



COMMONWEALTH of VIRGINIA

Motor Vehicle Dealer Board

CODE OF ETHICS

As employees of the Commonwealth of Virginia and its Motor Vehicle Dealer Board, we will:

1. Dedicate our efforts toward earning the respect, trust, and confidence of elected and appointed officials, those with whom we work, and the public.
2. Commit to the highest ideals in the stewardship of public resources.
3. Exercise prudence and integrity in managing the Commonwealth's finances.
4. Provide all reports and information in conformance with applicable laws, regulations, and professional standards.
5. Strive for professional excellence by maintaining and enhancing professional knowledge, skills, and abilities for ourselves and our colleagues.
6. Maintain and promote nonpartisanship in our professional dealings.
7. Act with integrity in all relationships.
8. Strive to provide performance and counsel of the highest quality.
9. Treat all persons in an evenhanded, respectful, and courteous manner.
10. Implement Diversity Equity and Inclusion concepts in all our processes.
11. Abide by Virginia's Standards of Conduct for Employees and related regulations.
12. Hold ourselves accountable for adhering to this Code of Ethics.

As employees of the Commonwealth of Virginia and its Motor Vehicle Dealer Board, we will *not*:

13. Allow conflicts of interest between ourselves and our professional roles.
14. Use public resources for personal gain.
15. Knowingly sign, subscribe to, or permit issuance of any information that contains a misstatement or omits a material fact.
16. Knowingly conduct or condone any illegal or improper activity.