

How to Obtain a DMV Exam Appointment

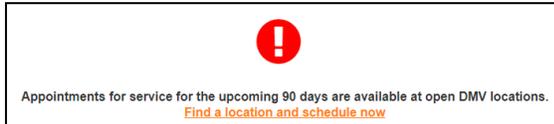
Here is a step by step tutorial on how to obtain an appointment for a salesperson exam or dealer-operator exam.

Step 1

Go to www.dmvnow.com

Step 2

Click on “Schedule an appointment”



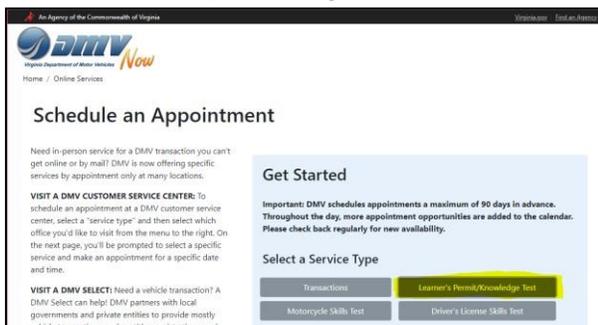
Or go to the search bar on the DMV website and type “appointments”



If you schedule exams frequently, you may want to bookmark this page = <https://www.dmv.virginia.gov/onlineservices/appointments.aspx>

Step 3

Once you get to the “Schedule an Appointment” page, look under “Select a Service Type”, and click on “Learner’s Permit/Knowledge Test”



Step 4

As soon as you click on the Knowledge Test, you may select a testing location from the dropdown menu.

The screenshot shows a web form with the following elements:

- Select a Service Type:** Four buttons: Transactions, Learner's Permit/Knowledge Test, Motorcycle Skills Test, and Driver's License Skills Test.
- Select a Location:** A dropdown menu showing "Richmond Central - 2300 West Broad Street".
- Register by email for DMV Connect visit:** A text input field.
- MAKE AN APPOINTMENT:** A large blue button at the bottom.

Step 5

When you have selected your location, click the blue button “make an appointment”. A new tab will open. On this page, you need to scroll all the way to the bottom of the page under “Choose a category...” and again select “Knowledge Test: Dealer Operator, Salesperson” etc.

The screenshot shows a dropdown menu with the following options:

- Choose a category...:** A dropdown menu with a downward arrow.
- Knowledge Testing:** A selected category.
- I would like to schedule...:** A section containing three test options:
 - Knowledge Test: Passenger Vehicle or Motorcycle Only for Learner's Permit or Original License (Computer)**
*Test your knowledge of traffic signs, motor vehicle laws and safe driving techniques in a computer-based test.
 - Knowledge Test: Commercial Vehicle Only for a Learner's Permit or License (Computer)**
*Test your familiarity with the operation of commercial vehicles, motor vehicle laws and safe driving techniques in a computer-based test.
 - Knowledge Test: Dealer Operator, Salesperson, Escort or Pesticide Applicator Certification (Computer)** (highlighted in yellow)

Step 6

When you click on the Knowledge Test: Dealer Operator, Salesperson, etc. a calendar will appear. Select a date and time that is available. Dates will appear in Bold font, and the shaded dates are unavailable.

Knowledge Test: Dealer Operator, Salesperson, Escort or Pesticide Applicator Certification (Computer)

^ July 2021 v

M	T	W	Th	F	S	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Step 7

After clicking on the selected date, follow the online prompts for making the appointment. You will be prompted for your First Name, Last Name, email address, and phone number. It is important that you give DMV the email address that you check often. **This email address is where the DMV will email you your confirmation of your appointment**, as well as sending you a reminder 1-2 days prior to your appointment. We encourage persons to enter their cell phone number as well.

If by chance you are unable to get an appointment at your desired location, select another location outlined in step 4, and continue until you find a suitable appointment.