Moore. Executive Director William Childress, Peggy Bailey, Prin Cowan and Lisa Mack-Nelson represented the Dealer Board. Christian Parrish represented the Attorney General's office.

**The May 8, 2017 meeting summary was approved.**

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS FROM THE FLOOR**

There was no old business from the floor.

**NEW BUSINESS**

**Request for Variance in Hours: Jerry's Auto Service and Sales and Jerry E. Farmer.** William Childress reported that for the past 19 years, Jerry Farmer has requested a variance in hours for his dealership, Jerry's Automotive Sales and Service, because of his teaching schedule. Even though Mr. Farmer is currently retired, he is required to be available to substitute teach at his former high school or as needed throughout the county per his contract.

Motion was made by Joe Tate to grant Mr. Farmer's Variance Request in Hours. Geoff Malloy seconded. The motion carried unanimously.

**Review and Action: Informal Fact-Finding Conferences:**

**Connection Auto Sales and Liliana D. Garcia Mejia.** On March 29, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1529, 1532, 1539 and 1575 (2). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$4,750 and successfully completing the Dealer-Operator Course.

Motion was made by Joe Tate to assess a civil penalty of \$4,750 and revocation of all licenses and certificates. Gardner Britt seconded. The motion carried unanimously.

**International Auto Sales, Inc. and Raul Jimenez.** On April 26, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1529, 1539, 1542, 1547, 1550, 1574 and 1575 (2) and (9). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$15,750 and revocation of all licenses, certificates and salespersons license.

Motion was made by Joe Tate to assess a civil penalty of \$15,750 and revocation of all licenses, certificates and salesperson's licenses. Clay Huber seconded. The motion carried unanimously.

**Harriet Salley Auto Group, LLC and Jonathan D. Salley and Harriet E. Salley.** On May 17, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1575 (4) and (6). Based on the information provided at the conference, the hearing officer recommended a written warning for violations of VA Code Section 46.2-1575 (4).

Harriet Salley and Jonathan Salley were present and Mrs. Salley spoke on her own behalf.

Motion was made by Joe Tate to administer a written warning for the violation of VA Code Section 46.2-1575 (4). Clay Huber seconded. The motion carried unanimously.

**DNX Motors, LLC and James D. Dronso.** On April 12, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1547 and 1575 (1). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$250 for violations of VA Code Section 46.2-1547 and no further action for 46.2-1575 (1).

Motion was made by Rob Fisher to assess a civil penalty of \$250 for violations of VA Code Section 46.2-1547. Liza Borches seconded. The motion carried unanimously.

**Auto Mart and Rodney D. Naff.** On April 20, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1575 (6) and (9). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$2,000 and revocation of all licenses and certificates.

Rodney Naff and Kathy Naff were present and Mrs. Naff spoke on behalf of the dealership.

Motion was made by Clay Huber to assess a civil penalty of \$2,000 and successfully complete the Dealer-Operator course within 6 months. Joe Tate seconded.

Amended motion by Joe Tate to assess a civil penalty of \$2,000, successfully complete the Dealer-Operator course for both Rodney Naff and Kathy Naff within 6 months. Liza Borches seconded. The motion carried unanimously.

**NOTE: Because Mrs. Naff volunteered to take the course and she was not a part of this issue, the term "strongly suggest" was used in conversation for Mrs. Naff to complete the course within 6 months as well.**

**Review and Action: Formal Hearings:**

**Robert Garten Automotives, LLC and Robert C. Garten.** Historical overview leading up to the formal hearing: On December 12, 2016, an informal fact-finding conference was conducted to address the alleged violations of VA Code Sections 46.2-1529, 1539 and 1575 (2) and (9). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$1,750 and a satisfactory inspection. On March 13, 2017, the Full Board adopted a resolution assessing a civil penalty of \$1,750 and a satisfactory inspection. On April 17, 2017 Mr. Garten appealed for a formal hearing. On May 15, 2017, a formal hearing was conducted to address the alleged violations of the above VA Code Sections. Based on the information provided at the hearing, the hearing officer recommended assessing a civil penalty of \$1,750 and a satisfactory inspection within six months.

Mr. Garten was present and spoke on his own behalf.

Motion was made by Clay Huber to assess a civil penalty of \$500. Robert Fisher seconded.

Amended motion was made by Liza Borchers to assess a civil penalty of \$500 and issued a written warning to properly follow guidelines and procedures as established by the Board. Clay Huber seconded. The motion carried unanimously.

**Harrisonburg Auto Wholesale, LLC and Abdelkrim Elmouhib.** Historical overview leading up to the formal hearing: On January 30, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Section 46.2-1575 (2) and (9). Based on the information provided at the conference, the hearing officer recommended assessing a civil penalty of \$4,250. On March 13, 2017, the Full Board adopted a resolution assessing a civil penalty of \$4,250. On April 17, 2017, Mr. Elmouhib appealed for a formal hearing. On June 12, 2017, a formal hearing was conducted, with Mr. Elmouhib failing to appear, to address the alleged violations of the above VA Code Sections. Based on the information provided at the hearing, the hearing officer recommended assessing a civil penalty of \$4,250 and revocation of all licenses, certificates and salesperson's licenses. **NOTE: Harrisonburg Auto Wholesale, LLC is out of business as of April 10, 2017.**

Mr. Elmouhib was present and spoke on his own behalf.

