



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:00 a.m.

DEALER PRACTICES COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Dealer Practices Committee Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Dealer Practices Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Old Business from the floor

VI. New Business

- a. Review and Action: Informal Fact-Finding Conference

- 1. Mactaw VA2 t/a Pete's RV Center and Todd McGinnis - # [REDACTED]
- 2. Valley View Motors LLC and Karen Munns - # [REDACTED]

Tab 1

Tab 2

- b. Variance Request

- 1. Kitts Auto Sales, Inc. and Adrian Kittrell - # [REDACTED]

Tab 3

- c. New Business from the floor

VII. Reminders

- a. Next Committee Meeting is November 9, 2026.

VIII. Adjourn

* Public comments are limited to those topics that are listed on this Agenda and for which the opportunity for public comment on the issue being addressed has not been previously afforded to the public in another forum such as a public hearing. The individual offering public comment shall limit their remarks to not more than five minutes.

DRAFT



DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:10 a.m. or
Immediately following the Dealer Practices Committee

LICENSING COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Licensing Committee Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Licensing Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Old Business from the Floor

VI. New Business

- a. Review and Action: Informal Fact-Finding Conference
 - 1. Shah Edward Lightfoot

Tab 4

- b. New Business from the Floor

VII. Reminders

- a. Next Committee meeting is November 9, 2026

VIII. Adjourn

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DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:20 a.m. or
Immediately following the Dealer Licensing Committee

ADVERTISING COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Advertising Committee Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Advertising Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Review and Action: Education
 - 1. Advertising Laws and Regulations Letter to Dealers
- b. Old Business from the Floor

VI. New Business

- a. Review and Action: Informal Fact-Finding Conference
 - 1. Harley Davidson Bayside & Bayside Ducati and Maurice D. Slaughter - # [REDACTED] Tab 5
- b. Review and Action: Policy Review
 - 1. Advertising Procedures Review
- c. New Business from the Floor

VII. Reminders

- a. Next Committee meeting is November 9, 2026

VIII. Adjourn

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DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 9:30 a.m. or
Immediately following the Advertising Committee

TRANSACTION RECOVERY FUND COMMITTEE

This is a regular meeting of the Committee. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Transaction Recovery Fund Committee Meeting Tentative Agenda September 14, 2026

III. Approval of Minutes

- a. Transaction Recovery Fund Committee Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Old Business

- a. Old Business from the floor

VI. New Business

- a. Review and Action: Formal Hearing
 - 1. Emanuel White v. Car Net Auto, LLC

Tab 6

- b. New Business from the floor

VII. Reminders

- a. Next Committee Meeting is November 9, 2026

VIII. Adjourn

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DMV Headquarters
2300 W. Broad St. Rm 702
Richmond VA 23220

TENTATIVE AGENDA
Monday, September 14, 2026 – 10:00 a.m. or 15 minutes
Immediately following the Transaction Recovery Fund Committee

MOTOR VEHICLE DEALER BOARD

This is a regular meeting of the Board. Business will be conducted according to items listed on the agenda.

I. Call to Order

II. Approval of Agenda

- a. Motor Vehicle Dealer Board Meeting Tentative Agenda, September 14, 2026

III. Approval of Minutes

- a. Motor Vehicle Dealer Board Meeting Draft Minutes, July 13, 2026

IV. Public Comment Period*

V. Committee Reports

a. Dealer Practices Committee

1. Review and Action: Informal Fact-Finding Conference:

- i. Mactaw VA2 t/a Pete's RV Center and Todd McGinnis - # [REDACTED] Tab 1
- ii. Valley View Motors LLC and Karen Munns - # [REDACTED] Tab 2

2. Variance Request

- i. Kitts Auto Sales, Inc. and Adrian Kittrell - # [REDACTED] Tab 3

b. Licensing Committee

1. Review and Action: Informal Fact-Finding Conference

- i. Shah Edward Lightfoot Tab 4

c. Advertising Committee

1. Review and Action: Education

- i. Advertising Laws and Regulations Letter to Dealers

2. Review and Action: Informal Fact-Finding Conference

- i. Harley Davidson Bayside & Bayside Ducati and Maurice D. Slaughter - # [REDACTED]

Tab 5

3. Review and Action: Policy Review

- i. Advertising Policy Review

d. Transaction Recovery Fund Committee

1. Review and Action: Formal Hearing

- i. Emanuel White v. Car Net Auto, LLC

Tab 6

VI. Old Business

a. Administrative Violation Fee

b. Old Business from the floor

VII. New Business

a. Association Updates – VIADA/VADA

b. Advertising Investigation Services Presentation

c. Dealer-Operator Fee

d. Discussion on Criminal Background Checks

e. New Business from the floor

VIII. Executive Director Report

IX. Reminders

a. Next Board Meeting is November 9, 2026

b. Complete Conflict of Interest Form

X. Adjourn

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