Motion was made by Joe Tate to assess a civil penalty of \$4,250 and revocation of all licenses, certificates and salesperson's licenses associated with Harrisonburg Auto Wholesale, LLC. Rob Fisher seconded. The motion carried unanimously.

**NEW BUSINESS FROM THE FLOOR**

There was no new business from the floor.

The next meeting was scheduled for September 11, 2017

The meeting adjourned at 10:42 a.m.

**Meeting Summary  
Dealer Licensing Committee  
Monday, July 10, 2017**

Chairman Joe Tate called the Dealer Licensing Committee meeting to order at 10:42 a.m. in Room 702 of the DMV Headquarters Building at 2300 West Broad Street in Richmond. Present were Committee members Ted Bailey, Liza Borchers, Rob Fisher, David Gripshover, Jacques Moore and Senior Saghafi. (Absent: Dan Banister, David Duncan and Maurice Slaughter). Other Board members present: Gardner Britt, Rick Holcomb, Clay Huber, Steve Farmer and Geoff Malloy. Executive Director William Childress, Peggy Bailey, Lisa Mack-Nelson and Prin Cowan represented the Dealer Board. Christian Parrish represented the Attorney General's office.

**The May 8, 2017 meeting summary was approved.**

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS**

There was no old business.

**OLD BUSINESS FROM THE FLOOR:**

There was no old business from the floor.

**NEW BUSINESS**

**Review and Action: Informal Fact-Finding Conferences:**

**Joshua D. Flory, Sales Applicant.** On May 11, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Section 46.2-1575 (13). Based on the information provided at the conference, the hearing officer recommended approval of a sales license for Mr. Flory.

Mr. Flory was present and spoke on his own behalf.

Motion was made by David Gripshover to allow Mr. Flory to apply for a sales license. Rob Fisher seconded. The motion carried unanimously.

**Jason D. Niblett, Sales Applicant.** On May 11, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Section 46.2-1575 (13). Based on the information provided at the conference, the hearing officer recommended denial of a sales license for Mr. Niblett.

Mr. Niblett was present, handed out his exceptions and spoke on his own behalf.

Motion was made by David Gripshover to allow Mr. Niblett to apply for a sales license. Rob Fisher seconded. The motion carried unanimously.

**Mr. Borys C. Palma-Lopez, Salesperson.** On May 16, 2017, an informal fact-finding conference was conducted to address the alleged violations of VA Code Section 46.2-1575 (6) and (13). Based on the information provided at the conference, the hearing officer recommended approval of a sales license for Mr. Palma-Lopez.

Mr. Palma-Lopez was present and spoke on his own behalf.

Motion was made by David Gripshover to allow Mr. Palma-Lopez to apply for a sales license. Senior Saghafi seconded. The motion carried unanimously.

#### **NEW BUSINESS FROM THE FLOOR**

There was no new business from the floor.

The next meeting was scheduled for September 11, 2017

The meeting adjourned at 11:02 a.m.

**Meeting Summary  
Advertising Committee  
Monday, July 10, 2017**

Vice-Chairman Ted Bailey called the Advertising Committee meeting to order at 11:02 a.m. in Room 702, DMV Headquarters, 2300 West Broad Street, Richmond, Virginia. Present were Committee members Liza Borchers, David Gripshover, Clay Huber and Geoff Malloy. (Absent: Dan Banister, Michael Bor, David Duncan, Ron Kody, Matt McQueen and Maurice Slaughter). Other Board members present: Rick Holcomb, Gardner Britt, Steve Farmer, Rob Fisher, Jacques Moore, Senior Saghafi and Joe Tate. Executive Director William Childress, Peggy Bailey, Lisa Mack-Nelson and Prin Cowan represented the Dealer Board. Christian Parrish represented the Attorney General's office.

**The May 8, 2017 meeting summary was not approved since a quorum was not present to conduct committee business.**

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS**

There was no old business.

**OLD BUSINESS FROM THE FLOOR**

There was no old business from the floor.

**NEW BUSINESS**

The next meeting was scheduled for September 11, 2017.

**NEW BUSINESS FROM THE FLOOR**

There was no new business from the floor.

The meeting adjourned at 11:03 a.m.

**Meeting Summary  
Transaction Recovery Fund Committee  
Monday, July 10, 2017**

Vice-Chairman Geoff Malloy called the Transaction Recovery Fund Committee meeting to order at 11:03 a.m. in Room 702 of the DMV Headquarters Building at 2300 West Broad Street in Richmond. Present were Committee members: Steve Farmer, Robert Fisher and David Gripshover. (Absent: Dan Banister, Michael Bor, Ron Kody, Matt McQueen and Maurice Slaughter). Other Board members present: Rick Holcomb, Ted Bailey, Liza Borches, Gardner Britt, Clay Huber, Jacques Moore, Senior Saghafi and Joe Tate. Executive Director William Childress, Peggy Bailey, Lisa Mack-Nelson and Prin Cowan represented the Dealer Board. Christian Parrish represented the Attorney General's office.

**The May 8, 2017 meeting summary was not approved since a quorum was not present to conduct committee business.**

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS**

There was no old business.

**OLD BUSINESS FROM THE FLOOR**

There was no old business from the floor.

**NEW BUSINESS**

There was no new business.

**NEW BUSINESS FROM THE FLOOR**

The next meeting was scheduled for September 11, 2017

The meeting adjourned at 11:04 a.m.